



ESSA Title IV, Part A LEA Special Data Collection for Public Reporting

**Federal Fiscal Year 2022
(07/01/2022 – 09/30/2024)**

Handbook

Federal Program Compliance Division

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Background

As per the *Elementary and Secondary Education Act* (ESEA), as amended by the *Every Student Succeeds Act* (ESSA), Title IV, Part A (TIVA), Subpart 1 sections [4104\(a\)\(2\)](#) and [4106\(e\)\(1\)\(E\)](#), TEA is required to collect and publicly report how all Local Educational Agency (LEA) TIVA, Subpart 1 funds are being expended per content areas by Federal Fiscal Year (FFY) and the degree to which progress has been made toward meeting program objectives and intended outcomes.

ESEA, as amended by ESSA, Title IV, Part A, Section [4104\(a\)\(2\)](#)

(a)(2) Each State that receives an allotment under section [4103](#) shall publicly report on how funds made available under this subpart are being expended by local educational agencies, including the degree to which the local educational agencies have made progress toward meeting the objectives and outcomes described in ESSA, section [4106\(e\)\(1\)\(E\)](#).

To comply with the federal requirements referenced, TEA will launch the LEA TIVA Special Data Collection. Every LEA that applies for TIVA funds will be required to complete the report.

LEAs that redirect 100% of their TIVA funding via Funding Transferability and/or the Rural Education Achievement Program (REAP) will certify that they redirected 100% of their TIVA funds to implement other programs and will not be required to provide the following data.

Every LEA that implements a TIVA program will be required to provide the following data by Federal Fiscal Year (FFY), which is considered for the life of the grant funds (generally, 27 months):

- Two TIVA Program Objectives and corresponding Measurable Outcomes
 - Initial Progress for each of the TIVA Program Objectives and corresponding Measurable Outcomes
 - Final Progress for each of the TIVA Program Objectives and corresponding Measurable Outcomes
- TIVA Expenditures by Service/Content Area(s):
 - Direct Administration Costs;
 - Activities to Support Well-Rounded Education Opportunities;
 - Activities to Support Safe and Healthy Students;
 - Activities to Support Effective Use of Technology; and
 - Technology Infrastructure.

Note: The TIVA Expenditures by Service/Content Area data are currently collected in the ESSA Consolidated Compliance Report PR3107 – Title IV, Part A. TEA will discontinue the collection of these data in PR3107 – Title IV, Part A for 2022-2023 and beyond. The additional data collected in the PR3107 will continue to be collected via the PR3107 (i.e., program compliance self-check).

Introduction

This Handbook is intended to assist LEAs in completing the *TIVA LEA Special Data Collection* process as part of TEA’s federal requirement to collect and publicly report data. All data submitted will be **publicly** reported; therefore, the LEA should not include any confidential or *Family Educational Rights and Privacy Act* (FERPA) protected information.

This Handbook is available on the Federal Program Compliance Division’s web page under [“Title IV, Part A Resources.”](#)

Title IV, Part A LEA Special Data Collection Requirement

ESSA Statutory Requirement	Evaluation of Program Effectiveness
<p>ESSA Statutory Citation and Language</p>	<p>Section 4106(e)(1)(E)</p> <p>(e) Contents Of Local Application. —Each application submitted under this section by a local educational agency, or a consortium of such agencies, shall include the following:</p> <p>(1) Descriptions. —A description of the activities and programming that the local educational agency, or consortium of such agencies, will carry out under this subpart, including a description of—</p> <p style="padding-left: 40px;">(E) the program objectives and intended outcomes for activities under this subpart, and how the local educational agency, or consortium of such agencies, will periodically evaluate the effectiveness of the activities carried out under this section based on such objectives and outcomes.</p>
<p>ESSA Program-Specific Provisions & Assurances</p>	<p>Assurances Relating to Title IV, Part A (#11e)</p> <p>The LEA will maintain a description of the activities and programming that the LEA will carry out, including a description of:</p> <p style="padding-left: 40px;">the <i>program objectives</i> and <i>intended outcomes</i> for activities under this subpart, and how the LEA will periodically <i>evaluate the effectiveness</i> of the activities carried out under this section based on such objectives and outcomes.</p>
<p>Compliance Report Program Compliance Self-Check Item</p>	<p>The LEA periodically evaluated the effectiveness of the programs and/or activities based on the objectives and intended outcomes.</p>

Documenting overall compliance for this federal program requirement may require several forms of documentation to be maintained locally and available upon request by TEA and/or an auditor. To ensure overall compliance with TIVA program requirements, LEAs should refer to the Program Guide and/or other program-related resources that reference the multiple forms of documentation required to be maintained locally.

The information requested for submission during the *TIVA LEA Special Data Collection* process may not include all forms of documentation that are required to be maintained locally.

If eligible LEAs do not submit the required information by the deadline, LEAs will be non-compliant and may be referred to the TEA Compliance Officer and/or the Federal Fiscal Monitoring Division for further review.

Program Objectives and Measurable Outcomes

TEA will take a phased-in approach to launch the *TIVA LEA Special Data Collection for Public Reporting*. During the first phase of the collection, LEAs will only provide TIVA Program Objectives and Measurable Outcomes for the 2022-2023 school year.

The TEA Federal Program Compliance (FPC) Smartsheet WorkApp for the TIVA LEA Special Data Collection will open January 17, 2023. The deadline for LEA data submission will be March 17, 2023.

Please include the following information referenced in the table below to demonstrate compliance with TIVA program requirements.

Information Requested	Description of Acceptable Information
<p>Two TIVA program (measurable) objectives and intended measurable outcomes</p>	<p>The LEA is required to submit two TIVA program (measurable) objectives and the intended measurable outcomes that align with each of the TIVA program objectives in the FPC WorkApp Smartsheet for data submission.</p> <p>The two TIVA program (measurable) objectives and corresponding intended measurable outcomes must align with how the LEA is using TIVA funds to implement the program for the life of the funds (7/1/2022 – 9/30/2024).</p> <p>LEAs will be required to tie each TIVA program objectives to at least one of the three TIVA content areas:</p> <ul style="list-style-type: none"> ○ Well-Rounded Education; ○ Safe and Healthy Students; and ○ Effective Use of Technology.

Sample Program Measurable Objectives and Intended Measurable Outcomes

Content Areas	Sample LEA Program Measurable Objectives and Intended Measurable Outcomes
Well-Rounded Education	<p>Objective: Example ISD will provide well-rounded education opportunities for students as a supplemental enrichment music course during an after-school program by January 2023.</p> <p>Outcome: In Example ISD, at least 85% of students in the supplemental music course will show mastery in after-school music skills/concepts by week 10 of the enrichment program.</p>
Safe and Healthy Student	<p>Objective: By May 2023, using discipline referral data, Example High School will reduce student vaping infractions 25% through the installation of vape detectors in all student bathrooms.</p> <p>Outcome: Example High School student vaping infractions will decrease 25% as reported via discipline referrals by May 2023.</p>
Effective Use of Technology	<p>Objective: By May 2023, Example ISD will promote the use of supplemental 21st century technology to enhance teaching and learning for student success with all staff.</p> <p>Example ISD instructional staff will be trained in using supplemental electronic programs such as ASCENDER, DMAC, Google, Nearpod, Cambium, Read/Write, and all curriculum resources to support the innovative use of technology for student instruction and learning.</p> <p>Outcome: To determine the use and effectiveness of classroom instruction utilizing supplemental technology resources and tools.</p> <p>Example ISD will use professional development records to track staff training numbers and student surveys. Surveys will be conducted pre- and post-training with a minimum goal of 10% increase in effectiveness of classroom instruction utilizing technology resources by May 2023.</p>

Progress Reporting

There will be two phases of progress reporting, initial and final.

1. In the initial phase of progress reporting, the LEA will be required to report on the progress made toward meeting the intended measurable outcomes for each of the program objectives reported for use of TIVA funds during the 2022-2023 school year. The reporting window for the initial progress reporting phase opens on October 1, 2023, and the due date for submitting the initial progress report is December 1, 2023.

If 100% of TIVA funds were expended for the current year, the initial report will be considered the final report for the LEA. If TIVA funds are carried over into the next year (2023-2024), the LEA will need to report final progress.

2. The final phase of progress reporting for LEAs that carried over TIVA funds into the 2023-2024 school year opens on October 1, 2024, and the due date for submitting the final progress report is December 1, 2024.

Reporting Period	Stage of LEA Progress Reporting	Reporting Opens	Submission Date
07/01/2022 – 09/30/2023	Initial Phase Reporting	October 1, 2023	December 1, 2023
10/01/2023 – 09/30/2024*	Final Phase Reporting	October 1, 2024	December 1, 2024

*Reporting only applicable if carryover of funds into next school year.

Progress Reporting Options

- Minimal measurable progress was made (0-25% progress).
- Some measurable progress was made (26-49% progress).
- Substantial progress was made (50-99% progress).
- Outcomes were met (100% progress).

Title IV, Part A Expenditures

TEA will take a phase-in approach to launch the *TIVA LEA Special Data Collection*. During the first phase of the collection, LEAs will only provide TIVA Program Objectives and Measurable Outcomes for the 2022-2023 school year. The first phase of TIVA expenditures data collection will take place in October 2023. The TEA Federal Program Compliance (FPC) Smartsheet WorkApp for the *TIVA LEA Special Data Collection* opens on October 1, 2023, and the due date for submitting the expenditures data is December 1, 2023.

Please note that this data collection does not replace the Expenditure Reporting (ER) process required for drawdown purposes. LEAs will continue to report expenditures as per the existing ER process.

LEAs must track TIVA current-year expenditures *separately* from expenditures made with funds carried over from the prior year. The LEA will report FFY 2022 TIVA expenditures from 07/01/2022 – 09/30/2023 by Service/Content Area(s). **The amounts reported should not include funds carried over from the 2021-2022 school year.**

Additionally, LEAs *must* track expenditures by Service/Content Area(s):

- Direct Administration Costs;
- Activities to Support Well-Rounded Education Opportunities;
- Activities to Support Safe and Healthy Students;
- Activities to Support Effective Use of Technology; and
- Technology Infrastructure.

If 100% of TIVA funds were expended for the current year, the initial report will be considered the final report for the LEA. If TIVA funds are carried over into the next year (2023-2024), the LEA will need to report final expenditures from 10/01/2023 – 09/30/2024 by Service/Content Area(s).

The final phase of reporting for LEAs that carried over TIVA funds into the 2023-2024 school year opens on October 1, 2024, and the due date for submitting the final expenditures is December 1, 2024.

Reporting Period	Stage of LEA Reporting	Reporting Opens	Submission Date
07/01/2022 – 09/30/2023	Current-Year Expenditures	October 1, 2023	December 1, 2023
10/01/2023 – 09/30/2024*	Carryover Expenditures	October 1, 2024	December 1, 2024

*Reporting only applicable if carryover of funds into next school year

Please include the following information referenced in the table below in order to demonstrate compliance with the TIVA program expenditure requirements described above.

Information Requested	Description of Acceptable Information
TIVA Expenditures	Expenditures by Service/Content Area(s): <ul style="list-style-type: none"> ○ Direct Administration Costs; ○ Activities to Support Well-Rounded Education Opportunities; ○ Activities to Support Safe and Healthy Students; ○ Activities to Support Effective Use of Technology; and ○ Technology Infrastructure

Public Reporting

All LEA data submitted to TEA will be publicly reported; therefore, the LEA should not include any confidential or Family Educational Rights and Privacy Act (FERPA) protected information.

To comply with the federal requirements, the data collected for FFY 2022 will be published on the TEA Title IV, Part A website by January 30, 2025. TEA will publicly report for each LEA, the two program objectives and corresponding measurable outcomes and the progress reported for each of the objectives/outcomes. TEA will publicly report aggregate statewide use of funds expenditures by content area.

Resources

[TEA Federal Program Compliance Division](#)

[ESC Title IVA Program Staff](#)

[LEA Special Data Collection for Public Reporting Handbook](#)

[LEA Reporting Worksheet](#)

Instructions for Submitting the TIVA LEA Special Data Collection

WorkApp System Access

Please note that the LEA staff submitting the information will need access to the Department of Grant Compliance and Administration WorkApp System.

Currently, the superintendent, chief financial officer, and federal program director listed in AskTED have been given access to the system. To add or change the individuals with access to the system, **someone with existing access** must request access for the new individual via the Help Form in the EDGAR Smartsheet WorkApp. The additional staff to be added to the system must agree to certain security requirements. The following video outlines the process for an individual with existing access to request access for a new individual:

https://youtu.be/Odp00LrkF_4.

NOTE: Each LEA is only guaranteed a certain number of access accounts at this time.

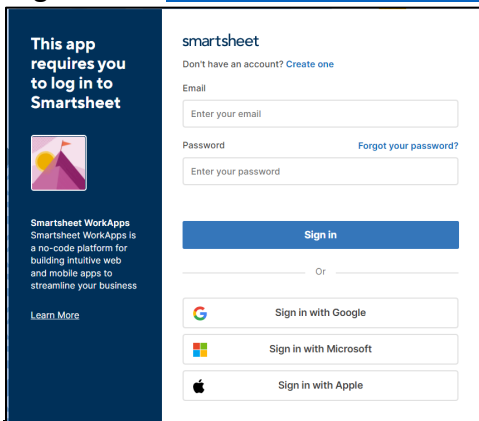
Submitting the TIVA LEA Special Data Collection – Objectives and Measurable Outcomes

Phase-In Reporting of Fiscal Year 2022 Objectives and Measurable Outcomes

Submission Window Opens: January 17, 2023

Submission Due: March 17, 2023

1. Log to the [Department of Grant Compliance and Administration WorkApp System](#).



2. Click on the Federal Program Compliance Division WorkApp Tile.



Click on the TIVA Objectives and Outcomes Link.

The screenshot shows the FPC (Federal Program Compliance) dashboard. On the left is an orange sidebar with three icons: a checkmark, a grid, and a document. The main header area includes the 'FPC' logo, a back arrow, and the title 'Federal Program Compliance Division'. Below the title is a 'View as' dropdown menu currently set to 'LEA View'. There are two main links: 'LEA Dashboard' with a green circular icon, and 'TIVA Objectives and Outcomes - Special Data Collection for Public Reporting' with a chain-link icon. A hand cursor is pointing at the second link.

3. Click on the Federal Fiscal Year 2022 Line to access the Details Form – Data Tab for data entry.

The screenshot shows a table titled 'TIVA Objectives and Outcomes - Spec...' with the 'FPC' logo in the top right. Below the title is a star icon, the text 'LEA View TIVA Objectives and Outcomes', and an information icon. There is a 'Filter' button with a dropdown arrow and a list icon. The table has five columns: 'Federal Fiscal Year', 'ESC Region', 'Program Type', 'LEA Name and CDN', and 'LEA Contacts'. The first row is highlighted in light blue and contains the values: 2022, 21, IND, ABC ISD 111111, and john.doe@abcisd.net, jane.doe@abcisd.net. A red arrow points to the '2022' cell, and a hand cursor is pointing at the '2022' cell.

Federal Fiscal Year	ESC Region	Program Type	LEA Name and CDN	LEA Contacts
2022	21	IND	ABC ISD 111111	john.doe@abcisd.net, jane.doe@abcisd.net,

4. Complete the Details Form – Data Tab.

a. **LEA Program Contact Information:** Complete the fields with the information for the LEA Program Contact. The LEA Program Contact should be the person that is most familiar with the information submitted. This is the person that TEA will contact if additional information is needed and/or if clarification is needed on what was submitted. ***The following fields are required.**

- Type the name of the LEA Program Contact in the “LEA Program Contact” field.
- Type the email address of the LEA Program Contact in the “LEA Program Contact Email Address” field.
- Type the phone number of the LEA Program Contact in the “LEA Program Contact Phone #” field. Please use the following format: ###-###-####.

Details ×

Data

LEA Name and CDN

ABC ISD 111111

LEA Program Contact Name *

LEA Program Contact Email Address *

LEA Program Contact Telephone Number *

b. **REAP/FT:** Select the appropriate response from the drop-down list for the following question: Did the LEA redirect 100% of its Title IV funds under Funding Transferability and/or the Rural Education Achievement Program (REAP)? ***A response from the drop-down list is required.**

- Response Option 1: Yes
 - If “Yes” is selected, skip to Step 5.e. Certification Statement and Save.
- Response Option 2: No
 - If “No” is selected, the LEA must complete the remaining data fields.

REAP/FT *

Did the LEA redirect 100% of its Title IV funds under Funding Transferability and/or the Rural Education Achievement Program (REAP)?

Yes (If yes, no additional data entry needed.)

No (If no, the LEA must complete the remaining data fields.)

c. **Objective and Measurable Outcome (OMO) 1:**
These fields are required.



- i. Type the LEA's first Objective and Measurable Outcome.

Objective and Measurable Outcome (OMO) 1



- ii. Click on the drop-down button to select the applicable Content Area(s) that correspond with the first Objective and Measurable Outcome noted. An LEA must select at least one content area and may select two or all content areas, if applicable.

OMO 1 Content Areas




Select All

Well-Rounded Education


Safe and Healthy Students

Effective Use of Technology



- iii. Add LEA Comments. This section is optional if the LEA would like to provide additional information that will be helpful for TEA.

OMO 1 LEA Comments



d. **Objective and Measurable Outcome (OMO) 2:**
These fields are required.



- i. Type the LEA's second Objective and Measurable Outcome.

Objective and Measurable Outcome (OMO) 2




- ii. Click on the drop-down button to select the applicable Content Area(s) that correspond with the second Objective and Measurable Outcome noted. An LEA must select at least one content area and may select two or all content areas, if applicable.

OMO 2 Content Areas




- Select All
- Well-Rounded Education
- Safe and Healthy Students
- Effective Use of Technology



- iii. Add LEA Comments. This section is optional if the LEA would like to provide additional information that will be helpful for TEA.

OMO 2 LEA Comments



- e. **Certification Statement:** Read the following Certification Statement, “I hereby certify that the information contained in this report is, to the best of my knowledge, correct and that the local education agency named above has authorized me as its representative to submit this data. I further certify that reported program activities were conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, the Provisions and Assurances, Debarment and Suspension, Lobbying Requirements, Special Provisions and Assurances, and the schedules of the approved application for funding.” Select “Yes” from the drop-down list for the following question: Is the LEA staff submitting this report in agreement with the certification statement above?

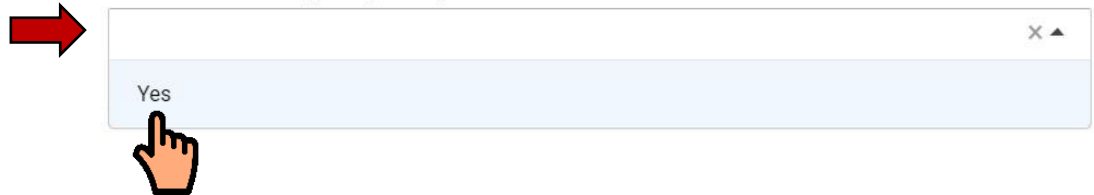
***A “Yes” response from the drop-down list is required.**

Certification Statement

I hereby certify that the information contained in this report is, to the best of my knowledge, correct and that the local education agency named above has authorized me as its representative to submit this data. I further certify that reported program activities were conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, the Provisions and Assurances, Debarment and Suspension, Lobbying Requirements, Special Provisions and Assurances, and the schedules of the approved application for funding.

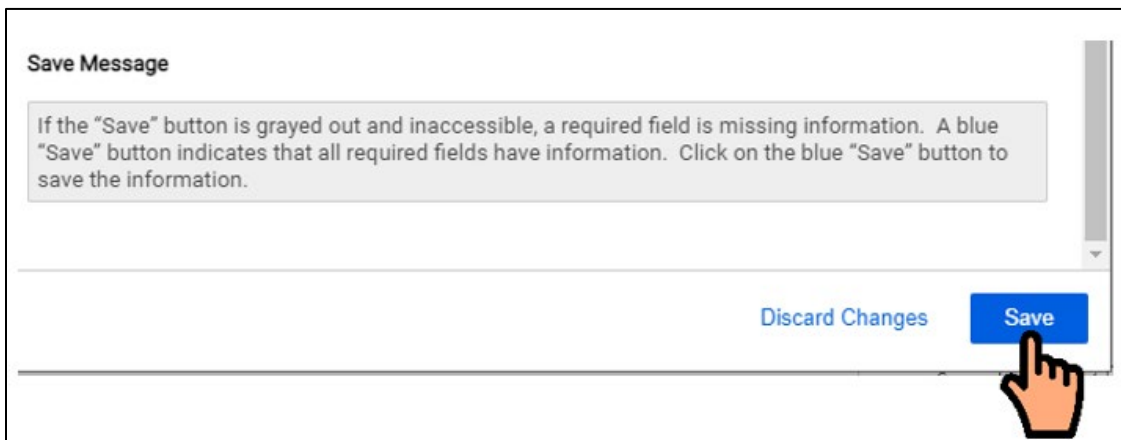
Certification Agreement OMO *

Is the LEA staff submitting this report in agreement with the certification statement above?




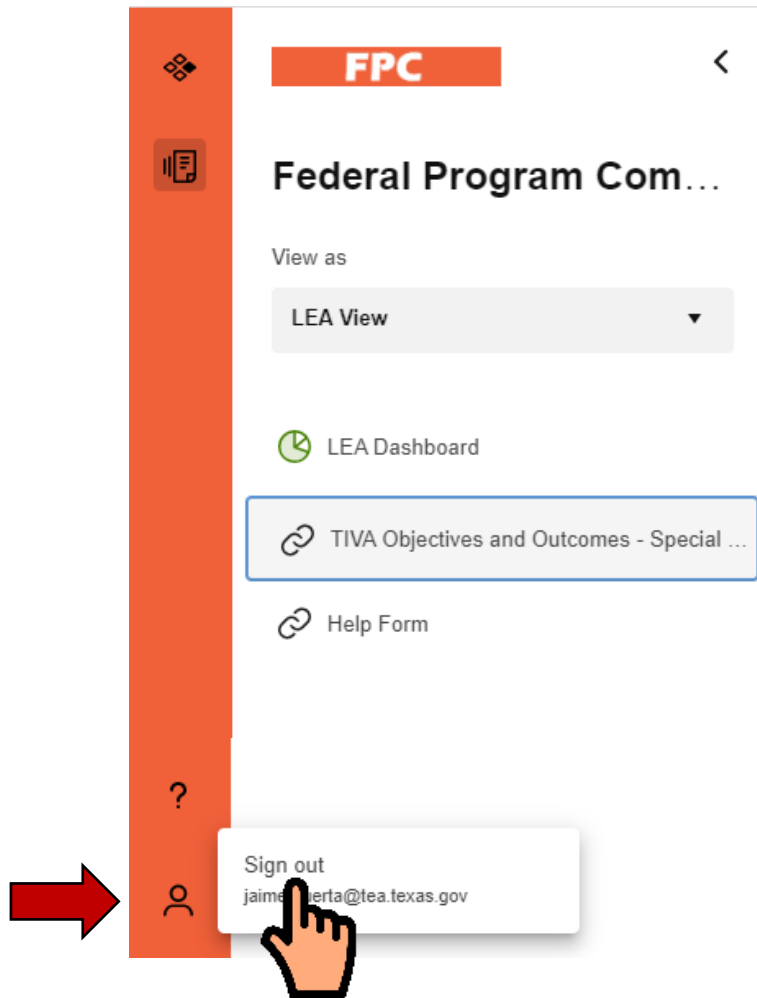
A screenshot of a web form. A red arrow points to a drop-down menu. The menu is open, showing a light blue background with the word "Yes" in the center. A hand cursor is pointing at the "Yes" option. The menu has a close button (X) and an up arrow (▲) in the top right corner.

5. Click “Save” in the bottom right-hand corner of the Details Form – Data Tab. This will save the information that was typed in the details form. **This step is required.**



A screenshot of a "Save Message" dialog box. The dialog has a title bar "Save Message" and a message area with the text: "If the 'Save' button is grayed out and inaccessible, a required field is missing information. A blue 'Save' button indicates that all required fields have information. Click on the blue 'Save' button to save the information." At the bottom right, there are two buttons: "Discard Changes" and "Save". A hand cursor is pointing at the "Save" button.

6. Sign out of the Department of Grant Compliance and Administration WorkApp System by clicking on the  icon located in the bottom left-hand corner of the window and selecting "Sign out."



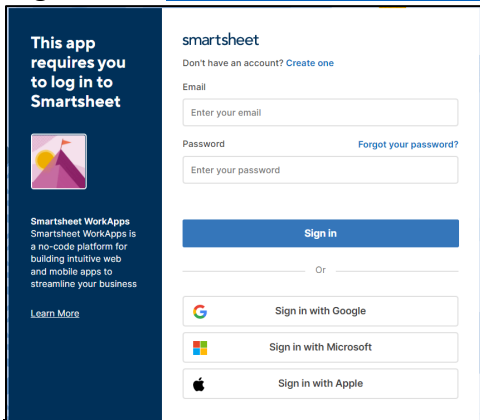
Submitting the TIVA LEA Special Data Collection – Initial Progress Report - Objectives and Measurable Outcomes

Initial Progress Reporting - Fiscal Year 2022 Objectives and Measurable Outcomes

Submission Window Opens: **October 1, 2023**

Submission Due: **December 1, 2023**

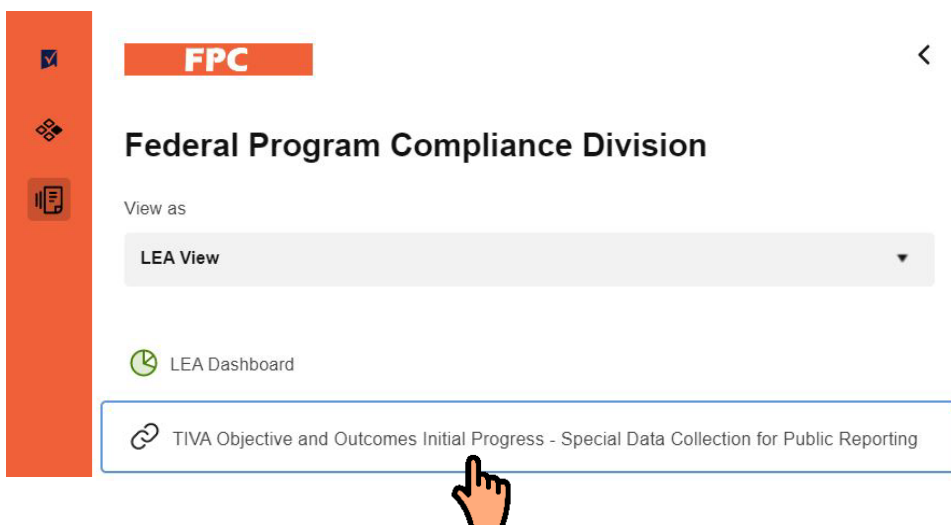
2. Login to the [Department of Grant Compliance and Administration WorkApp System](#).



3. Click on the Federal Program Compliance Division WorkApp Tile.



4. Click on the TIVA Objectives and Outcomes Initial Progress Link.



5. Click on the Federal Fiscal Year 2022 Line to access the Details Form – Data Tab for data entry.

Federal Fiscal Year	ESC Region	Program Type	LEA Name and CDN	LEA Contacts
2022	21	IND	ABC ISD 111111	john.doe@abcisd.net, jane.doe@abcisd.net,

6. Complete the Details Form – Data Tab.
- a. **Review and update LEA Program Contact Information:** Review and update, if applicable, the pre-populated fields that contain information for the LEA Program Contact that was reported previously. The LEA Program Contact should be the person that is most familiar with the information submitted. This is the person that TEA will contact if additional information is needed and/or if clarification is needed on what was submitted. ***The following fields are required.**
- Update, if applicable, the name of the LEA Program Contact in the “LEA Program Contact” field.
 - Update, if applicable, the email address of the LEA Program Contact in the “LEA Program Contact Email Address” field.
 - Update, if applicable, the phone number of the LEA Program Contact in the “LEA Program Contact Phone #” field. Please use the following format: ###-###-####.

Details [Close]

Data

LEA Name and CDN
ABC ISD 111111

LEA Program Contact Name *
[Red Arrow] [Empty Field]

LEA Program Contact Email Address *
[Red Arrow] [Empty Field]

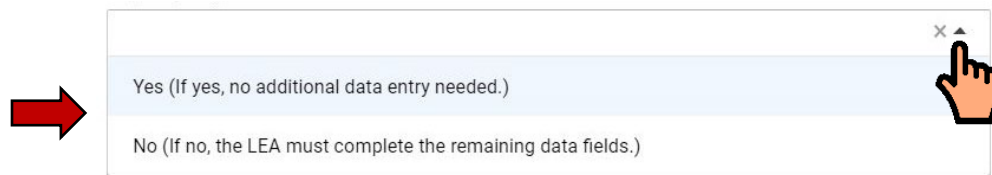
LEA Program Contact Telephone Number *
[Red Arrow] [Empty Field]

- b. **REAP/FT:** Review and update, if applicable, the pre-populated response that was reported previously from the drop-down list for the following question: Did the LEA redirect 100% of its Title IV funds under Funding Transferability and/or the Rural Education Achievement Program (REAP)? ***A response from the drop-down list is required.**

- Response Option 1: Yes
 - If “Yes” is selected, skip to Step 5.e. Certification Statement and Save.
- Response Option 2: No
 - If “No” is selected, the LEA must complete the remaining data fields.

REAP/FT *

Did the LEA redirect 100% of its Title IV funds under Funding Transferability and/or the Rural Education Achievement Program (REAP)?



Yes (If yes, no additional data entry needed.)

No (If no, the LEA must complete the remaining data fields.)

c. **Objective and Measurable Outcome (OMO) 1:**

- The following fields will appear as view only and are not able to be edited. The fields are pre-populated with the information submitted by the LEA in March 2023.

Objective and Measurable Outcome (OMO) 1

Pre-populated with information submitted by the LEA during the Phase-In Submission in March 2023.

OMO 1 Content Areas

Pre-populated with information submitted by the LEA during the Phase-In Submission in March 2023.

OMO 1 LEA Comments

Pre-populated with information submitted by the LEA during the Phase-In Submission in March 2023.

- **OMO 1 Initial Progress Reporting:** Select the response that best describes the progress made for the first Objective and Measurable Outcome.
 - Minimal measurable progress was made (0-25%).
 - Some measurable progress was made (26-49%).
 - Substantial progress was made (50-99%).
 - Outcomes were met (100%).

OMO 1 LEA Initial Progress

A screenshot of a web form titled "OMO 1 LEA Initial Progress". It shows a dropdown menu with four options: "Minimal measurable progress was made (0-25%)", "Some measurable progress was made (26-49%)", "Substantial progress was made (50-99%)", and "Outcomes were met (100%)". A hand cursor is pointing to the second option, "Some measurable progress was made (26-49%)". Two red arrows point to the dropdown box and the selected option.

- **OMO 1 Progress Reporting:** Select the appropriate response from the drop-down list for the following question: Is this considered the LEA’s final reporting? **A response from the drop-down list is required.**
 - Response Option 1: Yes, because the LEA will not be carrying over TIVA funding into the next year.
 - Response Option 2: No, because the LEA will be carrying over TIVA funding into the next year.

OMO 1 Progress Reporting

Is this considered the LEA's final reporting?

A screenshot of a web form titled "OMO 1 Progress Reporting". It asks the question "Is this considered the LEA's final reporting?". Below the question is a dropdown menu with two options: "Yes, because the LEA will not be carrying over TIVA funding into the next year." and "No, because the LEA will be carrying over TIVA funding into the next year.". A hand cursor is pointing to the first option. Two red arrows point to the dropdown box and the selected option.

- **OMO 1 LEA Initial Progress Comments:** Add LEA Comments. This section is optional if the LEA would like to provide additional information that will be helpful for TEA and/or the public. In this section, the LEA will want to provide any additional information related to the progress reported and/or refer to any changes to the Objective and Measurable Outcome initially submitted.

OMO 1 LEA Initial Progress Comments

A screenshot of a web form titled "OMO 1 LEA Initial Progress Comments". It shows a large, empty text input field. A red arrow points to the input field.

- **OMO 1 Publicly Report LEA Comments:** Select the appropriate response from the drop-down list for the following question: If this is considered final reporting, are you requesting that the LEA Comments provided be published with the Objective and Measurable Outcomes that are publicly reported? **A response from the drop-down list is required if the LEA provided comments and reported in the “OMO 1 Progress Reporting” section that this is considered the LEA’s final reporting.**
 - Response Option 1: Yes, please publish the LEA comments for context.
 - Response Option 2: No, please do not publish the LEA comments.

OMO 1 Publicly Report LEA Comments

If this is considered final reporting, are you requesting that the LEA Comments provided be published with the Objective and Measurable Outcomes that are publicly reported?

The screenshot shows a form with a question: "If this is considered final reporting, are you requesting that the LEA Comments provided be published with the Objective and Measurable Outcomes that are publicly reported?". Below the question is a dropdown menu. A red arrow points to the dropdown box. The dropdown menu is open, showing two options: "Yes, please publish the LEA comments for context." and "No, please do not publish the LEA comments." Another red arrow points to the first option. A hand icon with a pointing finger is positioned over the dropdown arrow on the right side of the menu.

d. Objective and Measurable Outcome (OMO) 2:

- The following fields will appear as view only and are not able to be edited. The fields are pre-populated with the information submitted by the LEA in March 2023.

Objective and Measurable Outcome (OMO) 2

Pre-populated with information submitted by the LEA during the Phase-In Submission in March 2023.

OMO 2 Content Areas

Pre-populated with information submitted by the LEA during the Phase-In Submission in March 2023.

OMO 2 LEA Comments

Pre-populated with information submitted by the LEA during the Phase-In Submission in March 2023.

- **OMO 2 Initial Progress Reporting:** Select the response that best describes the progress made for the second Objective and Measurable Outcome.
 - Minimal measurable progress was made (0-25%).
 - Some measurable progress was made (26-49%).
 - Substantial progress was made (50-99%).
 - Outcomes were met (100%).

OMO 2 LEA Initial Progress

- **OMO 2 Progress Reporting:** Select the appropriate response from the drop-down list for the following question: Is this considered the LEA’s final reporting? **A response from the drop-down list is required.**
 - Response Option 1: Yes, because the LEA will not be carrying over TIVA funding into the next year.
 - Response Option 2: No, because the LEA will be carrying over TIVA funding into the next year.

OMO 2 Progress Reporting

Is this considered the LEA's final reporting?

- **OMO 2 LEA Initial Progress Comments:** Add LEA Comments. This section is optional if the LEA would like to provide additional information that will be helpful for TEA and/or the public. In this section, the LEA will want to provide any additional information related to the progress reported and/or refer to any changes to the Objective and Measurable Outcome initially submitted.

OMO 2 LEA Initial Progress Comments






- **OMO 2 Publicly Report LEA Comments:** Select the appropriate response from the drop-down list for the following question: If this is considered final reporting, are you requesting that the LEA Comments provided be published with the Objective and Measurable Outcomes that are publicly reported? **A response from the drop-down list is required if the LEA provided comments and reported in the “OMO 2 Progress Reporting” section that this is considered the LEA’s final reporting.**

- Response Option 1: Yes, please publish the LEA comments for context.
- Response Option 2: No, please do not publish the LEA comments.

OMO 2 Publicly Report LEA Comments

If this is considered final reporting, are you requesting that the LEA Comments provided be published with the Objective and Measurable Outcomes that are publicly reported?





Yes, please publish the LEA comments for context.

No, please do not publish the LEA comments.

- e. **Certification Statement:** Read the following Certification Statement, “I hereby certify that the information contained in this report is, to the best of my knowledge, correct and that the local education agency named above has authorized me as its representative to submit this data. I further certify that reported program activities were conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, the Provisions and Assurances, Debarment and Suspension, Lobbying Requirements, Special Provisions and Assurances, and the schedules of the approved application for funding.” Select “Yes” from the drop-down list for the following question: Is the LEA staff submitting this report in agreement with the certification statement above?

***A “Yes” response from the drop-down list is required.**

Certification Statement

I hereby certify that the information contained in this report is, to the best of my knowledge, correct and that the local education agency named above has authorized me as its representative to submit this data. I further certify that reported program activities were conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, the Provisions and Assurances, Debarment and Suspension, Lobbying Requirements, Special Provisions and Assurances, and the schedules of the approved application for funding.

Certification Agreement Initial Progress *

Is the LEA staff submitting this report in agreement with the certification statement above?



Yes




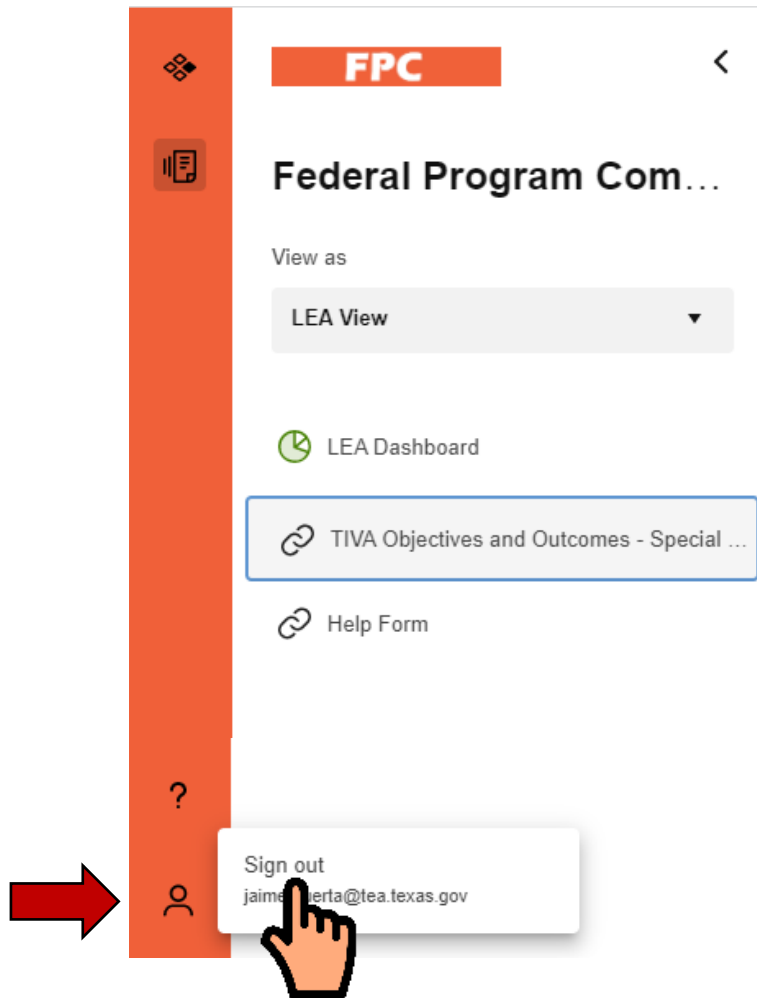
7. Click “Save” in the bottom right-hand corner of the Details Form – Data Tab. This will save the information that was typed in the details form. **This step is required.**

Save Message

If the “Save” button is grayed out and inaccessible, a required field is missing information. A blue “Save” button indicates that all required fields have information. Click on the blue “Save” button to save the information.

Discard Changes **Save**

8. Sign out of the Department of Grant Compliance and Administration WorkApp System by clicking on the  icon located in the bottom left-hand corner of the window and selecting "Sign out."



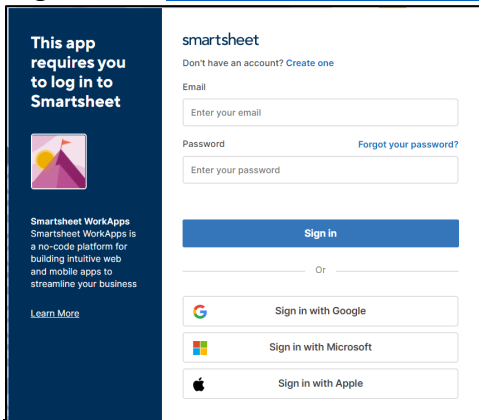
Submitting the TIVA LEA Special Data Collection – Final Progress Report - Objectives and Measurable Outcomes

Final Progress Reporting - Fiscal Year 2022 Objectives and Measurable Outcomes

Submission Window Opens: **October 1, 2024**

Submission Due: **December 1, 2024**

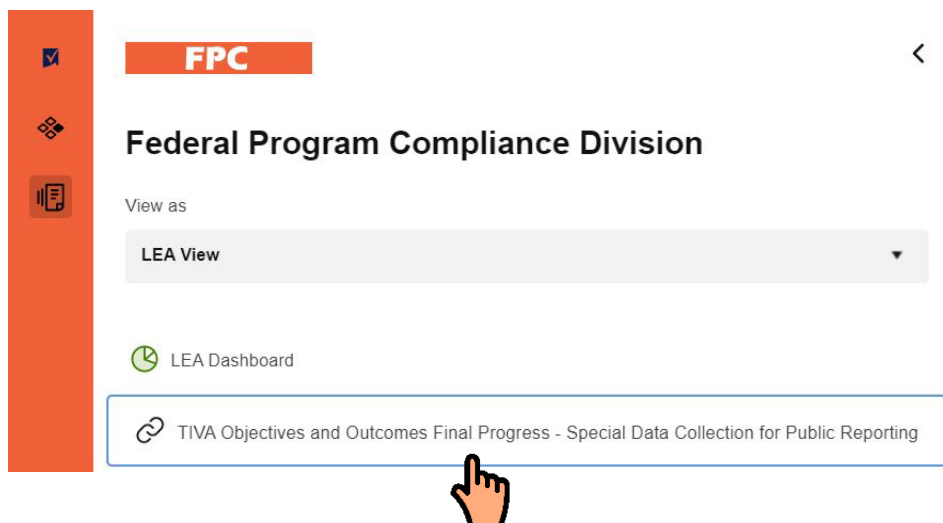
1. Login to the [Department of Grant Compliance and Administration WorkApp System](#).



2. Click on the Federal Program Compliance Division WorkApp Tile.



3. Click on the TIVA Objectives and Outcomes Final Progress Link.



4. Click on the Federal Fiscal Year 2022 Line to access the Details Form – Data Tab for data entry.

Federal Fiscal Year	ESC Region	Program Type	LEA Name and CDN	LEA Contacts
2022	21	IND	ABC ISD 111111	john.doe@abcisd.net, jane.doe@abcisd.net,

5. Complete the Details Form – Data Tab.
- a. **Review and update LEA Program Contact Information:** Review and update, if applicable, the pre-populated fields that contain information for the LEA Program Contact that was reported previously. The LEA Program Contact should be the person that is most familiar with the information submitted. This is the person that TEA will contact if additional information is needed and/or if clarification is needed on what was submitted. ***The following fields are required.**
- Update, if applicable, the name of the LEA Program Contact in the “LEA Program Contact” field.
 - Update, if applicable, the email address of the LEA Program Contact in the “LEA Program Contact Email Address” field.
 - Update, if applicable, the phone number of the LEA Program Contact in the “LEA Program Contact Phone #” field. Please use the following format: ###-###-####.

Details ×

Data

LEA Name and CDN
ABC ISD 111111

LEA Program Contact Name *

LEA Program Contact Email Address *

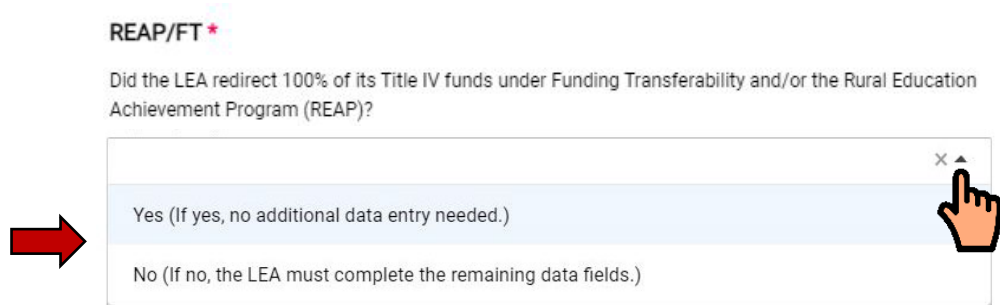
LEA Program Contact Telephone Number *

- b. **REAP/FT:** Review and update, if applicable, the pre-populated response that was reported previously from the drop-down list for the following question: Did the LEA redirect 100% of its Title IV funds under Funding Transferability and/or the Rural Education Achievement Program (REAP)? ***A response from the drop-down list is required.**

- Response Option 1: Yes
 - a. If “Yes” is selected, skip to Step 5.e. Certification Statement and Save.
- Response Option 2: No
 - If “No” is selected, the LEA must complete the remaining data fields.

REAP/FT *

Did the LEA redirect 100% of its Title IV funds under Funding Transferability and/or the Rural Education Achievement Program (REAP)?



Yes (If yes, no additional data entry needed.)

No (If no, the LEA must complete the remaining data fields.)

c. **Objective and Measurable Outcome (OMO) 1:**

- The following fields will appear as view only and are not able to be edited. The fields are pre-populated with the information submitted by the LEA in March 2023.

Objective and Measurable Outcome (OMO) 1

Pre-populated with information submitted by the LEA during the Phase-In Submission in March 2023.

OMO 1 Content Areas

Pre-populated with information submitted by the LEA during the Phase-In Submission in March 2023.

OMO 1 LEA Comments

Pre-populated with information submitted by the LEA during the Phase-In Submission in March 2023.

- The following fields will appear as view only and are not able to be edited. The fields are pre-populated with the information submitted by the LEA in December 2023.

OMO 1 LEA Initial Progress

Pre-populated with information submitted by the LEA during the Submission in December 2023.

OMO 1 Progress Reporting

Is this considered the LEA's final reporting?

Pre-populated with information submitted by the LEA during the Submission in December 2023.

OMO 1 LEA Initial Progress Comments

Pre-populated with information submitted by the LEA during the Submission in December 2023.

OMO 1 Publicly Report LEA Comments

If this is considered final reporting, are you requesting that the LEA Comments provided be published with the Objective and Measurable Outcomes that are publicly reported?

Pre-populated with information submitted by the LEA during the Submission in December 2023.

- **OMO 1 Final Progress Reporting:** Select the response that best describes the progress made for the first Objective and Measurable Outcome.
 - Minimal measurable progress was made (0-25%).
 - Some measurable progress was made (26-49%).
 - Substantial progress was made (50-99%).
 - Outcomes were met (100%).
 - LEA previously reported final progress because the LEA did not carryover TIVA funding into the next year.

OMO 1 LEA Final Progress

A screenshot of a dropdown menu. At the top, a red arrow points to the empty dropdown box. Below it, a hand cursor icon points to the selected option. The options are:

- Minimal measurable progress was made (0-25%).
- Some measurable progress was made (26-49%). (This option is highlighted in light blue)
- Substantial progress was made (50-99%). (A red arrow points to this option)
- Outcomes were met (100%).
- LEA previously reported final progress because the LEA did not carryover TIVA funding into the next year.

 A small 'x' icon is visible in the top right corner of the dropdown menu.

- **OMO 1 LEA Final Progress Comments:** Add LEA Comments. This section is optional if the LEA would like to provide additional information that will be helpful for TEA and/or the public. In this section, the LEA will want to provide any additional information related to the progress reported and/or refer to any changes to the Objective and Measurable Outcome initially submitted.

OMO 1 LEA Final Progress Comments



- **OMO 1 Publicly Report LEA Comments:** Select the appropriate response from the drop-down list for the following question: If this is considered final reporting, are you requesting that the LEA Comments provided be published with the Objective and Measurable Outcomes that are publicly reported? **A response from the drop-down list is required if the LEA provided comments.**

- Response Option 1: Yes, please publish the LEA comments for context.
- Response Option 2: No, please do not publish the LEA comments.

OMO 1 Publicly Report Final LEA Comments

Are you requesting that the Final Reporting LEA Comments provided be published with the Objective and Measurable Outcomes that are publicly reported?



Yes, please publish the LEA comments for context.

No, please do not publish the LEA comments.

d. Objective and Measurable Outcome (OMO) 2:

- The following fields will appear as view only and are not able to be edited. The fields are pre-populated with the information submitted by the LEA in March 2023.

Objective and Measurable Outcome (OMO) 2

Pre-populated with information submitted by the LEA during the Phase-In Submission in March 2023.

OMO 2 Content Areas

Pre-populated with information submitted by the LEA during the Phase-In Submission in March 2023.

OMO 2 LEA Comments

Pre-populated with information submitted by the LEA during the Phase-In Submission in March 2023.

- The following fields will appear as view only and are not able to be edited. The fields are pre-populated with the information submitted by the LEA in December 2023.

OMO 2 LEA Initial Progress

Pre-populated with information submitted by the LEA during the Submission in December 2023.

OMO 2 Progress Reporting

Is this considered the LEA's final reporting?

Pre-populated with information submitted by the LEA during the Submission in December 2023.

OMO 2 LEA Initial Progress Comments

Pre-populated with information submitted by the LEA during the Submission in December 2023.

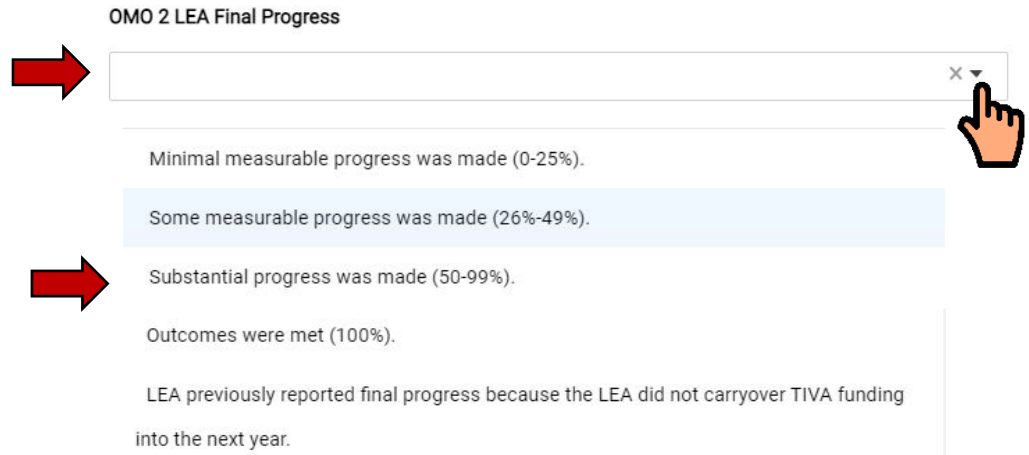
OMO 2 Publicly Report LEA Comments

If this is considered final reporting, are you requesting that the LEA Comments provided be published with the Objective and Measurable Outcomes that are publicly reported?

Pre-populated with information submitted by the LEA during the Submission in December 2023.

- **OMO 2 Final Progress Reporting:** Select the response that best describes the progress made for the second Objective and Measurable Outcome.
 - Minimal measurable progress was made (0-25%).
 - Some measurable progress was made (26-49%).
 - Substantial progress was made (50-99%).
 - Outcomes were met (100%).
 - LEA previously reported final progress because the LEA did not carryover TIVA funding into the next year.

OMO 2 LEA Final Progress



Minimal measurable progress was made (0-25%).

Some measurable progress was made (26-49%).

Substantial progress was made (50-99%).

Outcomes were met (100%).

LEA previously reported final progress because the LEA did not carryover TIVA funding into the next year.

- **OMO 2 LEA Final Progress Comments:** Add LEA Comments. This section is optional if the LEA would like to provide additional information that will be helpful for TEA and/or the public. In this section, the LEA will want to provide any additional information related to the progress reported and/or refer to any changes to the Objective and Measurable Outcome initially submitted.

OMO 2 LEA Final Progress Comments



- OMO 2 Publicly Report LEA Comments:** Select the appropriate response from the drop-down list for the following question: If this is considered final reporting, are you requesting that the LEA Comments provided be published with the Objective and Measurable Outcomes that are publicly reported? **A response from the drop-down list is required if the LEA provided comments.**
 - Response Option 1: Yes, please publish the LEA comments for context.
 - Response Option 2: No, please do not publish the LEA comments.

OMO 2 Publicly Report Final LEA Comments

Are you requesting that the Final Reporting LEA Comments provided be published with the Objective and Measurable Outcomes that are publicly reported?

- e. **Certification Statement:** Read the following Certification Statement, “I hereby certify that the information contained in this report is, to the best of my knowledge, correct and that the local education agency named above has authorized me as its representative to submit this data. I further certify that reported program activities were conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, the Provisions and Assurances, Debarment and Suspension, Lobbying Requirements, Special Provisions and Assurances, and the schedules of the approved application for funding.” Select “Yes” from the drop-down list for the following question: Is the LEA staff submitting this report in agreement with the certification statement above?

***A “Yes” response from the drop-down list is required.**

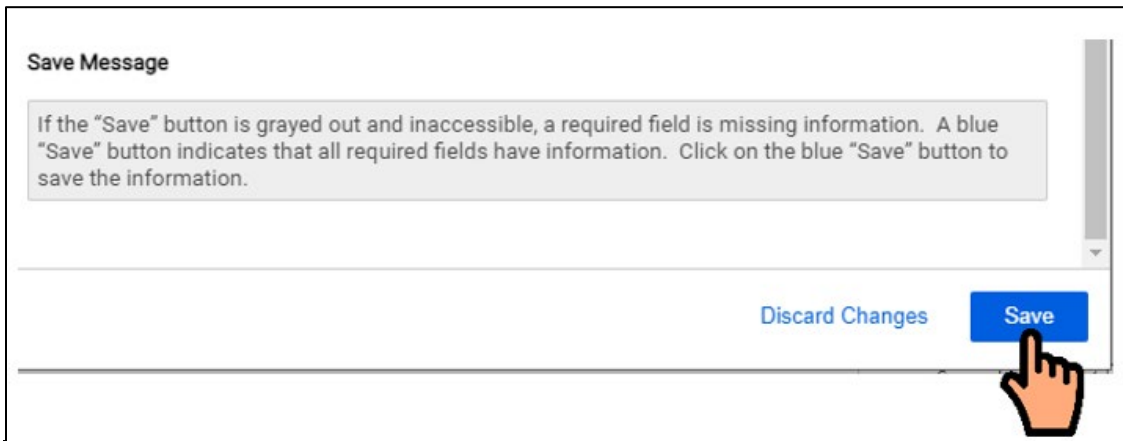
Certification Statement


I hereby certify that the information contained in this report is, to the best of my knowledge, correct and that the local education agency named above has authorized me as its representative to submit this data. I further certify that reported program activities were conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, the Provisions and Assurances, Debarment and Suspension, Lobbying Requirements, Special Provisions and Assurances, and the schedules of the approved application for funding.

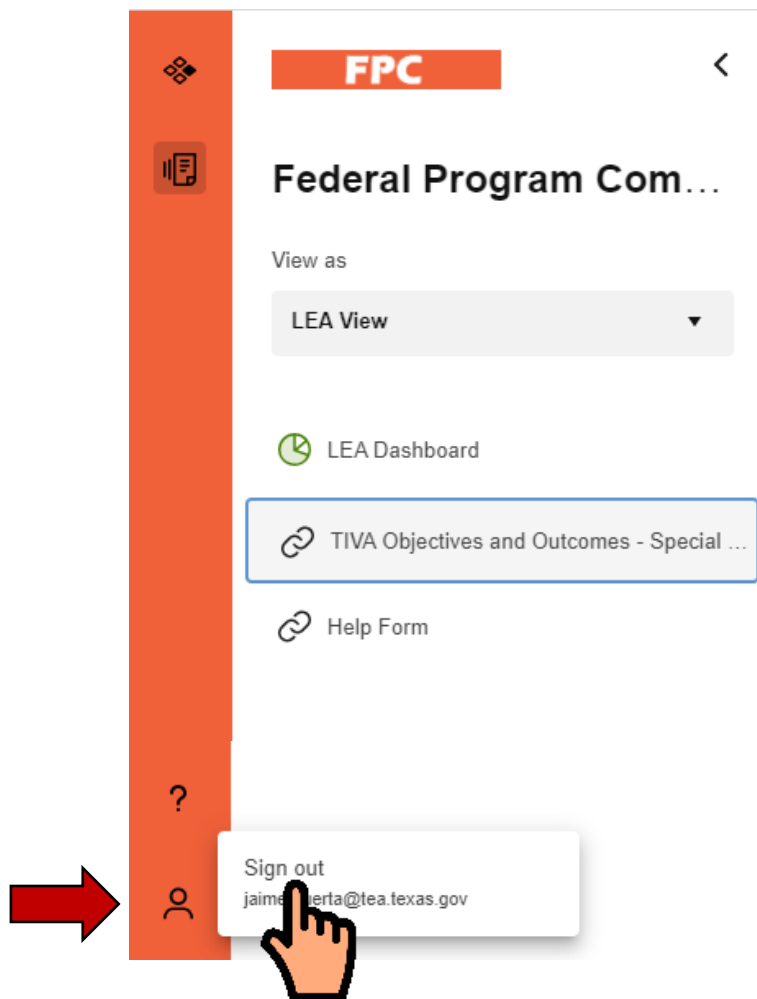
Certification Agreement Final Progress *

Is the LEA staff submitting this report in agreement with the certification statement above?

- Click “Save” in the bottom right-hand corner of the Details Form – Data Tab. This will save the information that was typed in the details form. **This step is required.**



- Sign out of the Department of Grant Compliance and Administration WorkApp System by clicking on the  icon located in the bottom left-hand corner of the window and selecting “Sign out.”



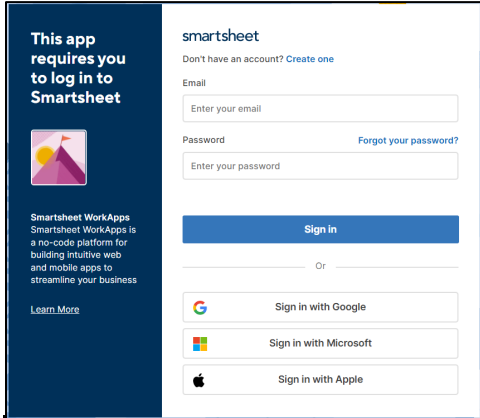
Submitting the TIVA LEA Special Data Collection – Expenditures

Fiscal Year 2022 Expenditures (Expenditures from July 1, 2022 – September 30, 2023)

Submission Window Opens: October 1, 2023

Submission Due: December 1, 2023

1. Login to the [Department of Grant Compliance and Administration WorkApp System](#).



2. Click on the Federal Program Compliance Division WorkApp Tile.





3. Click on the TIVA Expenditures Link.





4. Click on the Federal Fiscal Year 2022 Line to access the Details Form – Data Tab for data entry.

TIVA Expenditures - Special Data Coll... FPC

☆ LEA View TIVA Expenditures by Service/Content Area ⓘ

Filter  

Federal Fiscal Year	ESC Region	Program Type	LEA Name and CDN	LEA Contacts
2022	21	IND	ABC ISD 111111	john.doe@abcisd.net

5. Complete the Details Form – Data Tab.
- a. **LEA Program Contact Information:** Complete the fields with the information for the LEA Program Contact. The LEA Program Contact should be the person that is most familiar with the information submitted. This is the person that TEA will contact if additional information is needed and/or if clarification is needed on what was submitted. ***The following fields are required.**
- Type the name of the LEA Program Contact in the “LEA Program Contact” field.
 - Type the email address of the LEA Program Contact in the “LEA Program Contact Email Address” field.
 - Type the phone number of the LEA Program Contact in the “LEA Program Contact Phone #” field. Please use the following format: ###-###-####.


Details ×

Data


LEA Name and CDN

ABC ISD 111111


LEA Program Contact Name *



LEA Program Contact Email Address *



LEA Program Contact Telephone Number *



- b. **REAP/FT:** Select the appropriate response from the drop-down list for the following question: Did the LEA redirect 100% of its Title IV funds under Funding Transferability and/or the Rural Education Achievement Program (REAP)? ***A response from the drop-down list is required.**
- Response Option 1: Yes
 - a. If “Yes” is selected, skip to Step 5.h. Confirmation of Data Submitted and complete the remaining steps (Certification Statement and Save).
 - Response Option 2: No
 - If “No” is selected, the LEA must complete the remaining data fields.

REAP/FT *

Did the LEA redirect 100% of its Title IV funds under Funding Transferability and/or the Rural Education Achievement Program (REAP)?

Yes (If yes, no additional data entry needed.)

No (If no, the LEA must complete the remaining data fields.)

- c. **TIVA Entitlement Amount:** This field is pre-populated with the LEA’s TIVA Entitlement Amount for the Fiscal Year. This field is read-only and should be used as a reference when entering the expenditures. The LEA should reference the most current ESSA Consolidated Federal Grant Application – PS3107 – Title IV, Part A – SSAEP Program Schedule to compare the expenditures to be submitted with the planned uses of funds submitted in Part 1, Section C of the PS3107.

TIVA Entitlement Amount

\$

- d. **Expenditures:** Type the total TIVA expenditures from July 1, 2022 – September 30, 2023, per applicable category.

These fields are required.


- Administration (Please note that there is a 2% limit for expenditures associated with administration.)
- Well-Rounded Education
- Safe and Healthy Students
- Effective Use of Technology

Expenditures: Administration


2% Limit




Expenditures: Well-Rounded Education



Expenditures: Safe and Healthy Students



Expenditures: Effective Use of Technology



- e. **Total Expenditures Reported:** When the data are saved, this field auto-calculates the total expenditures reported for Administration, Well-Rounded Education, Safe and Healthy Students, and Effective Use of Technology.

Total Expenditures Reported

- f. **Technology Infrastructure:** Type the total TIVA expenditures for Technology Infrastructure (Please note that there is a 15% limit of the expenditures reported for the Effective Use of Technology Content Area).

This field is required. \$0 is an acceptable response.

Expenditures: Technology Infrastructure

15% Limit of Effective Use of Technology Content Area



- g. **LEA Comments:** Add LEA Comments. This section is optional if the LEA would like to provide additional information that will be helpful for TEA.

LEA Comments - Expenditures



- h. **Confirmation of Data Submitted:** The amount of expenditures reported should not exceed the amount noted in the TIVA Entitlement Amount field. Select the appropriate response from the drop-down list for the following question: Do the Total Expenditures Reported and TIVA Entitlement Amount fields match?

***A response from the drop-down list is required.**

- Response Option 1: Yes
- Response Option 2: No, because the LEA is carrying over TIVA funds into the next school year.
- Response Option 3: N/A, the LEA redirected 100% of its Title IV funds under Funding Transferability and/or the Rural Education Achievement Program (REAP).

Confirmation of Data Submitted - Expenditures *

Do the Total Expenditures Reported and TIVA Entitlement Amount fields match?



Yes

No, because the LEA is carrying over TIVA funds into the next school year.

N/A, the LEA redirected 100% of their Title IV Funds under Funding Transferability and/or the Rural Education Achievement Program (REAP).



- i. **Certification Statement:** Read the following Certification Statement, “I hereby certify that the information contained in this report is, to the best of my knowledge, correct and that the local education agency named above has authorized me as its representative to submit this data. I further certify that reported program activities were conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, the Provisions and Assurances, Debarment and Suspension, Lobbying Requirements, Special Provisions and Assurances, and the schedules of the approved application for funding.” Select “Yes” from the drop-down list for the following question: Is the LEA staff submitting this report in agreement with the certification statement above?

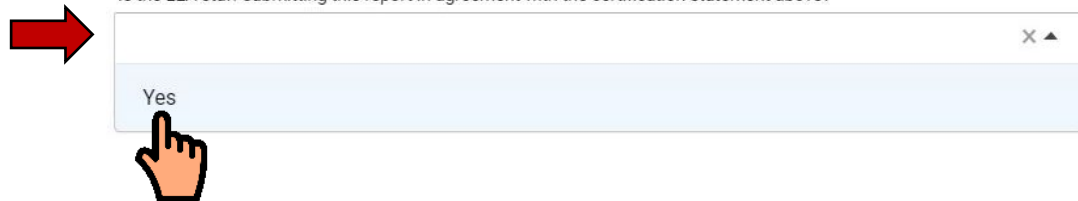
***A “Yes” response from the drop-down list is required.**

Certification Statement

I hereby certify that the information contained in this report is, to the best of my knowledge, correct and that the local education agency named above has authorized me as its representative to submit this data. I further certify that reported program activities were conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, the Provisions and Assurances, Debarment and Suspension, Lobbying Requirements, Special Provisions and Assurances, and the schedules of the approved application for funding.

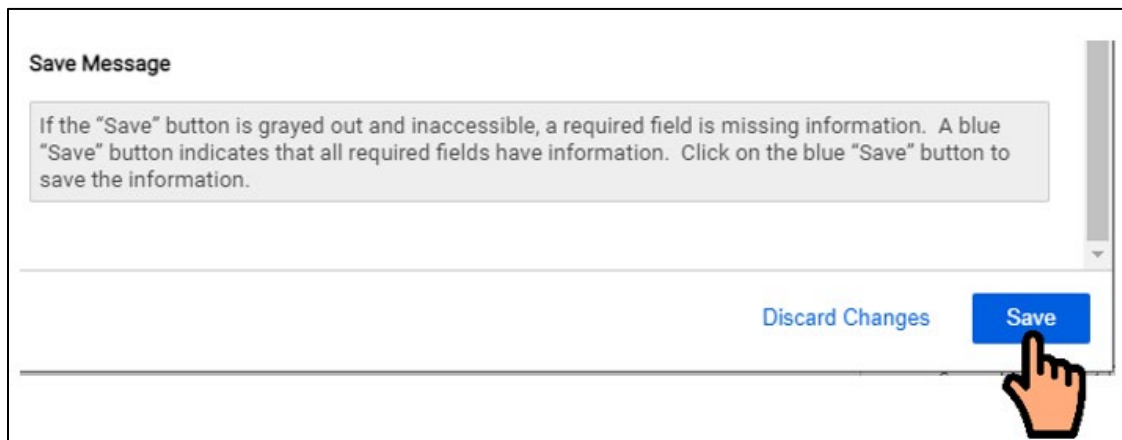
Certification Agreement - Expenditures *

Is the LEA staff submitting this report in agreement with the certification statement above?




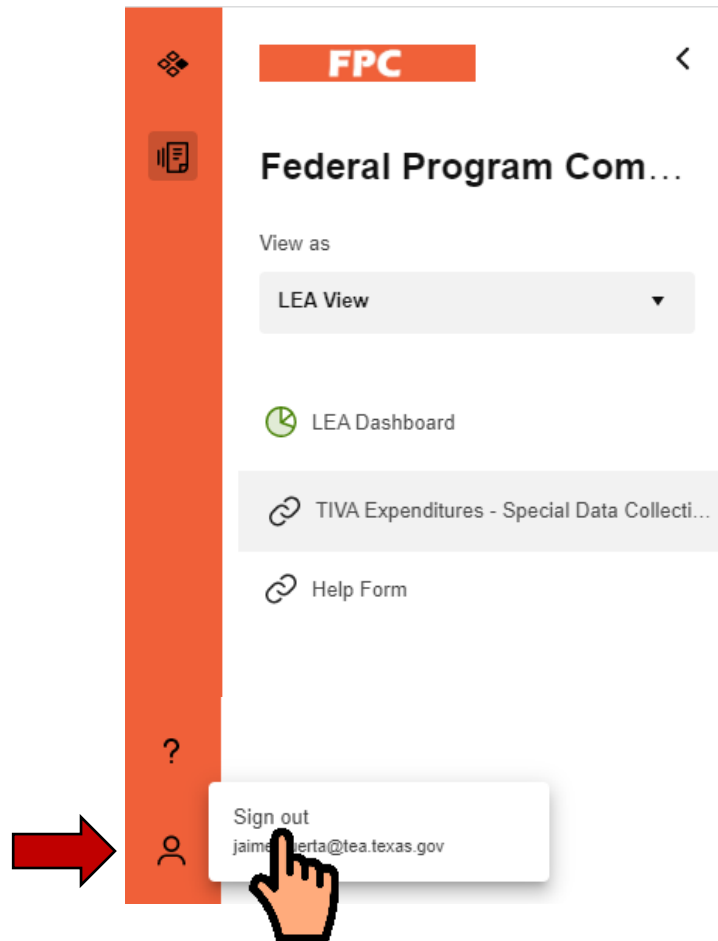
A screenshot of a web form showing a dropdown menu. The question above the dropdown is "Is the LEA staff submitting this report in agreement with the certification statement above?". The dropdown menu is open, and the option "Yes" is selected. A red arrow points to the dropdown menu, and a hand icon points to the "Yes" option.

- 6. Click “Save” in the bottom right-hand corner of the Details Form – Data Tab. This will save the information that was typed in the details form. **This step is required.**



A screenshot of a "Save Message" dialog box. The message text reads: "If the 'Save' button is grayed out and inaccessible, a required field is missing information. A blue 'Save' button indicates that all required fields have information. Click on the blue 'Save' button to save the information." At the bottom right of the dialog box, there are two buttons: "Discard Changes" and "Save". A hand icon is pointing to the "Save" button.

7. Sign out of the Department of Grant Compliance and Administration WorkApp System by clicking on the  icon located in the bottom left-hand corner of the window and selecting "Sign out."



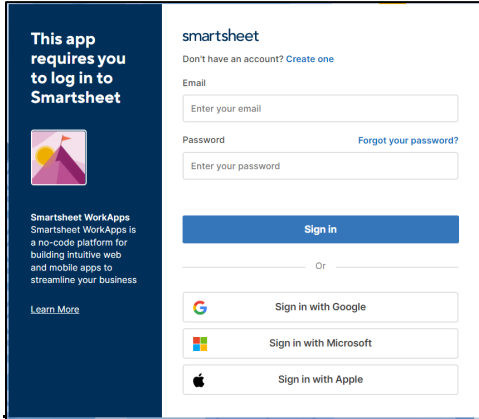
Submitting the TIVA LEA Special Data Collection – Carryover Expenditures

Fiscal Year 2022 Carryover Expenditures (Expenditures from October 1, 2023 – September 30, 2024)

Submission Window Opens: October 1, 2024

Submission Due: December 1, 2024

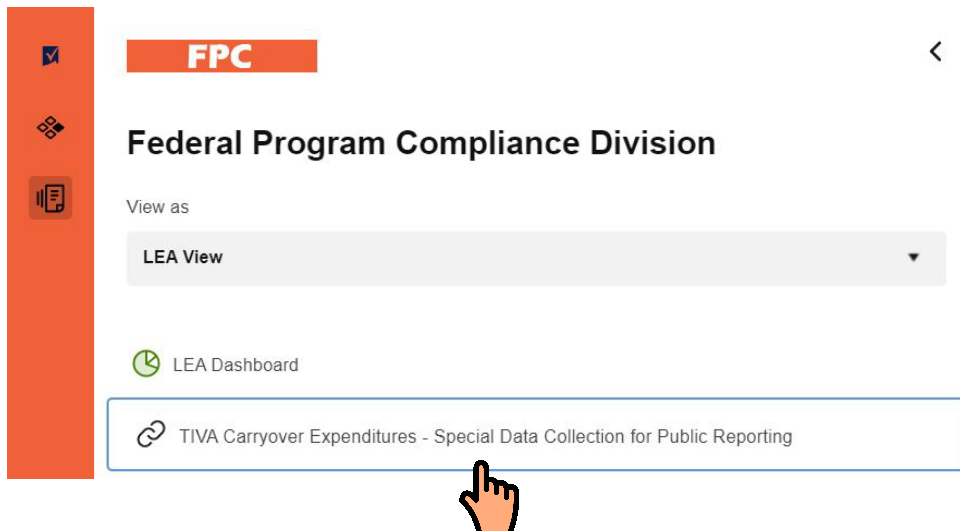
1. Login to the [Department of Grant Compliance and Administration WorkApp System](#).



2. Click on the Federal Program Compliance Division WorkApp Tile.





3. Click on the TIVA Carryover Expenditures Link.





4. Click on the Federal Fiscal Year 2022 Line to access the Details Form – Data Tab for data entry.

TIVA Carryover Expenditures - Special... FPC

☆ LEA View TIVA Carryover by Service/Content Area ⓘ

Filter  

Federal Fiscal Year	ESC Region	Program Type	LEA Name and CDN	LEA Contacts
2022	21	IND	ABC ISD 111111	john.doe@abcisd.net

5. Complete the Details Form – Data Tab.
- a. **LEA Program Contact Information:** Complete the fields with the information for the LEA Program Contact. The LEA Program Contact should be the person that is most familiar with the information submitted. This is the person that TEA will contact if additional information is needed and/or if clarification is needed on what was submitted. ***The following fields are required.**
- Type the name of the LEA Program Contact in the “LEA Program Contact” field.
 - Type the email address of the LEA Program Contact in the “LEA Program Contact Email Address” field.
 - Type the phone number of the LEA Program Contact in the “LEA Program Contact Phone #” field. Please use the following format: ###-###-####.


Details ×

Data


LEA Name and CDN

ABC ISD 111111


LEA Program Contact Name *



LEA Program Contact Email Address *



LEA Program Contact Telephone Number *



b. **REAP/FT:** Select the appropriate response from the drop-down list for the following question: Did the LEA redirect 100% of its Title IV funds under Funding Transferability and/or the Rural Education Achievement Program (REAP)? ***A response from the drop-down list is required.**

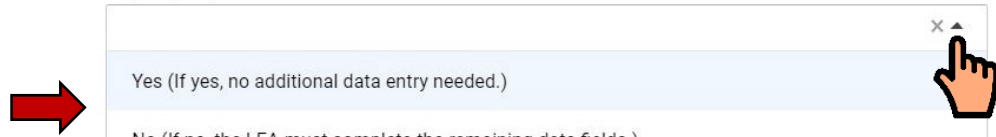
- Response Option 1: Yes
 - b. If “Yes” is selected, skip to Step 5.d. Carryover.
- Response Option 2: No
 - If “No” is selected, the LEA must complete the remaining data fields.

REAP/FT *

Did the LEA redirect 100% of its Title IV funds under Funding Transferability and/or the Rural Education Achievement Program (REAP)?

Yes (If yes, no additional data entry needed.)

No (If no, the LEA must complete the remaining data fields.)



c. **Expenditures Data Previously Reported:** This section has been pre-populated with the TIVA expenditures reported by the LEA in December 2023.

Expenditures: Administration

2% Limit

Expenditures: Well-Rounded Education

Expenditures: Safe and Healthy Students

Expenditures: Effective Use of Technology

Total Expenditures Reported

Preview: \$0.00

Expenditures: Technology Infrastructure

15% Limit of Effective Use of Technology Content Area

LEA Comments - Expenditures

d. **Carryover:** Select the appropriate response from the drop-down list for the following question: Did the LEA carryover Title IV funds from the prior year?

***A response from the drop-down list is required.**

- Response Option 1: Yes
 - If “Yes” is selected, the remaining fields must be completed.
- Response Option 2: No, the LEA expended all TIVA funds and did not carryover funds from the prior year.
 - If “No” is selected, skip to the Certification Statement.
- Response Option 3: N/A, the LEA redirected 100% of its TIVA funds under Funding Transferability and/or the Rural Education Achievement Program (REAP).
 - If “N/A” is selected, skip to 5.k. Confirmation of Data Submitted - Carryover and complete the remaining steps (Certification Statement and Save).

Carryover *

Did the LEA carryover Title IV funds from the prior year?

Yes (If yes, the LEA must complete the remaining fields.)

No, the LEA expended all Title IV, Part A funds and did not carryover funds from the prior year. (If no, no more data entry needed.)

N/A, the LEA redirected 100% of their Title IV funds under Funding Transferability and/or the Rural Education Achievement Program (REAP).

e. **Carryover Expenditures:** Type the total TIVA carryover expenditures from October 1, 2023 – September 30, 2024, per applicable category.

These fields are required.

- Administration (Please note that there is a 2% limit for expenditures associated with administration.)
- Well-Rounded Education
- Safe and Healthy Students
- Effective Use of Technology

Carryover: Administration

2% Limit

\$

Carryover: Well-Rounded Education

\$

Carryover: Safe and Healthy Students

\$

Carryover: Effective Use of Technology

\$

- f. **Total Carryover Expenditures Reported:** When the data are saved, this field auto-calculates the total carryover expenditures reported for Administration, Well-Rounded Education, Safe and Healthy Students, and Effective Use of Technology.

Total Carryover Expenditures Reported

- g. **Technology Infrastructure:** Type the total TIVA expenditures for Technology Infrastructure (Please note that there is a 15% limit of the expenditures reported for the Effective Use of Technology Content Area).
This field is required. \$0 is an acceptable response.

Carryover: Technology Infrastructure

15% Limit of Effective Use of Technology Content Area



- h. **LEA Comments:** Add LEA Comments. This section is optional if the LEA would like to provide additional information that will be helpful for TEA.

LEA Comments - Carryover



- i. **Totals by FFY:** Once the carryover amounts have been entered and saved, the next section will auto-calculate the Expenditures Reported by Federal Fiscal Year by category (sum of Expenditures reported in December 2023 and Carryover Expenditures reported in this report).

Total: Administration by FFY

2 % Limit

\$ 0

Preview: \$0.00

Total: Well-Rounded Education by FFY

\$ 0

Preview: \$0.00

Total: Safe and Healthy Students by FFY

\$ 0

Preview: \$0.00

Total: Effective Use of Technology by FFY

\$ 0

Preview: \$0.00

Total Tech. Infrastructure Expenditures by FFY

15% Limit of Effective Use of Technology Content Area

\$ 0

Preview: \$0.00

j. **Reconcile Entitlement and Expenditures:** The amounts of total expenditures by federal fiscal year reported should not exceed the amount noted in the TIVA Entitlement Amount field.

- **TIVA Entitlement Amount:** This field is pre-populated with the LEA's TIVA Entitlement Amount for the Fiscal Year. This field is read-only and should be used as a reference to compare the amount of total expenditures reported by FFY.

TIVA Entitlement Amount

\$

- **Total Expenditures by FFY Reported:** Once the carryover amounts have been entered and saved, this field will auto-calculate the Total Expenditures Reported by Federal Fiscal Year (sum of Total Expenditures reported in December 2023 and Total Carryover Expenditures reported in this report).

Total Expenditures by FFY Reported

\$ 0

k. **Confirmation of Data Submitted - Carryover:** The total amount of expenditures reported by FFY should not exceed the amount noted in the TIVA Entitlement Amount field. Select the appropriate response from the drop-down list for the following question: Do the TIVA Entitlement Amount and Total Expenditures by FFY Reported Fields Match? (If the Total Expenditures by FFY exceeds the TIVA Entitlement Amount, re-check amounts.)

***A response from the drop-down list is required.**

- Response Option 1: Yes
- Response Option 2: No, because the LEA did not spend all the TIVA funds in the FFY.
- Response Option 2: N/A, the LEA redirected 100% of its TIVA funds under Funding Transferability and/or the Rural Education Achievement Program (REAP).

Confirmation of Data Submitted - Carryover *

Do the TIVA Entitlement Amount and Total Expenditures by FFY Reported Fields Match? (If Total Expenditures Amount exceeds TIVA Entitlement Amount, re-check amounts.)



Yes

No, because the LEA did not spend all the TIVA funds in the FFY.

N/A, the LEA redirected 100% of their TIVA funds under Funding Transferability and/or the Rural Education Achievement Program (REAP).

- I. **Certification Statement:** Read the following Certification Statement, “I hereby certify that the information contained in this report is, to the best of my knowledge, correct and that the local education agency named above has authorized me as its representative to submit this data. I further certify that reported program activities were conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, the Provisions and Assurances, Debarment and Suspension, Lobbying Requirements, Special Provisions and Assurances, and the schedules of the approved application for funding.” Select “Yes” from the drop-down list for the following question: Is the LEA staff submitting this report in agreement with the certification statement above?

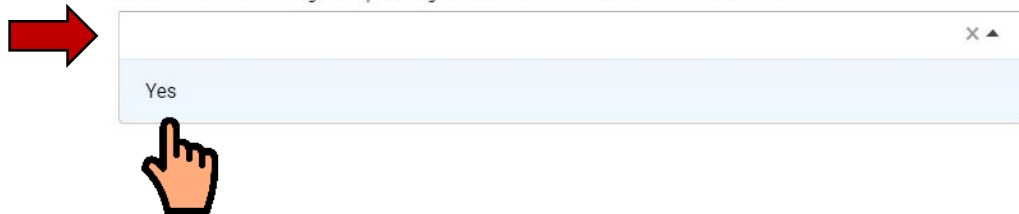
***A “Yes” response from the drop-down list is required.**

Certification Statement

I hereby certify that the information contained in this report is, to the best of my knowledge, correct and that the local education agency named above has authorized me as its representative to submit this data. I further certify that reported program activities were conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, the Provisions and Assurances, Debarment and Suspension, Lobbying Requirements, Special Provisions and Assurances, and the schedules of the approved application for funding.

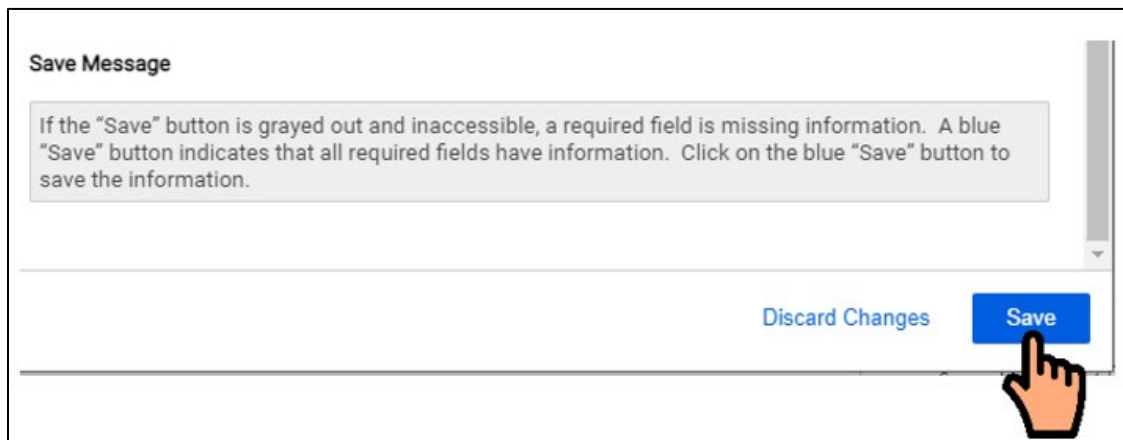
Certification Agreement - Carryover *

Is the LEA staff submitting this report in agreement with the certification statement above?




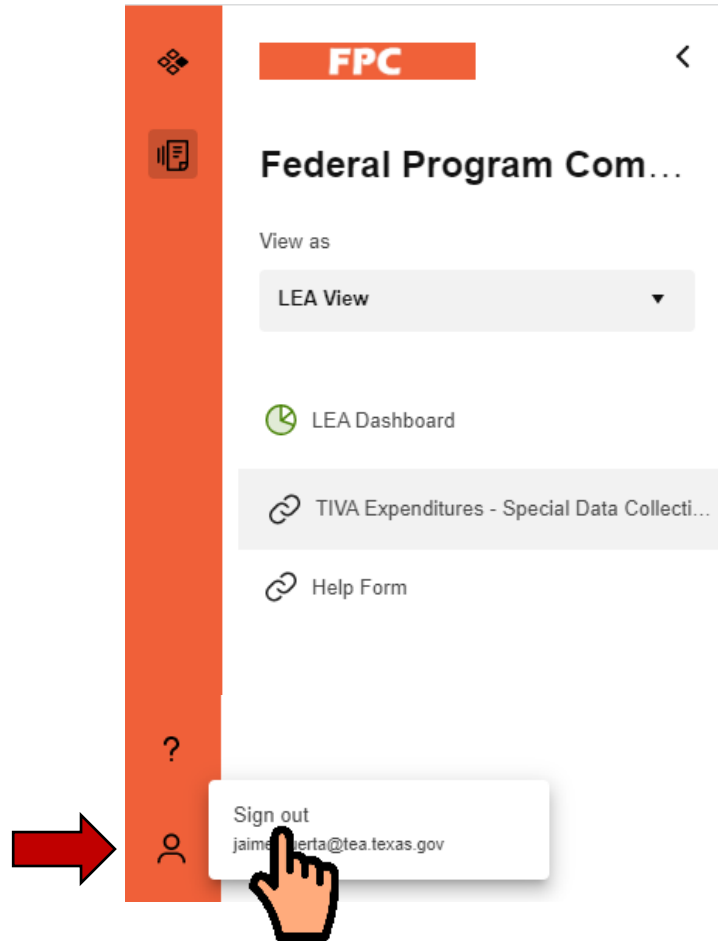
A screenshot of a web form showing a drop-down menu. The question above the menu is "Is the LEA staff submitting this report in agreement with the certification statement above?". The menu is open, and the option "Yes" is selected. A red arrow points to the menu, and a hand icon points to the "Yes" option.

6. Click “Save” in the bottom right-hand corner of the Details Form – Data Tab. This will save the information that was typed in the details form. **This step is required.**



A screenshot of a "Save Message" dialog box. The message reads: "If the 'Save' button is grayed out and inaccessible, a required field is missing information. A blue 'Save' button indicates that all required fields have information. Click on the blue 'Save' button to save the information." Below the message are two buttons: "Discard Changes" and "Save". A hand icon points to the "Save" button.

7. Sign out of the Department of Grant Compliance and Administration WorkApp System by clicking on the  icon located in the bottom left-hand corner of the window and selecting "Sign out."



Title IV, Part A LEA Special Data Collection Timeline – Federal Fiscal Year 2022

Task	Due Date
Federal Program Compliance (FPC) WorkApp LEA contacts receive initial notification regarding the opening of the Special Data Collection Tool. Education Service Center (ESC) FPC RV WorkApp Contacts will be copied.	January 17, 2023
ESC staff will contact LEA to: <ul style="list-style-type: none"> • confirm receipt of initial notice; • confirm access to FPC RV WorkApp for appropriate staff; • offer technical assistance. 	Contact within 1 business day after initial notification to LEA. Technical assistance through March 10, 2023
Deadline to submit documentation via the FPC WorkApp Smartsheet System.	March 17, 2023
FPC RV WorkApp LEA contacts receive notification data have been submitted. ESC FPC RV WorkApp Contacts will be copied.	March 17, 2023
ESC technical assistance deadline if LEA did not submit data by the deadline.	April 7, 2023
ESC submits documentation in the FPC RV WorkApp System that technical assistance was offered/provided.	April 14, 2023
TEA publicly reports each LEA’s Title IV, Part A program objective, intended measurable outcome, and progress toward meeting objectives and outcomes.	January 30, 2025