

To the Administrator Addressed

Commissioner Mike Morath

1701 North Congress Avenue • Austin, Texas 78701-1494 • 512 463-9734 • 512 463-9838 FAX • tea.texas.gov

| DATE: | September 19, 2024 |
|--------------------|--|
| SUBJECT: | Texas Student Data System (TSDS) Upgrade Project |
| CATEGORY: | TSDS PEIMS and Core State Reporting |
| NEXT STEPS: | 1) Share with superintendents and TSDS staff |
| | 2) Ensure LEA Data Publishing |

As the culmination of an upgrade to statewide information systems that began in 2021, on **August 5**, **2024**, the Texas Student Data System (TSDS) officially transitioned from manual Extensible Markup Language (XML) data loading to Application Programming Interface (API) transactions loaded directly from source system vendors. It is extremely important that all local educational agencies (LEAs) begin loading their data for the 2024-2025 TSDS data submissions as soon as possible.

Impacts to Data Reporting

School systems will no longer extract and submit their TSDS data in the XML format. Student Information (SIS vendors), Human Resource and Finance (ERP vendors) and Early Childhood Data System (Assessment vendors) data systems will be required to provide TSDS data through API transactions based upon the latest Texas Education Data Standards (TEDS) publication.

School systems will continue to promote, validate and verify their TSDS data submissions in the same manner they do now. Those processes, applications and reports are not expected to be impacted.

The PEIMS Fall First Submission which consists of Student, Staff and Budget data is **due December 12**, **2024**. The deadline for the PEIMS Fall Resubmission is January 16, 2025. Please coordinate with your appropriate system vendors to configure API transactions for this data.

Have your TSDS/PEIMS Coordinator verify that your source system vendors have successfully loaded the entities needed for the PEIMS Fall Submission in the Parallel submission here: Vendor DataCompleteness Scorecard. If you need help in coordinating with your vendor, please contact TSDSCustomerSupport@tea.texas.gov.

Next Steps for LEAs to Begin Promoting Data for the PEIMS Fall Submission:

- Ensure TEAL access has been approved for TSDS Portal, Data Management Center (DMC) and PEIMS.
- 2. Ensure Key and Secret security credentials have been created for each SIS and ERP vendor.
- 3. Coordinate with your vendors to send data to the TSDS IODS.
- 4. Coordinate with your vendors to resolve any Level 1 (API) errors.
- 5. Verify data is publishing as expected to the DMC through the Load Summary and Search Data functions.
- 6. Schedule and review Level 2 Business Validations.
- 7. Promote TSDS PEIMS Fall data through the TSDS application.
- 8. Verify the promoted PEIMS Fall data through Level 3 Business Validations.

- 9. Run TSDS PEIMS reports and compare to your source system data. Examples of reports:
 - Disaggregation Report (PDM1-120-009)
 - Student Indicator Report by Grade (PDM1-120-012)
 - Student Data Review (PDM1-120-005)
 - Percentage of Change from Prior Year: Student Demographics, Characteristics & Programs (coming soon)

Please review the <u>TSDS Upgrade Status by LEA</u> posted on the TEA/TSDS website under Upgrade Project Documentation to verify your LEA status for steps 1, 2, 3 and 7.

Technical Resources

- <u>TSDS Upgrade Project:</u> Webpage for general project information, data collection documentation, and resources for school systems and vendors.
- TWEDS: Online resource for changes to the TSDS PEIMS and Core collection specifications.
- <u>TSDS Incident Management System (TIMS)</u>: Online support system for school systems to support questions and seek technical assistance from their ESC or TEA.

Contact Information

Establish effective support channels with your supporting ESC and vendors to resolve issues. The TSDS ticketing system has not changed. If you are having issues with any of the steps outlined, please submit a TIMS ticket.

If your LEA has not received TSDS training for the 2024-2025 school year, please email TSDSDeployment@tea.texas.gov.