



Clear Form

Print Form

## Texas Education Agency - Department of Review and Support **Corrective Action Plan Form**

**Education Service Center (ESC) Number:** \_\_\_\_\_

**Campus Number:** \_\_\_\_\_

**District Number:** \_\_\_\_\_

**Campus Name:** \_\_\_\_\_

**District Name:** \_\_\_\_\_

**District Coordinator of School Improvement (DCSI):** \_\_\_\_\_

**District/Campus Leadership Team (DLT/CLT) Members:**

\_\_\_\_\_

## CORRECTIVE ACTION PLAN

**Instructions:** The district must include noncompliance that is **new (District has not yet received Agency notification), current (within one year of Agency notification), and/or continuing (noncompliance has exceeded one year) in this CAP.** The district must conduct monitoring to determine the progress of implementation of the CAP, provide updates to the TEA regarding CAP implementation, and submit documents verifying implementation of corrective actions upon request.

**The district is required to correct any noncompliance items as soon as possible, but in no case may the correction take longer than one calendar year from the date of identification of noncompliance.** Failure to correct noncompliance within required timelines will result in elevated interventions or sanctions as referenced in 19 Texas Administrative Code (TAC) §89.1076, Interventions and Sanctions, and §97.1071, Special Program Performance; Intervention Stages.

### Source(s) of Noncompliance

- |  |   |
|--|---|
| <input type="checkbox"/> Sustained complaint allegations<br><input type="checkbox"/> Adverse due process hearing decisions<br><input type="checkbox"/> Current focused data analysis and/or Compliance Review<br><input type="checkbox"/> Noncompliance identified as a result of on-site visit and/or desk review | <input type="checkbox"/> Continuing noncompliance issue<br><input type="checkbox"/> Noncompliance identified as result of review of documentation by TEA<br><input type="checkbox"/> Noncompliance identified as a result of non-public review<br><input type="checkbox"/> Noncompliance identified through submission of State Performance Plan (SPP) data |
|--|---|

**Status of Noncompliance:**

**Original Date of Agency Notification:**

<b>Areas of Noncompliance</b> <small>Enter the topic and specific legal reference from the CFR, TEC, or TAC.</small>	<b>Corrective Actions (CAs)</b> <small>(Processes and steps to correct noncompliance)</small>	<b>Personnel Responsible</b>	<b>Timeline for Implementation</b>

**Source(s) of Noncompliance**

- |   |   |
|---|---|
| <input type="checkbox"/> Sustained complaint allegations  | <input type="checkbox"/> Continuing noncompliance issue   |
| <input type="checkbox"/> Adverse due process hearing decisions                                    | <input type="checkbox"/> Noncompliance identified as result of review of documentation by TEA             |
| <input type="checkbox"/> Current focused data analysis and/or Compliance Review                   | <input type="checkbox"/> Noncompliance identified as a result of non-public review                        |
| <input type="checkbox"/> Noncompliance identified as a result of on-site visit and/or desk review | <input type="checkbox"/> Noncompliance identified through submission of State Performance Plan (SPP) data |

**Status of Noncompliance:**

**Original Date of Agency Notification:**

**Areas of Noncompliance**

*Enter the topic and specific legal reference from the CFR, TEC, or TAC.*

**Corrective Actions (CAs)**

*(Processes and steps to correct noncompliance)*

**Personnel Responsible**

**Timeline for Implementation**

Areas of Noncompliance <i>Enter the topic and specific legal reference from the CFR, TEC, or TAC.</i>	Corrective Actions (CAs) <i>(Processes and steps to correct noncompliance)</i>	Personnel Responsible	Timeline for Implementation



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**Source(s) of Noncompliance**

- Sustained complaint allegations
- Adverse due process hearing decisions
- Current focused data analysis and/or Compliance Review
- Noncompliance identified as a result of on-site visit and/or desk review
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**Areas of Noncompliance**

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**Corrective Actions (CAs)**

*(Processes and steps to correct noncompliance)*

**Personnel Responsible**

**Timeline for Implementation**





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