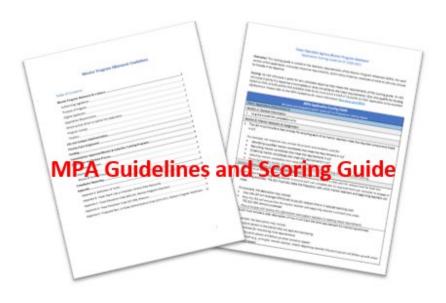




Mentor Program Allotment Application Webinar



MPA Application Documents









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MPA Guidelines Document

Mentor Program Allotment Guidelines

Table of Contents

Mentor Program Allotment At a Glance
Authorizing Legislation
Purpose of Program2
Eligible Applicants
Application Requirements2
Where and By When to Submit the Application2
Program Contact
Timeline
LEA and Campus Implementation
Priority Point Assignment
Funding
Commissioner-Approved Mentor & Induction Training Programs4
Application and Review Process4
Application Overview4
Application Steps4
Review & Scoring Process4
Compliance Reporting5
Appendix 6
Appendix A: Definition of Terms6
Appendix B: Texas Teach Like a Champion Online (Free Resource)7
Appendix C: Texas Education Code §48.114, Mentor Program Allotment8
Appendix D: Texas Education Code §21.458, Mentors9
Appendix E: Proposed New 19 Texas Administrative Code §153.1011, Mentor Program Allotment11

- MPA At-A-Glance
- Campus Implementation
- Priority Point Assignment
- Funding
- Approved Mentor Training Providers
- Application & Review Process
- Appendix



Part I: Application (Attachment A, PDF)

	·	Applicat	ion for SY 2020-2021
		Part I: App	lication (Attachment A)
The follo	wing components of the	: Mentor Program All	otment Application are due by 5:00 p.m. (CST) on June 8, 2020.
Part	Title	Document	Directions
Part I	Application	Attachment A (PDF)	Complete and upload Attachment A (PDF) to Qualtrics.
Part II	Scope & Sequence	Attachment B (Word document)	Complete and upload Attachment B (Word document) to Qualtrics.
Part III	Campus	Attachment C	Only for LEAs intending to implement MPA on a subset of
	Implementation List	(Excel document)	campuses: complete upload Attachment C (Excel document) to Qualtrics.
Part	Qualtrics	Link	LEAs will use this tool to answer a few questions and upload th
IV			required attachments.
> >	Mentor Program Allotme Application Scoring Guid- Texas Education Code <u>52</u> Proposed New 19 <u>TAC 5</u> . A: General Applicant Ir Name	e 11.458 and §48.114 153.1011, Mentor Pro	ogram Allotment
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> Section 11a. LEA 1. LEA	Application Scoring Guid Texas Education Code §2 Proposed New 19 TAC §. A: General Applicant Ir Name	e 1.458 and 548.114 1553.1011, Mentor Pri formation	ogram Allotment

- A. General LEA Information
- B. Mentor Selection & Assignment
- C. Release Time or Reduced Teaching Load
- D. Mentor & Induction Training Program
- E. Assurances



Part I: Application (Attachment A)

Mentoring topics are stipulated in statute and proposed rule.

* Mentoring topics and examples

Mentoring Topics	Examples
campus-wide student culture routines	explicit behavioral expectations
	restorative practices
	 routines/procedures that maximize learning time
campus policies and practices related to lesson	 lesson planning frameworks or templates
planning	 connections to curricular resources
	 expectations for lesson plan completion
data-driven instructional practices	 protocols to analyze student work samples
	 expectations and the processes to design targeted reteach plans based on
	gaps in student mastery
	 calendars, scope and sequence, and/or unit plans that indicate dates of
	interim assessments and responses to data
professional development	 district-wide professional development opportunities
	 campus-based professional development opportunities
	 individualized professional development opportunities
	access to instructional coaching



Part II: Scope & Sequence (Attachment B, Word)

Texas Education Agency Mentor Program Allotment

Application for SY 2020-2021
Part II: Scope & Sequence (Attachment B)

Use this attachment to provide the scope and sequence of the LEA's mentor and induction training program. The scope and sequence of the training program should include the following components.

- The <u>content</u> (i.e., topics of training) covered must meet the requirements of TEC §21.458 and proposed new 19 TAC §153.1011.
- The <u>cadence</u> of training must meet the requirements of TEC §21.458 and proposed new 19 TAC §153.1011. Specifically, the cadence includes at least one training happening before the beginning of the school year and at least one training occurring, at minimum, at least once each semester.
- Who needs to attend the training and how certain content is tailored to different <u>audiences</u>. The
 attendees would include, at minimum, the mentor teacher, principal/assistant principal, and other
 individuals that support the mentor teacher.

- A. General LEA Information
- B. Mentor Selection & Assignment
- C. Release Time or Reduced Teaching Load
- D. Mentor & Induction Training Program
 - ➤ Part II: Scope & Sequence (Attachment B, Word Doc)
- E. Assurances



Part III: Campus Implementation List (Attachment C)

Texas Education Agency Mentor Program Allotment Application for SY 2020-21

Part III: Campus Implementation List (Attachment C)

This attachment is <u>only required if LEAs</u> intend to use MPA funds on only a subset of campuses. If your LEA plans to use MPA funds on just a subset of campuses, please indicate those campuses below. Type only in the yellow cells.

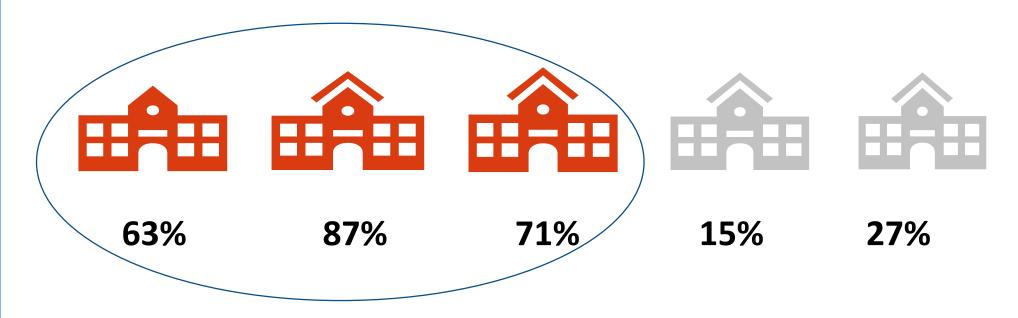
LEA Name	CDN
Campus Name	Campus Number
Campus Name	Campus Number
·	
·	
·	
·	

 ONLY Required for LEAs intending to use MPA funds on a subset of campuses

 For more information, see the LEA and Campus Implementation Section of the MPA Guidelines



Example: Implementation on a Subset of Campuses



Subset of Campuses = 74%
Economically Disadvantaged Average



Part IV: Qualtrics (Online Tool)

Through the Qualtrics online link, LEAs will:

Q0.

Texas Education Agency Mentor Program Allotment

Application for 2020-2021

Part IV: Qualtrics

MPA applications are due by 5:00 p.m. CST on June 8, 2020.

Part I	Application	Attachment A (PDF)	Complete and upload Attachment A at the end of this survey.
Part II	Scope & Sequence	Attachment B (Word document)	Complete and upload Attachment B at the end of this survey.
Part III	Campus Implementation List	Attachment C (Excel document)	Only if needed: upload Attachment C at the end of this survey.
Part IV	Qualtrics	This survey	Use this survey to submit your application.

Answer a set of brief questions

- 2. Upload necessary attachments
- 3. Submit the application

 ${\it Contact}~\underline{\textit{MPA}@tea.texas.gov}~\textit{with any questions related to the Mentor Program Allotment or this application.}$



Part IV: Qualtrics

ESC Region District Name and Number	▼
Q2. Primary contact for MPA: Name	е
Q3. Primary contact for MPA: Email	
	PA funds, will it use these funds to support beginning teachers on all impuses? For more information, see the LEA and Campus MPA Guidelines.
ALL campuses: our LEA wou campuses; OR	uld use MPA funds to support beginning teachers on all our
SUBSET campuses: our LE/campuses.	A would use MPA funds to support beginning teachers on a subset of

Q5.
An LEA may use MPA funding (as permitted in TEC Section 48.114) for a new classroom teacher in Texas who has less than two years of teaching experience in the subject or grade level to which the teacher is assigned.
If awarded MPA funding, which teachers will be assigned a teacher mentor? Click all that apply.
Teachers with less than two years of teaching experience overall (i.e. teachers with 0 or 1 year of teaching experience)
Teachers with less than two years of teaching experience in the subject or grade level they are assigned
Q5a. How many beginning teachers do you anticipate having in the 2020-2021 school year for whom you will use MPA funds? Please see the <i>Funding</i> section and definition of beginning teacher on the MPA Guidelines for more information. Please note that potential funding will be based on this number. Number of beginning teachers for whom the LEA will use MPA funds (SY 20-21)
Q6. How did you arrive at that number? If the estimate for SY 2020-2021 is significantly higher or lower than the number of beginning teachers in your district in the previous SY 2019-2020, please explain.
Q7. Please upload Part I: Application (Attachment A) here.
Drop files or click here to upload



Scoring Guide

Texas Education Agency Mentor Program Allotment Application Scoring Guide for SY 2020-2021

Overview: This scoring guide is rooted in the statutory requirements of the Mentor Program Allotment (MPA). For each section of the application, it includes response requirements, and in many instances, examples of what an LEA may choose to include in its response

Scoring: An LEA will score 1 point for any complete response that meets the requirements of this scoring guide. An LEA will score 0 points if a response is incomplete or does not abide by the listed requirements. LEAs who qualify for funding based on their priority points and available state funds must score a total of 16 points on their application to be awarded an allotment. Please refer to the MPA Guidelines for more information (tea.texas.gov/MPA).

MPA Application Scoring Guide

All items are assigned a point value of 1 or 0 based on criteria above.

Part I: Application (Attachment A)

Section A: General Information

1. 1a-g are scored for completion only

Section B: Mentor Selection & Assignment

For example, the response may include the process and evidence used for

- Identifying qualified mentor candidates that meet the requirements in a-f
- · Recruiting mentor candidates that meet the requirements in a-f
- Screening mentor candidates that meet the requirements in a-f
- Selecting mentor candidates that meet the requirements in a-f
- . Ensuring that the mentor attends the required mentor and beginning teacher induction training

Section C: Release Time or Reduced Teaching Load

. The LEA must include a clear description of reduced teaching load or a clear plan for release time for both the mentor teacher and beginning teacher to ensure each can complete the 12 required hours per semester to engage i mentoring activities. The LEA must also state the frequency with which mentor teachers and beginning teachers will

For example, the description may include:

- How the LEA will leverage MPA funds to pay for release time or a reduced teaching load
- How the LEA will ensure that the mentor teacher and beginning teacher's entitled time under TEC §21.404 remains protected
- How principals will receive this information and support teachers in meeting these requirements
- 4. The LEA must include a clear description of how it will track the time requirement for mentoring activities.

For example, the description may include:

- The point person in the district that will lead the monitoring
- The process for monitoring time requirements
- · How the point person will follow up when concerns appear
- With whom (e.g., principal, mentor teacher, and/or beginning teacher) the point person will follow up with when

 The Scoring Guide provides specificity around required responses for each part and section of the application

 MPA requirements are rooted in statute

• Meets requirements = 1 point

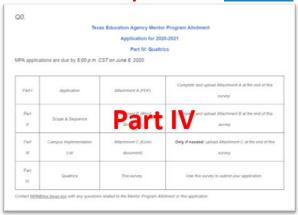
 Incomplete or responses that do not abide by statute = 0 points



MPA Application Documents to Upload

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Application for IT 2026 ISSES Part J. Application (Articlement-Id)	Bream I describes Agency Months Program SAutomoti Against the for 2 2020-2021	Part III: Campus Implementation List (Attachment C)
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Qualtrics Upload <u>here</u>





Additional Resources

- Texas Education Code
 - §21.458, Mentors
 - §48.114, Mentor Program Allotment

- 19 Texas Administrative Code
 - Proposed new 19 TAC §153.1011,
 Mentor Program Allotment

- Texas Teach Like a Champion Online
 - texastlaconline.org

- Frequently Asked Questions
 - Midway through the application window, TEA will post responses to FAQs to tea.texas.gov/MPA

mpa@tea.texas.gov