

Request for Instructional Materials

Instructional Materials Review and Approval

Cycle 2025

Issued December 9, 2024



IMRA 
Instructional Materials
Review and Approval

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Background Information

Legislative Authority

The Texas Legislature passed House Bill 1605 in the 2023 Regular Session that amended the Texas Education Code (TEC), Chapter 31, and requires the Texas Education Agency (TEA) to establish an instructional materials review and approval (IMRA) process in consultation with and with the approval of the State Board of Education (SBOE). The information below outlines the requirements and authority granted by the legislature

This process:

- establishes an annual process to select instructional materials for review that includes:
 - evaluating requests for review of instructional materials, including those submitted by:
 - a school district;
 - a majority of the members of the SBOE; or
 - a publisher of instructional material, which may only be submitted for material published by the requesting publisher;
 - requiring the agency to review materials if the State Board of Education requests by a majority vote that the material be reviewed by the agency;
 - reviewing materials requisitioned or purchased using instructional materials and technology funds; and
 - reviewing materials using a time frame appropriate for the proclamation requesting revision of instructional materials in response to revisions to the Texas Essential Knowledge and Skills (TEKS).
- describes the types of materials the agency may review, including:
 - partial-subject, tier-one instructional material, including those designed for use in the phonics curriculum required under TEC, §28.0062(a)(1);
 - open educational resource instructional material;
 - instructional materials developed by a school district and submitted to the agency by the district for review; and
 - commercially available full-subject, tier-one instructional material.
- establishes procedures for the agency to conduct reviews of instructional materials, including:
 - the use of rubrics developed by the agency in consultation with and approved by the SBOE; and
 - consultation with classroom teachers and other curriculum experts for the appropriate subject and grade level; and
- ensures the procedures for review allow the agency to review at least 200 individual instructional materials each year.

In conducting an IMRA review, TEA must use a rubric developed by the agency in consultation with and approved by the SBOE that includes a determination of:

- whether the material is free from factual error and satisfies the criteria adopted by the board under TEC, §31.022;
- the quality of the material;
- the essential knowledge and skills for the subject and grade level for which the material was developed that are covered by the material, including identification of:
 - each essential knowledge and skill covered by the material;
 - for a full-subject, tier-one instructional material, the percentage of the essential knowledge and skills adopted for the subject and grade level covered by the material; and
 - for a partial-subject, tier-one instructional material, the percentage of the essential knowledge and skills for the relevant portion of the subject and grade level covered by the material.
- whether the material contains obscene or harmful content or is otherwise incompatible with certification requirements under Section 31.1011 (a) (1) (B).

After completing an IMRA review cycle, TEA must provide the SBOE the results of the review and any related recommendations for approval or rejection and for inclusion of the instructional material on a list of materials maintained by the SBOE under TEC, §31.022.

The SBOE shall review materials and TEA's recommendations and must determine that the following criteria is met before approving any materials:

- The material is free from factual errors.
- The material is suitable for the subject and grade level for which the material is intended.
- If the materials are intended to cover the foundational skills reading curriculum in kindergarten through third grade, do not include three-cueing, as defined by TEC, §28.0062(a-1).

TEC, §31.022 grants the SBOE the authority to determine the approval criteria that may require:

- full-subject, tier-one materials to cover a minimum percentage of TEKS;
- electronic samples of materials;
- certain physical specifications;
- the instructional materials do not contain obscene or harmful content and otherwise be compatible with requirements under §31.1011(a)(1)(B); and
- the instructional materials to be available for public review.

SBOE-Approved Rules and Procedures

The SBOE approved the inaugural IMRA review process and adopted the first batch of administrative rules on February 2, 2024, and is actively working to adopt additional administrative rules related to the IMRA review process. Currently adopted rules include:

- 19 TAC, Subchapter B, [§67.21 Proclamations, Public Notice, and Requests for Instructional Materials for Review](#)
- 19 TAC, Subchapter B, [§67.23 Requirements for Publisher Participation in Instructional Materials Review and Approval \(IMRA\)](#)

- 19 TAC, Subchapter B, [§67.25 Consideration and Approval of Instructional Materials by the State Board of Education](#) (amendments adopted in November 2024, not yet posted)
- 19 TAC, Subchapter B, [§67.43 Lists of Approved and Rejected Instructional Materials](#)
- 19.TAC, Subchapter D, [§67.81 Instructional Materials Contracts](#)
- 19.TAC, Subchapter D, [§67.83 Publisher Parent Portal](#)

The SBOE approved quality rubrics for full-subject, tier-one instructional materials for K–12 mathematics, K–8 ELAR, and K–6 SLAR, and partial-subject, tier-one instructional materials for K–3 English and Spanish phonics. TEA issued the RFIM for IMRA 24 in February 2024, facilitated the inaugural reviews, and presented the results to the SBOE. The SBOE voted to add materials to the List of Approved Instructional Materials and the List of Rejected Instructional Materials on November 22, 2024.

The SBOE approved revisions to the IMRA 2024 quality rubrics and approved new quality rubrics for supplemental materials for K–12 English and Spanish mathematics and 7–12 English mathematics for use in IMRA 2025 on November 22, 2024. The SBOE also approved revisions to the suitability rubric.

Instructional materials may be selected for review through a variety of methods. TEA may prioritize materials for review using the following protocol:

1. Any materials required to be reviewed by majority vote of the SBOE
2. Materials related to the most recently revised TEKS for which a Proclamation was issued
3. Open Education Resource (OER) instructional materials
4. Highest market share based on the most recent certification of provision of instructional materials and allotment spend data
5. Voluntary publisher submissions
6. District submissions

Scope of Work

Subject Areas and Grade Levels

TEA and the SBOE are accepting instructional materials for the following:

- Full-subject, tier-one instructional materials for K–6 English and Spanish mathematics, 7–12 English mathematics, and K–6 English and Spanish language arts and reading (ELAR and SLAR)
- Partial-subject, tier-one instructional materials for K–3 English and Spanish phonics
- Supplemental materials for K–6 English and Spanish mathematics and 7–12 English mathematics

Full-subject, tier-one materials are instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills without the need for supplementation. These materials are intended to be used by every student for daily instruction.

Partial-subject, tier-one materials are instructional materials designed to assist in the instruction of one or more of the essential knowledge and skills.

Supplemental materials are instructional materials designed to assist in the instruction of one or more of the essential knowledge and skills.

Links to the TEKS and ELPS breakouts are included below.

ELAR, including English phonics (19 Texas Administrative Code (TAC), [Chapter 110](#))

- [Elementary TEKS](#)
- [Breakouts](#)

ELPS

- [Standards](#) (Pending final review by The Texas Register)
- ELPS Breakouts (Coming soon)

English and Spanish Mathematics (19 TAC, [Chapter 111](#))

- [Elementary TEKS \(English\)](#)
- [Elementary TEKS \(Spanish\)](#)
- [Middle School TEKS \(English\)](#)
- [Middle School TEKS \(Spanish\) \(Grade 6 only\)](#)
- [High School TEKS \(English\)](#)
- [Mathematics Breakouts \(English\)](#)
- Mathematics Breakouts (Spanish) (Coming soon)

SLAR, including Spanish phonics (19 TAC, [Chapter 128](#))

- [Elementary TEKS](#)
- [SLAR Breakouts](#)

All expenses incurred from participation in the IMRA review are the responsibility of the publisher.

Pre-Approval Phase

The requirements listed below must be met prior to approval by the SBOE.

Comprehensive Editorial Review

Publishers must conduct a complete and thorough editorial review of instructional materials to identify and correct factual errors **prior to submitting** their materials for review. Factual errors are defined as a word, phrase, reference, or sentence with information that can be indisputably disproven, including grammatical errors.

Correlations

Publishers must identify where in their materials each student expectation is covered. Each student expectation is separated into its component parts or breakouts. Publishers must demonstrate alignment to each breakout to demonstrate coverage of the associated student expectation. Publishers must provide hyperlinks to the exact location of the cited content in their

correlations. All digital materials must also contain embedded correlations that direct users to the exact location in materials where each student expectation is covered.

Additionally, publishers will supply correlations to the quality and suitability rubrics linked in this document.

Disclosure of Campaign Contributions and Gifts

Publisher must list any political contributions made by any individual or entity in the preceding four years to a candidate or member of the SBOE ([SBOE Operating Rule 4.3](#)).

Official Bids and Pricing Documents

Publishers must provide information to TEA about how they intend to process orders for instructional materials. Publishers must also submit at least one bid for each program eligible for approval, listing each component that was included in the IMRA review, regardless of whether it was used as alignment evidence. Each component or subcomponent offered as part of the program must also be available for purchase individually. Bids of approved materials become part of the instructional materials contract. Publisher must provide per-student pricing and information regarding available discounts in the manner designated by TEA.

The package and component pricing on the bids may not exceed the lowest price at which the publisher offers that instructional material for sale to any state, public school, or school district in the United States. If the materials are sold at a lower price elsewhere at any time during the contract, the publisher must also reduce the contracted price. The SBOE may assess an administrative penalty against a publisher or manufacturer who violates the [TEC, §31.151\(a\)\(1\)–\(2\)](#) by offering instructional materials in this state at a higher price than offered to any other state, public school, or school district in the United States ([19 TAC, §67.81](#)).

In addition to official bids, publishers must submit a pricing document that lists the per-student price for the shortest contract term for each program submitted for review. It also includes information about scenarios that trigger a discount in the per-student price (e.g., volume, longer contract term, etc.). The pricing document helps districts easily compare per-student pricing from various publishers and programs.

Pre-Approval Instructional Materials Access

Publishers must supply TEA and each education service center (ESC) with electronic access to all components and artifacts that are included in an instructional materials program, including the following:

- Material used by the teacher, including lesson plans, answer keys, grading rubrics, teacher guidance, and unit plans
- Material used by students, including books, supplementary materials, workbooks, diagnostic and progress monitoring tools
- Material used by a principal or campus instructional leader to support instruction
- Material used by parents to support their students' mastery of the content

Pre-approval submissions must be full and complete versions of the instructional materials. All components included in the program must be available at the start of the review. Once the review begins, content may not be added or altered in any way.

The following criteria must also be met for pre-approval versions of instructional materials programs:

- Individuals may not be required to provide any identifying information (e.g., name, phone number, email address, etc.) when accessing the instructional materials.
- Access must allow multiple, simultaneous users.
- Submissions must be free of sales and marketing materials.
- Content must not be hosted in a cloud-based environment, such as Google drive, that allows editing.
- Content must remain unchanged throughout the entire approval process.
- Each component must be searchable by key words. (Note: This applies only to digital programs.)
- TEKS and ELPS correlations that direct users to the specific content cited for standards alignment.

TEA will share access credentials on the SBOE website to allow the public to review the materials under consideration for approval by the SBOE. At the request of the publisher, TEA will not share access to assessments or answer keys if the publisher can provide access credentials to be shared with the general public that do not include that content. However, access for reviewers will be required.

Publishers may not submit print copies of materials to TEA or the ESCs; however, publishers may choose to provide IMRA reviewers with print materials, if available. These materials will not be returned.

Upon request of a school district, publishers shall provide an electronic sample of the submitted instructional material.

Upon request of an SBOE member, publishers shall provide the member with a print copy of all product components, if a print format is available.

Register of Contact

Publishers must document each interaction between any employee or registered representative and the SBOE, including all visits, meetings, or contacts, between January 2025 and December 2025 and must submit that documentation to TEA.

Technical Requirements

Publishers must provide information regarding the technical requirements, including interoperability information, that must be met to access digital components.

Withdrawal Option for Voluntary Submissions

Publishers will be notified of their selection for IMRA Cycle 2025 and will be onboarded to the process. After the deadline established in the RFIM, publishers will not be permitted to withdraw from the review cycle. If a publisher chooses not to engage after the withdrawal deadline, the

instructional materials will still be reviewed, and the outcome will be made publicly available. The SBOE may vote to include materials on the List of Rejected Instructional Materials or the List of Approved Instructional Materials. (Note: The option to withdraw is only available to those who voluntarily applied. Those who were selected based on majority vote of the SBOE or selected because they were requisitioned or purchased under TEC, [§31.0212](#) may not withdraw under any circumstances.)

Each material selected for IMRA Cycle 25 will be subject to the following reviews:

Accuracy Review

All materials submitted for consideration must be free from factual errors. Errors are defined as a word, phrase, reference, or sentence with information that can be indisputably disproven, including grammatical errors.

Publishers must conduct a complete and thorough editorial review of instructional materials submissions to identify and correct factual errors **prior to** submitting their materials for review.

IMRA reviewers will review the materials for accuracy and report any identified factual errors. Publishers must submit proposed corrections for each reported error or may contest the error by providing evidence and a justification.

TEA will provide error reports to the SBOE before they vote to approve or reject materials. Publishers must agree to correct all errors as a condition of approval.

Public Review

Residents of the State of Texas are encouraged to review materials under consideration for approval and may submit feedback during the official public comment period, May 2–July 1, 2025.

TEA will provide all comments received during the public comment period to publishers, and publishers will have the opportunity to respond. Publishers may propose changes in response to public comment. TEA will provide the SBOE with a report of all public comments and publisher responses.

Quality Review

All submissions will be reviewed using the applicable IMRA quality rubric approved by the SBOE.

- [IMRA ELAR K–3 Quality Rubric](#) (PDF) Approved November 22, 2024, for IMRA 2025
- [IMRA ELAR 4–8 Quality Rubric](#) (PDF) Approved November 22, 2024, for IMRA 2025
- [IMRA Mathematics K–12 Quality Rubric](#) (PDF) Approved November 22, 2024, for IMRA 2025
- [IMRA Supplemental Mathematics K–12 Quality Rubric Draft](#) (PDF) Approved November 22, 2024, for IMRA 2025
- [IMRA SLAR K–3 Quality Rubric](#) (PDF) Approved November 22, 2024, for IMRA 2025
- [IMRA SLAR 4–6 Quality Rubric](#) (PDF) Approved November 22, 2024, for IMRA 2025

The rubrics are divided into two categories—implementation quality and learning quality. The implementation quality category is designed to measure the extent to which the materials support

effective implementation, including intentional instructional design, progress monitoring, and supports for all learners. The learning quality category is unique for each rubric and measures the extent to which materials include high-quality components that are aligned with research on the best ways to teach the subject and support students in reaching grade-level proficiency on the standards.

Reviewers will evaluate the extent to which materials align to the applicable rubric and will collect evidence to support each rating. Publishers will be provided the opportunity to appeal elements of the quality review on a rolling basis by identifying errors or omissions in the evidence collected by the IMRA reviewers. At the conclusion of the review, publishers will be given an additional opportunity to appeal by providing new content for up to three quality indicators.

Reviewer Feedback

IMRA reviewers may supply publishers with feedback while conducting their review. TEA will provide publishers with all IMRA reviewer feedback and publishers must either respond with a proposed change or a justification for not proposing a change.

TEA will provide feedback reports, along with the publishers' responses, to the SBOE before they vote to approve or reject materials. Publishers must agree to make all required changes as a condition of approval.

Standards Alignment

The minimum requirement for standards alignment varies depending on the classification of the materials and is outlined below.

- Full-subject, tier-one materials for K–12 English and Spanish mathematics and K–6 English and Spanish language arts and reading must cover 100% of the TEKS and applicable English Language Proficiency Standards (ELPS) for the intended subject and grade level or course in the student and teacher materials.
- Partial-subject, tier-one materials for K–3 English and Spanish phonics materials must cover 100% of the applicable TEKS and ELPS.
- The TEKS-coverage percentage for supplemental materials for K–12 mathematics will be reported by publishers and reviewers must find that the materials cover 100% of those TEKS.

Publishers must provide evidence of standards alignment (i.e., correlations) in a format designated by the commissioner. Reviewers will evaluate the publisher-supplied correlations and accept or reject publishers' citations.

In some instances, publishers will be permitted to respond to rejections by providing new citations and/or new content to improve their standards-alignment percentage. Otherwise, publishers who do not achieve their desired standards-alignment percentage may appeal the reviewers' findings through a show-cause hearing. This is an opportunity for the publisher to present evidence that the reviewers' findings were inaccurate.

Suitability Review

The SBOE adopted a [suitability rubric](#) that will be used to evaluate each submission. IMRA reviewers will record instances of non-compliance with suitability indicators as they conduct their

quality and standards-alignment review. Additionally, reviewers will record instances of compliance with indicators 2.1.1, promoting American patriotism, Texas History, and the free enterprise system, understanding the importance of patriotism and democratic principles of our state and national heritage, including founding documents of the United States, and 6.2, human sexuality instruction.

All categories of the rubric in section 1 for subjects identified in TEC, §28.002(a)(1) and (2) apply to full-subject tier-1, partial-subject tier-1, and supplemental instructional materials as defined by TEC, §31.002.

All full-subject tier-1, partial-subject tier-1, and supplemental instructional materials, as defined by TEC, §31.002, for subjects identified in TEC, §28.002(a)(1) intended for kindergarten to grade 12, other than supplemental mathematics, are required to include positive evidence of compliance with category 2, including subcategories 2.1 and 2.1.1 of the rubric.

To assist reviewers with the suitability review, publishers will have the opportunity to demonstrate alignment, if applicable, with indicators 2.1.1 and 6.2.

SBOE Decision

TEA will present the results of the review to the SBOE at the November 2025 meeting. The SBOE will consider the TEKS and ELPS alignment, quality review results, suitability compliance and non-compliance, change reports, and public comments and testimony. ELAR, SLAR, and phonics materials must fully comply with phonics rule (19 TAC [§74.2001](#)), which is evaluated in section 4 of the quality rubric.

The SBOE will vote to place materials on the approved or rejected list or will take no action. Materials on the approved list will be placed in the state's online ordering system and LEA's will be able to use additional funding of \$40 per student.

Post-Approval Phase

The requirements listed below must be met if approved by the SBOE.

Accessible Formats

Publishers must submit electronic NIMAS files for all print student components and any content in teacher materials that are intended for students that adhere to all guidelines approved by NIMAC at the time of submission and agree to allow TEA or its agents to reproduce approved materials in a format suitable for students and teachers with visual impairments and students with other learning disabilities. The [NIMAS Technical Specifications v1.1](#) can be found on the [National Center on Accessible Educational Materials website](#).

Publishers must provide a high-quality, color, accessible PDF (i.e., high-resolution, optimized PDF) that is an exact replica of their print student materials, along with their print program submission copies and NIMAS files to each of the designated producer(s).

If the requirements for NIMAS files are not met for any specific product, that product will be removed from the approved list and the state's instructional materials ordering system.

Contracts

Publishers with approved materials may enter a contract with the SBOE. The contract must provide for the purchase or licensing of instructional materials at a specific price, which may not exceed the lowest price paid by any other state or any school or school district. The price must be fixed for the initial term of the contract not to exceed eight years.

Publishers must meet reporting requirements with the Texas Ethics Commission before entering into a contract and conducting business with the state of Texas.

One [1295 Certification of Interested Parties form](#) is required from each publisher each time the publisher enters into a contract with the agency (Government Code, [§2252.908](#)). An additional form may be required by each district a publisher does business with.

Digital Accessibility Standards

Any program components offered to districts in a digital format must comply with the [Web Content Accessibility Guidelines](#) (WCAG), version 2.1, level AA standards and the technical standards required by the [Federal Rehabilitation Act](#), Section 508.

Publishers must, at their own expense, contract with a reputable third party to evaluate accessibility. Any findings of non-compliance must be remedied as a condition of approval by the SBOE. Any findings of non-compliance that are not remedied prior to the state ordering system opening will not be available for ordering and may be removed from the SBOE-approved list.

Machine-Readable TEKS

Publishers must use the machine-readable TEKS provided by TEA when tagging content aligned to the TEKS. Doing so creates a consistent way of documenting and referencing learning standards and competencies. Publishers will access the machine-readable TEKS and related guidance on the [Texas Gateway](#).

Parent Portal Transparency

Publishers must make their materials available on a parent portal hosted by the publisher. The parent portal must allow parents access to instructional materials, excluding tests and exams, that are used by the LEA; organize the materials by unit and in the order in which they are designed to be used; be capable of being searched by word; and, for materials not available digitally, contain sufficient information to allow the parent to locate a physical copy of the materials.

Publishers are permitted to require parents to use a password, comply with other user verification procedures, and accept user terms and conditions, which may not limit or exclude access to the materials based on the uses of the material that would otherwise be permitted under the fair provisions of copyright law.

Publishers must comply with requests regarding parental access to the portal made by an LEA in compliance with TEC, [§31.154](#) and [§26.006](#).

TEA will verify each publisher's compliance with parent portal transparency according to the rules adopted by the SBOE in 19 TAC, [§67.83](#).

Physical Print Standards

Any program components offered to districts in a print format must comply with the appropriate physical standards in the [Manufacturing Standards and Specifications for Textbooks \(Updated 7/17/2024\)](#).

Post-Approval Instructional Materials Access

Publishers must supply TEA and each ESC with electronic access to all components and artifacts that are included in an instructional materials program approved by the SBOE. Publishers must supply TEA and each of the twenty ESCs with all information, including locator information and passwords, required to ensure public access to their post-approval program for the duration of the contract period. The public can access post-approval materials by making an appointment at the nearest ESC or through the District Operations, Technology, and Sustainability Supports Division at TEA located in Austin, Texas.

Publishers are required to notify TEA if user access information changes. TEA will periodically conduct access checks. Publishers that do not maintain proper access for TEA and the ESCs may have materials removed from the approved list and state's instructional materials ordering system.

At the request of a Texas school district, publishers must supply a complete electronic post-approval program for review. If requested, publishers may also provide print copies; however, all materials must be provided at no cost. If post-approval copies must be returned, the publisher must notify the district in advance and provide a shipping label and date by which the materials should be shipped back.

Publishers must supply information in a format designated by the commissioner to help facilitate the confirmation of required corrections, editorial changes, and new content.

2024 Timelines and Milestones

November 19–22

IMRA quality review rubrics, suitability rubric, and process are presented to the SBOE for approval.

Responsible Party: **TEA**

Recipient/Audience: **Publishers**

December 18, 2024

IMRA Cycle 2025 Request for Instructional Materials (RFIM) is posted.

Responsible Party: **TEA**

Recipient/Audience: **Publishers**

2025 Timelines and Milestones

January 13

Responses to RFIM Cycle 25 due to TEA.

Responsible Party: **Publishers**

Recipient/Audience: **TEA, SBOE**

January 28–31

State Board of Education meets and may vote to require additional programs to the list of those being reviewed.

Responsible Party: **SBOE**

Recipient/Audience: **Publishers**

February 3

TEA notifies publishers of selection.

Responsible Party: **TEA**

Recipient/Audience: **Publishers**

February 28

Last day for Publishers to withdraw from IMRA Cycle 25. (Note: The option to withdraw is only available to those who voluntarily applied. Those who were selected based on majority vote of the SBOE or selected because they were requisitioned or purchased under TEC, [§31.0212](#) may not withdraw under any circumstances.)

Responsible Party: **Publishers**

Recipient/Audience: **TEA**

March 7

Preliminary correlations for one subject area and grade level or course are due to TEA.

Responsible Party: **Publishers**

Recipient/Audience: **TEA**

April 11

Final correlations and a component list are due to TEA.
Responsible Party: **Publishers**
Recipient/Audience: **TEA**

Pre-approval program submission is due to TEA.
Responsible Party: **Publishers**
Recipient/Audience: **TEA, Districts and Charter Schools, Public, SBOE**

Pre-approval program submissions and final correlations are due to each of the twenty ESCs.
Responsible Party: **Publishers**
Recipient/Audience: **ESCs**

April 25

ESCs must notify TEA of any irregularities in sample materials submitted by publishers.
Responsible Party: **ESCs**
Recipient/Audience: **TEA, Publishers**

May 1

Optional print copies of instructional materials submissions for use by IMRA reviewers are due to TEA.
Responsible Party: **Publishers**
Recipient/Audience: **TEA**

May 2–5

TEA hosts the IMRA kick-off meeting with the IMRA reviewers.
Responsible Party: **TEA**
Recipient/Audience: **Publishers, IMRA Reviewers, Public, SBOE**

May 6–August 1

IMRA Reviewers continue conducting reviews asynchronously.
Responsible Party: **TEA, TEA Contractor, and IMRA Reviewers**
Recipient/Audience: **Publishers, Public, SBOE**

June 23

- The Vendor Setup Form is due to TEA from publishers without usernames and passwords for the state’s instructional materials ordering system.
- The Interoperability and Technical Specifications, the Company Logo, Product Images, and Professional Learning are due to TEA.
- The Website and Social Media Links (optional) are due to TEA.

Responsible Party: **Publishers**
Recipient/Audience: **TEA**

July 1

Public comment due for materials being reviewed.

Responsible Party: **Public**
Recipient/Audience: **Publishers, TEA, SBOE**

August 4–August 22

Publishers participate in appeals.
Responsible Party: **Publishers**
Recipient/Audience: **TEA, TEA Contractor, and IMRA Reviewers**

August 18

- Electronic samples of new content provided to and approved by the IMRA reviewers are due to TEA.
- The *Order Processing Information* and initial official bids are due to TEA.
- Publishers submit all proposed changes and corrections made in response to the IMRA review, editorial review, and public comment.
- Requests for show-cause hearings are due to TEA from eligible publishers that elect to protest the standards-alignment report.

Responsible Party: **Publishers**
Recipient/Audience: **TEA**

September 9–12

SBOE hosts a public hearing on materials being reviewed.
Responsible Party: **Public**
Recipient/Audience: **SBOE**

TEA presents review summaries; IMRA reviewer error, feedback, and suitability reports; and public feedback reports to the SBOE.
Responsible Party: **TEA**
Recipient/Audience: **SBOE**

SBOE may vote to reject materials.
Responsible Party: **SBOE**
Recipient/Audience: **Publishers**

September 22

TEA Contractor finalizes reports and sends to TEA.
Responsible Party: **TEA Contractor**
Recipient/Audience: **TEA and SBOE**

October 13

Publishers submit all proposed changes and corrections made in response to public testimony provided at the September SBOE meeting.
Responsible Party: **Publishers**
Recipient/Audience: **TEA, SBOE, and IMRA Reviewers**

Additional official bids are due to TEA.
Responsible Party: **Publishers**

Recipient/Audience: **TEA, Districts and Charter Schools**

October 14–November 3

IMRA reviewers review proposed changes and make necessary edits to reports.

Responsible Party: **TEA, TEA Contractor, and IMRA Reviewers**

Recipient/Audience: **Publishers, Public, SBOE**

November 7

Publishers disclose any campaign contributions made to SBOE members.

Responsible Party: **Publishers**

Recipient/Audience: **TEA, SBOE**

November 18–21

TEA presents final review reports and public feedback to the SBOE.

Responsible Party: **TEA**

Recipient/Audience: **SBOE**

SBOE takes final vote on materials.

Responsible Party: **SBOE**

Recipient/Audience: **Publishers**

2026 Timelines and Milestones

February 2

Form 1295 Certificate of Interested Parties is due to Texas Ethics Commission and a PDF copy is due to TEA.

Responsible Party: **Publishers**

Recipient/Audience: **TEA**

One high-quality accessible PDF (exact replica of the print material), one copy of NIMAS files for student materials, blackline masters, and any other materials included in the teacher component that are intended for student use, and a screenshot from the NIMAC Validation Wizard showing that each file has passed validation are due to designated braille producer.

Responsible Party: **Publishers**

Recipient/Audience: **Braille Producer**

March 23

- One complete, post-approval program submission that incorporates all required corrections, editorial changes, and new content is due to TEA.
- Affirmation that all required corrections, editorial changes, and new content have been incorporated in the post-approval program submission.
- Affirmation that all print materials comply with required manufacturing standards.
- The *Accessibility Compliance Report*, along with the cover sheet, is due to TEA

Responsible Party: **Publishers**

Recipient/Audience: **TEA**

One complete, post-approval program submission that incorporates all required corrections, editorial changes, and new content is due to each of the twenty ESCs.

Responsible Party: **Publishers**

Recipient/Audience: **ESCs**

March 23

One copy of the final approved print student materials, blackline masters, and any other materials included in the teacher component(s) that are intended for student use. If changes were made to instructional materials between Monday, February 2, and Monday, March 23, one high-quality accessible PDF (exact replica of the print materials), one copy of NIMAS files, a side-by-side list of changes, and a screenshot from the NIMAC Validation Wizard showing that each file has passed validation due to the designated braille producer. If no changes were made, notice must be provided to the designated braille producer.

Responsible Party: **Publishers**

Recipient/Audience: **Braille Producer**

One copy of the final approved print student materials, blackline masters, and any other materials included in the teacher component(s) that are intended for student use; one high-quality accessible PDF (exact replica of the print materials); one copy of

NIMAS files; and a screenshot from NIMAC Validation Wizard showing that the file passed validation are due to the designated audio producer.

Responsible Party: **Publishers**

Recipient/Audience: **Audio Producer**

One copy of the final approved print student materials, blackline masters, and any other materials included in the teacher component(s) that are intended for student use; one high-quality accessible PDF (exact replica of the print materials); one copy of NIMAS files; and a screenshot from NIMAC Validation Wizard showing that the file passed validation are due to the designated large-print producer.

Responsible Party: **Publishers**

Recipient/Audience: **Large-Print Producer**

Final NIMAS files and a side-by-side list of changes made between Monday, February 2, and Monday, March 23, or notice that no changes were made are due to TEA.

Responsible Party: **Publishers**

Recipient/Audience: **TEA**

Final NIMAS files are due to NIMAC.

Responsible Party: **Publishers**

Recipient/Audience: **NIMAC**

March 30

A completed correlation tool that demonstrates where in the materials all required changes can be located.

Responsible Party: **Publishers**

Recipient/Audience: **TEA**

April

TEA sends executed contracts to publishers.

Responsible Party: **TEA**

Recipient/Audience: **Publishers**

April–August

TEA conducts a review of approved materials to ensure publishers have made all corrections on the *Report of Required Corrections, Editorial Changes, and New Content*.

Responsible Party: **TEA**

Recipient/Audience: **Publishers, SBOE**

May

Texas public schools that have funding available can begin submitting orders for new materials through EMAT.

Responsible Party: **Districts and Charter Schools**

Recipient/Audience: **Publishers, TEA**

June–August

Publishers distribute approved materials to Texas public schools.

Responsible Party: **Publishers**

Recipient/Audience: **Districts and Charter Schools**

Disclaimer: TEA reserves the right to adjust timelines and request additional information from publishers as needed.