

The background of the slide is a composite image. The top half shows a city skyline at dusk or dawn, with several tall buildings illuminated against a blue and orange sky. The bottom half shows an aerial view of a lake surrounded by green trees and buildings, with a small dock and colorful umbrellas visible on the water's edge.

Subchapter G Application Overview

August 25, 2023



Timeline Overview

APPLICATION SUBMISSION

PRELIMINARY DECISION REMEDY PERIOD

APPLICATION LAUNCH

EXTERNAL REVIEW

COE FINAL DECISION

August 25, 2023

Nov. 1-17, 2023

December 15, 2023

March 4-8, 2024

August 25, 2023

October 31, 2023

Nov. 20-Dec. 11, 2023

Dec 16, 2023-Jan.26, 2024

April 12, 2024

COMPLETION CHECK

CAPACITY INTERVIEWS

INFORMATION SESSION

PRELIMINARY DECISION



Big Picture Questions

APPLICATION
LAUNCH

Are we eligible to apply?

How do we access the application?

What are the application documents?

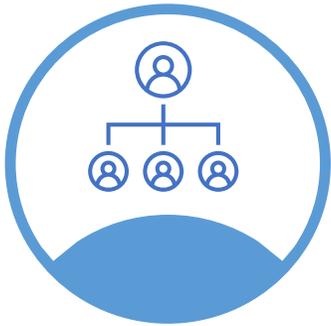
How do we assemble and submit the application?

What happens after we submit the application?

August 25, 2023

**INFORMATION
SESSION**

Texas Education Code Subchapter G



Nonprofit Entity

An organization that holds **nonprofit status**.



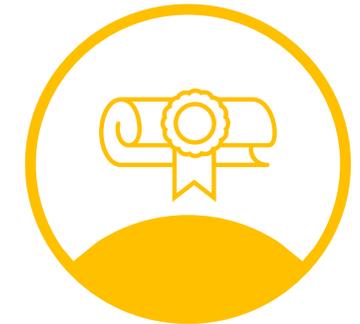
Texas Independent School District

A **school district**.



Subchapter D Charter Holder

An organization that **currently holds a charter** as authorized under TEC §12, Subchapter D.



Texas Higher Education

General academic teaching institutions, public junior colleges, or public technical institutes, as defined by TEC §61.003.

Additional Experience Requirement

Experience Requirement

Entities, or a member of the entity's executive leadership, **must have a successful history of providing education services**, including industry certifications and job placement services, **to adults 18 years of age and older** whose educational and training opportunities have been limited by...

- 1 Educational Disadvantages
- 2 Disabilities
- 3 Homelessness
- 4 Criminal History
- 5 Similar Marginalizing Circumstances

Parts of the Application Package



Instructions and Guidance Document

Provides **eligibility criteria, timelines, key dates, and submission instructions.**



Narrative Document

One fillable PDF document that consists of the: **Executive Summary, Application Checklist, Narrative Responses, and the Letter of Special Assurances.**



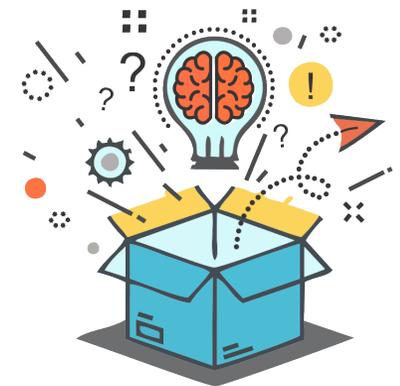
Attachment Coversheets and Forms

Coversheets that **provide directions for each attachment.** All coversheets can be accessed through either the **Application Checklist** or the **Narrative Response** pages.



Financial Plan Workbook

An **Excel workbook** that supplements the budget narrative and financial plan.





Accessing Application Documents

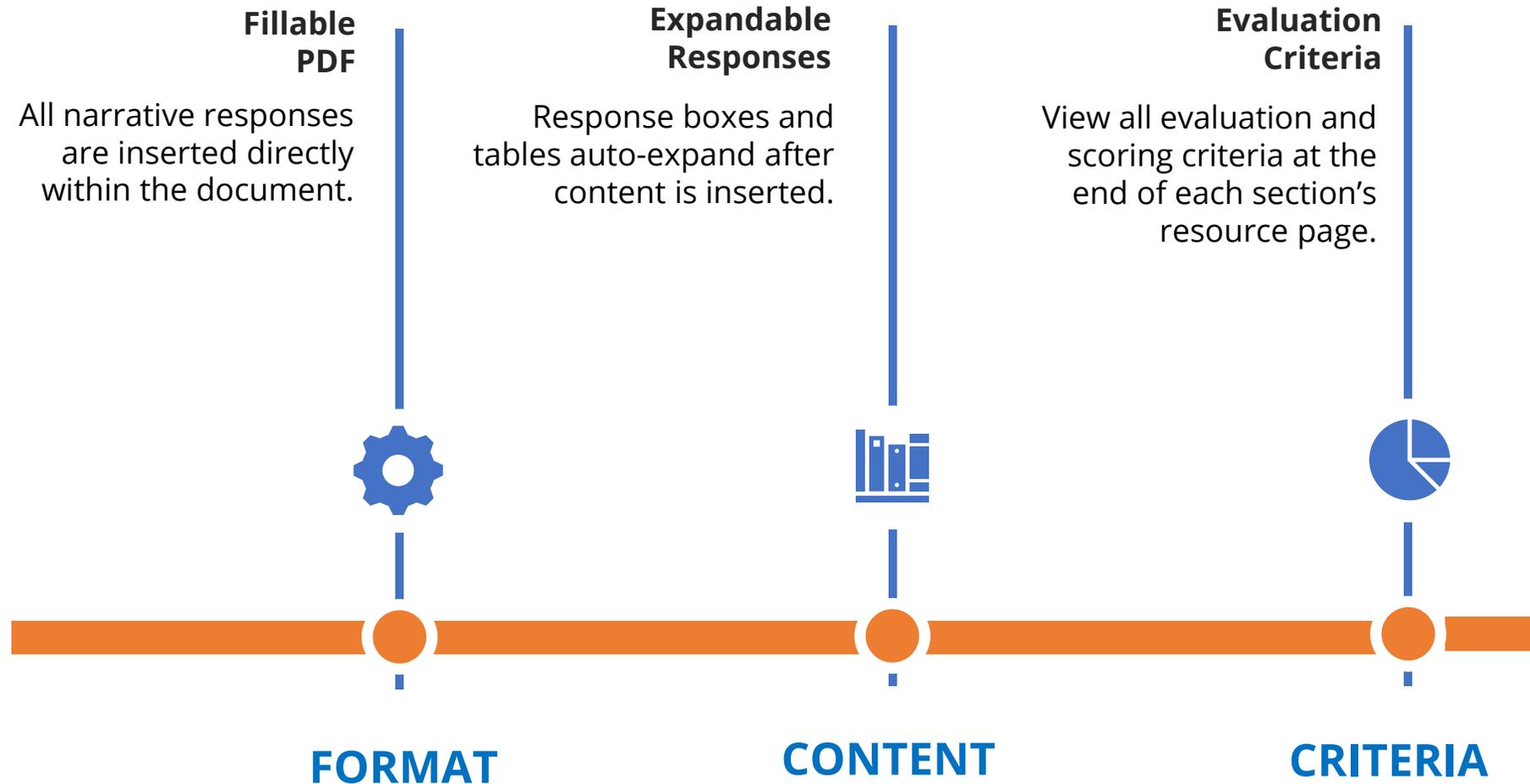
<https://tea.texas.gov/texas-schools/texas-schools-charter-schools/charter-schools>

The Narrative Document

VIEWING THE NARRATIVE DOCUMENT

Step 1. Download the Subchapter G Narrative Document to a **local drive (desktop, folder etc.)**.

Step 2. Open the document from the place that it was saved. (desktop, folder etc.) **Do not open it from the download box within the browser.**



VIEWING THE ATTACHMENTS

All attachments are hyperlinked on both the **narrative attachment checklist page** and each relevant **narrative page**.

1

Coversheets

Each attachment coversheet **provides specific instructions** to complete the attachment.

Attachment coversheets are also submitted with respective responses.

2

Fillable Forms

Some attachment coversheets also **provide fillable pdf forms**.

Applicants must insert responses **directly into each form**.

3

Worksheets

One attachment is **provided as an Excel workbook**.

Applicants must complete and submit workbook as an Excel document.



Drafting the Application - Important Topics

APPLICATION
LAUNCH

DRAFTING
PERIOD

August 25, 2023

INFORMATION
SESSION

August 25, 2023

August-October

When is the launch year?

Are there any education program requirements?

Are there any instructional/curricular requirements?

How can we engage TEA during the drafting period?

The launch year is the **first year that students will be served** by the adult education program.



Start-Up Year

Applicants are awarded a charter in July 2024 and **launch the program in August 2025.**

OR



No Start-Up Year

Applicants are awarded a charter in July 2024 and **launch the program in August 2024.**

Additional requirements for this option include...

- Additional **narrative section** called Ready-to-Open 2024–2025 Academic School Year.
- **Attachment S1** Accounting System
- **Attachment S2** Cert. of Occupancy
- **Attachment S3** Proof of Interest
- **Attachment S4** Program Readiness

Education Program Requirements

Education Program Requirements

Entities must present an adult education program for individuals to **successfully complete a high school program** that can lead to a diploma AND career and technology education **courses that can lead to industry-based certification.**

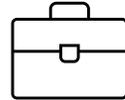
Entities must **ALSO provide program participants** with access to...



Career readiness training



Postsecondary counseling



Job-placement services



Childcare services at no cost to students



Life coaching services

Education Program Requirements



Career readiness training



Postsecondary counseling



Childcare services at no cost to students



Life coaching services

Entities must present an adult education program for individuals to supplement their education. The school program that can lead to a certificate or diploma and include education courses that can lead to industry-based certification.

Entities must **ALSO** provide program participants with access to...

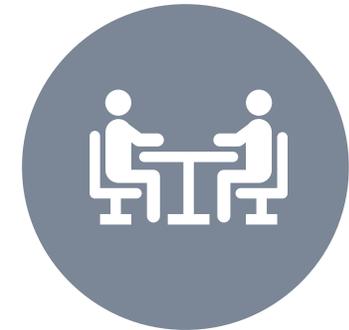
Note: Entities may propose to partner with a Texas Workforce Commission–approved provider to assist in meeting the educational program requirements.

High-quality instructional materials are...

Even if not selecting to use TEA-approved materials, **all materials must be high quality.**



The application must demonstrate **depth of knowledge** and **familiarity** with selected materials.

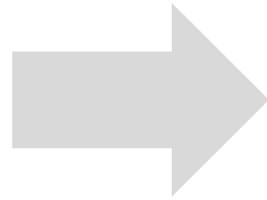


- (1) aligned with the Texas Essential Knowledge and Skills (TEKS),
- (2) have a comprehensive and cohesive scope and sequence,
- (3) include lesson-level materials with engaging texts (books, multimedia, etc.), problems, and assessments, and
- (4) are externally validated or research based.

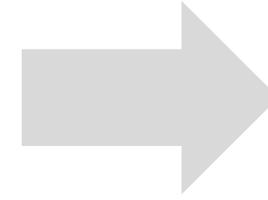
HQIM in School Design



The HQIM prompts in the narrative ask applicants to identify instructional materials and/or resources that will be used to create instructional materials locally.



Applicants will also need to address how the materials will be evaluated continuously for quality and compliance with state law.



This includes describing the materials that will be used in the CTE courses offered for industry-based certifications.



Application Submission

APPLICATION
LAUNCH

August 25, 2023

APPLICATION
SUBMISSION

October 31, 2023
5 p.m. CST

INFORMATION
SESSION

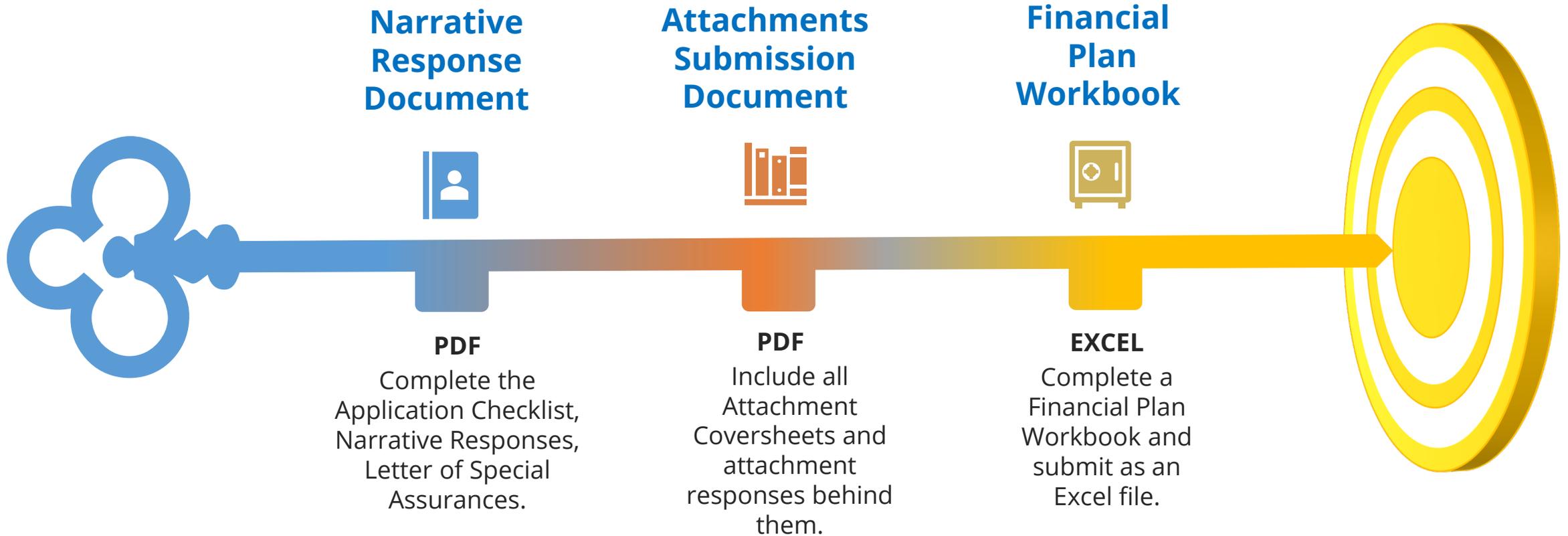
When is our application due?

What documents are included in our final submission?

How do we compile all the attachment documents?

Where do we submit our application?

Application Documents included in Final Submission



Assemble the Attachments Submission Document

PRINT OR FLATTEN ATTACHMENTS



Applicants may either **print or flatten each attachment** coversheet and responsive material.

COMBINE ATTACHMENTS



Combine all printed (or flattened) attachment material into **one single document**.

PAGINATE NEW DOCUMENT



Insert page numbers in the lower right corner of each page.

Page numbers **can be hand-written**, if needed.

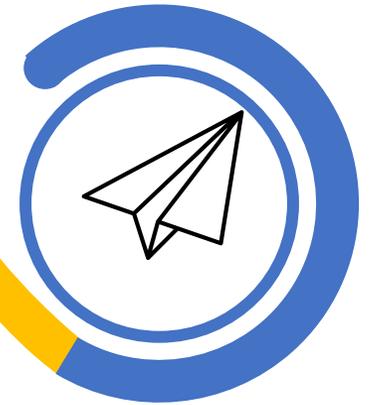
SCAN DOCUMENT



If printed, **scan the combined document to create a pdf** version of the Attachments Submission Document.

If flattened, this step is not necessary.

SUBMIT DOCUMENT



Submit as **separate files**:

- Attachments Submission Document (pdf)
- Financial Plan Workbook (Excel)



Review Process

APPLICATION
SUBMISSION

PRELIMINARY DECISION
REMEDY PERIOD

EXTERNAL
REVIEW

Nov. 1-17,
2023

December 15,
2023

What happens after we submit our application?

How and what can we fix after we submit?

How is our application evaluated?

What happens after the review process?

October 31, 2023
5 p.m. CST

Nov. 20-Dec. 11,
2023

Dec 16, 2023-Jan.26, 2024

COMPLETION
CHECK

PRELIMINARY
DECISION

The Division of Authorizing will review all timely submitted applications to **ensure eligibility and completion.**



Confirm Eligibility

- Timely electronic submission
- Info session attendance
- Formation status (if applicable)
- Plagiarism
- Narratives are complete



Review Attachments

- All applicable attachments are included.



Confirm Signatures

- Biographical Affidavits
- Letter of Special Assurances

SUBJECT TO DISQUALIFICATION AND REMOVAL



Late Submission

Applications that are **received after October 31, 2023, 5 p.m. Central Standard Time** will not be accepted.



Eligibility Issues

Applicants that do **not attend a mandatory application information session** will be deemed ineligible.



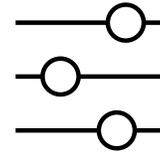
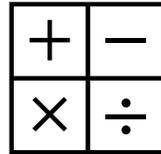
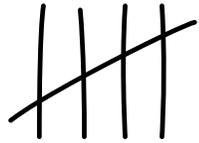
Missing Responses

Applications that are **missing substantial portions of narrative** may be deemed ineligible.

THE CURE PERIOD

Applicants are provided a **five-day window to cure certain documents** that are initially deemed incomplete.

Some documents and/or occurrences are **not curable and will disqualify the applicant from further consideration** in this application cycle.



85%
Minimum Score

Applications Scored

Each application receives **five** reviews from external evaluators.

Scores Averaged

All **five** reader scores are averaged to produce an **unadjusted** average score.

Averages Adjusted

Highest and lowest reader scores are then dropped to produce an **adjusted** average score.

Scores Finalized

TEA will **accept the highest** of the two average scores. (*Unadjusted or Adjusted*).

Final Scores

TEA will notify applicants of their **final external review** score AND **preliminary decision**.



>85%

TEA will invite applicant to a **capacity interview**.

Applicant **MAY provide an explanation narrative** for external review performance.

Capacity Interview

<85%

Applicant **MUST provide an explanation narrative** for external review performance during the **Preliminary Decision Remedy Period** to remain in consideration.

An **applicant's ability to advance** will be determined by the strength of the response.

Any failure to respond will render an **automatic denial and removal** from the process.

Capacity Interview

Proposal Removed



Capacity Interviews

PRELIMINARY DECISION
REMEDY PERIOD

When are the capacity interviews?

Who participates in the capacity interviews?

December 15,
2023

**CAPACITY
INTERVIEW**

Dec 16, 2023–Jan.26, 2024

March 4–8, 2024

PRELIMINARY
DECISION

Capacity Interviews



Capacity Interviews

All applicants that receive 85% cumulative scores OR provide a sufficient response during the Preliminary Decision Remedy Period are invited to a capacity interview **March 4–8, 2024**.

All capacity interviews are virtual.

with...



TEA Staff

Applicants field questions from **TEA staff representing focus areas** in:

- Charter School Law
- Emergent Bilingual Programs
- Financial Compliance
- New School Launch
- School Programs
- Special Education



Proposal and Deliberation

What happens after the capacity interview?

When does the commissioner make a decision?

When would we open our school if we are awarded?

**PRELIMINARY DECISION
REMEDY PERIOD**

**COE
FINAL DECISION**

March 4–8, 2024

Dec 16, 2023–Jan.26, 2024

April 12, 2024

**CAPACITY
INTERVIEWS**

Final Decision and Approval



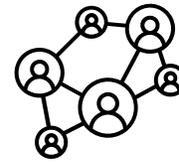
Early April 2024

Commissioner of education **reviews application materials**, interviews, and stakeholder support.



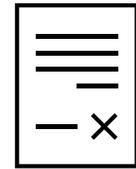
April 12, 2024

Commissioner of education **makes formal proposals**.



April – June 2024

All successful applicants **address contingency items** as noted from the commissioner.



June 2024

Applicants that clear all contingencies are **awarded a charter contract**.

Final Decision and Approval



Launch Year Option

Applicants open in accordance with the **launch year listed in the approved application.**



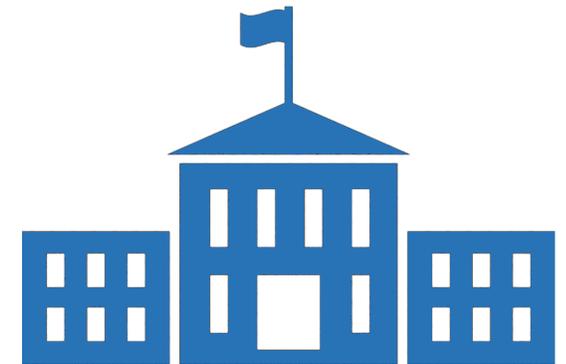
August 2024

Charter school **begins serving students.**



August 2025

Charter school **begins serving students.**





Contact Us

charterapplication@tea.texas.gov

Natalie Elliott

Manager

natalie.elliott@tea.texas.gov

LaToya Sales

latoya.sales@tea.texas.gov

John Garland

john.garland@tea.texas.gov



Break

Please return by 10:30 am