

## Required Reservations

LEAs are required to reserve funds at the LEA level for the following activities, if they meet the criteria listed for each of the reservations:

1. Parent and Family Engagement (Reservation Amount = 1% of the LEA's Total Title I, Part A Allocation)
  - Applicable to LEAs with a Total Title I, Part A Allocation (includes the entitlement and any funds transferred into the Title I, Part A program through Funding Transferability) that exceeds \$500,000
  - Optional for LEAs with a Total Title I, Part A Allocation (includes the entitlement and any funds transferred into the Title I, Part A program through Funding Transferability) that is \$500,000 or less
  - Funds reserved shall be used to carry out activities and strategies consistent with the LEA's parent and family engagement policy, including not less than 1 of the following:
    - Supporting schools and nonprofit organizations in providing professional development for LEA and school personnel regarding parent and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents and family members.
    - Supporting programs that reach parents and family members at home, in the community, and at school.
    - Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members.
    - Collaborating, or providing subgrants to schools to enable such schools to collaborate, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement.
    - Engaging in any other activities and strategies that the LEA determines are appropriate and consistent with such agency's parent and family engagement policy.
  - Parents and family members of children receiving services shall be involved in the decisions regarding how funds reserved are allotted for parental involvement activities.
  - 90% of the funds reserved must be distributed to Title I, Part A campuses with priority given to high-need schools. (This is in addition to the campuses' regular Title I, Part A allocation and should be tracked separately.)
    - The PFE activities shall be jointly agreed upon by each Title I, Part A school and the parents and family members of children receiving services in the school.
  - The LEA can retain no more than 10% of the funds reserved for Parent and Family Engagement (PFE) for LEA PFE activities
    - The PFE activities shall be jointly agreed upon by the LEA and the parents and family members of children receiving services from Title I, Part A served campuses from across the LEA. Take into consideration the need for the activities across all Title I, Part A campuses in an LEA.

## Required Reservations (continued)

2. Services to Homeless Children and Youth (Reservation Amount Based on a Needs Assessment)
  - Applicable to all LEAs for services to homeless children and youth on all campuses regardless of Title I, Part A status
  - [Guidance and a worksheet are available](#) to assist LEAs in determining the amount of their homeless reservation based on need.
3. Local Institutions for Neglected (Reservation Amount Based on a Needs Assessment)
  - Not Applicable to Charter Schools
  - Applicable to LEAs that have a local institution for neglected children within their boundaries
4. Private School Equitable Services (Reservation Amount Based on Proportional Share)
  - Not Applicable to Charter Schools
  - Applicable to School Districts that have private nonprofit schools participating in the Title I, Part A Program

## Authorized Reservations

LEAs may reserve funds at the LEA level for the following activities:

5. Administration of Title I, Part A programs for eligible private school students.
6. Administration of Title I, Part A Programs (including general administration of the Title I, Part A Program and/or Administration of Title I, Part A Programs for Students at Facilities for Neglected and Delinquent Children)
7. Services for children in local institutions for delinquent children
8. Early Childhood Education Programs - LEAs that reserve Title I, Part A funds to support Early Childhood Education services to low-income children below the age of compulsory school attendance must ensure that such services comply with the performance standards established under Head Start. Allowable funding models are described in [Early Learning in the Every Student Succeeds Act](#).
9. Financial incentives and rewards to teachers who serve students in Title I schools identified for improvement under Section 1111(d) [LEAs may reserve **not more than 5 percent** their Title I, Part A funds to provide financial incentives and rewards to teachers who serve in Title I, Part A schools that are identified for comprehensive support and improvement activities or targeted support and improvement activities under section 1111(d) for the purpose of attracting and retaining qualified and effective teachers.
10. School Improvement activities under Section 1111(d) for Title I, Part A campuses identified for
  - Comprehensive Support and Improvement
  - Targeted Support and Improvement
  - Continued Support for School and LEA Improvement
11. Coordinated Services [i.e., Title I, Part A Summer School; Professional Development for Title I, Part A teachers (e.g. teachers on SW campuses; or teachers of students who meet LEA's established criteria on Targeted Assistance campuses)]
12. Foster care transportation - LEAs receiving Title I, Part A funds must collaborate with the State or local child welfare agency or agencies to ensure that transportation for children in foster care is provided, arranged, and funded. Allowable funding models are described in [Ensuring Educational Stability for Children in Foster Care](#).

## Other Title I, Part A Use of Funds Reference Documents

[TEA Title I, Part A Use of Funds Resources](#)

[TEA Title I, Part A LEA Use of Reserved Funds](#)

[TEA Title I, Part A Use of Campus Funds](#)

[Guidance and Worksheet to Determine Homeless Reservation](#)

[Early Learning in the Every Student Succeeds Act](#)

[Ensuring Educational Stability for Children in Foster Care](#)

If you have questions, please check the [Title I, Part A Frequently Asked Questions document](#), or if you find that your question has not been addressed, please send it to us at [ESSASupport@TEA.Texas.gov](mailto:ESSASupport@TEA.Texas.gov).