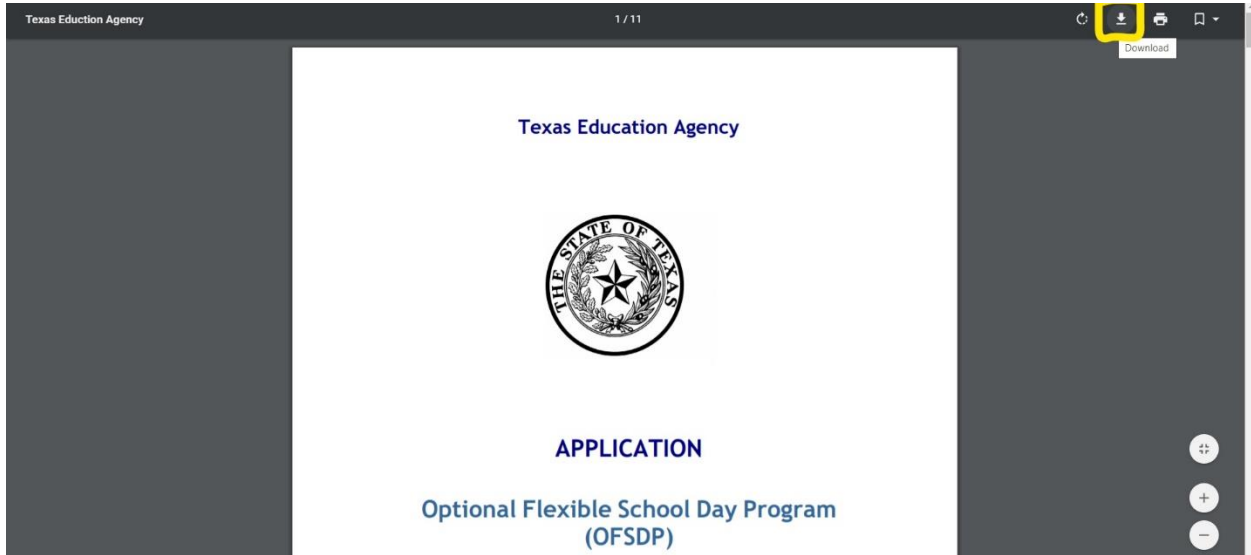
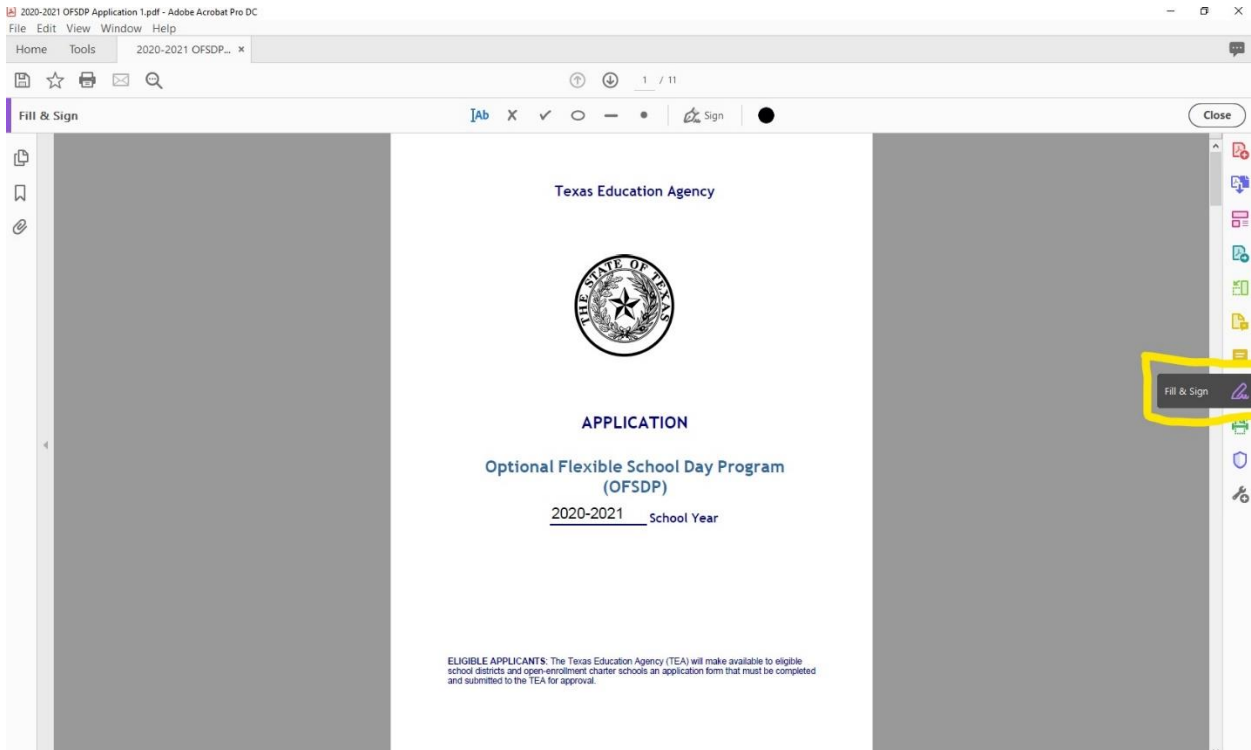


# OFSDP Adobe Fill & Sign Instructions

- 1) Click the application link and download the file. Save file to your local drive.



- 2) Open **Adobe Acrobat Pro DC**, under **File** select **Open** and locate the saved document. On the right side there are a multitude of tools to choose from. Click the one labeled **"Fill & Sign"**.



- 3) Hover over any line needing to be filled out and click on it. The line will create the text box you see below to allow you to type in.

2020-2021 OFSDP... x

Home Tools

Fill & Sign

Appendix Two  
Public Hearings

The definition of terms of the application applies to this Appendix Two, Public Hearings. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

1. The board of trustees of the school district or the governing board of the open-enrollment charter school agrees to hold a public hearing concerning the proposed application for an OFSDP.
2. The board of trustees of the school district or the governing board of the open-enrollment charter school agrees to hold a public hearing annually to review the performance of the program proposed under this application.

The pre-application public hearing was conducted on:

Month: \_\_\_\_\_  
Day: \_\_\_\_\_  
Year: \_\_\_\_\_  
Time: \_\_\_\_\_  
Location: \_\_\_\_\_

\_\_\_\_\_ on behalf of the school district or open-enrollment charter school by \_\_\_\_\_ and the district.

Type text here

\_\_\_\_\_  
Name, Title, and Telephone Number of School Board President

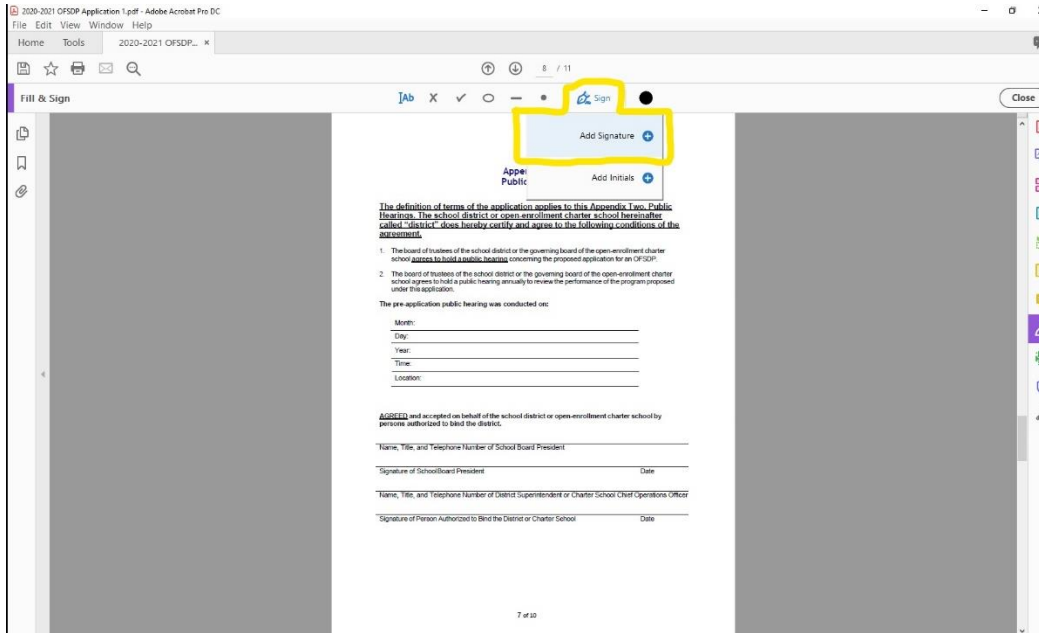
\_\_\_\_\_  
Signature of School Board President Date

\_\_\_\_\_  
Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

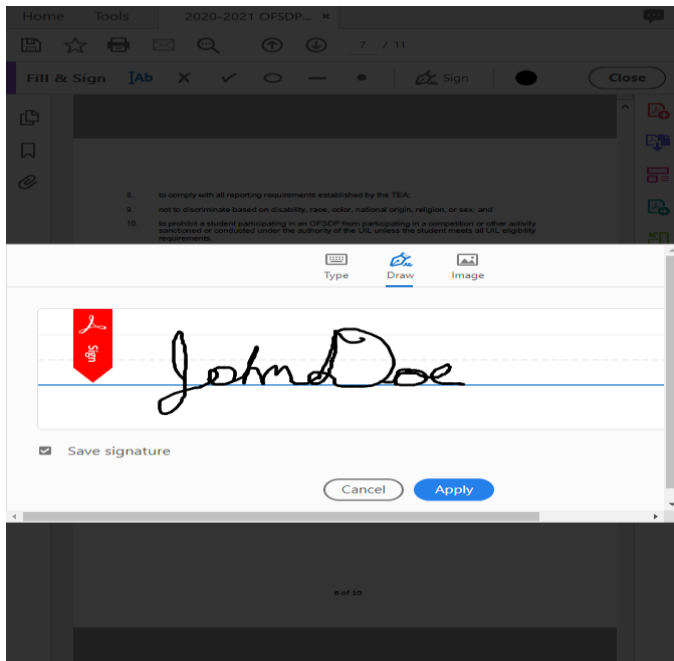
\_\_\_\_\_  
Signature of Person Authorized to Bind the District or Charter School Date

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- 4) For any lines that require signatures, the appropriate signee can choose the “Add Signature” button to sign it through Adobe.



- 5) Click “Draw” to manually sign. Once completed click “Apply”.



- 6) Once the document is fully complete, please email it to [opfex@tea.texas.gov](mailto:opfex@tea.texas.gov)