



Cycle 1 Group 3

Dates: October 2020- December 2020

Texas Education Agency 2020-2021 CYCLICAL MONITORING REPORT

Local Education Agency (LEA) Name: Cotulla Independent School District

CDN: 042-901

LEA Compliant

Non-Compliance Identified

Corrective Actions: Complete

INTRODUCTION

The Texas Education Agency (TEA) would like to extend appreciation to Cotulla Independent School District for their efforts, attention, and time committed to the completion of the review process.

The TEA has developed a monitoring approach that reviews compliance-based indicators while also looking for best practices. In commitment to the approach, the cyclical monitoring report will provide the results of the LEA's compliance review related to the Individuals with Disabilities Education Act (IDEA) and federal and state statutes, a summary of data related to Results-Driven Accountability (RDA), State Performance Plan (SPP), Significant Disproportionality (SD), and dyslexia program evaluation will recommend targeted technical assistance and support for LEAs related to special education, and highlight best practices of LEAs that demonstrate success.

CYCLICAL MONITORING

The TEA conducts cyclical reviews of all LEAs statewide over six years. The purpose of cyclical monitoring is to support positive outcomes for students with disabilities and to determine compliance with special education regulations and dyslexia program regulations.

LEAs are required to submit artifacts and/or sources of evidence for compliance and promising practices review in the following areas:

- Child Find/Evaluation/FAPE
- IEP Development
- IEP Content
- IEP Implementation
- State Assessment
- Properly Constituted ARD Committees
- Transition

2020–2021 CYCLICAL REVIEW COMPLIANCE SUMMARY

On December 18, 2020, the TEA conducted a policy review of Cotulla Independent School District. On December 18, 2020, the TEA conducted a comprehensive desk review of Cotulla Independent School District. The total number of files reviewed for the Cotulla Independent School District comprehensive desk review was 22. The review found overall that 11 files out of 22 files were compliant. An overview of the policy review and student file review for Cotulla Independent School District are organized in the chart below by indicating the number of compliant findings within the reviewed file submissions related to the compliance area. Itemized details of these findings are in the appendix:

Compliance Area	Policy Review (# compliant of # reviewed)	Student File Review (# compliant of # reviewed)
Child Find/Evaluation/FAPE	18 of 18	13 of 22
IEP Development	5 of 5	19 of 22
IEP Content	3 of 3	22 of 22
IEP Implementation	21 of 21	21 of 22
Properly Constituted ARD	8 of 8	22 of 22
State Assessment	4 of 4	21 of 22
Transition	6 of 6	3 of 6

DATA SUMMARY OF RESULTS-DRIVEN ACCOUNTABILITY, STATE PERFORMANCE PLAN INDICATORS, AND SIGNIFICANT DISPROPORTIONALITY

The following supplemental data may be used to support development of the Strategic Support Plan (SSP) for continuous improvement and/or a Corrective Action Plan (CAP) if noncompliance is identified.

Year	Results-Driven Accountability (RDA) Determination Level	SPP Indicators 11, 12, 13 Compliance*	Significant Disproportionality
2020	DL 2—Needs Assistance	COMPLIANT	N/A

*Indicator 11: Child Find
Indicator 12: Early Childhood Transition
Indicator 13: Secondary Transition

2020-2021 COVID-19 IMPACT NARRATIVE SUBMISSION

In the 2020-2021 academic year, Local Education Agencies (LEAs) had an opportunity to share the practices incorporated to support Child Find and FAPE for students being served by special education during the COVID-19 pandemic by completing the COVID 19 Impact Narrative.

Cotulla Independent School District submitted a COVID-19 Impact Narrative as a supplement to their Cyclical Review:

Yes* No

2020-2021 CYCLICAL REVIEW PARENT, TEACHER, ADMINISTRATOR INTERVIEWS/SURVEY

Staff and Family Surveys

Minimum size requirements not met. Results not published within this report due to the limitation of the sample size.

This survey was approved by the Texas Education Agency's data governance board. Participation in this survey was both voluntary and anonymous. No data was collected identifying a name so that individual responses cannot be linked to any respondent. Participants were given the option to stop the survey at any time.

Strengths

Based on results of the policy review and student file review, along with data collected from LEA staff and family surveys, the Review and Support team identified the following strengths for Cotulla Independent School District :

- Transition Postsecondary goals were compliant.
- Goals and objectives met compliance expectations for each student folder reviewed.
- Full Individual Evaluations were compliant and completed within timelines.
- All ARD committees consisted of appropriate committee members.

Considerations

Based on results of the policy review and student file review, along with data collected from LEA staff and family surveys, the Review and Support team identified the following considerations for Cotulla Independent School District :

- Review and provide training in provision of Prior Written Notice for evaluation to parents and guardians.

Technical Assistance

As a result of monitoring, the TEA has identified the following technical assistance resources to support Cotulla Independent School District engaging in **targeted** support as determined by the RDA performance level data and artifacts within the compliance review:

Topic	Resource
Child Find, Evaluation: Prior Written Notice	<p>Child Find, Evaluation and ARD Support Network: The Child Find, Evaluation and ARD Supports Network assists LEAs by providing resources and training that are aligned with implementing effective Child Find practices.</p> <p>Technical Assistance Guidance for Child Find and Evaluations. Technical Assistance from TEA: The Child Find and Evaluation Technical Assistance Guidance is intended for use by Texas educators to support the implementation of services for students with or suspected of having disabilities.</p>

Findings of Noncompliance

A finding is made when noncompliance is identified with the Review and Support report findings, SPP notification, and/or individualized education program (IEP) requirements. Noncompliance that is systemic in nature must be included in a comprehensive corrective action plan (CAP) with action steps to address each of the noncompliance findings. ***When noncompliance has been identified as part of this cyclical review, Cotulla Independent School District will receive formal notification of noncompliance in addition to this report.***

The TEA Division of Special Education Monitoring will further advise the LEA on the corrective action process, if applicable.

The TEA follows procedures for the correction of noncompliance consistent with federal guidelines (OSEP Memo 09-02.)

Before the TEA can report that noncompliance has been corrected, it must first verify the LEA:

- Has corrected each individual case of noncompliance (Prong 1); and
- Is correctly implementing the specific regulatory requirements (i.e., subsequently achieved 100% compliance) (Prong 2).

The TEA is required to monitor the completion of a corrective action plan if any noncompliance is discovered. The corrective action plan must be designed to correct any and all areas of noncompliance ***as soon as possible, but in no case later than one year from the date of notification.***

Corrective Action Plan (CAP)

The LEA will develop a CAP to address any items identified as noncompliance in this summary report. An approved form for the CAP can be accessed on the Review and Support website or in the

resources located in Ascend Texas.

The LEA must submit the CAP in Ascend within 30 school days from the date of this report and/or formal notification of noncompliance. The TEA will review the CAP submitted by the LEA for approval. If the TEA determines that a revision(s) is necessary, the LEA will be required to revise and resubmit. The Review and Support team will contact the LEA to provide notification when the CAP has been approved.

Individual Correction

The educational agency has **60 school days** from the date of this summary report to correct all identified findings of noncompliance for individual students, unless noted otherwise in the report.

LEA ACTIONS

Timeline for Strategic Support Plan (SSP) and/or Corrective Action Plan (CAP) Below:

Required Actions	Submission Due Date	Completion Due Date	Support Level	Communication Schedule
SSP	12/18/2020		Targeted	90 days
CAP	3/22/2021	1/28/2022		30 days

For more information about cyclical monitoring and the Differentiated Monitoring and Support process, please visit the [Review and Support website](#)

**LEA may have previously identified corrective actions in addition to findings in this report.

REFERENCES

[Differentiated Monitoring and Support System](#)

[Review and Support General Supervision Monitoring Guide](#)

[State Performance Plan and Annual Performance Report and Requirements](#)

[Results-Driven Accountability Reports and Data](#)

[Results-Driven Accountability District Reports](#)

[Results-Driven Accountability Manual](#)

APPENDIX

Child Find/Evaluation

STUDENT FILE REVIEW

Item	IDEA Citation	TEC/TAC Citation	Evidence of Findings	Required Actions	Must Be Addressed in CAP
SE2	34 CFR §300.305(a)		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Individual—Yes Convene ARD committee meetings for those students whose records indicate noncompliance in this area to consider whether the student's free, appropriate public education (FAPE) had been impacted and determine if compensatory services are needed. Systemic—Not Applicable	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
SE3a	34 CFR §300.503		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Individual—Not Applicable Systemic—Yes	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Item	IDEA Citation	TEC/TAC Citation	Evidence of Findings	Required Actions	Must Be Addressed in CAP
				<p>Review and revise policies and procedures, including operating procedures and practices, addressing this practice.</p> <p>Provide training on these procedures to the appropriate staff.</p> <p>Convene ARD committee meetings for those students whose records indicate noncompliance is this area to consider whether the student's free, appropriate public education (FAPE) had been impacted and determine if compensatory services are needed.</p> <p>Develop practices that allow for self-monitoring this area of noncompliance.</p> <p>Demonstrate systemic, ongoing compliance in this area.</p>	

IEP Implementation

STUDENT FILE REVIEW

Item	IDEA Citation	TEC/TAC Citation	Evidence of Findings	Required Actions	Must Be Addressed in CAP
IE1	34 CFR §300.322	TAC §89.1050(d)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Individual—Yes Convene ARD committee meetings for those students whose records indicate noncompliance is this area to consider whether the student’s free, appropriate public education (FAPE) had been impacted and determine if compensatory services are needed. Systemic—Not Applicable	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

IEP Development

STUDENT FILE REVIEW

Item	IDEA Citation	TEC/TAC Citation	Evidence of Findings	Required Actions	Must Be Addressed in CAP
ID1	34 CFR § 300.300(b)		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Individual—Yes Convene ARD committee meetings for those students whose records indicate noncompliance is this area to consider whether the student’s free, appropriate public education (FAPE) had been impacted and determine if compensatory services are needed. Systemic—Not Applicable	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ID2	34 CFR § 300.320(a)(1)		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Individual—Yes Convene ARD committee meetings for those students whose records indicate noncompliance is this area to consider whether the student’s free, appropriate public education (FAPE) had	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Item	IDEA Citation	TEC/TAC Citation	Evidence of Findings	Required Actions	Must Be Addressed in CAP
				<p>been impacted and determine if compensatory services are needed.</p> <p>Systemic—Not Applicable</p>	

State Assessment

STUDENT FILE REVIEW

Item	IDEA Citation	TEC/TAC Citation	Evidence of Findings	Required Actions	Must Be Addressed in CAP
SA4		TEC §28.0213	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Individual—Yes Convene ARD committee meetings for those students whose records indicate noncompliance is this area to consider whether the student’s free, appropriate public education (FAPE) had been impacted and determine if compensatory services are needed. Systemic—Not Applicable	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transition

STUDENT FILE REVIEW

Item	IDEA Citation	TEC/TAC Citation	Evidence of Findings	Required Actions	Must Be Addressed in CAP
TR4	34 CFR §300.43		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Individual—Yes Convene ARD committee meetings for those students whose records indicate noncompliance is this area to consider whether the student’s free, appropriate public education (FAPE) had been impacted and determine if compensatory services are needed. Systemic—Not Applicable	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TR6		TAC 89.1055(j) (5)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Individual—Yes Convene ARD committee meetings for those students whose records indicate noncompliance is this area to consider whether the student’s free, appropriate public education (FAPE) had	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Item	IDEA Citation	TEC/TAC Citation	Evidence of Findings	Required Actions	Must Be Addressed in CAP
				<p>been impacted and determine if compensatory services are needed.</p> <p>Systemic—Not Applicable</p>	
TR14	34CFR §300.320(c)	TAC §89.1049(a)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<p>Individual—Yes</p> <p>Convene ARD committee meetings for those students whose records indicate noncompliance is this area to consider whether the student’s free, appropriate public education (FAPE) had been impacted and determine if compensatory services are needed.</p> <p>Systemic—Not Applicable</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No