



2019– 2020 Continuing Approval Review Report Our Lady of the Lake University

Introduction

A 5-year Continuing Approval Desk Review was conducted by Program Specialist, Angela Von Hatten, of Our Lady of the Lake University (015502) educator preparation program (EPP) on March 2, 2020. Per 19 Texas Administrative Code (TAC) §228.10(b), an entity approved by the State Board for Educator Certification (SBEC) to certify educators shall be reviewed at least once every five years. Our Lady of the Lake University was originally approved as an EPP on January 8, 1972.

Dr. Maureen Cuevas is the program Legal Authority and Dr. Alycia Maurer is the primary EPP contact for the 2019-2020 review. Our Lady of the Lake University (OLLU) is approved for the following certificate classes: Teacher, Reading Specialist, and School Counselor. Certification is offered in two routes: Undergraduate and Post-Baccalaureate. The EPP reported a total enrollment of 116 candidates for the 2019-2020 academic year with 39 teacher and non-teacher candidates expected to complete the program by the end of this academic year.

Candidate records were reviewed for 17 candidates, five (5) from the teacher, reading specialist, and school counselor classes and two (2) from the principal class. The results were discussed with EPP staff on March 31, 2020. Attending from the EPP were Dr. Alycia Maurer and Belinda Granados. The Principal EC-12 certification was not identified to continue after 9/1/2019 as the program has not submitted the required documents for the new Principal as Instructional Leader certification.

For the past two academic years, Our Lady of the Lake University has developed a partnership with a local elementary school to provide the university's teacher candidates with unique opportunities to observe and collaborate with the school's staff members and provide candidates with volunteer opportunities at community events. Faculty from Our Lake of the Lake's preparation program and campus leadership meet monthly to review the school's academic progress and plan for ways in which Our Lady of the Lake University can support the campus' greatest needs.

Results

Overview of Components

The following component(s) were found in compliance (C) from the desk review:

- Governance
The EPP meets once a year with their advisory committee to discuss their preparation program.
- Admission
All candidates (teacher and non-teacher) met various admission requirements.
- Curriculum
The EPP reported that their curriculum is based on approved educator standards and Texas Essential Knowledge and Skills (TEKS).



- Assessment and Evaluation of Candidates and Programs
The EPP uses a variety of tools to track candidate progress. OLLU's program also uses assessment data to revise their course(s) and program content to ensure candidate success.
- Professional Conduct
Signed statements acknowledging the Educators' Code of Ethics from EPP staff is evident.
- Complaint Procedures '
The EPP's complaint policy can be found on their website, in their candidate handbook, and on their physical site.
- Certification Procedures
Candidates who obtained their standard certification completed all program requirements.
- Integrity of Data Submission
The EPP met the timeline for reporting.

The following component(s) were found out of compliance (N) from the desk review:

- Coursework, Training, Program Delivery, and Ongoing Support
1. All Coursework, Training, Program Delivery, and Ongoing Support requirements were met as identified in 19 TAC Chapter 228 except the following:
 - Three (3) non-teacher candidate records do not provide evidence of candidates completing their practicum, including demonstrating proficiency in the educator standards. [19 TAC §228.35(a)(3), 19 TAC §228.35(e)(8)]

Next Steps

The EPP will submit evidence to TEA that deficiencies in these areas have been corrected on or before **July 30, 2020**:

- EPP must update the procedure for retaining candidate practicum records. [19 TAC §228.35(a)(3), 19 TAC §228.35(e)(8)]

Recommendations and Advisement

- Continue to send staff to relevant training offered by TEA and other entities for the purpose of continuous improvements to the EPP and to stay in step with changes and updates in educator preparation requirements in TAC and TEC.
- The PACT test has changed. Plan to update curriculum to meet requirements for content pedagogy instruction and test preparation. Passing scores on TExES exams cannot be used to meet EPP admission requirements after 1/27/2020 but may be used for certification purposes until the expiration date of the related certificate. The new PACT is a content-pure assessment that cannot be used for certification purposes.



- Develop a plan to update EPP benchmarks and test readiness requirements for Teacher candidates (ALT/PB) to address changes in PACT that will be in effect January 27, 2020.
- Application A has changed – plan to review requirements to prepare for adding new certificate areas.
- Develop and implement more performance assessments. Evidence of performance assessments will be a requirement for adding new certificates using the new Application A.
- Review all certificate areas that the EPP no longer plans to support and request, in writing, for TEA to remove them from inventory.
- The addition of the Science of Teaching Reading exam (STR) will drive the renewal of the Core Subjects EC-6, Core Subjects 4-8, ELAR 4-8, and ELAR/Social Studies 4-8 certificates. Programs that are not able to demonstrate an updated curriculum will not be able to renew these certificates after January 1, 2021. Teacher program staff are advised to plan ahead to meet the January 1, 2021 certificate issuance requirement.
- Certificate deactivation timelines and requirements changes are proposed. Changes will include new timelines for requesting deactivations and information that must be provided to stakeholders in advance of internship start dates. FS will need to verify candidate placement information at the beginning of the assignment.

PROGRAM RECOMMENDATIONS All EPPS

- To ensure continuity in record keeping and other related processes, consider creating a procedure manual documenting EPP processes.
- Implement quality control procedures to ensure ASEP reports are submitted accurately and timely during state reporting each year.
- Align the verbiage of the program to the verbiage of Texas Administrative Code (TAC) (ex. Field supervisor, cooperating teacher, mentor, candidate, etc.);
- Continue to follow the State Board for Educator Certification (SBEC) and the State Board of Education (SBOE) meetings and/or review the minutes to ensure that the program staff is knowledgeable about current Texas Administrative Code;
- Continue to participate in webinars provided by the Division of Educator Preparation to ensure that the program staff is knowledgeable about current requirements and changes in the Texas Administrative Code;
- Continue to maintain communication with the program specialist assigned to the program.
- Ensure that TEA staff has the most current contact information by sending updates to the assigned program specialist.



“I have reviewed the EPP Report and agree that all required corrections will be made on or before **July 30, 2020”.**

Signature of Legal Authority **Date**

Printed Name of Legal Authority **Date**