

**Continuing Professional Education (CPE) hours for certificate renewal  
Superintendent: 200 CPE hours required**

**Continuing education requirements for superintendents shall be related to the certificate(s) being renewed and focus on the standards required for issuance of the certificate(s), including:**

- **Content area knowledge and skills; and**
- **Professional ethics and standards of conduct**

**An educator holding multiple classes of certificates shall complete the higher number of required CPE clock-hours in the classes held during each five-year renewal period unless otherwise specified in applicable State Board for Educator Certification rules.**

*Completion of each CPE activity should be evidenced by documentation (e.g., transcripts certificates of completion, or attendance logs).*

An individual who holds a superintendent certificate that is renewed on or after January 1, 2021, must complete at least 2.5 hours of training every five years on identifying and reporting potential victims of sexual abuse, human trafficking, and other maltreatment of children, in accordance with TEC, §21.054(h). For purposes of this subsection, "other maltreatment" has the meaning assigned by Human Resources Code, §42.002.

**Other CPE hours that may apply and may be used for certificate renewal:**

Professional development activities that include:

- an evidence-based mental health first aid training program or an evidence-based grief-informed and trauma-informed care program that is offered through a classroom instruction format that requires in person attendance. A person receiving this training will receive twice the number of hours of instruction provided under that program, not to exceed 16 hours;
- suicide prevention training;
- an instructional course on the use of an automated external defibrillator (AED) that meets guidelines for AED training approved under Texas Health and Safety Code; and
- education courses that:
  - use technology to increase the educator's digital literacy; and
  - assist the educator in the use of digital technology in learning activities that improve teaching, assessment, and instructional practices.

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<b>The following are acceptable types of CPE activities:</b>	
	participating in institutes, workshops, seminars, conferences, interactive distance learning, video conferencing, online activities, and in -service or staff development activities given by an approved provider or sponsor. Staff development activities completed through accredited public and private schools in order states, United States territories, and countries other than the Unites States may be accepted;
	completing undergraduate courses, graduate courses, or training programs that are taken through an accredited institution of higher education that at the time was accredited or otherwise approved by an accrediting organization recognized the Texas Higher Education Board – 1 semester credit hour is equivalent to 15 CPE clock-hours.
	participating in an independent study in content area knowledge and skills related to the certificate(s) being renewed, not to exceed 20% of the required clock-hours, which may include: <ul style="list-style-type: none"> <li>• self-study of relevant professional materials (e.g., books, journals, periodicals, video and audio tapes, computer software, interactive distance learning, video conferencing, or online activities;</li> <li>• developing curriculum; or</li> <li>• authoring a published work.</li> </ul>
	developing, teaching or presenting a CPE activity not to exceed 10% of the required clock-hours; and
	providing professional guidance as a mentor to another educator, not to exceed 30% of the required clock-hours.