

Financial Compliance's Calendar

Item	Due Date	Submission Format	Additional Information
Annual Financial Report - ISD & ESC	January 28th (or November 27th, if June 30th fiscal year end)	PDF & data feed text file (PDF & data feed files submitted through a TEASE Audit account)	Financial Accountability System Resource Guide, (FASRG) §7.3.6.1 - Data Collection & Reporting module
Annual Financial Report - Charter School	January 28th (or November 27th, if June 30th fiscal year end)	PDF (PDF submitted through a TEASE Audit account) and Charter School Annual Financial Report Data Template (emailed to: financialaccountability@tea.texas.gov)	FASRG §7.3.6.1 - Data Collection & Reporting module and Nonprofit Charter School Supplement
Depository Contract - ISD	June 15th (two year term, may be extended twice)	One completed and signed depository contract (or board resolution to extend) submitted through a TEASE Audit account	Texas Administrative Code (TAC) §109.51-2 and Texas Education Code(TEC) §45.201-9
Depository Contract - Charter School	December 1st (every year)	Completed and signed Depository Contract for Funds of Open-Enrollment Charter Schools (or if no changes, provide a statement to this effect) submitted through a TEASE Audit account	TAC §100.1007; §100.1013; §100.1043(b) and TEC §12.107
Fiscal Year Change	June 30th (of the year preceding start date change)	Form FIN-003 (include copy of board minutes if submitted after June 30th)	FASRG, §1.1.12 - FAR module
Superintendent Buyout	60 days following payment(s) or agreement to make payment(s), whichever is sooner	Form AUD001R01, settlement agreement & employment contract (does not apply to charter schools)	TAC §105.1021 and TEC §11.201