



Introduction to State Funding for New Charter Schools

Texas Education Agency, State Funding Division

The 2018 Charter School Summer Summit — June 28, 2018

Agenda Topics

What's New in Charter School Finance

Foundation School Program (FSP) System

FSP Reports and Deadlines

Understanding Purpose of FSP Reports

Summary of Finances (SOF) and Key Publication Dates

Estimate of State Aid Template

Payments

State Funding Website and Contact Information

What's New in Charter Finance

House Bill 21 – Charter School Facility Funding

- Review TTAA dated May 1, 2018 - Subject: Charter School Facility Funding
- Effective with 2018-2019 school year, new “per ADA” facilities funding allotment.
- At least an acceptable performance rating is required to receive allotment based on the “most recent overall performance rating.”

What's New in Charter Finance

House Bill 21 – Charter School Facility Funding

- A Commissioner's rule will define the “most recent” rating year and once the rule is in effect, the 2018-2019 SOF report will be updated to incorporate preliminary estimates of the funding allotment.
- The 2018-2019 Charter School Estimate of State Aid template will incorporate the calculation of the new facilities per ADA allotment funding.
- For planning purposes, budget approximately \$200 dollars per refined ADA.

What's New in Charter Finance

TEA Review of Expiring Accelerated Payment Schedules

- Each June, TEA's State Funding Division will review accelerated payment schedules that end August 31st (i.e., expiration of 3 year minimum locked period under Payment Class 5)
- Following review, TEA will email contacts provided in the FSP Charter School module (i.e., Superintendent and FSP Program contact listed).
 - Either, continuation of Payment class 5 (accelerated schedule) for additional three school years, or
 - Reset to Payment class 4 (regular schedule) effective as of September 1st, unless Payment class 5 eligibility is reestablished.

What's New in Charter Finance

TEA Review of Expiring Accelerated Payment Schedules

- To receive automatic three year extension, Fall PEIMS enrollment of current school year must have an increase of at least 10% from the prior school year Fall PEIMS enrollment.
 - (Fall 2017 enrollment compared to Fall 2016 enrollment).
- If not automatically extended, charter has opportunity to reestablish Payment Class 5 eligibility by reporting at least a 10% increase in enrollment from 1st day enrollment with prior school year Fall PEIMS enrollment.
 - (August xx 2018 compared to Fall 2017 enrollment)

FSP System: Access through TEA Login secure portal

- The Foundation School Program (FSP) system is the online system that charter schools use to report data so that the Texas Education Agency may determine initial allotments and allocations.
- District users access the FSP System application through TEA Login (TEAL)
- TEAL login webpage: <https://tealprod.tea.state.tx.us>

FSP System: Access through TEA Login secure portal

- Don't have a TEAL Account?: Click on **Request New User Account**

TEA Login (TEAL)

NOTICE: TEA Web Applications will not be available each Sunday morning from 5:00am to 2:00pm due to routine maintenance. Please do not access your applications during this time period. **You could lose data.**

Don't have an account? [Request New User Account](#)

Username:

Password: [Show Password](#)

FSP System: Access through TEA Login secure portal

- Go to Foundation School Program System webpage for tutorials:

[Home](#) / [Finance and Grants](#) / [State Funding](#) / [Foundation School Program](#)

Foundation School Program System

The links below provide information and access to the Foundation School Program (FSP) System. The FSP System is unavailable when the Texas Education Agency is conducting weekly maintenance. This work occurs on Sunday mornings from 6:00 a.m. until 12:00 p.m.

- [Quick-Start Guide: Applying for and Navigating within the Online FSP System \(PDF, 1.1 MB\)](#)
- Presentation: Requesting Access to the FSP System ([PowerPoint, 870 KB](#)) ([PDF, 890 KB](#))
- [Log On to TEAL FSP System](#)
- [Important Information for Users of the Online FSP System \(PDF, 690 KB\)](#)

FSP System: Program Modules and User Roles



FSP
Foundation School Program

District Profile Programs School District Stat

FSP Home

FSP Home

Welcome

We hope that thi

Please visit the T

Attendance Projections
Bond Programs
Chapter 41
Charter Schools
NIFA
Staff Salary
State Compensatory Education
Supplemental Attendance
Tax Information Survey
Transportation

User Roles

- Charter Schools User
- NIFA User
- Transportation User
- State Comp Ed User
- Staff Salary User
- District Approver

FSP System: Reminders and Best Practices

- Data submitted through this system affect state aid payments
- The modules are set up to include multiple roles: user and approver
- The TEA does not use data until it has been submitted by district approver and approved by TEA.
- We do not recommend that the user and approver be the same person
- We do recommend:
 - Checking TEAL access periodically to be sure that current staff are included and staff that no longer work with the district are not included.
 - Making sure that major submissions are completed and submitted to TEA on time.

FSP system: Charter School Module

- Read Announcements section
- Update Contact Information
 - Superintendent
 - Secondary Program Contact
- Access Reports:
 - Estimate Data Report
 - Accelerated Payment Schedule
 - Six-Week District Summary Report

District Profile
Programs
School District State Aid Reports

[FSP Home](#) > [Programs](#) > Charter Schools

Charter Schools

Program Contact:
 Dina H. Black
 (512) 463-9531
dina.black@tea.texas.gov

Announcements:
10 CALENDAR DAYS
 The Deadline date is 10 CALENDAR days after the six week reporting period ends to submit the charter school's SIX WEEK DISTRICT SUMMARY ATTENDANCE report.
SUBMITTING Six Week District Summary Attendance
 1. Select "View Six Week District Summary Report List". 2. Select "Create Next" or Select the applicable six week report number... 1, 2, 3, etc. listed in the "Period" column. 3. Select "GO TO ADA PROJECTION" button at the bottom of the Six Week Detail Report interface. 4. Mark assurance box. 5. Click SUBMIT TO TEA.
Charter School Finance Webpage
 Visit the Charter School Finance webpage to retrieve the Estimate of State Aid and PowerPoint training presentations. From the TEA home page, www.tea.texas.gov, hover over "Finance

Submissions

- [Contact Information](#)
- [Estimate Data](#)
- [Accelerated Payment Schedule](#)
- [View Six-Week District Summary Report List](#)

Reports

- [ADA Projection Report](#)

More About Charter Schools

- [Charter Schools Information](#)

FSP Reports and Deadlines

2018-2019

- First-time Transportation applications
- New Facility Instructional Allotment (NIFA)
- Estimate Data Report
- Accelerated Payment Schedule
- Six-Week District Summary Attendance Report
- State Compensatory Alt. Basic Monthly Claim
- Transportation Route Services
- Staff Salary Report
- Transportation Operations

Deadline

July 15, 2018

Tentatively, July 16, 2018

August 1, 2018

September 1, 2018

10 calendar days after reporting period ends

November 30, 2018

August 1, 2019

August 31, 2019 & March 31, 2020

December 1, 2019

Understanding Purpose of FSP Reports

Estimate Data Report *(Late submissions not accepted)*

- Estimate Data Report opens July 1st with firm deadline of August 1st.
 - 2018-2019 Estimate Data Report
- This report is used by TEA to determine state-aid for the charter school until Six-week District Summary Attendance reports are submitted and approved by TEA.
- When the report becomes available it will be loaded with Approved data from the previous school year.
- Submission of the Estimate Data Report is required for new open enrollment charter schools and optional for all other charter schools.
- State-aid payments based on report until Six-Week District Summary reports are submitted and approved by TEA.

Understanding Purpose of FSP Reports

Accelerated Payment Schedule *(Late submissions not accepted)*

- APS schedule opens August 20th with firm deadline of September 1st.
- Apply to receive Foundation School Funding (FSF) payments on a accelerated schedule (known as Payment Class 5).
- Distributes 49.5% of FSF remaining balance in first three payments and 50.5% over last 9 payments.
- To be eligible, requires 10% or greater enrollment growth. Compares school's first day enrollment with the prior year PEIMS Fall enrollment.
- Locks Payment Class 5 schedule for three schools years.
- Charter may apply to reestablish eligibility every three years.

Understanding Purpose of FSP Reports

Six-Week District Summary Attendance Report

- Enter six-week attendance detail after all tracks completed for six-weeks.
- Comply with Student Attendance Accounting Handbook Section II audit requirements.
- The FSP System will not permit the user to submit a six-week report until all the prior six-week reports have been submitted.
- Submit your report by clicking **Go to ADA Projections** button.
- Carefully review ADA Projection Report before submitting to TEA.
- Only six-week attendance reports in Approved status will be used to determine your charter school's state aid.

Understanding Purpose of FSP Reports

Six-Week District Summary Attendance Report

- Review all reports for accuracy and completeness and reconcile reports to each other:
 - Student Detail Reports
 - Campus Summary (Principal's) Report
 - District Summary (Superintendent's) Report - required for Six-Week District Summary Attendance reporting
- Obtain the Six-Week District Summary Attendance Report, signed by Superintendent, for the applicable reporting period (1, 2, 3, 4, 5, or 6).
- Do not enter attendance data into the FSP System from a Six-week District Summary/Superintendent's Report that has not been signed by the Superintendent.

Understanding Purpose of FSP Reports

Six-Week District Summary Attendance Report

- Deadline Date – 10 Calendar Days after last track for the six-week period ends.
- Example of Deadline Date:

1st Six-Week Reporting Period				1st Six-Week District Summary Attendance Report Deadline Date
Campus	Begin Date	End Date	School Days	10/8/2018 (10 calendar days after the latest end date for the six-week reporting period)
001-801-001	8/20/2018	9/28/2018	29	
001-801-041	8/6/2018	9/21/2018	34	
001-801-002	8/13/2018	9/14/2018	24	

Latest End Date of the Six-Week Reporting Period: **9/28/2018**
 Earliest Start Date this Six-Week Reporting Period: **8/6/2018**

Understanding Purpose of FSP Reports

ADA Projection Report interface

- The purpose of the ADA Projection Report is to compare your data to the prior six-week reporting periods ****BEFORE**** sending the report to TEA.
- Before submission, carefully review the current Six-week District Summary Attendance Report for reasonableness, accuracy, and missing data.
- Will be used to generate the Summary of Finances report and calculate the charter school's estimated state aid and payment each month.

Understanding Purpose of FSP Reports

State Compensatory Alternative Basic Monthly Claim

- One of the eligible data sources for State Compensatory Education allotment:
 - National School Lunch Program (NSLP)
 - Contract with Texas Department of Agriculture to provided NSLP
 - Contract with a district to provide NSLP
 - **State Compensatory Alternative Basic Monthly Claim**
- The SCE allotment is based on the highest six-months average of the of the data sources above reported for the prior federal fiscal year of October through September.
- New schools whose first year of operation is the upcoming school year may estimate their first year's SCE eligibility.

Understanding Purpose of FSP Reports

State Compensatory Alternative Basic Monthly Claim

- Applies to campuses who are not participants in the National School Lunch and Breakfast Program through Texas Department of Agriculture.
- Critical reporting for charter schools that were new charters in the 2017-2018 school year.
- Alternative reporting procedures available on the Charter School Finance webpage of TEA website.
- Note: Access report through the FSP “Programs” menu and clicking the “State Compensatory Education” program module.

Summary of Finances (SOF) and Key Publication Dates

- Describes funding elements and Foundation School Program (FSP) state aid.
- Several SOF reports are published throughout the school year with updated data.
- ADA Projection Report used to generate SOF.
- Payments based on LPE (Legislative Payment Estimate) column.
- Earnings based on DPE (District Planning Estimate) column.

Funding Elements		LPE	DPE
1.	Refined Average Daily Attendance (ADA)	878.900	878.900
2.	Regular Program ADA (Ref ADA - Spec Ed FTEs - CT FTEs)	863.682	863.682
3.	Special Education FTEs	14.586	14.586

Understanding Purpose of FSP Reports

Staff Salary Report

- Generates Staff Salary Allotment.
- Only applies to charter holders who participated in Texas Retirement System (TRS) Active Care program in 2005-2006 and continue to be an active contributing member of TRS. Thus, not applicable to new-open enrollment charter schools.
- Reporting on full and part-time staff not subject to Minimum salary schedule (MSS).
- Allotment generates \$500 per full-time staff and \$250 for part-time staff.
- Visit Staff Salary Subsystem webpage for more information.

Summary of Finances (SOF) and Key Publication Dates

Preliminary	
SOF Publication Date	SOF Publication Description
Prior to June 19, 2018	Based on biennial Attendance Projection Data collected December 2016 and reported to Texas Legislature March 2017.
July 29, 2018 (anticipated)	Approved data from 2017-2018 ADA Projection Report rolled over into the 2018-2019 Estimate Data Report.
September 10, 2018	Based on 2018-2019 Estimate Data Report submitted by charter on or before August 1, 2018 deadline date.
10 th of each month (may fall on 8 th or 9 th if the 10 th is holiday or weekend)	FSP Six-week ADA Projection Average calculated with current six-week district attendance.
January 2019 (anticipated)	New Instructional Facilities Allotment estimated posted.
March 2019	ACTUAL State Compensatory Education Enrollment data from Texas Department of Agriculture NSLBP and FSP Alternative Monthly Claims of prior Federal Fiscal Year (October 2017 – September 2018).

Summary of Finances (SOF) and Key Publication Dates

Settle-up

- A settle-up is calculation to determine how much state-aid was paid to the charter school versus how much was state-aid that the charter school earned based on a nearly complete (Near Final) or complete (Final) set of data for the finished school year.
- Results in either a payment to the charter school or a balance amount to transfer to the current year's FSP payment ledger.
- **Near Final** – happens in September after the school year ends.
 - Some Estimated Data
 - Some Actual Data
- **Final** occurs in April after the school year ends.
 - All Actual Data

Summary of Finances (SOF) and Key Publication Dates

Near Final (settle-up)	
SOF Publication Date	SOF Publication Description
September 2019	<ul style="list-style-type: none"> • PEIMS summer attendance collection (Optional Flexible School Year, Advanced Career and Technology, Virtual Schools) • Actual Transportation (if in Approved status) • Actual Staff Salary (if in Approved status) • High School ADA • School District Tax Collection Survey estimate updated • Positive ledger balance generates a payment to charter school • Negative ledger balance generates an adjustment to 2019-2020 ledger

Summary of Finances (SOF) and Key Publication Dates

Final (settle-up)	
SOF Publication Date	SOF Publication Description
April 2020	<ul style="list-style-type: none"> • PEIMS extended year attendance collection (Special Education Extended Year Services, Optional Flexible School Year credit recovery) • State Compensatory Education (if new charter in prior year) • School district audited tax collections (actual) • Actual Transportation (allotment zeroed if not approved) • Actual Staff Salary (allotment zeroed if not approved) • Actual NIFA Instructional allotment (allotment zeroed if not approved) • Positive ledger balance generates a payment to charter school • Negative ledger balance generates an adjustment to 2019-2020 ledger

Estimate of State Aid Template (six worksheets)

- **Data Elements** to prepare submission of your FSP Estimate Data Report
- **SCE Worksheet** to prepare accurate estimate of the highest 6-month average of State Compensatory Education (SCE) enrollment for FSP Estimate Report
- **State Aid** to reconcile to the latest Summary of Finance (SOF); to assist with budgeting, to update projections of state-aid allotment/cash flow
- **Membership Report** Tool to demonstrate membership calculation
- **Payment Calculator** To determine payments based on approved six-week district summary attendance reports and the FSP ADA Projection Report
- **ADA Projection** Models the FSP ADA Projection Report interface

Going Live to Estimate of State Aid Template

Payments

- Payments direct deposited on the 25th of each month.
 - If the 25th falls on a weekend or holiday, payments are deposited the prior banking day
- Payments deposited September through August for 12 payments with payments distributed according to charter school's payment class:
 - Payment Class 4 for regular (this is the default payment class)
 - Payment Class 5 for accelerated
- For new charters 13 deposited payments, with 2 payments in September:
 - September 15th
 - September 25th
- Reports
 - Payment Ledgers (Foundation and Available School Fund (ASF))
 - TEA Payment Report

Payments


Payment Ledger versus TEA Payment Report

- Payment Ledgers: foundation school fund or ASF payment information

Date	Description	Current Allotment	Adjustment Amount	Payment Amount	Paid to Date	Remaining Balance	Internal Description (TEA Only)
08/15/17	Foundation Allotment	\$1,013,682			\$0	\$1,013,682	
09/07/17	Foundation Allotment	\$1,014,041			\$0	\$1,014,041	
09/08/17	Foundation Allotment	\$1,013,885			\$0	\$1,013,885	
09/13/17	September Foundation Monthly Payment			\$84,152	\$84,152	\$929,733	
09/14/17	Foundation Supplemental Payment: Sept Supplemental			\$71,986	\$156,138	\$857,747	
10/12/17	October Foundation Monthly Payment			\$78,055	\$234,193	\$779,692	

[Export Payment Ledger to Excel](#)

- Payment Report: All payment information (Foundation, ASF, federal, etc.)

Payment Report Download to Excel 1 - 4 of 4 Payment Records											
Payments Contact 											
	Title	NOGA ID / Project ID	FAR Fund	FAR Rev	CFDA	Federal Award Number	TEA Fund Source	Payment Amount	Payment Date	Doc Num	Doc Line Num
1	2017-2019 PUBLIC CHARTER SCHOO	175900087110012	258	5929	84.282A	U282A160006	590016	31,464.770	10/16/2017	T2248493	1
2	FSP-FOUNDATION FORMULA/STTLUP	10011801	199	5812			100118	78,055.000	10/11/2017	T2247133	1
3	FSP-FOUNDATION FORMULA/STTLUP	10011801	199	5812			100118	71,986.000	09/13/2017	T2233980	1
4	FSP-FOUNDATION FORMULA/STTLUP	10011801	199	5812			100118	84,152.000	09/12/2017	T2233535	1

Contact Information

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