

## Charter for Assessment Educator Advisory Committee

- I. The Committee shall be called the “Educator Advisory Committee” or “EAC.” It is authorized by House Bill 3906 (86<sup>th</sup> Texas Legislature) to advise the commissioner of education and the agency on the development of academically appropriate state assessment instruments.
- II. Purpose, Scope of Work, and Benefit
  - a. The Educator Advisory Committee is created as a standing committee for the purpose of advising the commissioner of education and the agency on the development of academically appropriate state assessment instruments.
  - b. The committee shall limit its activities to advising on matters that directly concern the state assessment program.
  - c. The committee shall have no legal responsibilities and is formed to give feedback and recommendations to the Student Assessment and Assessment Development divisions. It cannot compel TEA staff to act on its recommendations or feedback.
- III. The Educator Advisory Committee shall:
  - a. be comprised of educators with diverse experience and expertise, areas of the state, and race/ethnicity groups
  - b. provide the assessment divisions with objective opinions about the state assessment program
  - c. provide input, skills, and knowledge towards specific details of the state assessment program
  - d. serve for a period of four years with an option to extend for two years
- IV. Specific scope of work of the Educator Advisory Committee may include the following:
  - a. provide feedback on the continuous improvement of the Texas assessment program.
  - b. provide feedback on pilot programs and optional assessment resources
  - c. provide feedback on administration and support needs
  - d. discuss content TEKS revisions and the impact on STAAR
- V. Spokesperson
  - a. Committee members shall not speak on behalf of the TEA. This includes speaking to the press or discussing confidential business matters with employees, clients, or vendors.
  - b. Committee members may serve as a spokesperson on behalf of Texas school districts and open-enrollment charter schools or professional organizations in order to provide recommendations to TEA.
  - c. Committee members must be prepared to speak to and gather feedback from a wide range of stakeholders.
- VI. Membership
  - a. Composition: The advisory committee shall consist of 25 members. Members will be selected and approved by TEA leadership. Committee members will constitute a cross-section of the Texas public education system.
  - b. Registered lobbyists may not be members of the committee.
  - c. If committee members change jobs or roles from their current positions, membership status will be evaluated at that time to determine if their new job or position aligns with the purpose and intent of the committee.
- VII. Procedural Rules

- a. Onboarding: New members will be provided with information about the committee's role and responsibilities, current discussions, and any previous discussions as they pertain to the current agenda items. TEA may choose to schedule an on-boarding meeting.
- b. Meetings: The committee will meet at least two times per year. Written notices of upcoming meetings will be emailed to members at least thirty days before a meeting. If provided, committee members are expected to complete a review of required reading and relevant data prior to each meeting. Meetings shall be held virtually.
- c. Dismissal: Members who are absent without reasonable cause or notice from two meetings annually will be considered to have resigned their seat. TEA will move to fill the position.