



**DEPARTMENT OF THE AIR FORCE
502D AIR BASE WING
JOINT BASE SAN ANTONIO**



23 Feb 21

MEMORANDUM FOR MR. MIKE MORATH
COMMISSIONER, TEXAS EDUCATION AGENCY
1701 NORTH CONGRESS AVENUE
AUSTIN, TX 78701

FROM: 502 SFG/CC
1 Washington Circle, Suite 2
JBSA-Randolph, TX 78150-4560

SUBJECT: Reappointment of Mr. Patrick Luna and Mr. Peter Duffy to the Randolph Field Independent School District (RFISD) Board of Trustees

1. I respectfully request the reappointment of Mr. Patrick Luna and Mr. Peter Duffy to the RFISD Board of Trustees. Attached are their resumes, as required by Texas Administrative Code Section 61.2a(1), along with a signed statement expressing their willingness to accept the appointment and serve in full adherence to the established state standards for school board members.
2. Each nominee is qualified under the general school laws of Texas and either live or work on JBSA-Randolph. Each nominee is well qualified and the appointment of both of them would be in full compliance with the provisions of the Texas Education Code 11.352. Every avenue was used to reach the widest possible applicant pool. The membership composition of the board of trustees is in compliance with the provisions of Texas Code 11.28.
3. I recognize the power of the Board of Trustees to govern and manage the operations of the RFISD and that my role as the executive agent of JBSA-Randolph is limited only to the duty defined by statute in the process for appointing the Board of Trustees.
4. Thank you and your staff for your support of our school district. If you have any questions, please contact my POC, Ms. Angela Green at (210) 652-3081.

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JAMES H. MASONER, Colonel, USAF
Commander, 502d Security Forces Group

- 2 Attachments:
1. Mr. Patrick Luna - Resume
 2. Mr. Peter Duffy - Resume

PATRICK T. LUNA
 3303 Ashley Way, Marion TX 78124
 210.652.7040 (Work) • (210) 268-2036 (Cell) • patricktluna@gmail.com

Executive Agent

37 years successful experience providing fiscal, strategic, and operational leadership

Dynamic, results-oriented leader with a strong track record of successful performance in unique and demanding positions utilizing keen analysis, insight and team approach to drive improvements and implementation of best practices to meet establish goals and objectives. Skilled advisor on Security Assistance advancing US policy in the Middle East. Additional areas of expertise include:

- Strategy, Vision & Mission Planning
- Public Relations & Media Affairs
- Contract Negotiations & Strategic Alliances
- Team Building & Performance Improvement
- Finance, Budgeting & Cost Management
- Policy & Procedure Development
- Government Regulations & Relations
- Sales & Marketing Leadership

PROFESSIONAL EXPERIENCE

Executive Agent, Foreign Military Sales (FMS) 2011 – Present
Headquarters Air Education and Training Command (HQ AETC)/International Affairs
(IA)/Air Force Security Assistance & Training (AFSAT)
JBSA Randolph TX

- Manage international agreements by interfacing with/advising key officials in the State Department, Defense Security Cooperation Agency, Air Force Secretariat, Major Commands, Joint Staffs and Embassy Security Cooperation Offices requiring professional knowledge of the formulation and direction of foreign affairs that support US national security objectives.
- Manage multiple FMS programs developing/implementing over \$3B in programs to support the acquisition of complex major weapon systems executed under the auspice of the US Department of State; delivered education/training to over 5K international students.
- Advisory to Unit's 50+ F-16 Program/Country Managers; review/comment on Letter of Offer and Acceptance (LOA) verbiage, identified key components for definitization/clarification enabling effective training programs; mentor personnel through Management Reviews with Secretary of Air Force International Affairs (SAF/IA) and Foreign Partners focusing on training capabilities and responsibilities in relation to Security Assistance activities.
- Croatian Air Force (CAF) Training Needs Assessment team lead; identified training programs, contract support, goals, and objectives to train 87 CAF techs (73% reduction) to maintain 8-12 F-16s based on LOA; briefed utilization of in-country contractor maintenance training (40% cost reduction), establish organic F-16 training capability soonest (force multiplier), and adapt USAF flight and maintenance training procedures (standardization); training program now within USG and CAF Security Assistance goals!
- Country Management team of "first" within Department of Defense (DoD); Coronavirus (COVID-19) halted international training; first to identify "hold status codes" for Department of Security Cooperation Agency (DSCA), first to resume training following coordination with DoD/Center for Disease Control (CDC)/Royal Saudi Air Force (RSAF) guidelines, first in

Defense Language Institute English Learning Center (DLIELC) history to conduct virtual training, and first to establish return travel for International Military Students; result, 60% of allocated training saved.

- RSAF training stopped due to 06Dec2019 event; Crisis Management Team lead responsible with student accountability, tracking, and reporting to DoD, Federal agencies, and Saudi Arabia; established communication guidelines in/out of the Unit, ordered physical student accountability, and projected impacts on training following safety and security regulations, practices, and procedures; within 2-hrs had full control of info flow, within 4-hrs 100% physical accountability of 250+ students, and within 72-hrs a 30 to 180 day rolling training impact forecast; appraisal of team efforts netted SAF/IA visit and Quarterly Team Award
- Directed a financial “full stop”; annual FMS case reconciliation faulty; analyzed, planned and held meeting with organizational segments and contracting officers to identify financial pitfalls and implement hard fixes to meet program requirements/objectives; developed and implemented consolidated strategic plan with DSCA, Defense Finance Accounting Services (DFAS), trained Unit financial/case managers, and contracting officers briefed; result, unearth FMS Contractor Administration Surcharge (CAS) error recovering \$24M, deobligated \$100M in unobligated funds sitting on “completed” contracts awaiting closeout, and resolved a \$12M medical funding gap all within available resources.

RELATIVE EXPERIENCE

Board of Trustees

2012 – Present

Randolph Field Independent School District, JBSA Randolph TX

- Team actions enabled District to face challenges head on while ensuring the right resources, personnel and funds were available to meet set objectives. Tackled challenges upfront; revamped District transfer policy, introduced middle school athletics/booster club, advanced technology in the classroom, constructed and upgraded facilities, increased teacher/staff to meet increased enrollment; result, District ranked #1 in San Antonio area and Top 100 in Texas constantly.
- Increase student patriotism/moral; key supporter/initiator of such new programs as the JROTC, middle school athletics, middle school pep squad and other extracurricular programs.
- Obtained over 110 hours of Trustee continued education and training and in 2012 selected from over 2,500 applicants for the Texas Association School Board Leadership Development Program.
- Encouraged and worked with Board and Superintendent to develop, long range strategic plans; specifically focused on facility management; new high school, renovated middle school, and new construction of elementary campus; school of choice for parents, enrollment up 30%.
- Responsive/responsible leadership; Coronavirus (COVID-19) halted in-person learning; filled immediate need of electronic devices to ensure 100% at home learning, established district employee time-off guidelines with pay, and approved online learning technique all before State/Federal funding available; Board efforts key to staff/student moral...one family approach

Board of Trustees

2002-2004

Geilenkirchen NATO AB Germany

- Advocated for growth and financial support; Department of Defense Schools (DoDS) replaced aging heating system, new playground equipment donated/repaired by sponsors, increased cultural emersion field trips and school activities.

Parent Teacher Student Organization

2001-2002

Geilenkirchen NATO AB Germany

- Supported school through various fund raisers and events; raised over \$3,000 during fund drive to fund annual Spring Festival; hosted base wide "American Day" event exposing base nationals to US carnival theme, all base organizations raised funds.

Substitute Teacher

1994

Hallettsville Independent School District, Hallettsville TX

- Instructed math and sciences at middle and high school utilizing traditional course materials

Teaching Assistant/Student Teacher

1993

University of Nevada, Las Vegas NV

- Undergraduate Teaching Assistant for Political Science; mentored/instructed/evaluated by Professor; conducted administrative functions, administered exams, and lectured as needed.
- Student teacher for math and electronics at Las Vegas Vocational High School providing students with hard skills for immediate employment upon graduation.

EDUCATION

Webster University, St Louis MO, Masters Public Administration, 01 Jan 1999

University of Nevada, Las Vegas NV, Bachelors Education, 01 Jan 1995

Community College of The Air Force, Montgomery AL, Associates Military Systems and Maintenance Technology, 01 Jan 1995

Community College of The Air Force, Montgomery AL, Associates Avionics Maintenance Technology, 01 Jan 1992

PROFESSIONAL MILITARY EDUCATION

Air Command and Staff College (Correspondence), 2009

United States Marine Corps Expeditionary Warfare School (Correspondence), 2007

Squadron Officer School (Resident), 2005

Squadron Officer School (Correspondence), 2004

Air Force Aerospace Basic (Resident), 2000

Joint Base San Antonio Statement of Eligibility



Applicant Full Name: Patrick T. Luna

Residential Address: 3303 Ashleys Way
Marion TX 78124

Physical Address of Employer: AFSAT/MSR
100 H Street, Suite 5, Bldg 857
JBSA Randolph TX 78150-4349

Board of Trustees Location Applying For: Randolph Field ISD

I hereby make a formal application for the above indicated Board of Trustees. In doing so, I confirm that:

- I am qualified under the general school laws of Texas and live or am employed on JBSA.
- I attest the contents of my resume.
- I am a qualified voter.
- I willingly accept the appointment to the Board of Trustees and will serve in this capacity with full adherence to the state established standards on the duties and responsibilities of school board members.

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Signature of Applicant

22Jan2021

Date

Patrick T. Luna

Printed Name of Applicant

***Digital Signatures are authorized. If using a wet signature, please sign, date and print legibly.
Form must be completed prior to setting up your interview with the selection board.***



BIOGRAPHY

UNITED STATES AIR FORCE

LIEUTENANT COLONEL PETER J. DUFFY

Lieutenant Colonel Peter J. Duffy is the former commander of the 12th Training Squadron...the Greenhorns. He leads over 1000 students annually as they complete Undergraduate RPA, Basic Sensor Operator, and Pilot Instructor training. Previously he served as the Director of Staff, 12th Flying Training Wing, Joint Base San Antonio-Randolph.

Lt Col Duffy entered the Air Force in May 2000 as a ROTC graduate from Arizona State University. He graduated from Joint Specialized Undergraduate Navigator Training at Naval Air Station Pensacola, and went on to fly the F-15E as a Weapons Systems Officer in the 494th Fighter Squadron, Royal Air Force Lakenheath England. Lt Col Duffy earned his pilot wings at Undergraduate Pilot Training at Columbus AFB, Mississippi. He went on to the F-15C where he served as a mission commander, safety officer, and flight commander in the 58th Fighter Squadron, Eglin AFB, Florida. Lt Col Duffy served as flight commander and Operations Group Standardization and Evaluation Branch Chief for the 88th Fighter Training Squadron in Wichita Falls, Texas. He then went to Air Command and Staff College at Maxwell AFB, Alabama before he moved on to serve as lead programmer on the Air Superiority Core Function Team, Air Combat Command, Langley AFB, Virginia. He then served as the 435th Fighter Training Squadron Director of Operations.



Lt Col Duffy is a senior pilot with more than 2,500 flying hours and has flown combat missions in support of OPERATIONS IRAQI FREEDOM and ENDURING FREEDOM as well as homeland defense missions in support of OPERATION NOBLE EAGLE. During his most recent year-long deployment, Lt Col Duffy served as the Senior Duty Officer for the Air Defense Liaison Team for the country of Kuwait.

Lt Col Duffy grew up a military child whose primary home was in San Antonio, Texas, where he graduated from Randolph High School in 1995. He is married to the former Miss Misha Watson of Dothan, Alabama, and they have one son and one daughter.

EDUCATION

- 2000 Bachelor of Science degree, Arizona State University, Tempe, Ariz.
- 2006 Squadron Officer School, Maxwell AFB, Ala.
- 2007 Aviation Safety Program Management Course, Kirtland AFB, N.M.
- 2008 Masters of Political Science and International Relations, Oklahoma University, Okla.
- 2013 Masters of Military Art/Operational Science, Air Command and Staff College, Maxwell AFB, Ala.
- 2016 Air War College (Correspondence), Maxwell AFB, Ala.

ASSIGNMENTS

1. July 2000 – January 2002, student, undergraduate navigator training, NAS Pensacola, Florida.
2. February 2002 – October 2002, student, F-15E FTU, Seymour Johnson AFB, NC.
3. November 2002 – July 2004, F-15E WSO, msn planning officer, Lakenheath AB, UK.
4. August 2004 – November 2005, student, undergraduate pilot training, Columbus AFB, Miss.
5. December 2005 – April 2006, student, F-15C FTU, Tyndall AFB, Florida

6. May 2006 – February 2009, F-15C acft cc, Chief of Sqdn Safety, Flight Commander, Eglin AFB, Florida.
7. March 2009 – July 2012, T-38 IFF evaluator/instructor, stan/eval branch chief, flight commander, chief of scheduling, Sheppard AFB, Texas.
8. July 2012 – June 2013, student, Air Command and Staff College, Maxwell AFB, Ala.
9. July 2013 – October 2014, Chief Programmer, Air Superiority Core Function Team, Air Combat Command, JB Langley-Eustis, Va.
10. November 2014 – December 2015, Kuwait Senior Duty Officer, AFCENT, Kuwait City, Kuwait.
11. January 2016 – February 2016, Chief Programmer, Air Superiority Core Function Team, Air Combat Command, JB Langley-Eustis, Va.
12. March 2016 – May 2019, T-38 IFF Evaluator/Instructor, wing director of staff, Director of Operations 435th FTS, JB San Antonio-Randolph, Texas
13. May 2019 – November 2020, Commander, 12th Training Squadron, JB San Antonio-Randolph, Texas
14. Feb 2021-Present, T-38 IFF Civilian Pilot, 435th Fighter Training Squadron, JB San Antonio-Randolph, Texas

FLIGHT INFORMATION

Rating: Senior pilot

Flight hours: more than 2,500

Aircraft flown: F-15C, F-15E, T-38, and T-37

MAJOR AWARDS AND DECORATIONS

Meritorious Service Medal with three oak leaf cluster

Air Medal

Air Force Commendation Medal

Army Commendation Medal

EFFECTIVE DATES OF PROMOTION

Second Lieutenant, 10 June 2000

First Lieutenant, 10 June 2002

Captain, 10 June 2004

Major, 1 May 2010

Lieutenant Colonel, 1 September 2015

(Current as of Feb 2021)



Joint Base San Antonio Statement of Eligibility

Applicant Full Name: Peter John Duffy

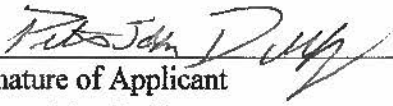
Residential Address: 11904 TRAIL HOLLOW
SCHERTZ, TX 78154

Physical Address of Employer: 1150 5th Street East
JBSA - RANDOLPH, TX 78150

Board of Trustees Location Applying For: Randolph Field ISD

I hereby make a formal application for the above indicated Board of Trustees. In doing so, I confirm that:

- I am qualified under the general school laws of Texas and live or am employed on JBSA.
- I attest the contents of my resume.
- I am a qualified voter.
- I willingly accept the appointment to the Board of Trustees and will serve in this capacity with full adherence to the state established standards on the duties and responsibilities of school board members.



Signature of Applicant
Peter John Duffy

27 January 2021

Date

Printed Name of Applicant

Digital Signatures are authorized. If using a wet signature, please sign, date and print legibly. Form must be completed prior to setting up your interview with the selection board.

RFISD SCHOOL BOARD TRUSTEE APPLICATION

1. Personal Data

- a. Name/rank: **Peter J. Duffy/Lt Col O-5/transitioning to GS-13**
- b. Address: **11904 Trail Hollow, Schertz, TX 78154**
- c. Phone: **Work (210) 565-7101; Cell (662) 352-4328**
- d. If military, date assigned to Randolph AFB: **Mar 2016-Present. TAFMSD: 20.5 years**
- e. Qualification: **Military active duty/transitioning to civilian instructor pilot, 435th FTS, JBASA-RND: Lt Col Ret., GS-13/Date: 19 Feb 2021-Current.**
- f. Children in RFISD: **Since Mar 16 my son, Aiden Duffy, has been enrolled in RFISD and is currently a 8th grade middle-schooler at RMS. He was active in Spanish club, Heart foundation and middle school football and basketball trainer and assistant coach. Since Aug 17-present my youngest daughter, Emma Duffy, has been enrolled in RES and is currently a 3rd grader.**

2. Status

a. Education: **Bachelors of Science in Geography; Masters of Political Science and International Relations; Masters of Military Art/Operational Science**

b. Professional or personal experience that would be an asset to you as a school board trustee:
I am a Randolph High School graduate, class of '95. I attended RES, RMS, and RHS, so am well versed in the outstanding education RFISD provides. I was a student council member as a student as well as a multi-sport athlete including football, baseball, basketball, and tennis. I was humbled and privileged to have been inducted into the Ro-Hawk Hall of Fame. Twenty-one years after graduating and leaving for college, fate brought me back to Randolph AFB as part of my military career. I knew from the instant I was notified of the assignment that I wanted my kids to go to school there so they would be afforded all the wonderful opportunities I was lucky enough to have had. The opportunity to help ensure Randolph stays at the pinnacle of education is my motivation to apply for School Board membership.

In my career experiences, I have been the director in charge of operations for a fighter squadron consisting of over 50 members as well as 50+ aircraft. I have had to work under pressure flying in combat operations in Operations Iraqi Freedom and Operation Enduring Freedom. I was a liaison embedded with the US Embassy to a Gulf Partner nation during the most recent Operation Inherent Resolve helping to fight against ISIS. I served as the 12th Flying Training Wing Director of Staff and directly supervised over 20 personnel as well as oversaw the day to day activities and requirement of a Wing consisting of over 1500 personnel, spanning across four different geographic locations from Colorado to Florida. My last military assignment was as the Commander of the 12th Training

Squadron, overseeing over 7,000 personnel spanning from west to east coast. The 12 TRS was the only undergraduate and graduate combined flying training squadron with administrative control over flying training pipelines inclusive of navigators, remotely piloted aircraft pilots and sensor operators, pilot instructor trainees and fighter candidate trainees, as well as international partner students.

As an alumni, I enjoy taking my family to Ro-Hawk events when the opportunity presents itself. My family and I attend First Baptist Church Universal City where we actively participate in a Life Group class. Much of my life has revolved around RFISD and RAFB both personally and professionally and believe I could be a beneficial member to the team if selected to be a School Board Trustee of RFISD.

3. Supervisor/reference:

a. Name/rank: **Rene Carrillo, Lt Col**

b. Address: **1150 5th Street East
JBSA-Randolph TX 78150**

c. Phone: **(210) 565-0435**

4. Why do you want to serve as a school board member? **To continue to help make RFISD the best possible district it can be. Quality education for the children is the driving motivational factor for all of this. Over the years RFISD has set a very high educational and moral standard. I want to help continue this noble tradition. Our children have been in five different school districts in three states. With the experiences I've gained with the Air Force and the different schools our children have encountered, I feel I can bring a wide variety of experience and knowledge to the table. We live behind the base. This is our home and as such I will be a stable member. I attended the school in the 1990s with positive results and I believe I can do the same if I'm selected to be a school board member of RFISD.**

5. **My Biography is attached for the 502d Security and Readiness Group Commander.**