

ESSA Fiscal Requirements: Title I, Part A – Comparability of Services Enrollment Data

REPORTING AND DOCUMENTING

THE DATA FOR:

2017-2018

Texas Education Agency

Federal Fiscal Compliance
and Reporting Division



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Comparability of Services Requirement

- Common issues occurring among LEAs
- Issues identified are not occurring within HOW the LEAs are conducting the comparability testing
- Issues are occurring within the DATA the LEAs are using when conducting the comparability testing





Common Issue Across All Data

THE SOURCE OF DATA

- LEAs should use **current-year** data
- Example, for school year 2017-2018, LEAs should report the 2017-2018 enrollments, state and local budgeted amounts, FTEs, etc.



Comparability Testing and Enrollment Data



Common Issues: Enrollment Data

COMMON ISSUES WHEN REPORTING ENROLLMENT DATA

- Enrollment figures do not accurately reflect the student population
- Enrollment figures are not supported by auditable documentation





Success Tips: Enrollment Data

THE REPORTED ENROLLMENT FIGURES MUST ACCURATELY REFLECT THE STUDENT POPULATION

- Enrollment must be reported per TEA's Student Attendance Accounting Handbook (SAAH)
- All students must be included
- No exclusion allows removal of any student or special population





Success Tips: Enrollment Data

AUDITABLE DOCUMENTATION MUST SUPPORT REPORTED ENROLLMENT FIGURES

- Formal/official enrollment records are auditable documentation
- PEIMS enrollment records are auditable documentation
- Data exports from official systems (PEIMS) are auditable documentation
- Informal spreadsheets are not auditable





Success Tips: Enrollment Data

SUGGESTED METHODOLOGY

- It is recommended that the LEA use official PEIMS records
 - Obtain PEIMS record for all campuses from the same date
 - Enter enrollment for each campus exactly as indicate on the PEIMS record
 - Document basis for any adjustments and detail any changes in enrollment figures



Questions

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