

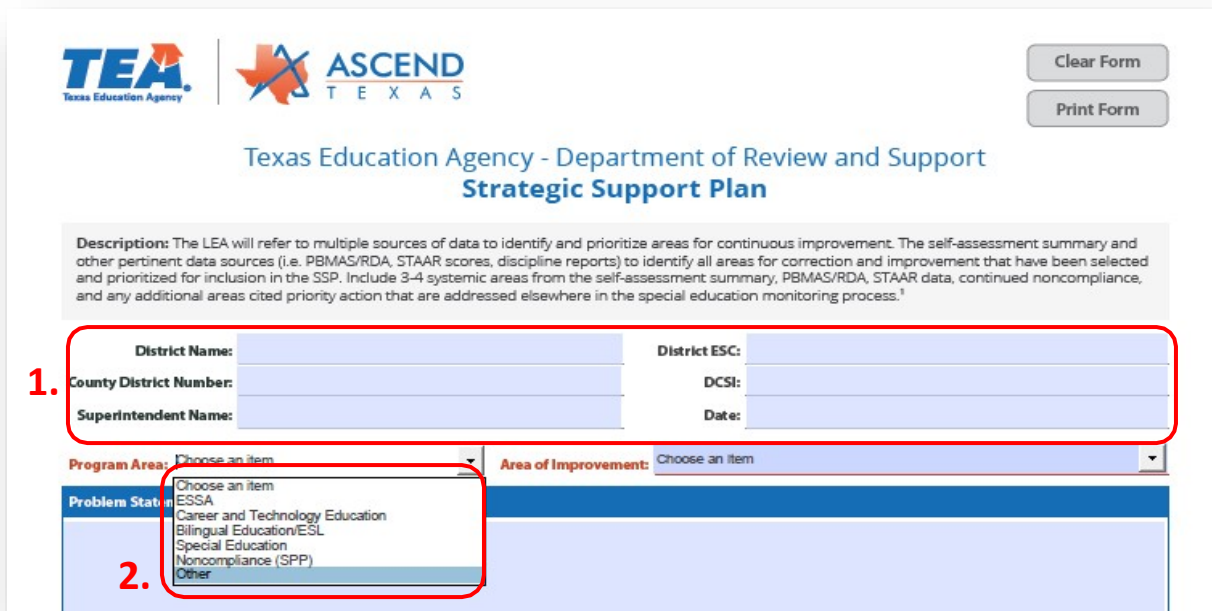
## Strategic Support Plan - Quick Reference – SY 2020/2021

### Using the Strategic Support Plan (SSP) Document

The SSP is a tool used annually as part of the local education agencies continuous improvement process to prioritize essential program elements, clear timelines, milestones, metrics, and task owners. When implemented with fidelity, the SSP assists in determining district goals to support root causes of low performance related to RDA determination levels.

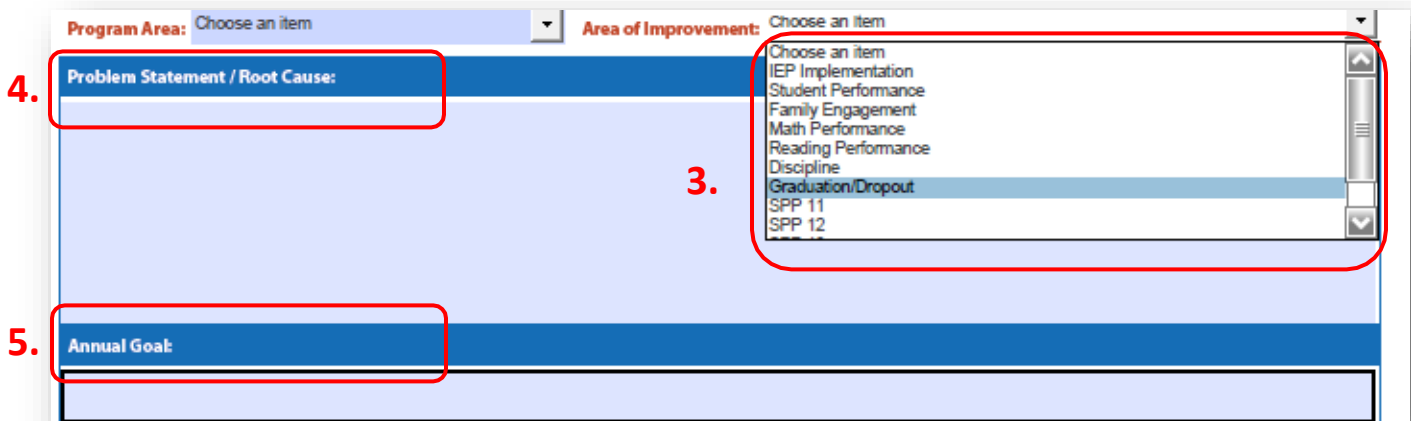
### How to Use the Strategic Support Plan (SSP) Form

**(1)** Enter **District identification** data in the designated area. **(2)** Identify the Program Area that will be focused on for the first prioritized segment. If your program area is not listed, select other and explain in the **Problem Statement** box your area of focus.



The screenshot shows the top portion of the Strategic Support Plan form. At the top left are the logos for TEA (Texas Education Agency) and ASCEND TEXAS. To the right are two buttons: "Clear Form" and "Print Form". Below the logos is the title "Texas Education Agency - Department of Review and Support Strategic Support Plan". A description box explains that the LEA will refer to multiple sources of data to identify and prioritize areas for continuous improvement. Below the description is a red-bordered box containing several input fields: "District Name:", "County District Number:", "Superintendent Name:", "District ESC:", "DCSI:", and "Date:". Below these fields are two dropdown menus: "Program Area:" and "Area of Improvement:". A red-bordered box highlights the "Program Area:" dropdown menu, which is open to show a list of options: "Choose an item", "ESSA", "Career and Technology Education", "Bilingual Education/ESL", "Special Education", "Noncompliance (SPP)", and "Other". A red number "1." is placed to the left of the district identification fields, and a red number "2." is placed to the left of the "Program Area:" dropdown menu.

**(3)** The **Area of Improvement** should be selected based on the Program Area selected. If there are multiple areas of improvement that you would like to focus on, you can either expand on this in the following sections below or complete a new prioritized segment for the same Program Area.



The screenshot shows the bottom portion of the Strategic Support Plan form. At the top, there are two dropdown menus: "Program Area:" and "Area of Improvement:". Below these is a large blue-bordered box labeled "Problem Statement / Root Cause:". To the right of this box is a dropdown menu for "Area of Improvement:" which is open to show a list of options: "Choose an item", "IEP Implementation", "Student Performance", "Family Engagement", "Math Performance", "Reading Performance", "Discipline", "Graduation/Dropout", "SPP 11", and "SPP 12". A red number "4." is placed to the left of the "Problem Statement / Root Cause:" box, and a red number "3." is placed to the right of the "Area of Improvement:" dropdown menu. Below the "Problem Statement / Root Cause:" box is another blue-bordered box labeled "Annual Goal:". A red number "5." is placed to the left of the "Annual Goal:" box.

(4) The **Problem Statement** should be based off of each program area and each area of improvement. The problem statement describes the gap between the LEA current performance and LEA desired performance. With a clear understanding of the reason(s) for the gap between the LEAs current performance and desired performance, next, proceed to define a measurable **Annual Goal** that is designed to address this gap. (5) The annual goal must be specific, measurable, and achievable.

6.

**Strategy for Implementation:**

Using the root cause(s) selected to address areas of improvement through strategic action, describe **Strategies for Implementation** that are designed to support the LEA in achieving the annual goal. (6) Strategies for implementation are discrete and reportable actions that will be taken by the LEA during the academic year.

7.

Activity:	Goal for this Activity:	Activity Completion:	Personnel Responsible for Implementation:	Personnel Responsible for Supervision of Implementation:
Choose an item				
Choose an item Policies and Procedures Training and Professional D Technical Assistance Self-Monitoring Other				
Choose an item				

(7) Each strategy for implementation will be supported by detailed implementation activities.

- **Activity description:** Identify the activity that the LEA will engage in:
  - **Policies, Procedures, and Practices**
    - This should include writing, revising and the development of internal monitoring and review procedures
  - **Training and Professional Development**
    - Provided for staff members and/or pertinent stakeholders
  - **Technical Assistance**
    - TEA network partnership
  - **Self-Monitoring**
    - This should include a system of programming evaluations to insure appropriate policy implementation
  - **Other - Continuous Improvement**
    - The strategy for implementation is aligned with or addressed through other continuous improvement efforts such as the Effective Schools Framework or District Improvement Plan
- **Timeline for completion:** Set a projected completion date for the activity
- **Personnel responsible for implementation:** This should be the position title(s) of the individuals who will manage the completion of the activity (i.e. general education teacher, special education teacher, instructional specialist, etc.)
- **Personnel responsible for supervision of implementation:** This should be the position title of the person who will be responsible for ensuring this activity is completed on time (i.e. principal, assistant superintendent, etc.)