

DATE:	May 12, 2022
SUBJECT:	Safe and Supportive School Program (SSSP) Role in AskTED
CATEGORY:	Information
NEXT STEPS:	Share with AskTED administrator and appropriate district and campus staff

New AskTED Role

The Texas Education Agency (TEA) has added a new role to the AskTED online Texas Education Directory (TED) for a district-level Safe and Supportive School Program (SSSP) designee, **Safe & Supportive Schools Prog**. The role was established to provide a point of contact to receive communications regarding the SSSP and SSSP teams. Survey links to report SSSP team activity will be sent to this designee, in addition to the superintendent of the local educational agency (LEA), to ensure each LEA has access to the instrument to report SSSP team activity by the due date. The **Safe & Supportive Schools Prog**. role should be updated in AskTED by May 27, 2022, so that the designee receives the survey link for the 2021-2022 SSSP survey. To update this role in AskTED, please have your district TED administrator log into TED via TEAL and add the appropriate person in this role. If you do not know who your district TED administrator is, please email the AskTED desk at AskTED@tea.texas.gov. If you are a charter school, please email the name, phone number, and email address of the person to be added to the TEA Charter School Authorizing and Administration Division at CharterAskTED@tea.texas.gov.

This SSSP designee should be familiar with the SSSP as well as the policies and procedures established by the LEA for SSSP team operation and data reporting. On June 1, 2022, the superintendent and the SSSP designee will receive the unique survey link for the LEA to report the LEA's SSSP team activities for the 2021-2022 school year.

In June of 2023, the superintendent and the SSSP designee will receive a survey link for each campus in the LEA to report SSSP team activities by campus for the 2022-2023 school year. It is the responsibility of the superintendent and SSSP designee to ensure that the links to each campus SSSP survey are distributed to the appropriate member of each SSSP team.

Mandatory Data Reporting Reminder

The TEA has designated the month of June as the data reporting window for SSSP team activity. All team activities for the school year are required to be reported to the agency by the June 30th deadline. Superintendents and SSSP designees should look for an email from safeandsupportiveschoolprogram@tea.texas.gov that contains the unique survey link for the LEA. If an LEA cannot locate the email with the link, the LEA should contact a member of the Division of Safe and Supportive Schools at safeandsupportiveschoolprogram@tea.texas.gov for assistance. To help LEAs

prepare to report the required data, the agency is providing a copy of the [2021-2022 SSSP survey questions](#).