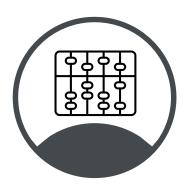


The Financial Plan Workbook- Purpose





The Purpose

The Financial Workbook is a **critical tool designed to ensure charter schools' financial viability** and sustainability.

A strong financial workbook will...



Demonstrate Financial Readiness

Show an ability to manage and utilize funds effectively.



Ensure Compliance

Meet TEA's financial guidelines and regulatory requirements.



Demonstrate Structured Planning

Develop a clear, organized, viable budget to guide the school's financial decisions.



Secure Longevity

Outline a plan for the proposed charter's long-term financial health and sustainability.

The Financial Plan Workbook- Concepts





Enrollment and Attendance Projections

Applicants must provide **enrollment projections for both general and specific student populations** (SPED, CTE, Dyslexia, Gifted Talented, etc.) in the workbook.

The workbook will then calculate state aid estimates based on your projected enrollment and attendance.

The workbook is a valuable tool to understand the impact of enrollment and attendance on financial viability.



Personnel Structures

Applicants must identify all personnel, number of positions, and associated salaries in the workbook.

Applicants must also **itemize payroll taxes, benefits,** and **any contracted services**.



Operational Expense Planning

Applicants must project **specific operational expenses** (Supplies, Textbooks, Equipment, Rent, Student Testing, Utilities, etc.) in the workbook.

Applicants must also account for expense growth (year over year).