

Strong Foundations

Math & Literacy Grant Framework Development Grant

Technical Assistance Provider Application Workbook

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# Project Description

Approved Providers will assist districts or charters in creating a math and/or literacy framework through following the outline below, working with LEAs to complete deliverables and key milestones, delivering a collective learning series, and creating a case study to document the district or charter process. LEAs typically complete the development of an instructional framework in 4-6 months, but timelines may be customized based on the LEA’s local context and with approval from TEA.

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| **Step 1: Build A Roadmap** | **Step 2: Build A Communications Plan** | **Step 3: Develop Collective Learning** | **Step 4: Develop Framework** | **Step 5: Implement Framework** |
| Build a math and/or literacy committee | Determine who are the larger stakeholder groups | Develop collective learning scope and sequence focused on research in math and/or literacy | Based on learning, draft vision and framework | Use final framework to assess existing district resources and supports, including curriculum and instructional materials |
| Plan framework development process | Develop customized communication plan for each group | Complete collective learning with committee | Collect feedback and iterate upon the draft and the committee | Assess professional learning focus and design |
| Create and norm on decision-making process | Set up systems of coaching for stakeholders throughout the process | Stamp key collective learning take-aways | Vote on final framework | Assess coaching structures and tools |

# Required Application Content

Organizations will be approved to support districts in development of a literacy framework, a math framework, or both subject areas. Relevant experience must be displayed for one or both content areas, depending on which subject area(s) your organization is applying for. Additionally, applicants must agree to all assurances detailed in the online application.

## Please use this workbook to format and draft your responses before entering them into the online application

## Understanding of the Initiative

1. Describe your organization's understanding of the Strong Foundations Math and Literacy Framework Development Grant program including the purpose and intended outcomes for school systems in Texas. (Rubric indicator 1.1) Please limit response to 1-2 paragraphs

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1. Describe your organization's understanding of the importance behind the research of how students learn in math and/or literacy and the connection that exists to high-quality instructional materials. (Rubric indicator 1.1) Please limit response to 1-2 paragraphs

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## Duration and Relevant Experience

1. Provide a brief description of your organization, services provided in Texas (current or past), and duration of work in Texas. (Rubric indicator 2.1) Please limit response to 1-2 paragraphs

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## Project Management and Monitoring

## Please share your organization's approach to project management and monitoring. (Rubric indicator 5.1) Please limit response to 1-2 paragraphs

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## Describe or submit 1-2 examples of managing large projects in the past (in Texas or otherwise). If submitting an artifact of this, please use the file upload field in the application. (Rubric indicator 5.1) Please limit response to 1-2 paragraphs

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## Responsive Training and Coaching

## Describe your organization's feedback structures when working with school systems that showcases the organization's ability to adapt to specific needs and feedback from the LEA being served. (Rubric indicator 4.2) Please limit response to 1-2 paragraphs

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## Duration and Relevant Experience

## For Literacy: Please provide a description of your organization's expertise in providing services and high-quality professional learning in literacy. (Rubric indicator 2.2) Please limit response to 1-2 paragraphs

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## Building Internal Capacity to Scale to Support Grant Program

## For Literacy: To ensure applying organizations have bandwidth and capacity to support a variety of school system sizes in Texas, please identify how many districts your organization can support in this grant for literacy. Please note, TEA will be holding approved providers to this capacity if there is strong demand for your organization.

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| --- | --- |
| **Size of District** | **Capacity for Literacy Support** |
| Small Districts |  |
| Mid-Size Districts |  |
| Large Districts |  |
| Very Large Districts |  |

## For Literacy: Describe your organization's relevant qualifications and expertise in literacy of any staff members who may work with a potential district or charter on this project. A file upload field will be included if you wish to upload resumes or other documentation that displays staff qualifications and expertise. (Rubric indicator 3.1) Please limit response to 1-2 paragraphs

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## For Literacy: Describe your organization's approach to hire new literacy experts as needed and train new or current staff on the unique educational landscape of Texas. (Rubric indicator 3.1) Please limit response to 1-2 paragraphs

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## Approach to High-Quality Professional Learning for Literacy

## Submit 1-2 artifacts that demonstrates your organization providing similar literacy-based trainings and services of this grant. (Rubric indicator 4.1) File Upload

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## Evidence of Impact in Literacy

## Share or describe any program evaluation outcomes demonstrating your program or service's impact on school systems' district or leadership coaching, curriculum and instructional materials, professional learning, and/or student outcomes. A file upload field will be included if there are any relevant studies or documents showcasing your organization's positive outcomes. (Rubric indicator 6.1)

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## Duration and Relevant Experience

## For Math: Please provide a description of your organization's expertise in providing services and high-quality professional learning in math. (Rubric indicator 2.2) Please limit response to 1-2 paragraphs

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## Building Internal Capacity to Scale to Support Grant Program

## For Math: To ensure applying organizations have bandwidth and capacity to support a variety of school system sizes in Texas, please identify how many districts your organization can support in this grant for math. Please note, TEA will be holding approved providers to this capacity if there is strong demand for your organization.

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| **Size of District** | **Capacity for Math Support** |
| Small Districts |  |
| Mid-Size Districts |  |
| Large Districts |  |
| Very Large Districts |  |

## For Math: Describe your organization's relevant qualifications and expertise in math of any staff members who may work with a potential district or charter on this project. A file upload field will be included if you wish to upload resumes or other documentation that displays staff qualifications and expertise. (Rubric indicator 3.1) Please limit response to 1-2 paragraphs

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## Approach to High-Quality Professional Learning for Math

## Submit 1-2 artifacts that demonstrates your organization providing similar math-based trainings and services of this grant. (Rubric indicator 4.1) File Upload

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## Evidence of Impact in Math

## Share or describe any program evaluation outcomes demonstrating your program or service's impact on school systems' district or leadership coaching, curriculum and instructional materials, professional learning, and/or student outcomes. A file upload field will be included if there are any relevant studies or documents showcasing your organization's positive outcomes. (Rubric indicator 6.1)

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## References

## Please submit 2 school or district references (Texas-based references a plus) that can speak to your organizations prior work and partnership with them.

## Reference #1

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| --- | --- |
| Last Name, First Name | Type Here |
| Email | example@example.com |
| Phone Number | (000) 000-0000 |
| Organization | Name of school system the identified reference can speak to about your organizations partnership and support. |
| Relationship | Briefly describe the capacity in which your organization partnered with and supported the school system identified above. |

## Reference #2

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| --- | --- |
| Last Name, First Name | Type Here |
| Email | example@example.com |
| Phone Number | (000) 000-0000 |
| Organization | Name of school system the identified reference can speak to about your organizations partnership and support. |
| Relationship | Briefly describe the capacity in which your organization partnered with and supported the school system identified above. |

## Sample Contract Task Plan

## To expedite the solicitation and contract process, TEA is asking applying organizations to submit a sample contract task plan that can be turn-keyed for interested LEAs. Please provide the full scope of offerings your organization would offer in alignment with the grant assurances and requirements. Sample contracts should include support such as project management, stakeholder engagement, and change management; deliverables listed in the district assurances, a collective learning series on the science of how student learn in math and/or literacy, and ongoing leadership coaching throughout the process. File upload

## Evaluation Criteria

TEA will base its selection on the ability of the applicant to demonstrate the necessary capacity, experience, expertise, and results. From the list of respondents, TEA will select organizations who meet or exceed the minimum qualification requirements. After initial selection, TEA will review and update the Strong Foundations Approved Provider List on an as needed basis. TEA will monitor training requirements and performance to determine the continued status of an approved provider.

Technical Assistance Providers will be scored in nine separate domains and within each domain is at least one specific criterion. Each criterion has a maximum of four points possible; there are 10 criteria equaling a total of 40 points that can be earned. A score of 28 or higher will guarantee TA providers access to the summer learning series without reservation. Scores will fall into one of four categories:

* Highly Qualified Score Range: 34 - 40 (85%+)
* Qualified Score Range: 28 – 33 (70% -84%)
* Qualified with Reservations Score Range: 24 – 27 (60% - 69%)
* Not Qualified Score Range: below 23 (59% or less)

[The scoring rubric for each criterion above is linked here.](https://drive.google.com/file/d/1OoVLcKfxFYSac2ecCId81AsAwX_YoYPT/view?usp=sharing)