

## **Private School COVID-19 Rapid Test Opt-In Application**

### ***Background:***

Thanks to supplies purchased by the federal government, the State of Texas is providing free Abbott Laboratories BinaxNOW COVID-19 rapid tests to participating K-12 public and private schools that are providing on campus instruction to all of the students who wish to attend on campus, currently or within the next two weeks. Private K-12 schools in Texas who wish to opt into this testing program should fill out this application.

Please carefully read the considerations and requirements prior to opting into the testing program. There is no due date by which to submit this application. Schools should generally assume that they will receive their first round of test kits and PPE within two weeks of filling out this application.

### ***Considerations & Requirements:***

Please review the following considerations & requirements. We also recommend you spend a few minutes reviewing the K-12 COVID-19 Testing Project FAQ located within the [Public Health Orders Card](#) on TEA's COVID-19 website for additional information as well as the Texas Department of Emergency Management's [K-12 Testing website](#)

1. Due to limited quantities, to be eligible to receive testing supplies, private schools should prioritize on-campus instruction.
2. The state will provide the rapid tests and the corresponding PPE (N95 foldable masks, face shields, gloves, gowns, and surgical masks) needed to administer the tests; however, schools will need to provide the test administrators to perform these tests as well as manage all testing logistics. Please review the [testing administrator roles and responsibilities](#) for more information. The process for individuals to become involves watching a 35-minute video and passing the associated exam which can be accessed [here](#).
3. Each private school will need to identify one test coordinator to serve as the point of contact for TDEM. Please review the [testing coordinator roles and responsibilities](#) for more information.
4. Schools will need to ensure they have the appropriate space and requirements to accommodate this type of test and accompanying PPE. Note, these tests must be stored between 36-86 degrees Fahrenheit to maintain integrity.
5. Schools will receive a monthly allotment from the TDEM based upon your student and staff count you provide in the application as well as your TSA level which is calculated using your county information you provide below.
6. TEA has a number of best practices for use in terms of why, when, and which individuals are eligible for testing which can be found in the within the K-12 COVID-19 Testing Project Playbook within the [Public Health Orders Card](#) on TEA's COVID-19 website, however, districts can adapt alternative uses locally if desired, subject to the constraint that no one can be required to take these tests and the tests can only be used for school staff and/or students (the tests cannot be used for individuals not employed by or attending the school).
7. Each school must also meet specific testing reporting requirements using a web-based portal and inventory management requirements associated with receiving these tests. This includes maintaining a weekly inventory tracker.

### ***Application Components:***

PRIVATE SCHOOL NAME
COUNTY (IF IN MULTIPLE COUNTIES, PUT COUNTY OF PRIMARY LOCATION)

The state has limited testing supplies, and as a result is prioritizing ensuring supplies available to test those who regularly worked or attended school in person, on campus during the 2019-2020 school year.

PRIVATE SCHOOL TOTAL COUNT OF STAFF WHO REGULARLY OR PERIODICALLY WORKED ON CAMPUS DURING THE 2019-20202 SCHOOL YEAR
PRIVATE SCHOOL TOTAL COUNT OF STUDENTS REGULARLY ATTENDEDON CAMPUS DURING THE 2019-20202 SCHOOL YEAR

PRIVATE SCHOOL TEST COORDINATOR NAME
PRIVATE SCHOOL TEST COORDINATOR EMAIL ADDRESS
PRIVATE SCHOOL TEST COORDINATOR CELL PHONE NUMBER

ALTERNATE PRIVATE SCHOOL TEST COORDINATOR NAME
ALTERNATE PRIVATE SCHOOL TEST COORDINATOR EMAIL ADDRESS
ALTERNATE PRIVATE SCHOOL TEST COORDINATOR CELL PHONE NUMBER

The testing kits and related PPE will be distributed to your private school by TDEM. The testing kits must be stored in an environment that remains between 36-86 degrees. Please specify the address of one location where the supplies should be sent:

ATTENTION TO:
ADDRESS OF LOCATION WHERE TESTS & PPE SHOULD BE RECEIVED FOR YOUR PRIVATE SCHOOL (+ CITY, ZIP)
SPECIAL SHIPPING INSTRUCTIONS

The testing coordinator listed in this application will be contacted by TDEM within 48 hours to confirm the date and quantity of initial shipment of test kits and PPE.

- I affirm that we will not require mandatory testing for student or staff using the state provided Abbott Binax Now COVID-19 rapid tests. (required)
- I affirm that we are allowing all students who wish to learn on campus to attend on campus, currently or within the next two weeks. (not required)
- I have reviewed the requirements of testing program participation, including the requirements to administer the tests, track inventory, and report all test results as required, and manage/plan all associated logistics, and affirm that my private school can meet these requirements. (required)
- As the individual submitting this application, I affirm that I am authorized to submit this application on behalf of my private school. (required)

SUBMITTER'S NAME
SUBMITTER'S TITLE
SUBMITTER'S EMAIL ADDRESS