



MONDAY'S MISSION: CONTACT EVERY SCHOLAR

We know this is not the welcome back any of us were anticipating, but **WELCOME BACK!!** You have one major task for today and that is to **contact every student** in our district.

- PK-5: Contact your homeroom group of students
- 6-8: Every teacher will contact their 2nd period class.
- 9-12: Every teacher will contact their 7th period class.

The goal is two-fold: 1) We need some critical information ASAP to plan for the long-term and 2) We know that as excited as some students may be to get some “extra” break time, they are also processing what is happening in the world and probably have some very real worries about what is to come.

Here is a quick guide of the information we need.

Please complete the google form for each student assigned to you to contact.

Note: You may want to block your Caller ID if you prefer people not have your personal cell #. On the iphone, go to Settings – Phone – Show My Caller ID for settings. If you have questions about this, please contact your Principal.

*****SIBLING CHECK:** If you have a student that has siblings in our district...Still Call! We want a teacher for each student to make a phone call.

1– Check in: Ask how the family is doing. Make sure they know that they are missed and we hope they are doing well! ***If you are not able to make contact, note whether you left a message, whether there was a language barrier, etc. on the google form.**

Note: You may be calling mom or dad’s work #. Ask if there is a way to contact the student so that you can check in with them as well! Our goal is to connect with every scholar today!



2 - Internet: Does your family have internet access at your house? (more than a cell phone with a data plan) *Enter response on the google form.

Note: If families are concerned about not accessing internet for online learning, let them know we will have alternative paper options as well.

3 – Device & School Supplies: Does the student have a device to do online learning? What type (iphone, ipad, desktop, etc.) Is this device shared among siblings or would they have access as needed? Does the student have basic school supplies at home (paper, pencils, etc.)? *Enter answers on the google form.

4 – Food: We are planning to provide FREE meals for breakfast and lunch to ALL students via pick-up locations throughout the district. Is this something that would be of benefit to your family? *Enter answer on the google form.

5 – Other Needs or Questions: Are there any other needs that your family has at this time / ways we can help / questions they have? *Enter answer on google form.

Note: Just collect this info. We have had lots of people reach out to ask how they can help. We will try to help in any way! Same with questions – Help if you can, enter their questions if you are unsure.

6 - District Email: Did someone in your family get the emails from Dr. Duron regarding the closure? *If not, please enter in the email address on the google form.

7 – Next Steps: Let them know that you are working this week to plan and prepare for remote learning to begin the week of March 30th.

Again, please contact each student Monday and record responses on the google form. Thank you and remember...#OTOTOF!