



Subchapter G Application Overview August 2025

Welcome



Valerie Trevino
Division Director
Charter School Authorizing



We are determined. We are committed and intentional in the pursuit of our main purpose, to improve outcomes for students.

We are learners. We seek evidence, reflect on success and failure, and try new approaches in the pursuit of excellence for our students.

We are people-centered. We strive to attract, develop, and retain the most committed talent, representing the diversity of Texas, each contributing to our common vision for students.

We are servant leaders. Above all else, we are public servants working to improve opportunities for students and provide support to those who serve them.

The New Schools Team



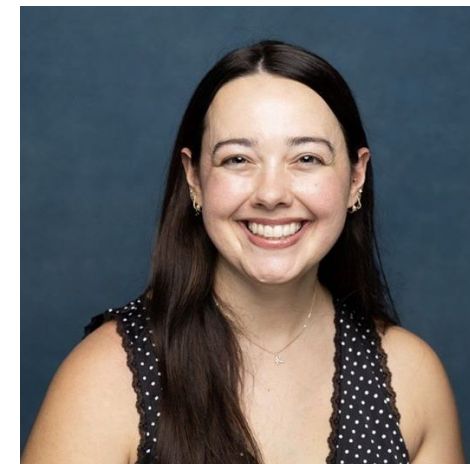
Brittany Glenn

New Schools Manager



John Garland

New Schools Coordinator



Sarah Khan

New Schools Coordinator

Agenda

Time (CST)	Topic	Presenter
1:00 - 1:05 PM	Introductions – (5 Mins)	Valerie Trevino, Director of Charter School Authorizing
1:05 - 1:15 PM	Charter Portfolio – (10 Mins)	Brittany Glenn, New Schools Manager
1:15 - 1:35 PM	Application overview – (20 Mins)	New Schools Team, Division of Authorizing
1:35 – 1:55 PM	Virtual Application Overview – (20 Mins)	Ann Rajan, Director of School Projects
1:55 – 2:15 PM	Charter Law – (20 Mins)	John Garland, New School Team
2:15 – 2:25 PM	Section Q&A – (10 Mins)	New Schools Team, Division of Authorizing
2:25 – 2:55 PM	Financial Plan Workbook – (30 Mins)	Kyley Bettes and John Garland, Finance and New School Team
2:55 – 3:05 PM	Section Q&A – (10 Mins)	New Schools Team, Division of Authorizing
3:05 – 3:10 PM	Closing and Next Steps – (5 Minutes)	New Schools Team, Division of Authorizing
3:10 – 3:20 PM	Optional Q&A with New Schools Team – (10 Mins)	New Schools Team, Division of Authorizing

Purpose of Texas Charter Schools



Improve student learning



Increase choice opportunities in the public-school system



Create professional opportunities to attract new teachers

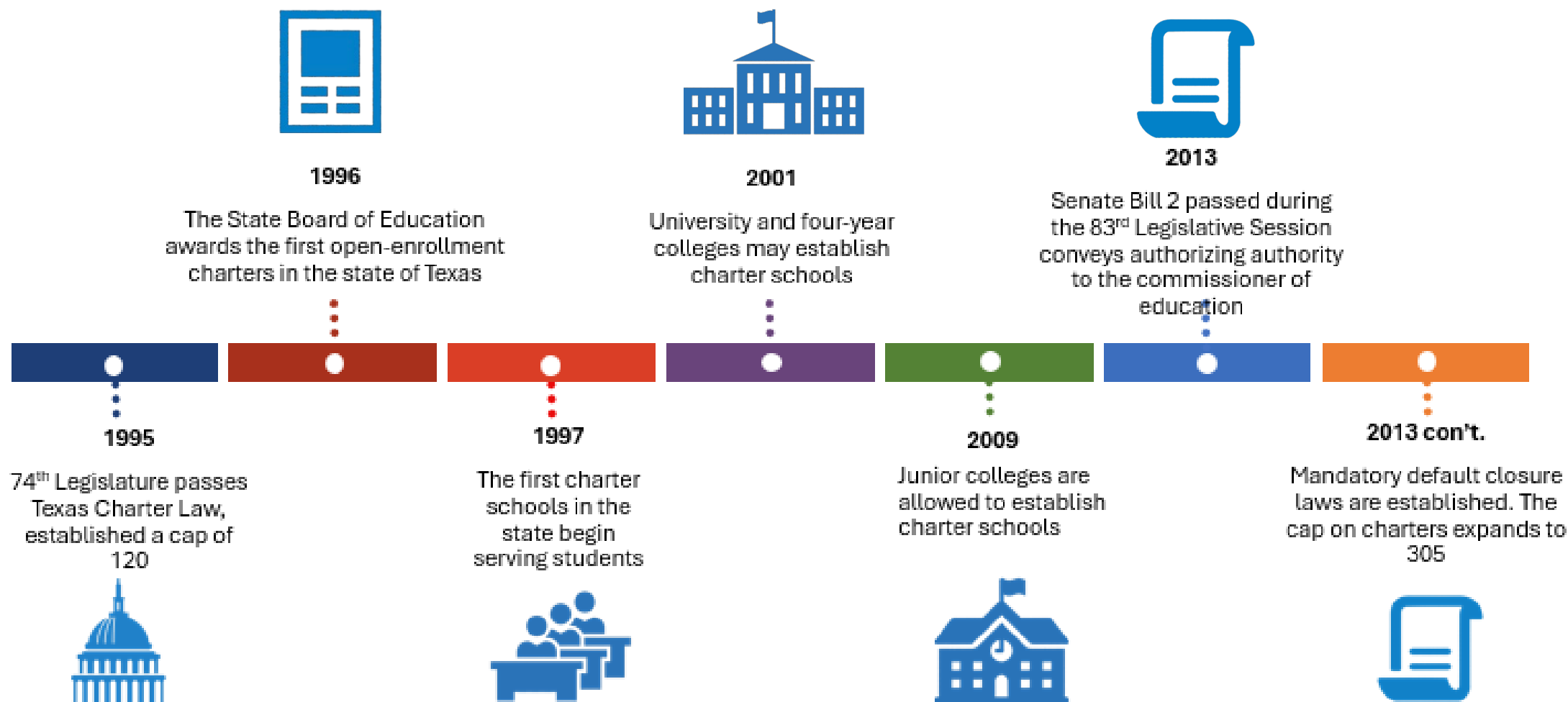


Establish a new form of accountability



Encourage different and innovative learning methods

Historical Timeline of Charter School Laws



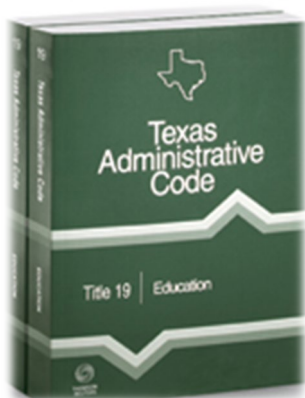
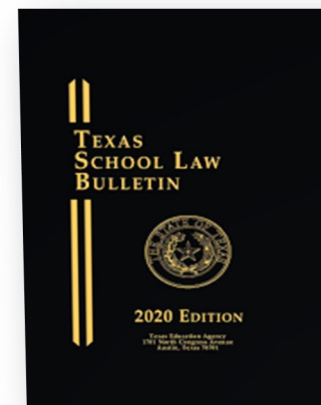
Charter School Laws and Rules

Statute

Texas Education Code (**TEC**), Chapter 12, Subchapter G

<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.12.htm>

<http://www.statutes.legis.state.tx.us/>



Rule

19 Texas Administrative Code (**TAC**), Chapter 100, Subchapter A

<http://ritter.tea.state.tx.us/rules/tac/chapter100/ch100a.html>

Establishes **Subchapter G- Adult High School Charter Program**

Establishes the **Advisory Committee** to make recommendations to the commissioner regarding:

- Secondary exit-level assessment tools
- Satisfactory performance levels for the assessment tool
- Accountability framework for Subchapter G programs that measures:
 - Academic Growth
 - Career Readiness
 - Post Graduation Outcomes
 - Wage and Career Growth

SB 2032 (88R) – Adult Education Charter Schools



- Limits the commissioner to granting **no more than 10 charters total** under this subchapter (instead of the previous 2 charters in a calendar year or 6 charters total)
- Defines **“Eligible Entities”** for operating adult education charter schools:
 - Non-profit
 - School district
 - Subchapter D charter holder
 - General academic institution
 - Public junior college
- The entity or a member of the entity’s executive leadership must have a history of successfully providing educational services to adults.



- Allows a charter holder to contract with a nonprofit entity eligible to operate an adult education program.
- Allows the commissioner to revoke a charter under this subchapter if the charter holder doesn’t meet the minimum standard for **three consecutive years** after the second (instead of first) year of operation.
- Requires the commissioner to **adopt rules** regarding the application process and may include a maximum number of students who may enroll in a charter holder’s adult education program.
- Removes the cap of 350 students a charter holder may serve under this subchapter which may be defined by rule.

SB 2032 (88R) – Adult Education Charter Schools

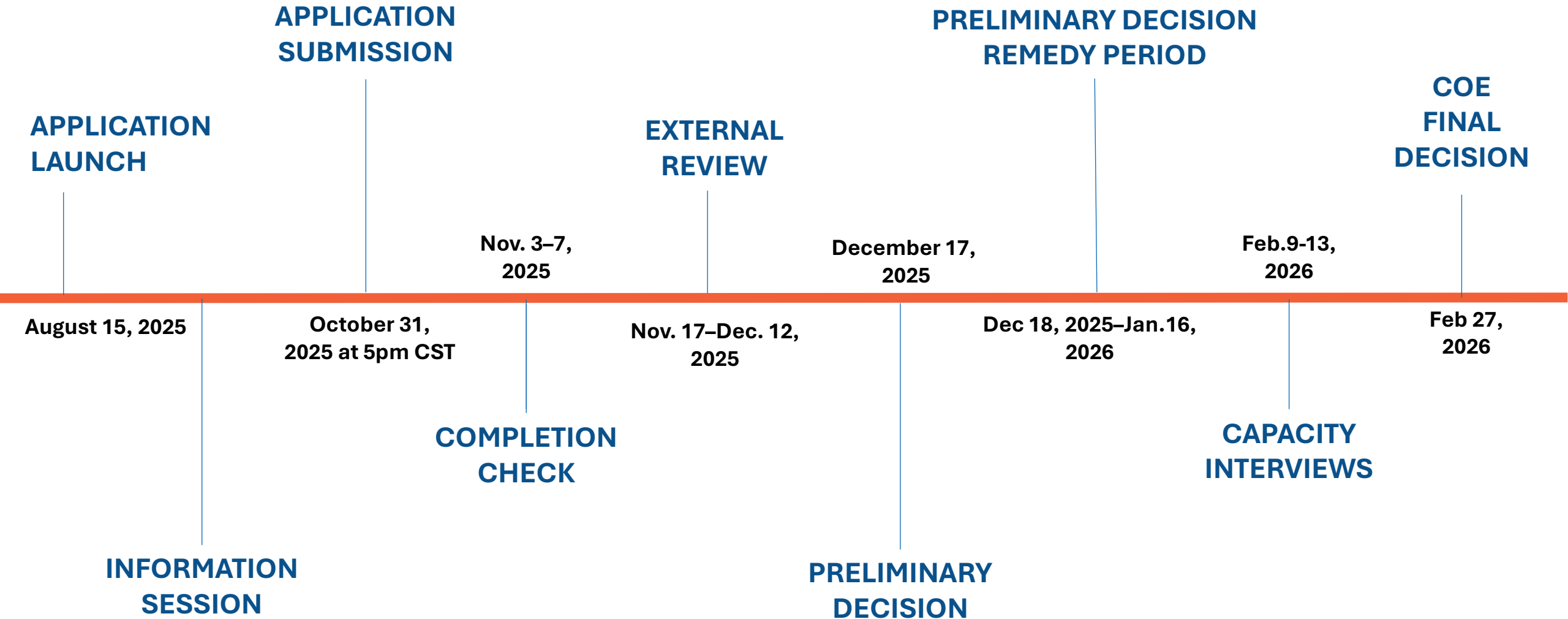


- require the commissioner to accept applications **starting 9/1** each year for **60 days**



- Allows the commissioner to provide applicants with notice of a **preliminary decision** to grant or deny the charter, a written reason for a denial and an opportunity to cure any defects in the application **within 60 days** of last day to submit the application

Timeline Overview



APPLICATION
LAUNCH

August 15, 2025

INFORMATION
SESSION

Are we eligible to apply?

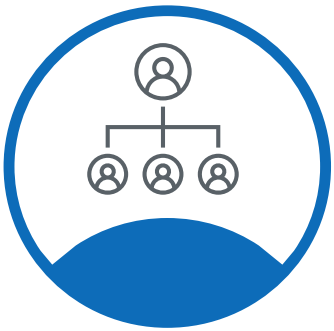
How do we access the application?

What are the application documents?

How do we assemble and submit the application?

What happens after we submit the application?

Texas Education Code Subchapter G



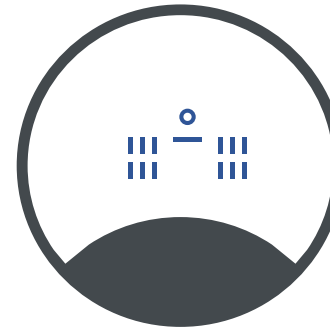
Nonprofit Entity

An organization that holds **nonprofit status**.



Texas Independent School District

A **school district**.



Subchapter D Charter Holder

An organization that **currently holds a charter** as authorized under TEC §12, Subchapter D.



Texas Higher Education

General academic teaching institutions, public junior colleges, or public technical institutes, as defined by TEC §61.003.

Additional Experience Requirement

Experience Requirement

Entities, or a member of the entity's executive leadership, **must have a successful history of providing education services**, including industry certifications and job placement services, **to adults 18 years of age and older** whose educational and training opportunities have been limited by...

1

Educational Disadvantages

2

Disabilities

3

Homelessness

4

Criminal History

5

Similar Marginalizing Circumstances



Accessing Application Documents

Accessing the Application Documents



Parts of the Application Package



Instructions and Guidance Document

Provides **eligibility criteria, timelines, key dates, and submission instructions.**



Attachment Coversheets and Forms

Coversheets that **provide directions for each attachment.** All coversheets can be accessed through either the **Application Checklist** or the **Narrative Response** pages.



Narrative Document

One fillable PDF document that consists of the: **Executive Summary, Application Checklist, Narrative Responses, and the Letter of Special Assurances.**



Financial Plan Workbook

An **Excel workbook** that supplements the budget narrative and financial plan.

Virtual Addendum

An attachment for applicants **who apply for a full time virtual / full-time hybrid campus.**

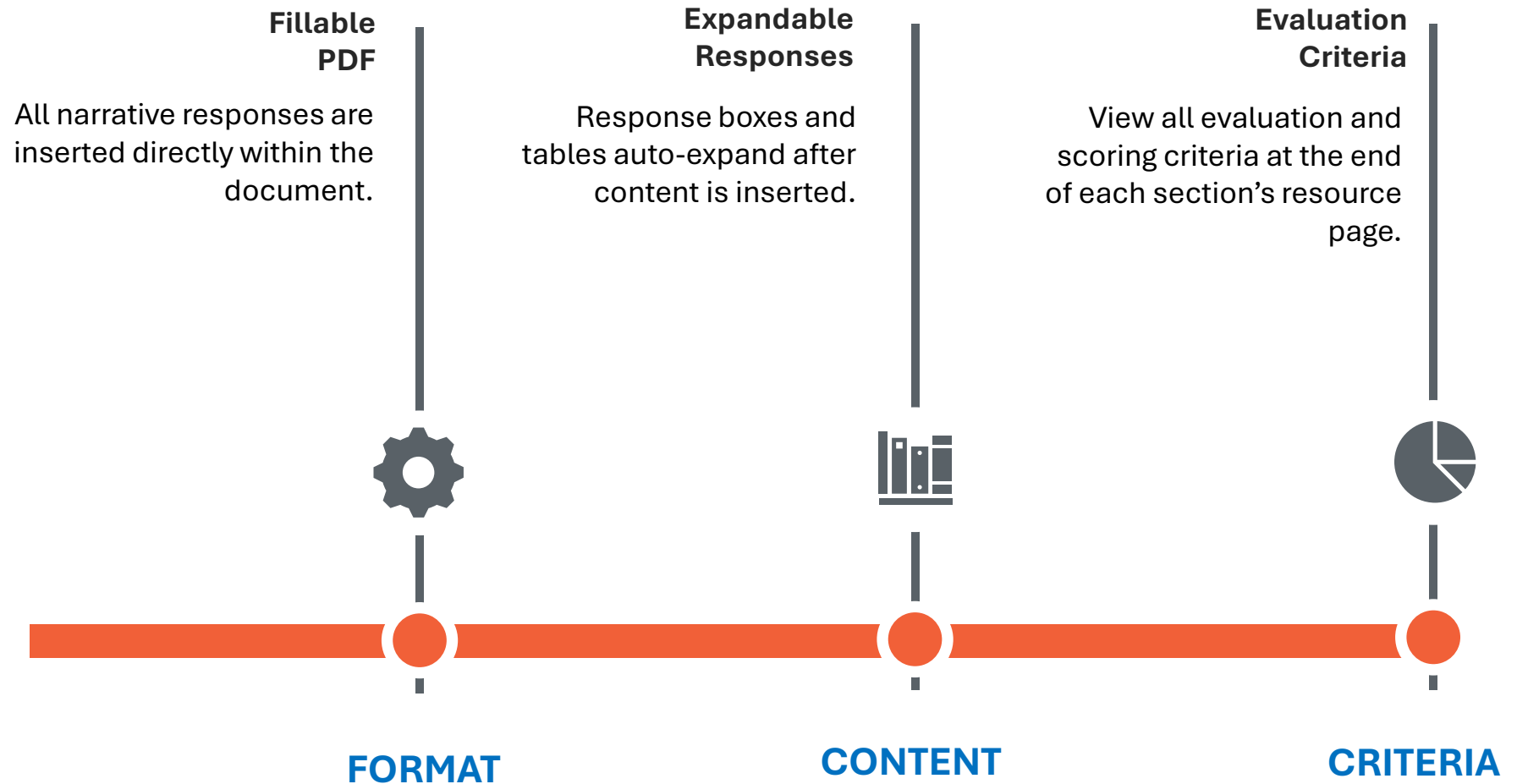


The Narrative Document

VIEWING THE NARRATIVE DOCUMENT

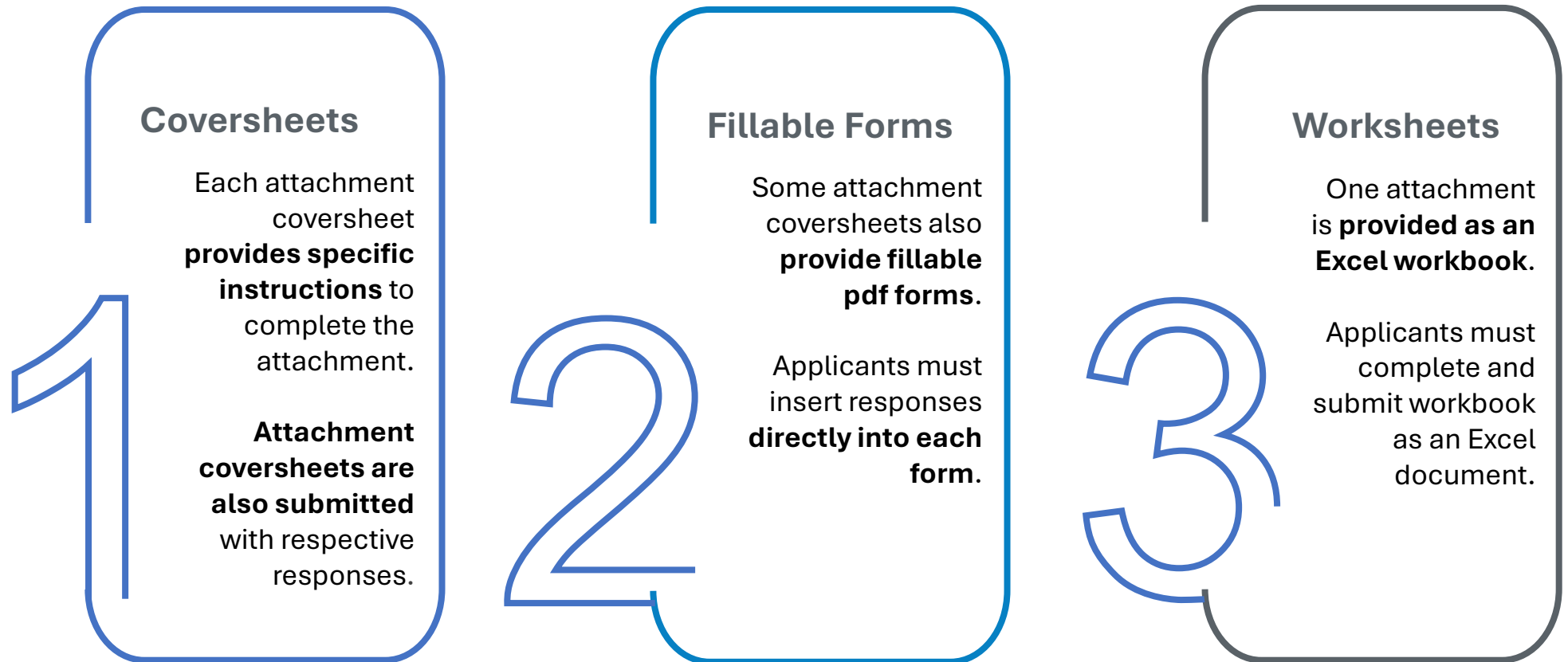
Step 1. Download the Subchapter G Narrative Document to a **local drive (desktop, folder etc.)**.

Step 2. Open the document from the place that it was saved. (desktop, folder etc.) **Do not open it from the download box within the browser.**



VIEWING THE ATTACHMENTS

All attachments are hyperlinked on both the **narrative attachment checklist page** and each relevant **narrative page**.



APPLICATION
LAUNCH

DRAFTING
PERIOD

August

August - October

INFORMATION
SESSION

When is the launch year?

Are there any education program requirements?

Are there any instructional/curricular requirements?

How can we engage TEA during the drafting period?

The launch year is the **first year that students will be served** by the adult education program.



Start-Up Year

Applicants are awarded a charter in May 2026 and **launch the program in August 2027.**

OR



No Start-Up Year

Applicants are awarded a charter in May 2026 and **launch the program in August 2026.**

Additional requirements for this option include...

- Additional **narrative section** called Ready-to-Open 2026–2027 Academic School Year.
- **Attachment** - Accounting System
- **Attachment** - Cert. of Occupancy
- **Attachment** - Proof of Interest
- **Attachment** - Program Readiness

Education Program Requirements

Education Program Requirements

Entities must present an adult education program for individuals to **successfully complete a high school program** that can lead to a diploma AND career and technology education **courses that can lead to industry-based certification.**

Entities must **ALSO provide program participants** with access to...



Career readiness training



Postsecondary counseling



Job-placement services



Childcare services at no cost to students



Life coaching services

Education Program Requirements

Education Program Requirements

Entities must present an adult education program for individuals to **successfully complete** high school. Entities can lead to a diploma AND career and technology education courses that can lead to a diploma AND career and technology education.

Entities must ensure program participants with access to...



Career readiness training



Postsecondary counseling



Childcare services



Childcare services at no cost to students



Life coaching services

Note: Entities may propose to partner with a Texas Workforce Commission–approved provider to assist in meeting the educational program requirements.

High-quality instructional materials are...

Even if not selecting to use TEA-approved materials, **all materials must be high quality.**



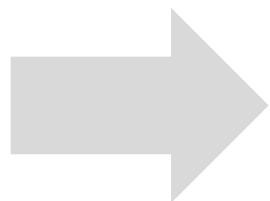
The application must demonstrate **depth of knowledge** and **familiarity** with selected materials.



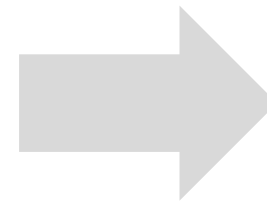
- (1) aligned with the Texas Essential Knowledge and Skills (TEKS),
- (2) have a comprehensive and cohesive scope and sequence,
- (3) include lesson-level materials with engaging texts (books, multimedia, etc.), problems, and assessments, and
- (4) are externally validated or research based.



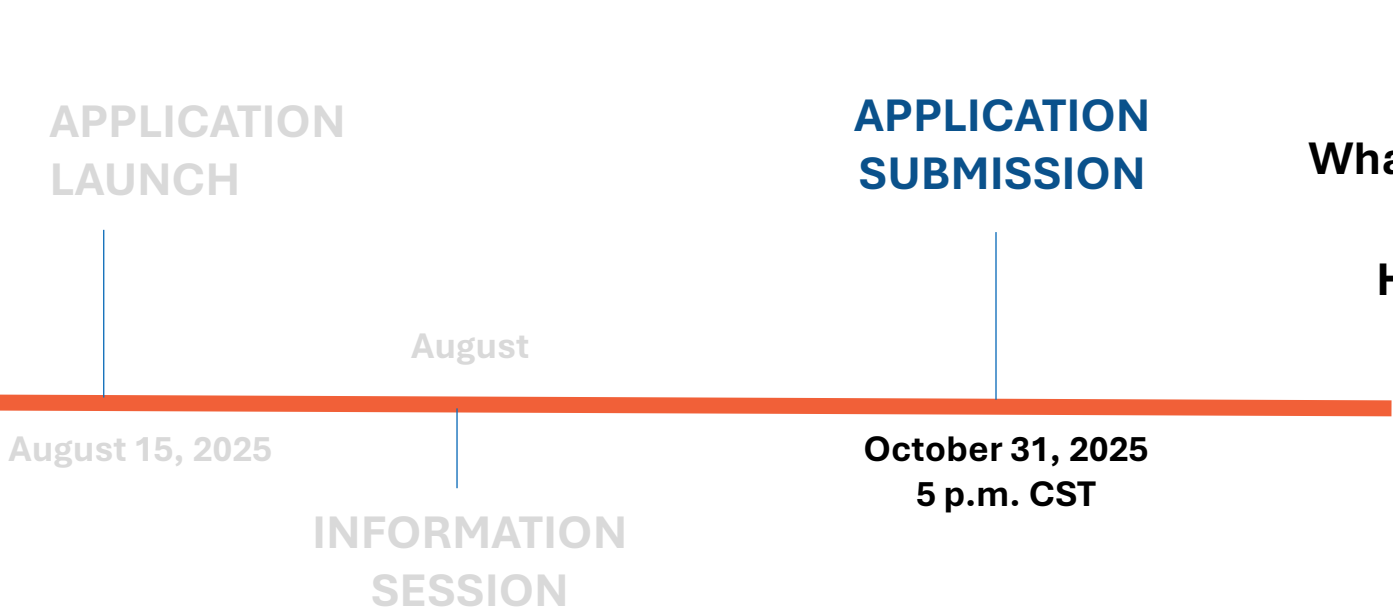
The HQIM prompts in the narrative ask applicants to identify instructional materials and/or resources that will be used to create instructional materials locally.



Applicants will also need to address how the materials will be evaluated continuously for quality and compliance with state law.



This includes describing the materials that will be used in the CTE courses offered for industry-based certifications.



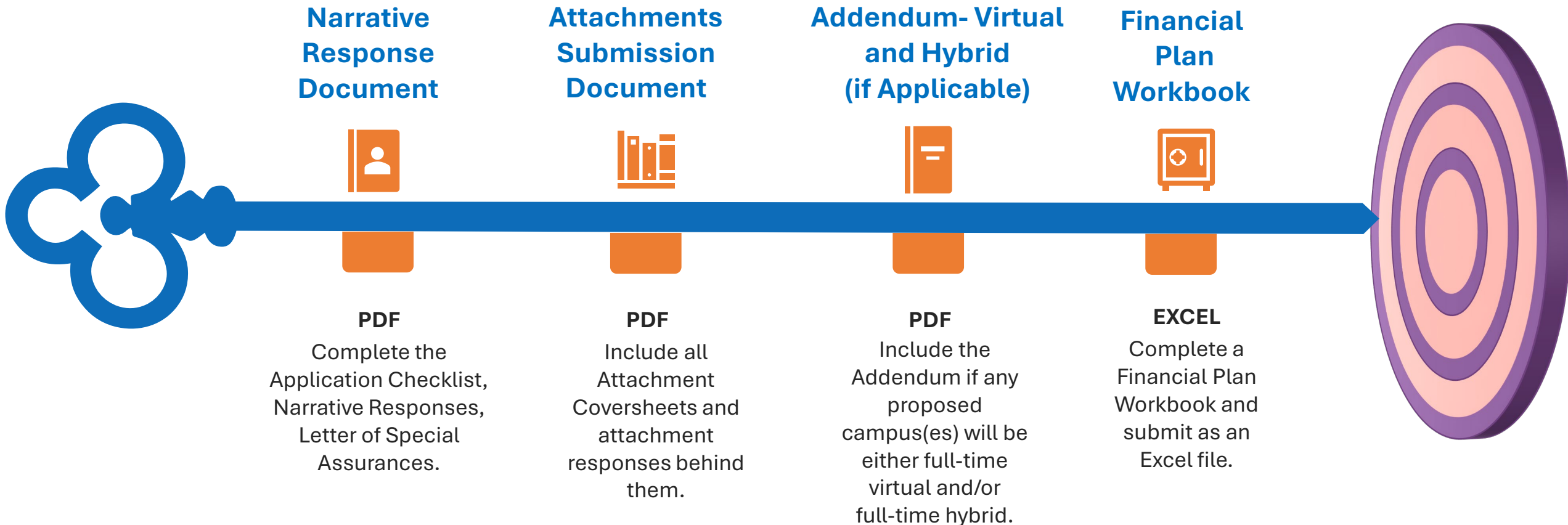
When is our application due?

What documents are included in our final submission?

How do we compile all the attachment documents?

Where do we submit our application?

Application Documents Included in Final Submission



Assemble the Attachments Submission Document

PRINT OR FLATTEN ATTACHMENTS



Applicants may either **print or flatten each attachment** coversheet and responsive material.

COMBINE ATTACHMENTS



Combine all printed (or flattened) attachment material into **one single document**.

PAGINATE NEW DOCUMENT



Insert page numbers in the lower right corner of each page.

Page numbers **can be hand-written**, if needed.

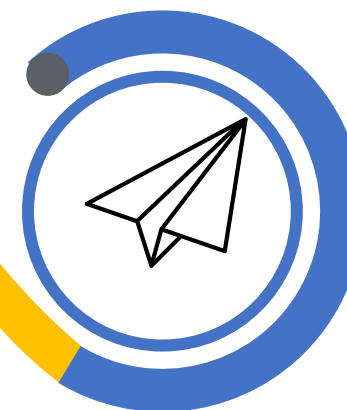
SCAN DOCUMENT



If printed, **scan the combined document to create a pdf** version of the Attachments Submission Document.

If flattened, this step is not necessary.

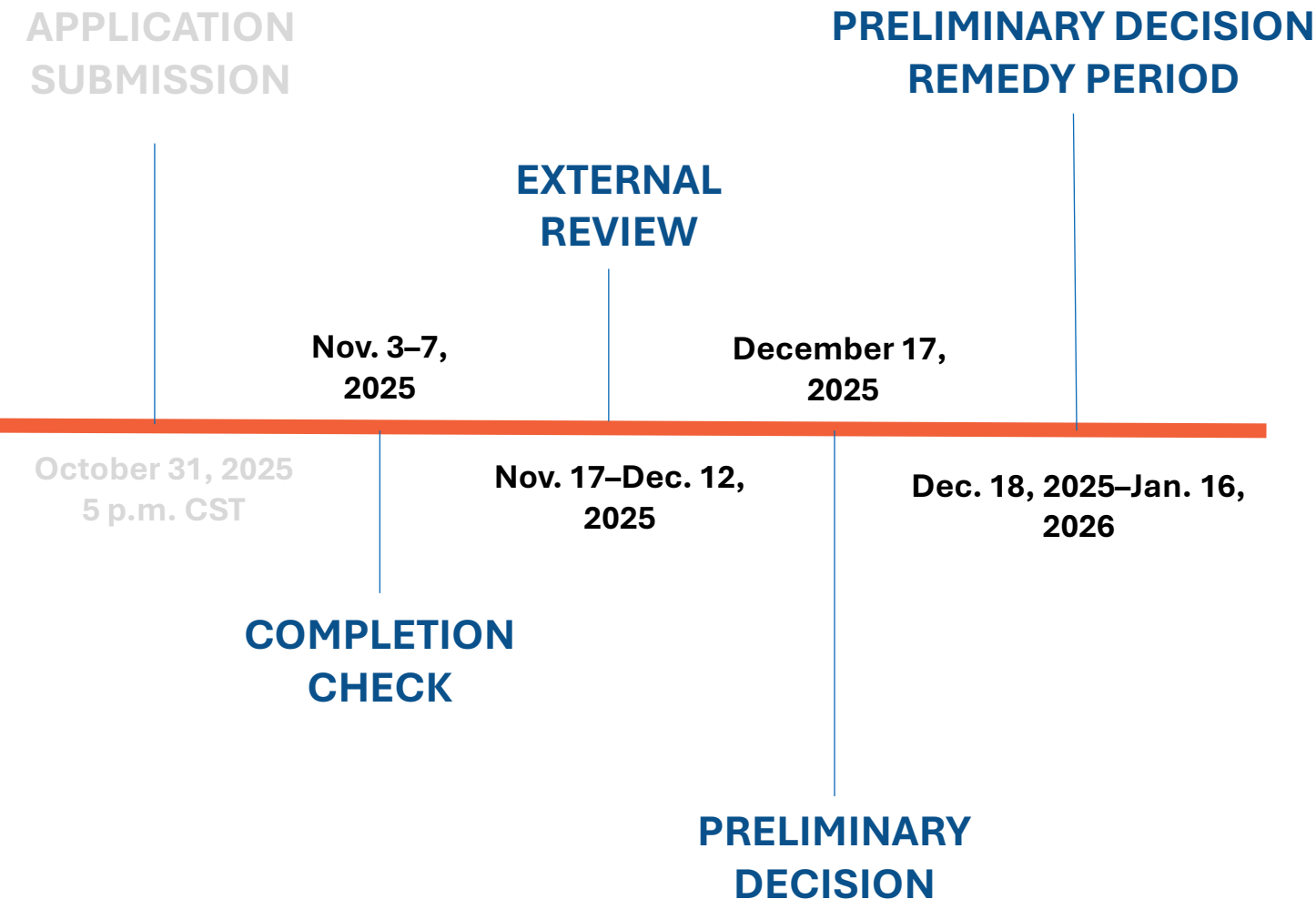
SUBMIT DOCUMENT



Submit as **separate files**:

- Attachments Submission Document (pdf)
- Financial Plan Workbook (Excel)

Review Process



What happens after we submit our application?

How and what can we fix after we submit?

How is our application evaluated?

What happens after the review process?

The Division of Authorizing will review all timely submitted applications to **ensure eligibility and completion.**



Confirm Eligibility

- Timely electronic submission
- Information session attendance
- Formation status (if applicable)
- Plagiarism
- Narratives are complete



Review Attachments

- All applicable attachments are included.



Confirm Signatures

- Biographical Affidavits
- Letter of Special Assurances

THE CURE PERIOD

Applicants are provided a **five-day window to cure certain documents** that are initially deemed incomplete.

Some documents and/or occurrences are **not curable and will disqualify the applicant from further consideration** in this application cycle.

SUBJECT TO DISQUALIFICATION AND REMOVAL



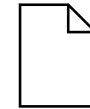
Late Submission

Applications that are **received after October 31, 2025, 5 p.m. Central Standard Time** will not be accepted.



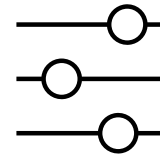
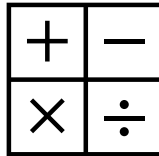
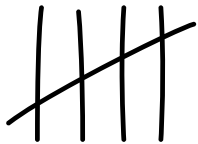
Eligibility Issues

Applicants that do **not attend a mandatory application information session** will be deemed ineligible.



Missing Responses

Applications that are **missing substantial portions of narrative** may be deemed ineligible.



85%

Minimum Score

Applications Scored

Each application receives **five** reviews from external evaluators.

Scores Averaged

All **five** reader scores are averaged to produce an **unadjusted** average score.

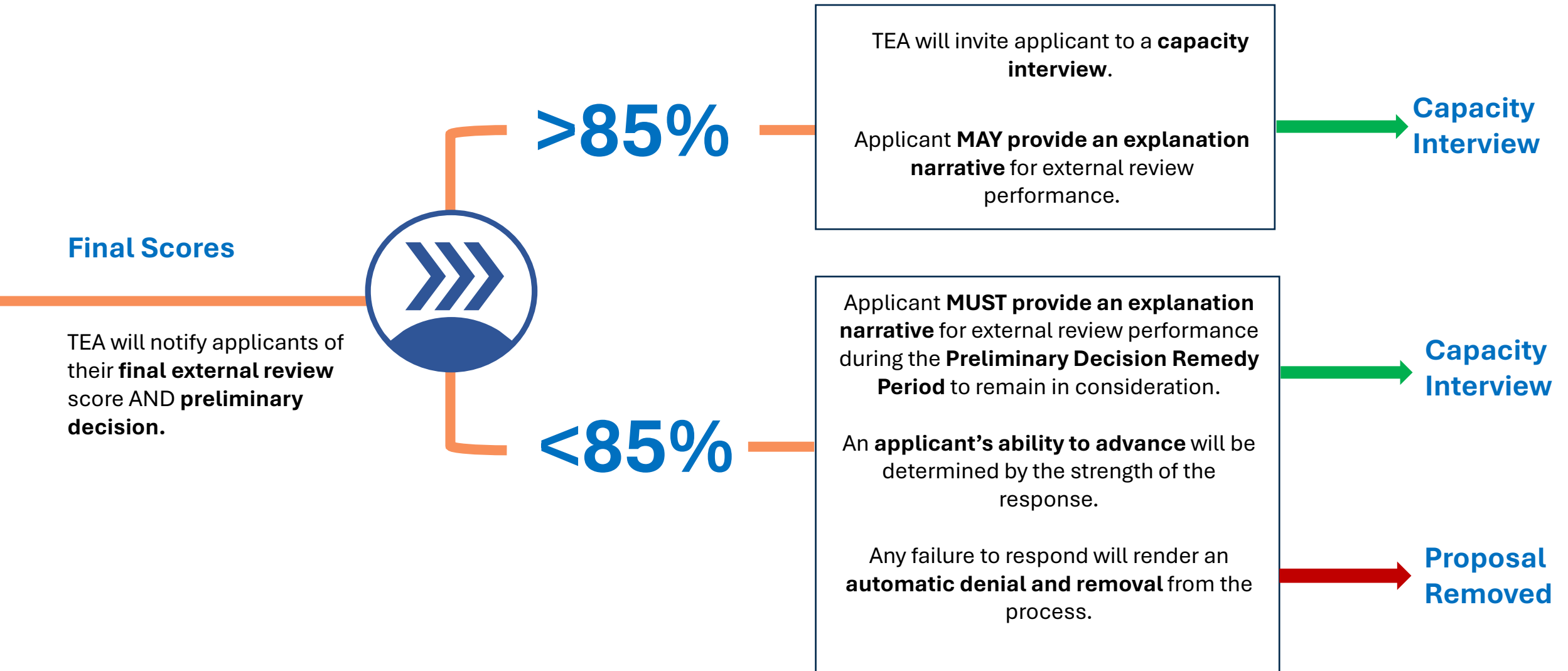
Averages Adjusted

Highest and lowest reader scores are then dropped to produce an **adjusted** average score.

Scores Finalized

TEA will **accept the highest** of the two average scores. (*Unadjusted or Adjusted*).

Preliminary Decisions



Capacity Interviews

PRELIMINARY DECISION
REMEDY PERIOD

December 17,
2025

Dec 18, 2025–Jan.16,
2026

CAPACITY
INTERVIEW

February 9-13, 2026

When are the capacity interviews?

Who participates in the capacity interviews?

PRELIMINARY
DECISION



Capacity Interviews

All applicants that receive 85% cumulative scores OR provide a sufficient response during the Preliminary Decision Remedy Period are invited to a capacity interview **February 9-13, 2026**.

All capacity interviews are virtual.

with...

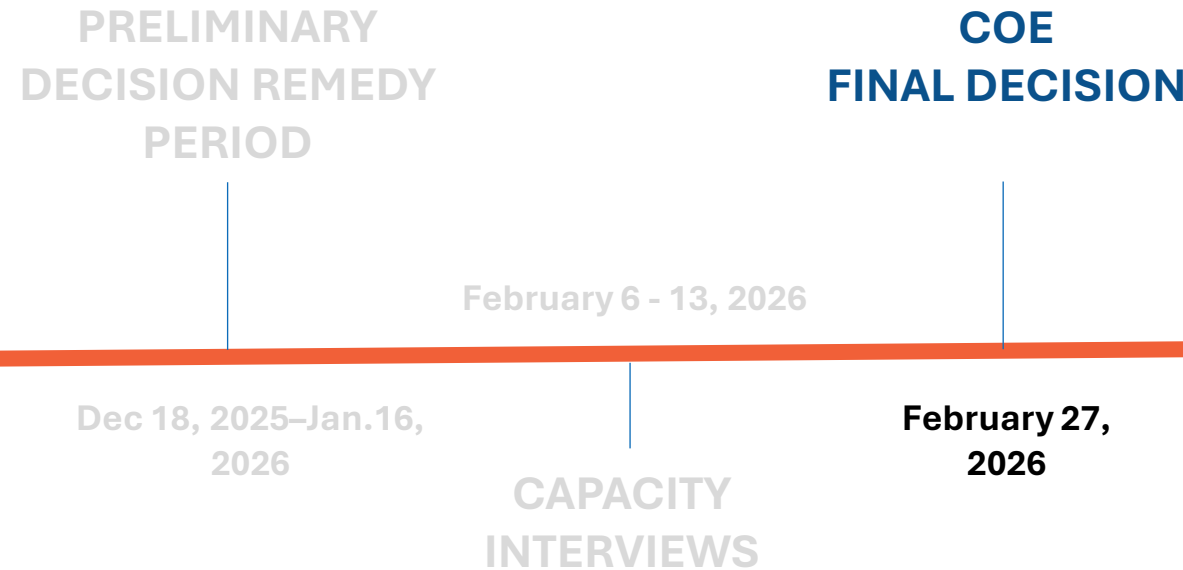


TEA Staff

Applicants field questions from **TEA staff representing focus areas** in:

- Charter School Law
- Emergent Bilingual Programs
- Financial Compliance
- New School Launch
- School Programs
- Special Education

Deliberation and Decision



What happens after the capacity interview?

When does the commissioner make a decision?

When would we open our school if we are awarded?

Final Decision and Approval



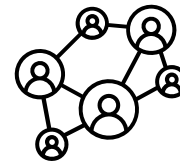
Mid Feb. 2026

Commissioner of education
reviews application materials,
interviews, and stakeholder
support.



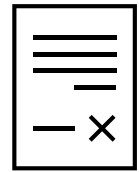
Feb 27, 2026

Commissioner of education
makes formal decisions.



March – April 2026

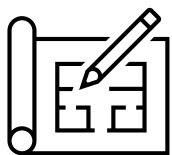
All successful applicants
address contingency items as
noted from the commissioner.



May 2026

Applicants that clear all
contingencies are **awarded a**
charter contract.

Final Decision and Approval



Launch Year Option

Applicants open in accordance with the **launch year listed in the approved application.**



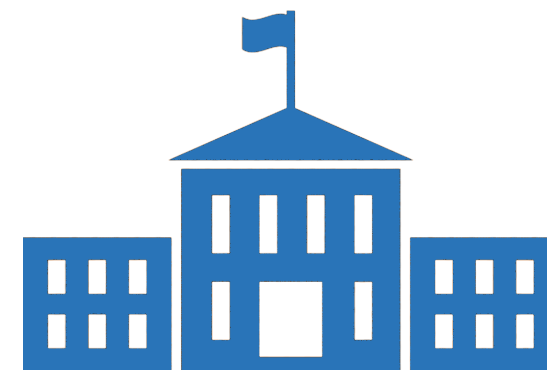
August 2026

Charter school **begins serving students.**



August 2027

Charter school **begins serving students.**



Contact Us



charterapplication@tea.texas.gov

Brittany Glenn

New Schools Manager

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Sarah Khan

New School Specialist

Sarah.khan@tea.texas.gov

John Garland

New School Specialist

John.garland@tea.texas.gov

Support Seminar Registration

- September 3, 2025, 10:00 AM – 11:30 AM
Full Time Virtual/ Full Time Hybrid
([Register Here](#))