



2017 – 2018 Continuing Approval Review Report

Introduction

A 5-year Continuing Approval Desk Review was conducted by Kerri Elzie of the Region 13 Education Service Center (227-950) educator preparation program (EPP) on 1/10/2019. According to 19 Texas Administrative Code (TAC) §228.10(b), an entity approved by the State Board for Educator Certification (SBEC) to certify educators shall be reviewed at least once every five years. The Region 13 ESC EPP was originally approved as an EPP on July 1, 1989.

Rich Elsasser is the program Legal Authority, and Erica Garza is the primary EPP contact for the 2017-2018 review. Region 13 ESC is approved for the following certificate classes: classroom teacher, principal, school counselor, superintendent, and master teacher. Certification is offered as an alternative program. The EPP reported 275 program finishers for the 2016-2017 reporting year and 273 finishers for 2017-2018.

Candidate records were reviewed for 20 candidates from the following certificate classes: teacher, principal, school counselor, superintendent, and master teacher. The results were discussed with EPP staff on January 15, 2019. Attending from the EPP were: Erica Garza and Mary Retzloff.

Results

1. Admission requirements as identified in 19 TAC Chapters 227, 239, 241, and 242 were met by all programs within the EPP; however, related data were not accurately reported to the Texas Education Agency. [19 TAC §229.3]
2. Candidate status as enrolled or finished was reported accurately for all candidates in the Accountability System for Educator Preparation (ASEP) system for each year of enrollment. [19 TAC §227.17(e)]
3. Records for clinical teaching, internship, or practicum as required by 19 TAC Chapters 228, 239, 241, 242 revealed that the program provided adequate field supervision for all candidates. Observation data reported in ASEP were accurate when compared with related documentation in candidate records. [19 TAC 228.35 (g-h)]
4. Eighty-five (85) percent of the candidates reviewed completed the program and obtained a standard certificate. All candidates who received standard certificates met requirements as identified in 19 TAC Chapters 230, 239, 241, and 242.

Next Steps

The EPP will submit evidence to TEA that deficiencies in these areas have been corrected on or before 9/1/2019:

- All candidates admitted within an academic year will be reported accurately; and
- To ensure continuity in record keeping and other related processes, consider creating a procedure manual documenting EPP processes.