

DATE:	June 2, 2022
SUBJECT:	Child Find (SPPI-11 & SPPI-12) Submission Deadline for School Year 2021–2022 in the Texas Student Data System
CATEGORY:	Child Find Update
NEXT STEPS:	Share with appropriate local educational agency (LEA) and education service center (ESC) staff

The new Texas Student Data System (TSDS) Child Find (CF) collection consists of State Performance Plan Indicators 11 (SPPI-11: Timely Initial Evaluation) and 12 (SPPI-12: Early Childhood Transition). In previous years, the deadline for local educational agencies (LEAs) to submit data for both SPPI-11 and SPPI-12 using the SPP application in the Texas Education Agency Login (TEAL) was August 13th. **However, for the school year (SY) 2021–2022, the new deadline for LEAs to submit student level data for the TSDS Child Find collection (SPPI-11 and SPPI-12) is July 28, 2022, at 11:59 PM.**

TSDS Child Find Data Collection

The SY 2021–2022 data collection period is the range of calendar dates from July 1, 2021, to June 30, 2022, for which student level data for SPPI-11 and SPPI-12 are collected for children with a special education eligibility determination date value (see [E1716](#) SPED-ELIGIBILITY-DETERMINATION-DATE).

- **Collection Dates:** July 1, 2021–June 30, 2022 (for all children with a SPED-ELIGIBILITY-DETERMINATION-DATE [E1716](#) between the collection date range)

Data should be collected for both enrolled students and non-enrolled children who have been determined both eligible for special education and not eligible for special education. A Unique ID is required to submit data for each child to the TSDS Child Find collection. To submit data for a non-enrolled child without an existing Unique ID, please see the following guidance document: [TSDS Child Find: Unique ID for Non-enrolled Children](#). LEAs will indicate if the child was determined eligible or not for special education by entering a value for the SPED-ELIGIBILITY-DETERMINATION-CODE ([E1717](#)).

TSDS Child Find Data Submission

The SY 2021–2022 Child Find data submission is due for all LEAs on July 28, 2022, at 11:59 PM.

LEAs not able to meet this deadline can submit an extension request through the TSDS Core application. Extension requests will be reviewed and approved on a case-by-case basis by the Texas Education Agency (TEA). To request an extension, the user must have the “Core LEA Data Approver” TEAL role with the “Child Find Access” privilege checked. Typically, this access is reserved for LEA Superintendents or their delegates.

Users are encouraged to begin submitting Child Find data as soon as possible. **Beginning June 6, 2022, users will be able to mark their LEA data submission as complete.** Prior to this date, all other system functionality is available for users to begin submitting and verifying their data, including promoting data, running reports, and cleaning up data validation errors for the Child Find collection.

- **Complete Date:** June 6, 2022 (Child Find ready for users to complete)
- **Submission Deadline:** July 28, 2022, 11:59 PM (Child Find submission due date for LEAs)

The [Child Find Data Submission Timeline](#) is accessible on Texas Web-Enabled Data Standards (TWEDS).

The special education program staff at the LEA are ultimately responsible for the accuracy of data submitted for Child Find. However, **special education leadership should coordinate with their LEA TSDS data steward to ensure timely and accurate data submission.** Questions regarding the Child Find collection can also be directed to the education service center (ESC) Child Find Champion:

- Child Find Champions ([ESCs 1–10](#))
- Child Find Champions ([ESCs 11–20](#))

LEAs that do not have any students to report for SPPI-11 or SPPI-12 do not need to complete a submission for Child Find. TSDS assumes that LEAs that do not report have nothing to report. TEA may follow up with LEAs who do not report to assure a “no students to report” status. Failure to report student data is considered noncompliance, per [Texas Education Code \(TEC\) §29.001\(5\)](#).

Contact

LEAs and ESCs should submit a ticket for technical and student data questions using the TSDS Incident Management System (TIMS) available within the TSDS Portal. Measurement and program related questions should be submitted by email to the Division of Special Education Program, Policy, Engagement, and Reporting (SEPPER) Child Find project lead, Dr. Zane Wubbena, at spp@tea.texas.gov.