

Applications Webinar FAQ

Follow up to the Applications webinar presented on January 13, 2021

1. Is it possible that an application review be sent back for corrections?

Yes, if the application has been reviewed once by two program specialists who identify that corrections are needed, the application will be sent to the application's primary contact. The program specialists will schedule a time to meet with the primary contact and other program staff responsible for the application to discuss the application review findings.

While there is not a set timeframe for the program to re-submit the application, programs are encouraged to resubmit within 2-4 weeks from meeting with TEA staff. If the second submission of the application does not meet requirements or if the correction identified from the first submission are not revised, the application will be denied.

Remember, programs are provided two application reviews per application submission.

2. Our program had applied under the old application and was denied, with this new application, do we need to submit a new fee?

Yes, the program will be required to submit a new fee if the program is submitting a new application. The fee requirement can be found in [19 TAC §229.9](#).

3. If a program was denied and have another chance to correct the application, do we need to send a new fee?

If the program is resubmitting the application as part of the two submissions allowed per application, the program will not submit a new fee. A new fee is only required if the program submits a new application.

4. When can I get the out-of-state application for a clinical teaching placement?

To receive one of the program applications such as the out-of-state clinical teaching application, please contact your assigned program specialist. The assigned program specialist will also provide any additional materials needed to complete the application, such as the educator standards alignment charts.

5. I requested Application A but was told it was under TEA review. Can you please elaborate on that?

If you request an application that is under revision by TEA staff, your assigned program specialist will notify you and send the application, along with any additional application

materials, once the revised application is approved. Due to periodic changes in TAC or changes that come from the legislature that affect application requirements, TEA staff annually review and update all applications to include the current TAC rules prior to sending out.