

DOCKET NO. _____

_____,
Petitioner,

v.

INDEPENDENT SCHOOL
DISTRICT,
Respondent.

§
§
§
§
§
§
§
§
§
§
§
§
§

BEFORE THE

COMMISSIONER OF EDUCATION

THE STATE OF TEXAS

BRIEF

NOW COMES Petitioner, _____, and files this, its Brief and would show the following:

I. STATEMENT OF THE CASE

The brief must state concisely the nature of the case, the course of proceedings, and the school district's disposition of the case. The statement should be supported by record references, should seldom exceed one-half page, and should not discuss the facts.

II. ISSUES PRESENTED

Provide concisely all issues or points presented for review. The statement of an issue or point will be treated as covering every subsidiary question that is fairly included. However, an issue that is not so identified is waived.

III. STATEMENT OF FACTS

Provide concisely and without argument the facts pertinent to the issues or points presented. The commissioner will accept as true the facts stated unless another party contradicts them. The statement must be supported by record references.

IV. ARGUMENT

Provide a clear and concise argument for the contentions made with appropriate citations to authorities and the record.

V. PRAYER

The brief must contain a short conclusion that clearly states the nature of the relief sought.

Petitioner respectfully requests that the Commissioner grant the appeal pursuant to the Commissioner's authority under _____, or otherwise grant Petitioner/Respondent any and all relief to which it may be entitled.

Signature
Address
Phone Number
Email

CERTIFICATE OF SERVICE

I hereby certify that a true and correct copy of this document has been served on _____ (name of party served) by _____ (Provide method of service, i.e., email, fax, mail, hand deliver, etc.) on this the ____ day of _____ (month) 2021.

Signature