

SPP Clarification Process

After the annual SPP Application close date, the Texas Education Agency (TEA) offers local education agencies (LEAs) the opportunity to submit clarifications containing evidence of any pre-finding corrections for SPP 11, 12, and 13. This clarification period allows LEAs to evidence data entry errors and/or to document the correction of any potential findings of non-compliance found in the Texas Student Data System (TSDS) for SPP 11,12 and Texas Education Login (TEAL) for SPP 13 for these Indicators using the 2-prong criteria of [OSEP Memo 09-02](#) prior to the state issuing a finding of noncompliance.

LEAs are not required to participate in the clarification process and may choose one of three options:

- 1) do nothing,
- 2) verify non-compliance, or
- 3) verify correction

Notification of Potential Noncompliance and Option to Participate in SPP Clarifications

After the close of SPP data collection, LEAs who are eligible to participate in the SPP clarification process will be notified of the clarification dates and provided a link to submit clarifications via the SPP Clarification Qualtrics Survey. Notification for participation in the SPP clarification process will be provided via the following methods:

- Link to the SPP Clarification Qualtrics Survey in the ASCEND Texas application
- Notification provided by Regional Education Service Centers (ESCs)
- To the Administrator Addressed (TAA) correspondence

LEA submission of Clarification Data

For SPP 11 and 12, LEAs submit clarification data in the SPP Clarification Qualtrics Survey

For SPP 13, LEAs submit clarification data in the SPP application located in TEAL.

- LEAs should submit Prong 2 clarification data evidencing systematic correction and/or implementation to prevent future potential non-compliance.

Review of Clarifications Data Submission

- Verification of Prong 1 correction via TSDS for SPP 11 and 12 or the SPP application located in TEAL for SPP 13.
- Review of Prong 2 systemic correction submitted via SPP Clarification Qualtrics Survey
 - Revised Policies and Procedures to prevent future noncompliance
 - Evidence of training
 - Plan for Self-monitoring
 - Attestation of continued compliance
- Considerations during the review process:
 - Previous SPP noncompliance

- Verify participation in Cyclical and/or Targeted monitoring activities during the previous monitoring year. Assigned reviewer should ensure duplicate corrective action is not issued for students included in student samples for prior monitoring activities.
- Does prong 2 clarifications apply to all delayed evaluations? If not, how many delayed evaluations were clarified? Calculate partial clarification percentage.
- Request additional data to evidence clarification, if applicable

Determination of Noncompliance and Notification

Review and Support assigned reviewers will review the prong 2 data submitted for clarification and make compliance determinations as a team. There are three potential outcomes from participation in clarifications:

- LEAs can clarify, verify correction, and not receive a corrective action plan.
- LEAs can partially clarify and verify correction of delayed evaluations reported during the SPP data entry period. Updated data reflecting the number of remaining student count of noncompliance will need to be recorded and reported in final data set return to the Division of Special Education Program, Policy, Engagement, and Reporting (SEPPER). Partial clarification will result in a citation of noncompliance and require participation in the Division of Review and Support corrective action process.
- LEAs that do not participate in or provide clarifications and verify corrections will receive a citation of noncompliance and be required to participate in the Division of Review and Support corrective action process.

LEAs with findings of noncompliance for SPP 11, 12, or 13 will receive a Notification of Noncompliance from SEPPER in mid-October.