



## TEXAS EARLY COLLEGE HIGH SCHOOL

# Early College High School (ECHS)

## PEIMS CODING FOR ECHS CAMPUSES

### INTRODUCTION

ECHS are required to use the ECHS PEIMS indicator. All provisionally designated and designated ECHS campuses must ensure that the required ECHS Indicator is included as a data element for Submissions 1, 3, and 4. Please collaborate with the PEIMS coordinator at the school or at the district regarding specific PEIMS questions.

This document provides information regarding the indicator which is submitted on the Student Extension Complex Type.

Additional information regarding submission requirements may be found in the [TSDS Web-Enabled Data Standards](#).

### ECHS PEIMS INDICATOR CODE

The **ECHS-INDICATOR-CODE (E1560)** indicates whether a student is enrolled in an Early College High School as defined in Texas Administrative Code [\(TAC\) §102.1091](#).

### STUDENT PARTICIPATION INDICATOR CODING

When coding an ECHS student, participating students must be coded a "1" for the selected model. TEA considers it **best practice** that all non-participating students at the campus be coded a "0" to indicate that they are "not receiving services". This process ensures that each student's status is regularly reviewed and that CCRSM coding is current.

- If the designated ECHS is a **stand-alone school** (all students at the school are in the ECHS) – all students should be identified in E1560 with the indicator code of "1".
- If the designated ECHS is a **school-within-a school** (not all students at the school are in the ECHS program) then:
  - Students enrolled in the ECHS must be identified in E1560 with an indicator code of "1".
  - Students not enrolled in the ECHS are recommended to be identified in E1560 with an indicator code of "0".

## DESCRIPTION

The Student Extension Complex Type represents a student for whom instruction and/or services are provided in an elementary, secondary, or post-secondary educational program under the jurisdiction of an LEA.

The following screenshot from the Student Extension Complex Type provides information about the indicator:

| Element ID | Data Element        | XMLName          | TSDS |   | PEIMS |   |   |   |   |   |   |   | Len | Data Type | Code Table ID |
|------------|---------------------|------------------|------|---|-------|---|---|---|---|---|---|---|-----|-----------|---------------|
|            |                     |                  | TSDS | M | 1     | 2 | 3 | 4 | 1 | 2 | 3 | 4 |     |           |               |
| E1560      | ECHS-INDICATOR-CODE | TX-ECHSIndicator |      |   | Y     |   |   |   | Y |   | Y |   | 1   | CODED     | C088          |

The code table associated with the screenshot above:

| Code Table ID | Name                         | XML Name             | Date Issued | Date Updated |
|---------------|------------------------------|----------------------|-------------|--------------|
| C088          | PARTICIPATION-INDICATOR-CODE | TX-ParticipationType | 4/10/1989   | 3/1/1995     |
| Code          | Translation                  |                      |             |              |

- |   |  |
|---|--|
| 0 | Not Receiving Services, Or Condition Or Situation Not Applicable To This Person Or Campus        |
| 1 | Participant In Program Or Service, Or Condition Or Situation Applicable To This Person Or Campus |

## FREQUENCY OF ECHS PEIMS INDICATOR

The ECHS leader must ensure that the student is correctly coded at every Submission. Deadlines for PEIMS submissions are located on TSDS under the header [Data Submission Timelines](#). TEA utilizes data from three submissions in the calculation process for ECHS student-outcomes measures associated with the [ECHS Blueprint](#).

The data collection for E1560 will be collected in Submissions 1, 3, and 4.

- **Submission 1** - Students enrolled in ECHS on the last Friday in October (Fall Snapshot date) are reported.
- **Submission 3** - Students enrolled in ECHS at any point in time during the school year are reported.
- **Submission 4** - Students enrolled in ECHS over the summer are reported.

Submission 1 is the most critical for ensuring that Access Outcomes-Based Measures accurately account for each student. Submissions 3 and 4 are vital for ensuring that each CCRSM student is accounted for within the Attainment and Achievement Outcomes-Based Measures.

### STUDENT CODING FOR SINGLE MODEL SCHOOLS

For a **stand-alone (SA)** or **whole school model**, each student enrolled is being served by the ECHS and is required to be coded as a “1”.

For a **school within-a-school model**, the subset of students served by the ECHS is required to be coded as a “1”. TEA *recommends* that all non-participating students at a school-within-a school campus be coded as a "0" to indicate that they are “not receiving services”. This process ensures that each student is accounted.

#### One CCR School Model: Stand Alone (SA)

|                      | ECHS<br>(E1560) | Students Coded   |
|----------------------|-----------------|--|
| <b>ECHS Students</b> | 1               | 100% of students served by ECHS are required have “1” for ECHS PEIMS indicator |

#### One CCR School Model: School-Within-a-School (SWS)

|                           | ECHS<br>(E1560)) | Students Coded  |
|---------------------------|------------------|---|
| <b>ECHS Students</b>      | 1                | 100% of students served by ECHS are required have “1” for ECHS PEIMS indicator        |
| <b>Non-CCRSM Students</b> | 0                | All non-participating students recommended to have a “0” for the ECHS PEIMS indicator |

## ECHS PEIMS INDICATOR FREQUENTLY ASKED QUESTIONS (FAQ)

**1. What schools are required to complete the ECHS PEIMS indicator?**

**Answer:** Any school that is serving students in the ECHS (i.e., both provisional and designated) is required to use the ECHS indicator in the year in which they are designated.

**2. What students should be coded with the indicator?**

**Answer:** All students that are enrolled in the ECHS must have the E1560 ECHS indicator of “1”.

**3. How do we code non-ECHS students?**

**Answer:** All students who are NOT enrolled in a ECHS program are *recommended* to have an E1560 ECHS indicator of “0”. Leaving the E1560 ECHS indicator blank for non-ECHS students will not affect your campus’ OBM calculations. ECHS OBM calculations will only pull data for students which have a ECHS PEIMS indicator. Developing a routinized process of updating codes in PEIMS will ensure accurate data calculations.

**4. If the student is in ECHS program for some classes, but not all, how do I code that student?**

**Answer:** Students are either enrolled in the ECHS program, or they are not enrolled in the ECHS program. If the school is a school-within-a-school model, those enrolled in ECHS program must be coded on the E1560 ECHS indicator with a “1”. Students not enrolled in the ECHS program are recommended to be coded with a “0”.

**5. How does our campus model affect PEIMS reporting?**

**Answer:** Students participating in CCRSM programs are coded in PEIMS. Each student is only allowed to participate in one model. A campus may operate multiple CCRSM programs, however, they must serve distinct student cohorts.

**6. Will TEA tell us which students should be coded as a “1” on the ECHS indicator?**

**Answer:** No, during the designation process, the school identifies the ECHS model they will be implementing and indicates the number of students they expect to enroll for each grade level. The ECHS indicator data must be aligned with the student enrollment data submitted on the ECHS designation (renewal) application.

**7. Who should we involve at our school/district to ensure students are correctly coded on the indicator?**

**Answer:** This will vary across districts. At a minimum, the ECHS leader should collaborate with the PEIMS coordinator at the school or at the district level regarding this indicator. Always follow local procedures.

**8. Should we only use the ECHS indicator for students that are taking dual credit courses?**

**Answer:** No, all students enrolled in the ECHS program must be coded as “1” on the E1560 ECHS indicator, regardless of enrollment in dual credit course work.

**9. Should we use the ECHS indicator with students who are TSI ready?**

**Answer:** No, all students enrolled in the ECHS program must have an E1560 ECHS indicator of “1” regardless of TSI status.

**10. When should I collaborate with my PEIMS Coordinator for OBM Reporting?**

**Answer:** Refer to the [Data Submission Timelines](#) on the PEIMS data reporting calendar established by the agency that are required submission deadlines. Please work with the PEIMS coordinator prior to these submission timelines to provide accurate student rosters for those enrolled in CCRSM programs.

**11. When does the ECHS indicator need to be submitted each year?**

**Answer:** The ECHS PEIMS indicator is required data element for Submissions 1, 3, and 4. Submission 1 is the fall snapshot date in October (last Friday in October). TEA publishes the Texas Student Data System (TSDS) PEIMS submission dates for the school year in Section 8.2 of the Texas Education Data Standards (TEDS). Deadlines for PEIMS submissions are also located on TSDS under the header [Data Submission Timelines](#).

**12. How many times does a campus need to place a ECHS Participation indicator on a student throughout the year?**

**Answer:** Depending on the Student Information System that a district uses, this answer can vary. Typically, the E1560 ECHS indicator needs to be placed once and will remain with the student’s information as they progress through different grade levels, unless a PEIMS Coordinator manually changes it to “0”. Coding the incoming 9<sup>th</sup> grade cohort at fall snapshot is vital. Once that code is placed on a student, it should remain associated with that student’s ID unless they leave the program. Ensure correct coding prior to each required submission.

**13. Our district uses Chancery Software, can TEA help us find where in the software the indicator is located?**

**Answer:** No, the school/district should contact the software vendor and let them know that assistance is needed with the E1560 ECHS indicator on the Student Extension Complex Type. If you are unable to find the “0” for coding students as not participating in the ECHS program, please reach out to your vendor. The software vendor will be able to assist in locating this data element in their product. If a district uses TxEIS, they should reach out to their ESC PEIMS contact.

**14. We are a school-within-a-school (SWS) ECHS school with 3,000 students, I understand that we are required to use the indicator “1” for the 400 ECHS students enrolled in our program. Do we have to code 2600 non-ECHS students with an indicator of “0”?**

**Answer:** No, however the TEA considers it a best practice. Students enrolled in the SWS ECHS at the school must coded on the E1560 ECHS indicator with a “1”. Students not enrolled in the ECHS are recommended to have an E1560 ECHS indicator of “0”.



**15. We are a stand-alone ECHS school with over 3,000 students, are we required to use the indicator for students with disabilities?**

**Answer:** All students enrolled at the school (grades 9-12) must be submitted with an E1560 ECHS indicator of “1”.

**16. Is there a document that I can share with the PEIMS coordinator at my school?**

**Answer:** The ECHS PEIMS indicator guidance and FAQs document may be shared. In addition, the [ECHS Data Documentation for 2021-22 Designation](#) provides detailed information regarding the ECHS OBM calculation process and the PEIMS codes used.