



2017 – 2018 Continuing Approval Review Report

Introduction

A 5-year Continuing Approval Desk Review was conducted by Kerri Elzie of the Region 2 Education Service Center (178-950) educator preparation program (EPP) on April 4, 2019. Per 19 Texas Administrative Code (TAC) §228.10(b), an entity approved by the State Board for Educator Certification (SBEC) to certify educators shall be reviewed at least once every five years. Region 2 ESC EPP was originally approved as an EPP on October 1, 1989.

Rick Alvarado is the program Legal Authority, and Marisa Eddins is the primary EPP contact for the 2017-2018 review. Region 2 ESC is approved as an alternative certification program to offer classroom teacher, principal, and master teacher certification. The master teacher certification program is not currently active. The EPP reported 27 program finishers for the 2016-2017 reporting year and 52 finishers for 2017-2018.

Candidate records were reviewed for 10 candidates, which included 5 educators from each class of certification. The results were discussed with EPP staff on April 16, 2019. Attending from the EPP was Marisa Eddins.

Results

1. Admission requirements as identified in 19 TAC Chapters 227 and 241 were met by all programs within the EPP and related data were, for the most part, accurately reported to the Texas Education Agency. One teacher candidate's grade point average was not reported accurately on the GPA spreadsheet. [19 TAC §229.3.]
2. Candidates were reported accurately in the Accountability System for Educator Preparation (ASEP) system for each year of enrollment. [19 TAC §229.3.]
3. Candidate records for clinical teaching, internship, or practicum as required by 19 TAC Chapters 228 and 241, revealed that the EPP provided adequate field supervision for teacher candidates, but was not able to provide sufficient evidence of adequate field supervision for principal candidates. All observation data for teacher candidates reported in ASEP was accurate when compared with related documentation in candidate records. One teacher candidate was placed on a probationary certificate for an additional certification field that did not correspond to the documented assignment. [19 TAC §228.35(g-h)]
4. A review of candidate records revealed that candidates who received standard certificates met requirements as identified in 19 TAC Chapters 230 and 241.

Next Steps

The EPP will submit evidence to TEA that deficiencies in these areas have been corrected on or before 9/1/2019:

- Ensure that admission data for all candidates are accurately reported;



- Ensure that complete and accurate documentation is maintained for all principal internships and practicums;
- Ensure that all candidates recommended for intern and probationary certificates are teaching in assignments that correspond to the certification(s) sought; and
- To ensure continuity in record keeping and other related processes, consider creating a procedure manual documenting EPP processes.

“I have reviewed the EPP Report and agree that all required corrections will be made on or before September 1, 2019”.