# Table of Contents

Table of Contents .................................................................................................................................. 2

1. Purpose of document ........................................................................................................................ 3

2. Overview of the instructional materials quality evaluation portal ................................................... 3
   Supporting statute ................................................................................................................................ ........... 4
   General steps of the official IMQE portal review process........................................................................ 5

3. Introduction to the IMQE .................................................................................................................. 5
   How submissions will be prioritized for the IMQE review cycle ......................................................... 6
   Ongoing communications ..................................................................................................................... 6
   How quality reviews overlap with the SBOE’s state adoption ............................................................... 6
   IMQE full cycle application timeline .................................................................................................. 7

4. For publishers who participated in *Proclamation 2020* ................................................................. 10
   Initial submissions ............................................................................................................................... 10
   Updates to materials submitted to *Proclamation 2020* SBOE process ............................................. 11
   Making updates to materials ............................................................................................................... 11
   Correcting factual errors in instructional materials ............................................................................ 11
   Publisher response to reviews ............................................................................................................ 11

5. For publishers who did not participate in *Proclamation 2020* ....................................................... 12
   Initial submissions ............................................................................................................................... 12
   Making updates to materials ............................................................................................................... 14
   Correcting factual errors in instructional materials ............................................................................ 14
   Publisher response to reviews ............................................................................................................ 14

6. Appendix ......................................................................................................................................... 16
   Appendix A: Application Materials ..................................................................................................... 16
   Key Dates for Publishers .................................................................................................................... 16
1. Purpose of document

The purpose of this document is to provide an overview of the Instructional Materials Quality Evaluation (IMQE) portal, as well as the recently launched Texas Education Agency (TEA) IMQE evaluation process.

The Instructional Materials Quality Evaluation is designed to provide clear, transparent, and user-friendly information about the quality of instructional materials, using evidence captured by teams of Texas educators trained on a Texas-specific quality rubric. Instructional materials reviews will be made available to the public by winter 2019.

Publishers should direct questions related to the IMQE process and portal to imqe@safalpartners.com.

2. Overview of the instructional materials quality evaluation portal

High-quality instructional materials give teachers a strong foundation in content and pedagogy, allowing them to focus their time and energy on what matters most—bringing lessons to life for all students.

A growing body of research demonstrates that the quality of the instructional materials teachers use has a significant impact on student achievement. Local Education Agencies (LEAs) across Texas are eager to purchase the best materials for their teachers and students, but free information about the quality of materials can be difficult to access. Additionally, reviewing instructional materials is a time-consuming process for the teachers who serve on their LEA’s review committees.

TEA is conducting a quality evaluation of instructional materials and developing an online Instructional Material Quality Evaluation portal to provide this information to LEAs.

The online IMQE portal that houses the reviews will

- provide clear, transparent, and user-friendly information about the extent to which materials reflect research-based pedagogy and support the learning of all students;
- leverage Texas-specific rubrics designed by local educators and other content experts to fit the Texas context and reflect the Texas Essential Knowledge and Skills (TEKS);
- display easy-to-use reviews completed by teams of Texas educators with deep knowledge of content and pedagogy;
make it easy for LEAs to search for material based on local needs; and

support the ease and efficiency of LEAs’ local review processes, thereby reducing the burden on teachers and other review committee members.

This process will enhance and support the established State Board of Education’s (SBOE) TEKS coverage process. All materials reviewed for quality will also be reviewed for TEKS coverage. If products have received a TEKS and English Language Proficiency Standards (ELPS) percentage through the SBOE process, that same percentage will be used in the quality review process. If products have not gone through the SBOE process and do not have a TEKS and ELPS percentage, this percentage will be identified as a part of the quality review and the results will be presented to the SBOE for ratification. If factual errors are found in the TEKS and ELPS coverage review process, they must be corrected before materials are delivered to schools. Additional requirements may be requested on behalf of the SBOE for publishers who are not going through Proclamation 2020. In both scenarios, the TEKS and ELPS coverage (henceforth referred to as TEKS coverage) results will be featured as a part of the quality reviews.

Together, a TEKS coverage review and a quality review are designed to provide LEAs with robust information to help them select the instructional materials that best meet their local needs. LEAs will continue to have complete autonomy to decide if, and how, they use the reviews as part of their local review and adoption processes.

Supporting statute

Texas Education Codes § 31.081 and § 31.082 require TEA to facilitate the independent analysis of instructional materials to evaluate their quality. The statutes require TEA to develop and maintain a web portal that includes the following:

- General information (e.g., price, technology requirements) for each material on the SBOE list or submitted by a publisher
- Evaluation of the quality of the material and the extent to which materials cover the TEKS
- A repository of open educational resources, including state-developed materials, accessible at no cost

In addition, the agency is required to contract with a private entity to conduct an independent analysis of materials in the web portal. Through a competitive process, Safal Partners was identified to be the third-party evaluator for this project.
General steps of the official IMQE portal review process

Step 1: Publishers submit instructional materials for review
Step 2: Materials go through a TEKS coverage review process and the quality review process
Step 3: Clear, transparent, user-friendly results published on the portal

3. Introduction to the IMQE

TEA will formally launch the IMQE full cycle with English language arts and reading (ELAR) instructional materials for English I-IV. TEA intends to review ELAR K—8 products in the near future. For more information and to stay up-to-date on future reviews, please subscribe to the Review and Adoption listserv here.

The review for ELAR materials for English I-IV will begin in June 2019. This evaluation will be conducted by Texas educators selected using TEA-approved criteria. The educators will review materials using the English I—IV IMQE rubric.

By winter 2019, the results of the English I-IV quality review will be posted on the IMQE portal and be publicly available so that stakeholders across the state of Texas can access the reviews and use them as they see fit.

Safal Partners, as TEA’s contractor for the IMQE project, is seeking publishers to submit ELAR instructional materials for English I-IV to be one of the instructional material products reviewed in the full cycle. Products are defined as one grade level for English I-IV, including all the accompanying components. Titles are defined as one or multiple products across English I-IV with the same name.

One product of instructional materials must meet the following criteria:
- Cover one full ELAR grade (English I, II, III, and/or IV)
- Include all materials intended for student use and those intended for teacher use
- Include complete versions of the final product (electronic copies of print materials, digital materials, or print materials)
- Allow for multiple simultaneous users
- Allow for word search
- Include complete and functional materials for review purposes and will not be edited in an ongoing basis after the date on which the product is submitted for review
While TEA reserves the right to accept and review any product that meets the criteria above, TEA is especially interested in publishers submitting titles that contain full grade bands of several products (e.g. English I-IV). Similarly, while not required, TEA prefers product submissions to be in the format of comprehensive digital material, with logins provided for reviewers.

TEA will share more information regarding the IMQE process in two optional webinars for publishers. To register, click the links below:

- Option 1: Monday, April 22, 2019, 3:00—4:00 p.m. CDT
- Option 2: Wednesday, April 24, 2019, 10:00—11:00 a.m. CDT

### How submissions will be prioritized for the IMQE review cycle

During the IMQE, TEA will facilitate the independent review of up to 90 products. If more than 90 products are submitted, TEA will prioritize publisher submissions using the following criteria:

- Publishers who participated in the spring 2019 pilot phase will receive preference if they choose to submit for the IMQE review cycle
- Requests from Texas LEAs, stakeholders, and educators
- Titles that include multiple grade levels of products, with those that contain full grade bands of several products receiving preference
- Current market share for the instructional materials within Texas
- Timeliness and completeness of the application
- Other factors deemed necessary to ensure reviews are helpful to Texas LEAs

### Ongoing communications

In addition to the two optional webinars mentioned above preceding the quality review process, TEA and Safal Partners will work with publishers participating in the IMQE to schedule check-ins, as needed. TEA will provide participating publishers with a single point of contact for any interim questions between scheduled check-ins.

### How quality reviews overlap with the SBOE’s state adoption

The quality reviews are designed to enhance and support the SBOE’s established adoption process. While a TEKS coverage review is designed to capture what percentage of standards are met, the quality review is designed to capture how well the TEKS are addressed. Together, a TEKS coverage review and a quality review will provide LEAs with robust information to help them select instructional materials that best meet their local needs.

*Proclamation 2020* is the most recent instance of the SBOE’s continuous review and adoption of instructional materials that publishers submit to the state. Each adoption cycle calls for specific grade bands and subjects to be reviewed. For more information on proclamations please reference TEA’s [Proclamation page](#).

In accordance with Texas Education Codes § 31.081 and § 31.082, the quality evaluation process must include the TEKS coverage percentage in the final IMQE report. This means all materials reviewed for quality will also be reviewed through either the SBOE’s TEKS coverage review that occurs as part of the *Proclamation* process or a
process that mirrors that review. The results of the TEKS coverage will be featured as a part of the quality review report. If factual errors are found in the TEKS and ELPS coverage review process, they must be corrected before materials are delivered to schools.

TEA anticipates some publishers who choose to participate in the IMQE full cycle will have completed the SBOE process while others may have not completed this process. TEA invites publishers in both scenarios to participate in the IMQE full cycle. Refer to the brief overview below for each group’s requirements to participate in the IMQE full cycle and refer to Sections 4 and 5 for additional details.

- **Publishers who completed Proclamation 2020 (the SBOE review and adoption process)** – TEA will use the assigned TEKS coverage percentage identified during the Proclamation 2020 SBOE process. Publishers that have not made changes to the materials reviewed during Proclamation 2020 will not have materials reviewed again for TEKS coverage. If a publisher chooses to submit an updated version of adopted materials for the purposes of the review cycle, they must follow specific procedures in accordance with 19 Texas Administrative Code §66.75.

- **Publishers who have not gone through Proclamation 2020** – Publishers will be required to go through a TEKS coverage review process simultaneously with the quality review process. This will involve providing TEA with a thorough TEKS and ELPS correlation document by mid-June. Additional details may be found in the application material. While materials will receive a TEKS coverage percentage for the purposes of the full cycle, publisher’s materials will not be added to the state adopted list of materials.

**IMQE full cycle application timeline**

Please note, the categories of publishers referenced above will have different submission requirements depending on whether they already submitted materials as part of Proclamation 2020.

The following table summarizes the submission components and timelines for distinct publisher groups that may participate in the IMQE process. Bolded row headers indicate materials publishers must submit in order to take part in the IMQE.

<table>
<thead>
<tr>
<th>IMQE Timeline</th>
<th>Proclamation 2020? YES</th>
<th>Proclamation 2020? NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Publishers submit feedback on the IMQE rubric.</td>
<td>Optional&lt;br&gt;Due 4/26/19</td>
<td>Optional&lt;br&gt;Due 4/26/19</td>
</tr>
<tr>
<td>Publishers submit required materials for IMQE full cycle.¹</td>
<td><strong>Required</strong>&lt;br&gt;Due 5/15/19&lt;br&gt;• Assurances&lt;br&gt;• Intro curriculum PD form</td>
<td><strong>Required</strong>&lt;br&gt;Due 5/15/19&lt;br&gt;• Initial application&lt;br&gt;• Assurances&lt;br&gt;• Intro curriculum PD form&lt;br&gt;• Affidavit of authorship</td>
</tr>
</tbody>
</table>

¹Publishers who participated in the IMQE pilot may have until June 10 to submit their English I-IV instructional materials for the IMQE full launch.
<table>
<thead>
<tr>
<th>IMQE Timeline</th>
<th>Proclamation 2020? YES</th>
<th>Proclamation 2020? NO</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Certification of editorial review&lt;br&gt;• Electronic copies of instructional materials</td>
<td></td>
</tr>
<tr>
<td>Publishers provide preliminary TEKS coverage document.</td>
<td>Not applicable</td>
<td>Required&lt;br&gt;Accepted on a rolling basis before application is due; final deadline 5/15/19</td>
</tr>
<tr>
<td>If publishers choose to withdraw their submitted materials from the IMQE, they must do so by this date.</td>
<td>For information only 5/24/19</td>
<td>For information only 5/24/19</td>
</tr>
<tr>
<td>IMQE full cycle begins. Accepted publishers establish a communication plan with TEA for ELAR review and receive a single point of contact.</td>
<td>For information only June 2019</td>
<td>For information only June 2019</td>
</tr>
<tr>
<td>Publishers give virtual orientation of their submitted material to reviewers.</td>
<td>Optional&lt;br&gt;June 2019</td>
<td>Optional&lt;br&gt;June 2019</td>
</tr>
<tr>
<td>Publishers submit final correlation document.</td>
<td>Not applicable</td>
<td>Required&lt;br&gt;6/10/19</td>
</tr>
<tr>
<td>TEA committee determines TEKS coverage using the publisher-provided correlation document.</td>
<td>Not applicable</td>
<td>For information only 7/22-7/26/19</td>
</tr>
<tr>
<td>Publishers submit information about technology specifications and integration, PD offerings, and cost of materials (forms will be made available to accepted publishers by 7/1/19).</td>
<td>Required&lt;br&gt;7/31/19</td>
<td>Required&lt;br&gt;7/31/19</td>
</tr>
</tbody>
</table>

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2 Signed assurances apply starting on May 25, 2019.
3 Length of presentation, time, date, and location to be determined by TEA; more information will follow.
<table>
<thead>
<tr>
<th>IMQE Timeline</th>
<th>Proclamation 2020? YES</th>
<th>Proclamation 2020? NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEA presents results of the TEKS coverage to the SBOE.</td>
<td>Not applicable</td>
<td>For information only 9/10-9/13/19</td>
</tr>
<tr>
<td>Reviews are completed.</td>
<td>For information only Fall 2019</td>
<td>For information only Fall 2019</td>
</tr>
<tr>
<td>At the end of the review cycle, publishers receive an embargoed report along with instructions for next steps. Publishers will have at least three weeks to respond to the reports.</td>
<td>Optional Fall 2019</td>
<td>Optional Fall 2019</td>
</tr>
</tbody>
</table>

Please refer to the sections below for additional information:

- Information for publishers [who participated](#) in *Proclamation 2020*.
- Information for publishers [who did not participate](#) in *Proclamation 2020.*
4. For publishers who participated in *Proclamation 2020*

Materials previously reviewed by state review panels and adopted as part of *Proclamation 2020* will not be re-reviewed for TEKS coverage as part of this IMQE full cycle. The TEKS coverage percentage earned by the materials during the *Proclamation 2020* review will automatically carry over to the IMQE review reports. If a publisher chooses to submit updated versions of adopted materials for the purposes of the IMQE review cycle, they must follow specific procedures to comply with 19 Texas Administrative Code §66.75.

**Initial submissions**

If a publisher plans to submit products to the IMQE review cycle that they have already submitted through *Proclamation 2020*, then the publisher is only required to complete and submit the following documents to participate in the IMQE full cycle:

- IMQE assurances (due 5/15/19)
- Intro Curriculum PD form (due 5/15/19)
- Description of professional development offerings (made available to accepted publishers by 7/1/19, due 7/31/19)
- Description of technology specifications (made available to accepted publishers by 7/1/19, due 7/31/19)
- Description of product costs (made available to accepted publishers by 7/1/19, due 7/31/19)

The agreement to participate in the IMQE review cycle is binding after the publisher submits the IMQE assurances form unless the publisher submits a notice of withdrawal by 5 p.m. CST on May 24, 2019 in the form of an email to imqe@safalpartners.com.

Submission requirements and expectations:

- Materials must be submitted in electronic form with sufficient access for five (5) reviewers, TEA staff, and the SBOE as requested
- Only instructional materials listed on the IMQE initial application may be included
- No letters, promotional brochures, business cards, ancillaries, or other materials are permitted
- Publishers may not require users to provide personal information (including, but not limited to, name, address, phone number, LEA or school name, and email address) to view online samples, and publishers may not gather information from those viewing the samples
- Publishers may require a user to choose a username and password to register but cannot require that the username be an email address. Publishers may add a draft watermark to protect copyrighted information
- Publishers may be asked to provide a sample of their instructional materials that matches the format of the products to be provided to LEAs upon ordering. All sample material must be provided at no cost to TEA and available to each of the twenty ESCs, SBOE, and LEAs, if requested. The agency does not guarantee return of samples
- Publishers are responsible for all expenses incurred through submission for the evaluation
- Publishers are free to withdraw their application (due on May 15) up until 5 p.m. CST on May 24 by emailing imqe@safalpartners.com
Publishers are encouraged to provide a virtual orientation to materials (content, philosophy, foundational research, navigation, and other) to review teams. This orientation can be scheduled by emailing imqe@safalpartners.com after submitting application materials.

**Only products that are complete for an entire school year’s worth of instruction in English language arts and reading for one grade (English I-IV) will be considered in the full cycle review. Materials should be those intended for core grade-level work.**

The quality review team will work with the SBOE review team to receive all materials already submitted to the SBOE process through *Proclamation 2020*.

TEA reserves the right to prioritize submissions based on the criteria outlined on page 5 of this manual.

**Updates to materials submitted to *Proclamation 2020* SBOE process**

Publishers must follow specific procedures to update content in or to offer a new edition of adopted instructional materials in order to comply with 19 Texas Administrative Code §66.75.

**Making updates to materials**

*During the evaluation, instructional materials may not be changed, amended, or modified.* The version of the materials submitted on May 15 is the version that will be evaluated for TEKS coverage and quality.

**Correcting factual errors in instructional materials**

To participate in the review process, publishers must submit a certification of editorial review to confirm that they have edited all instructional materials for accuracy and content prior to submitting them for review. Factual errors in the instructional materials found by publishers or reviewers between June 2019 and the end of the review period will be compiled into one document. TEA will share this document with publishers at the same time as the embargoed report. Publishers will have three weeks to provide a description of how they plan to address each factual error.

**Publisher response to reviews**

The full review cycle takes approximately six (6) months. Before sharing reviews on the IMQE portal, TEA will send an individualized embargoed report to each participating publisher. This report will include two components:

- A completed IMQE rubric, including the percent TEKS coverage that was determined through the SBOE process
- A list of factual errors in the instructional materials found by reviewers

Publishers will have at least three (3) weeks to respond with the following information in a format determined
by TEA:

- A list of factual errors the publisher identifies in the embargoed report with appropriate supporting evidence
- A list of suggested omissions: those things the publisher believes reviewers may have missed and could impact the report
- A marked-up PDF of the embargoed report that highlights factual errors and omissions raised by the publisher
- A general response to the review in a Microsoft Word document or PDF (1500-word count limit)

In response to information provided by publishers, Safal may:

- Seek any clarification of the publisher documentation, if necessary
- Support the Texas educator review team in reassessing evidence
- Notify the publisher of any changes to the embargoed report
- Provide a revised embargoed report of the review to the publisher
- Share publisher responses to reviews publicly in the IMQE portal

5. For publishers who did not participate in Proclamation 2020

Publishers who did not submit ELAR materials for English I-IV to Proclamation 2020, but wish to participate in the IMQE full cycle may apply. These materials must go through a TEKS coverage review that mirrors the SBOE process. This separate review happens on a parallel timeline to the quality evaluation to ensure the results of both processes are available in the final IMQE report that will be shared publicly. Materials that go through the TEKS coverage review outside of the regular Proclamation 2020 schedule are not eligible to be placed on the SBOE approved list given the timelines have passed, but any factual errors found in the TEKS and ELPS coverage review process must be corrected before materials are delivered to schools.

Initial submissions

TEA reserves the right to prioritize submissions based on the criteria outlined on page 5 of this manual. All submissions required of publishers that did not participate in Proclamation 2020 include:

- Initial application (due 5/15/19)
- IMQE assurances (due 5/15/19)
- Intro Curriculum PD form (due 5/15/19)
- Affidavit of authorship (due 5/15/19)
- Electronic copies of and/or digital access to materials (due 5/15/19)
- Certification of editorial review (due 5/15/19)
- TEKS and ELPS correlation document (preliminary accepted on a rolling basis before application is due with a final deadline of 5/15/19; final due 6/10/19):

  English I  English II  English III  English IV
Description of professional development offerings (made available to accepted publishers by 7/1/19, due 7/31/19)

Description of technology specifications (made available to accepted publishers by 7/1/19, due 7/31/19)

Description of product costs (made available to accepted publishers by 7/1/19, due 7/31/19)

Submission requirements and expectations:

- Materials must be submitted in electronic form with sufficient access for five (5) reviewers, TEA staff, and the SBOE as requested.
- Only instructional materials listed on the IMQE initial application may be included.
- No letters, promotional brochures, business cards, ancillaries, or other materials are permitted.
- Publishers may not require users to provide personal information (including, but not limited to, name, address, phone number, LEA or school name, and email address) to view online samples, and publishers may not gather information from those viewing the samples.
- Publishers may require a user to choose a username and password to register but cannot require that the username be an email address. Publishers may add a draft watermark to protect copyrighted information.
- Publishers may be asked to provide TEA, ESCs, the SBOE, and LEAs with all information, including locator information and passwords, to access a sample of their instructional materials that matches the format of the products to be provided to LEAs upon ordering. All sample material must be provided at no cost to TEA. The agency does not guarantee return of samples but encourages publishers to add a draft watermark across samples to provide copyrighted information.
- Publishers must supply TEA and ESCs with all information, including locator information and passwords, required to ensure public access to their programs. This information will be posted on the TEA website along with a link to each sample (mirroring the process outlined in TAC §§66.28(c)(2) and 66.39(d)). Publishers are encouraged to add a draft watermark across samples to protect copyrighted information.
- Publishers are responsible for all expenses incurred through submission for the evaluation.
- Publishers will be required to complete a Publisher’s Disclosure of Campaign Contributions and Gifts, listing any political contributions made in the preceding four years to a candidate or member of the SBOE in October 2019.
- Publishers will be required to comply with all accessibility requirements listed in Proclamation 2020 for electronic and print materials (Proclamation 2020, pages 11-12). Publishers will be required to complete an Accessibility Report via an independent third party. More information will be available by July 1, 2019. Publishers are free to withdraw their application (due on May 15) up until 5pm CST on May 24 by emailing imqe@safalpartners.com.

Publishers who did not participate in Proclamation 2020 will be required to complete both a preliminary and final TEKS and ELPS correlation document. TEA will review the preliminary document to ensure the components are being completed correctly so publishers can adjust if necessary. As such, TEA strongly encourages submission of preliminary TEKS correlation as soon as possible, and will review submissions before the May 15 application deadline as able. Additionally, note that correlations will need to be embedded in the completed document as hyperlinks. More information will be available via a recorded webinar.
Publishers are encouraged to provide a virtual orientation to materials (content, philosophy, foundational research, navigation, and other) to review teams. This orientation can be scheduled by emailing imqe@safalpartners.com after submitting application materials.

Only products that are complete for an entire school year’s worth of instruction in English language arts and reading for at least one grade (English I-IV) will be considered for the IMQE full cycle review. Materials should be those intended for core grade-level work.

The agreement to participate in the IMQE review cycle is binding after the publisher submits the IMQE assurances form unless the publisher submits a notice of withdrawal by 5 p.m. CST on May 24, 2019 in the form of an email to imqe@safalpartners.com.

Making updates to materials

During the evaluation, instructional materials may not be changed, amended, or modified. The version of the materials submitted on May 15 is the version that will be evaluated for TEKS coverage and quality.

Correcting factual errors in instructional materials

To participate in the review process, publishers must submit a certification of editorial review to confirm that they have edited all instructional materials for accuracy and content prior to submitting them for review. Factual errors in the instructional materials found by publishers or reviewers between June 2019 and the end of the review period will be compiled into one document. TEA will share this document with publishers at the same time as the embargoed report. Publishers will have three weeks to provide a description of how they plan to address each factual error.

If factual errors are found in the calculations of TEKS and ELPS percentages, they must be corrected before materials are delivered to districts. Publishers will be required to complete a Certification of Intent to Correct affirming that the publisher agrees to make all required corrections to factual errors. Once corrections are complete, publishers will be required to complete an Affidavit of Corrections to certify that all required corrections of factual errors have been made by May 8, 2020. Additional requirements may be requested on behalf of the SBOE for publishers who are not going through Proclamation 2020.

Publisher response to reviews

The full review cycle takes approximately six (6) months. Before sharing reviews on the IMQE portal, TEA will send an individualized embargoed report to each participating publisher. This report will include two components:

- A completed IMQE rubric, including the percent TEKS coverage that was determined through the SBOE process
- A list of factual errors in the instructional materials found by reviewers

Publishers will have three weeks to respond with the following information in a format to be determined by TEA:
• A list of factual errors the publisher identifies in the embargoed report with appropriate supporting evidence
• A list of suggested omissions: those things the publisher believes reviewers may have missed and could impact the report
• A marked-up PDF of the embargoed report that highlights factual errors and omissions raised by the publisher
• A general response to the review in a Microsoft Word document or PDF (1500-word count limit)

In response to information provided by publishers, Safal may:
• Seek any clarification of the publisher documentation, if necessary
• Support the Texas educator review team in reassessing evidence
• Notify the publisher of any changes to the embargoed report
• Provide a revised embargoed report of the review to the publisher
• Share publisher responses to reviews publicly in the IMQE portal
6. Appendix

Appendix A: Application Materials

The following table summarizes the materials that each group of publishers must submit should they choose to participate in IMQE.

**Key Dates for Publishers**

<table>
<thead>
<tr>
<th>Application Component</th>
<th>Publishers participating in Proclamation 2020</th>
<th>Publishers not participating in Proclamation 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>IMQE assurances</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td></td>
<td>Due 5/15/19</td>
<td>Due 5/15/19</td>
</tr>
<tr>
<td>Intro Curriculum PD form</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td></td>
<td>Due 5/15/19</td>
<td>Due 5/15/19</td>
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<tr>
<td>Initial application</td>
<td>Already submitted through Proclamation 2020</td>
<td>Required</td>
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<td></td>
<td>Due 5/15/19</td>
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<tr>
<td>Affidavit of authorship</td>
<td>Already submitted through Proclamation 2020</td>
<td>Required</td>
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<td></td>
<td>Due 5/15/19</td>
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<tr>
<td>Electronic copies and/or digital access to ELAR instructional materials for English I-IV</td>
<td>Already submitted through Proclamation 2020</td>
<td>Required</td>
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<tr>
<td></td>
<td></td>
<td>Due 5/15/19</td>
</tr>
<tr>
<td>Certification of editorial review</td>
<td>Already submitted through Proclamation 2020</td>
<td>Required</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Due 5/15/19</td>
</tr>
<tr>
<td>Correlations to TEKS and ELPS</td>
<td>Already submitted through Proclamation 2020</td>
<td>Required</td>
</tr>
<tr>
<td>- English I</td>
<td></td>
<td>Preliminary submission accepted</td>
</tr>
<tr>
<td>- English II</td>
<td></td>
<td>on a rolling basis before</td>
</tr>
<tr>
<td>- English III</td>
<td></td>
<td>application is due; deadline</td>
</tr>
<tr>
<td>- English IV</td>
<td></td>
<td>5/15/19</td>
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