

Re-evaluation Process

Certifying entities with an industry-based certification that was submitted for review and not approved for the 2022-24 list may request a re-evaluation.

NOTE: An IBC that did not meet the criterion of industry-recognized and valued, which was determined through a research-based process facilitated by the Ray Marshall Center at UT Austin, will not be re-evaluated under this process. Certifying entities can verify whether they met the industry-recognized and valued criterion and are thus eligible for re-evaluation here: [Industry Recognized and Valued List](#).

To expedite the re-evaluation process, certifying entities must submit documentation to support alignment with each of the five criteria listed below. The request for re-evaluation must be received by 11:59pm CT on October 14, 2022 and must include documentation with the relevant information clearly highlighted.

| Evaluation Criterion | Requirement | Possible Documentation |
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| 1. Certification | <p>The IBC meets two or more of the following indicators:</p> <p>(A) the certification is related to the performance requirements of a career or occupation, measured against a set of industry-accepted standards, and not dependent upon a particular curriculum or program;</p> <p>(B) the certification is earned by successfully completing an assessment that demonstrates an individual's proficiency of the prescribed standards; or</p> <p>(C) the certification is a time-limited credential that must be maintained through ongoing professional training and/or testing requirements.</p> | Certifying entity description of the IBC as shown on official documents or screenshots of certifying entity's website |
| 3. Attainable by a high school student | <p>The IBC meets all three of the following indicators:</p> <ul style="list-style-type: none"> (A) Attainable by a high school student prior to graduation or by August 31 of the year the student graduates. The student is not | Certifying entity description of eligibility requirements for the IBC as shown on official documents or screenshots of certifying entity's website |

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| | <p>required to be 21 or over and the student is not required to have a bachelor's degree.</p> <ul style="list-style-type: none"> • (B) Work experience required by a certifying entity does not exceed 1500 hours and hours are completed throughout the course of the student's high school career (or, if the IBC is on the 2019-22 list, the certifying entity can verify that high school students legitimately earned the IBC in a previous school year). • (C) No coursework is required after graduation. | |
| <p>4. Portable</p> | <p>The IBC meets at least one of the following indicators:</p> <ul style="list-style-type: none"> • (A) Can support employment in more than one region of the state; • (B) Can be part of a prescribed coherent sequence of industry-recognized credentials to show progressive skills development; • (C) Can be transferred seamlessly to postsecondary work through acceptance for credit or hours in core program courses at an institution of higher education; or • (D) Can be counted toward hours in an aligned apprenticeship program. | <ul style="list-style-type: none"> • Screenshot from TWC website showing job opportunities related to the IBC in more than one Workforce Development Area • Screenshot from certifying entity's website showing stackable IBCs • Screenshots from institution of higher learning showing IBC is accepted towards core course credit • Screenshot from apprenticeship program showing IBC is accepted towards apprenticeship program |
| <p>5. Certifying Entity</p> | <p>The IBC meets at least one of the following indicators:</p> <ul style="list-style-type: none"> • (A) Is listed on a certification credentialing entity database, such as Credential Engine, International Certification Accreditation Council, or National Occupational Competency Testing Institute; • (B) Is offered by an independent, third-party organization that oversees the exam and is listed on the certifying entity's webpage. | <ul style="list-style-type: none"> • Web address of credentialing entity database and screenshot with IBC highlighted • Screenshot of certifying entity's website showing accrediting body |

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| 6. Capstone | <p>The IBC meets at least one of the following indicators:</p> <ul style="list-style-type: none"> • (A) The certification covers 50% of the essential knowledge and skills in a CTE course within a Program of Study; or • (B) The certification covers 50% of the essential knowledge and skills in CTE courses within a Program of Study. | <p>An exam blueprint with highlighted knowledge and skills that align to CTE Program of Study course(s) TEKS and CTE course(s) TEKS with highlighted knowledge and skills that align to the exam blueprint.</p> |
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*Evaluation criteria are described in 19 Texas Administrative Code [§74.1003](#).

Requests for re-evaluation may be submitted by a certifying entity through this [survey link](#). A preview of the submission survey questions is available below. For each criterion, documentation must be submitted (pdf, png, jpeg) as a single upload with the relevant information clearly highlighted.

IBCs will be re-evaluated upon receipt of all relevant documentation and in the order they are received. The timeline for re-evaluation will be dependent on the volume of submissions made, but final determinations will be made no later than December 2022.

Submission Survey Fields:

Certifying Entity Information

1. Enter the official name of the industry-based certification (IBC) being submitted for re-evaluation.
2. Enter the name of the certifying entity (not vendor) for the IBC.
3. Enter the name of the individual submitting the IBC for re-evaluation. NOTE: Requests for re-evaluation must be submitted by an employee of the certifying entity.
4. Enter the business email address for the individual submitting the IBC for re-evaluation.
5. Enter the URL for the primary page on the certifying entity website where the IBC is described.

Criterion 1: Certification

Select two or more indicators that accurately describe the IBC and provide documentation.

(A) the certification is related to the performance requirements of a career or occupation, measured against a set of industry-accepted standards, and not dependent upon a particular curriculum or program;

(B) the certification is earned by successfully completing an assessment that demonstrates an individual's proficiency of the prescribed standards; or

(C) the certification is a time-limited credential that must be maintained through ongoing professional training and/or testing requirements.

Upload documentation.

Criterion 3: Attainable by a high school student

All eligibility requirements such as age and experience can be met, and the certification awarded before or within the summer after a student's high school graduation. All three indicators below must be met.

Select the indicators that describe the IBC:

(A) Attainable by a high school student prior to graduation or by August 31 of the year the student graduates. The student is not required to be 21 or over and the student is not required to have a bachelor's degree.

(B) Work experience required by a certifying entity does not exceed 1500 hours and hours are completed throughout the course of the student's high school career (or, if the IBC is on the 2019-22 list, the certifying entity can verify that high school students legitimately earned the IBC in a previous school year).

(C) No coursework is required after graduation.

Upload documentation.

Criterion 4: Portable.

The certification meets one or more of the indicators below.

Select at least one indicator that describes the portability of the IBC:

(A) can be transferred seamlessly to postsecondary work through acceptance for credit or hours in core program courses at an institution of higher education;

(B) can be counted toward hours in an aligned apprenticeship program;

(C) can be part of a prescribed coherent sequence of industry-recognized credentials to show progressive skills development; or

(D) can support employment in more than one region of the state.

Upload documentation.

Criterion 5: Certifying entity.

The assessment of the knowledge and skills required to obtain the certification is provided by or determined by an independent, third-party certifying entity using predetermined standards for knowledge, skills, and competencies.

Select **at least one** of the following indicators that describes the IBC:

(A) Is listed on a certification credentialing entity database, such as Credential Engine, International Certification Accreditation Council, or National Occupational Competency Testing Institute;

(B) Is offered by an independent, third-party organization that oversees the exam and is listed on the certifying entity's webpage.

Upload documentation.

Criterion 6: Capstone of end-of-program.

A certification assessment is taken at the culmination of a single high school course or multiple related courses within a secondary Program of Study.

Select **at least one** of the following indicators that describes the IBC:

(A) The certification covers 50% of the essential knowledge and skills in a CTE course within a Program of Study; or

(B) The certification covers 50% of the essential knowledge and skills in CTE courses within a Program of Study.

Upload documentation.