

<b>DATE:</b>	<b>January 16, 2025</b>
<b>SUBJECT:</b>	<b>2024 Federal Report Card Availability and Dissemination Requirement</b>
<b>CATEGORY:</b>	<b>Performance Reporting and Federal Program Compliance</b>
<b>NEXT STEPS:</b>	<b>LEAs to Post 2024 Federal Report Cards by Monday, March 3, 2025</b>

## Federal Report Card

The Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), requires each state education agency to prepare and publish an annual report card with state-level, local education agency (LEA)-level and campus-level data. The Federal Report Card for Texas Public Schools is a web-based system that generates the required federal report cards at the state, district and campus levels for easy dissemination by school districts. Every district that receives Title I, Part A funding is responsible for distributing the reports to each of its campuses, the parents of all enrolled students and the general public. The [Federal Report Card data for 2023-2024 are now available](#).

## Dissemination Requirement

Each LEA that receives Title I, Part A funding is responsible for disseminating the state-, LEA- and campus-level report cards to 1) all LEA campuses, 2) parents of all enrolled students, and 3) the general public via widely available public means, such as posting on the Internet, distribution to the media or distribution through public agencies.

At a minimum, the LEA must—

- Post direct links to the State, LEA and campus report cards on its website;
- Notify parents of all students about the availability of the report cards and the options for obtaining them;
- Provide appropriate translation (either oral or written) upon request;
- Make hard copies available to parents upon request; and
- Make hard copies available for viewing in public locations.

**As per recent guidance from the U.S. Department of Education, the expectation is that each LEA shall have the federal report cards posted on its website for a minimum of 3 years.**

Sample parent notification letters in English and Spanish that LEAs may customize are available on the [TEA Federal Report Card Web Page](#). TEA strongly encourages LEAs to translate the sample letter into a language and format that all parents can understand.

LEAs are not required to use the sample parent notification letters, but they must make the federal report card information readily accessible to the public, and LEAs must notify parents of the availability of the federal report card information no later than **Monday, March 3, 2025**.

## Contact Information

Questions related to the dissemination requirement should be directed to the Federal Program Compliance Division at [ESSASupport@tea.texas.gov](mailto:ESSASupport@tea.texas.gov) or 512-463-9499.

Questions related to the data contained in the report should be directed to the Performance Reporting Division at [Performance.Reporting@tea.texas.gov](mailto:Performance.Reporting@tea.texas.gov) or 512-463-9704.