To the family of Student Name,

We wanted to let you and your family know of an exciting opportunity for you. The Texas Education Agency (TEA) has created a program called Supplemental Special Education Services (SSES). This program is designed to help families throughout the COVID pandemic. Students who are currently enrolled in a Texas public school ***and*** who are served by special education qualify. **We have determined that your student/family will likely qualify for the SSES Program.**

SSES provides **$1,500 per eligible student.** If awarded an account, families of eligible students can use these on-line accounts to **obtain special educational materials and resources, such as:**

* Tutoring for all subjects
* Educationally related services (such as occupational therapy (OT), physical therapy (PT), speech services, or applied behavior analysis (ABA))
* Textbooks, curriculum, or other instructional materials
* Computer hardware, software, or other technological devices that are used for educational needs

**This is a first-come first-served one-time $1,500 grant and spaces are limited, apply today.** If you have already applied or received an SSES grant, you will not be able to apply again.

**To apply for this program, follow these steps below:**

**Step 1:** Visit this site: [SSES.tea.texas.gov](https://sses.tea.texas.gov/) and click on “Apply Today”.

**Step 2:** Complete the short application. Be sure to follow the instructions carefully to find your student’s UID.

**Step 3:** You will receive an immediate notice that your application was received. The SSES team will then process your application and send your notice of award approval – this can take up to 30-days. If you are approved for an SSES account, you will receive instructions on setting up and using your account through the ClassWallet marketplace.

**After you have been awarded an SSES account:**

* You will be able to access the SSES Marketplace to purchase educational resources or services for your student.
* You must complete the account activation requirement within the first 30 days. This includes logging into your account and signing the parental affidavit. If you do not do these two things your account could be reclaimed.
* Families must begin spending these funds within the first 6-months of getting an account or the risk losing their account and the funds.

Thank you for your time,

District Name

For additional information you can email SSESHelp@region10.org or visit [SSES.TEA.Texas.gov](https://sses.tea.texas.gov/).