Microsoft Office Specialist Excel

INDUSTRY-BASED CERTIFICATION DESCRIPTION

Successful candidates for the Microsoft Office Specialist Excel 2016 certification exam have a fundamental understanding of the Excel environment and the ability to complete tasks independently.

Candidates taking this exam will create and edit a workbook with multiple sheets, and they will use a graphic element to represent data visually. Workbook examples include professional-looking budgets, financial statements, team performance charts, sales invoices, and data-entry logs.

The information provided here describes the 2016 version of the exam. Depending upon the software version available in your district, an earlier or updated version (Office 365 or 2019) of this exam may also be completed and reported.

For additional information,visit the following link: https://certiport.pearsonvue.com/Certifications/Microsoft/MOS/Overview

CERTIFYING ENTITY	ADDITIONAL INFORMATION	
Microsoft 1.888.999.9830 https://certiport.pearsonvue.com/Certifications/Microsoft	Exam Name: Microsoft Office Specialist Excel Exam Webpage: https://www.microsoft.com/en-us/learning/certification-overview-mos.aspx Number of Questions: 35-38 questions Question Type: Live in the Application Exam Time: 50 minutes	Exam Site: Exam center- schools can be set up as testing center Exam Price: MOS voucher+ retake: $90.00 MOS Site license: $3,744.00 Candidate Requirements: https://certiport.pearsonvue.com/Certifications/Microsoft/MOS/Certify/Excel Study Materials & Resources: Objective Domains can be found here: https://certiport.pearsonvue.com/Certifications/Microsoft/MOS/Learn