

# **Supplemental Aids for STAAR: What's Allowed and What's Not?**

**TEA's Student Assessment Division  
Fall 2018**



# Supplemental Aids

## Description of Designated Support

This designated support allows a student to use paper-based resources that assist in recalling information.

## Assessments

For a student who meets the eligibility criteria, this designated support may be used on

- STAAR
- STAAR Spanish

## Student Eligibility Criterion

A student may use this designated support if

- he or she routinely, independently, and effectively uses it during classroom instruction and classroom testing.

**Note:** Supplemental aids are intended for students who are approved to use them based on the decisions of an ARD committee, 504 committee, LPAC, RTI committee, or student assistance team. The RTI committees or student assistance teams that make the decisions are formed to address a student's consistent academic struggles. Supplemental aids should not be confused with common study aids used by students who are not struggling academically.

## Authority for Decision and Required Documentation

- For a student not receiving special education or Section 504 services, the decision is made by the appropriate team of people at the campus level (e.g., RTI team, student assistance team) based on the eligibility criterion and is documented according to district policies.
- For a student who is an EL, the decision is made by the LPAC based on the eligibility criteria and is documented in the student's permanent record file.
- For a student receiving Section 504 services, the decision is made by the Section 504 committee based on the eligibility criteria and is documented in the student's IAP.
- For a student receiving special education services, the decision is made by the ARD committee based on the eligibility criteria and is documented in the student's IEP.
- In the case of an EL with a disability, the decision is made by the applicable group above in conjunction with the student's LPAC. The decision is to be documented by the LPAC in the student's permanent record file and by the other applicable group, as described above.

# Authority for Decision and Required Documentation

- After state testing, DS must be recorded in the ACCOMM. field on the student's answer document or D in the Texas Assessment Management System for online administrations. This indicates that an allowable designated support was made available to the student.

TEA approval is NOT required



## Examples/Types

- **ONLY** the supplemental aids described in the Supplemental Aids policy document are allowed for eligible students.
- Examples of allowable supplemental aids with different formats are provided on the following slides. Other formats are allowed as long as they follow the description of the aid in the Supplemental Aids document.

## All Subjects: Mnemonic Devices

A mnemonic device is a learning technique that assists with memory. Only mnemonic devices that are acronyms or phrases based on an acronym may be used.



**PEMDAS**

*or*

Please **E**xcuse **M**y **D**ear **A**unt **S**ally



**DMSB**

*or*

Dad **M**other **S**ister **B**rother



**KPCOFGS**

*or*

King **P**hillip **C**ame **O**ver **F**or **G**ood **S**paghetti

# All Subjects: Mnemonic Devices

The subject-specific words that the mnemonic represents are **NOT** allowed.



Parentheses  
Exponents  
Multiplication  
Division  
Addition  
Subtraction



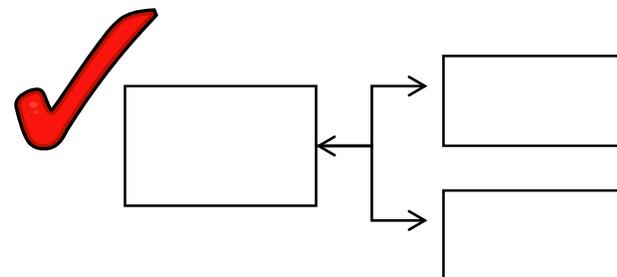
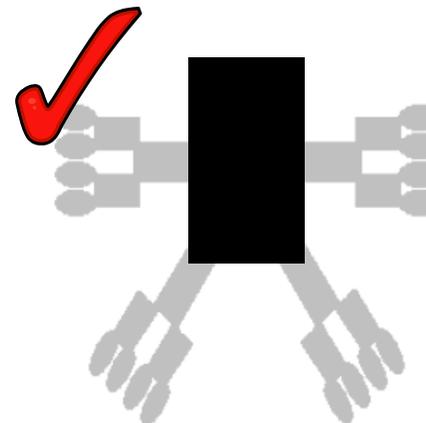
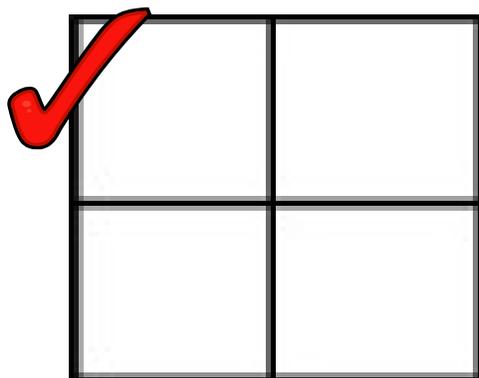
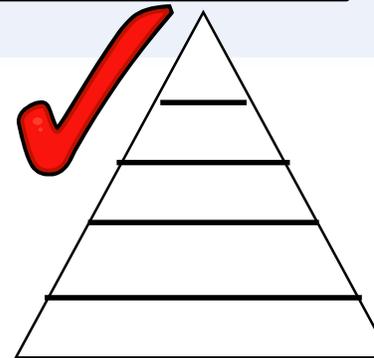
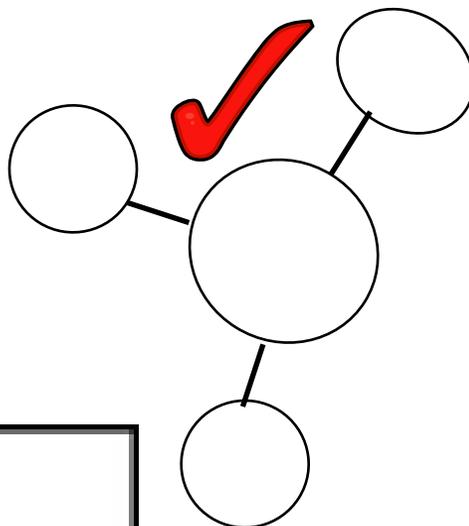
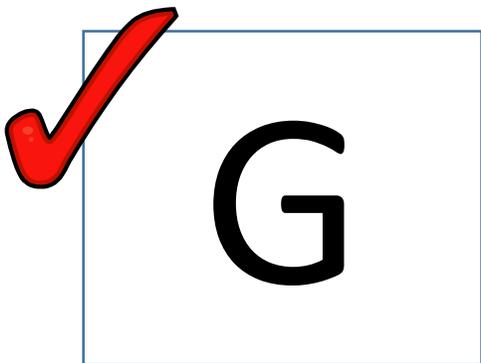
Divide  
Multiply  
Subtract  
Bring down



El **Rey** es un **filósofo** de mucha **clase** que **ordena** para su **familia géneros** de buena **especie**.

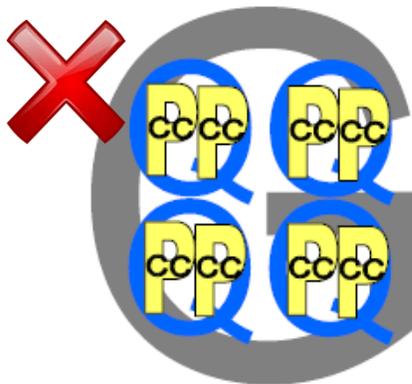
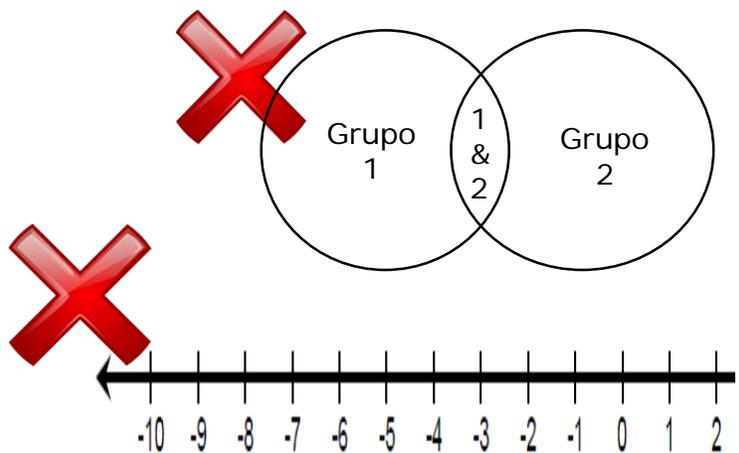
# All Subjects: Blank Graphic Organizers

Blank graphic organizers may be used.

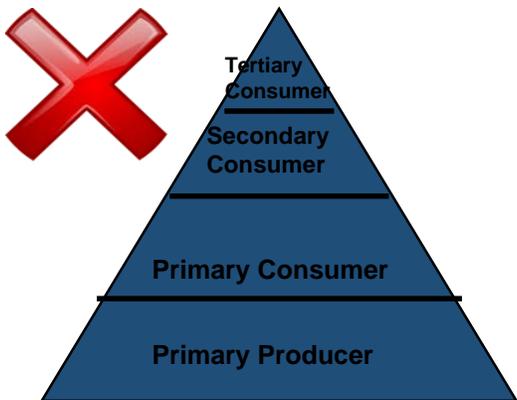


# All Subjects: Blank Graphic Organizers

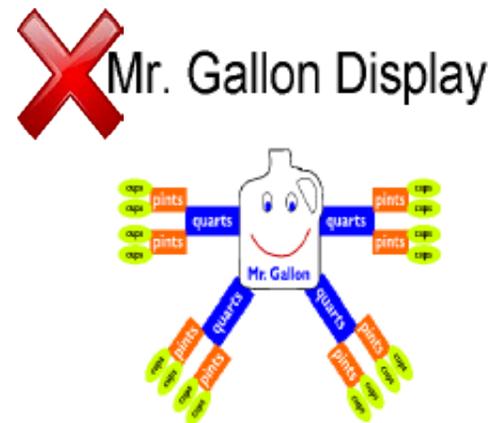
Blank graphic organizers may **NOT** contain titles, words, labels, colors used as labels, pictures, acronyms, mnemonics, numbers, symbols, or variables.



K	W	L
What I know	What I want to know	What I learned



	T	t
T	TT	Tt
t	Tt	tt



# Mathematics: Number Chart

A number chart (e.g., 100 chart) may be used. Indicating special numbers (e.g., highlighting or circling prime numbers within the body of the chart) is **NOT** allowed.



1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100



1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100



1	2	3	4	5	6	7	8	9	10
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# Mathematics: Number Chart

Numbers on number charts must be in sequential order. Multiplication and addition charts are not allowed as supplemental aids. Multiplication and addition charts are considered **calculation aids**. For more information please see the Calculation Aids policy document in the District and Campus Coordinator Resources located at <https://txassessmentdocs.atlassian.net/wiki/spaces/ODCCM/overview#!spacehome>



X	1	2	3	4	5
1	1	2	3	4	5
2	2	4	6	8	10
3	3	6	9	12	15
4	4	8	12	16	20
5	5	10	15	20	25



$1 \times 0 = 0$	$2 \times 0 = 0$
$1 \times 1 = 1$	$2 \times 1 = 2$
$1 \times 2 = 2$	$2 \times 2 = 4$
$1 \times 3 = 3$	$2 \times 3 = 6$
$1 \times 4 = 4$	$2 \times 4 = 8$
$1 \times 5 = 5$	$2 \times 5 = 10$
$1 \times 6 = 6$	$2 \times 6 = 12$
$1 \times 7 = 7$	$2 \times 7 = 14$
$1 \times 8 = 8$	$2 \times 8 = 16$
$1 \times 9 = 9$	$2 \times 9 = 18$



+	0	1	2	3	4	5
0	0	1	2	3	4	5
1	1	2	3	4	5	6
2	2	3	4	5	6	7
3	3	4	5	6	7	8
4	4	5	6	7	8	9
5	5	6	7	8	9	10



$1 + 1 = 2$
$2 + 2 = 4$
$3 + 3 = 6$
$4 + 4 = 8$
$5 + 5 = 10$
$6 + 6 = 12$
$7 + 7 = 14$
$8 + 8 = 16$
$9 + 9 = 18$
$10 + 10 = 20$

# Mathematics: Place Value Chart

A grade-appropriate place value chart may be used. The chart may contain commas and decimals in the appropriate places; however, it may **NOT** contain place value labels (i.e., words) or numbers as specific examples.



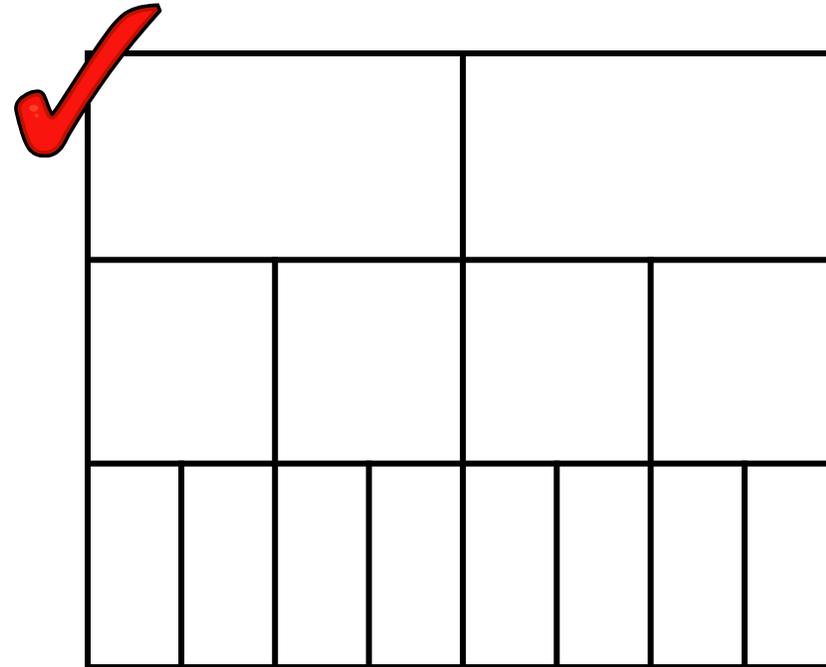
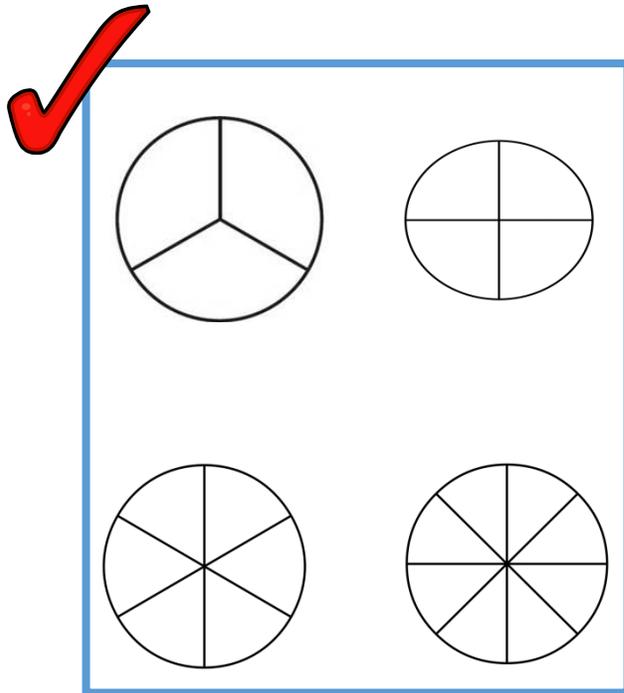
		,				.		



ten thousands	thousands	hundreds	tens	units	.	tenths	hundredths	thousandths
			1	1	.	2		

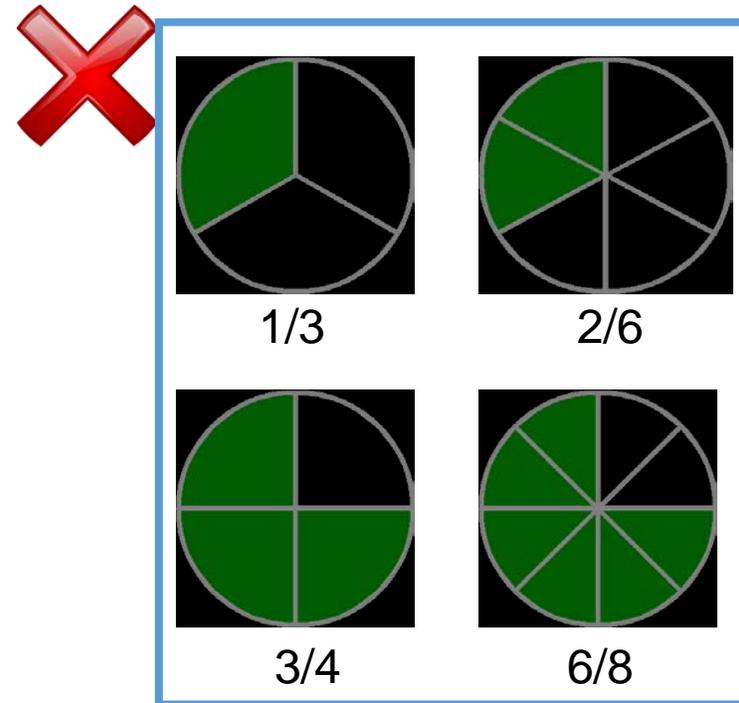
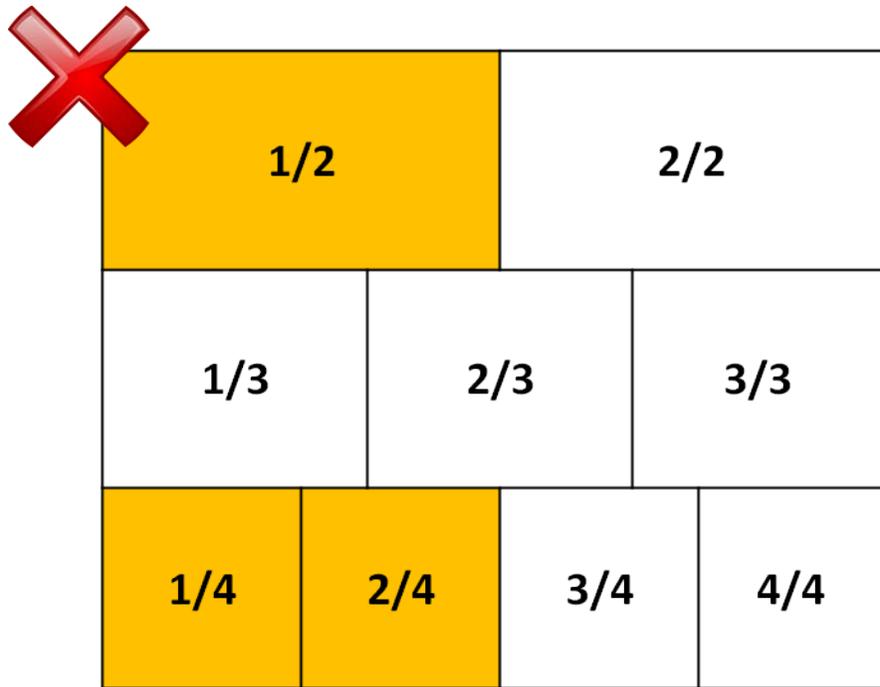
# Mathematics: Pictorial Models of Fractions

Pictorial models of fraction bars or fraction circles may be used. The models should **NOT** contain labels . . .



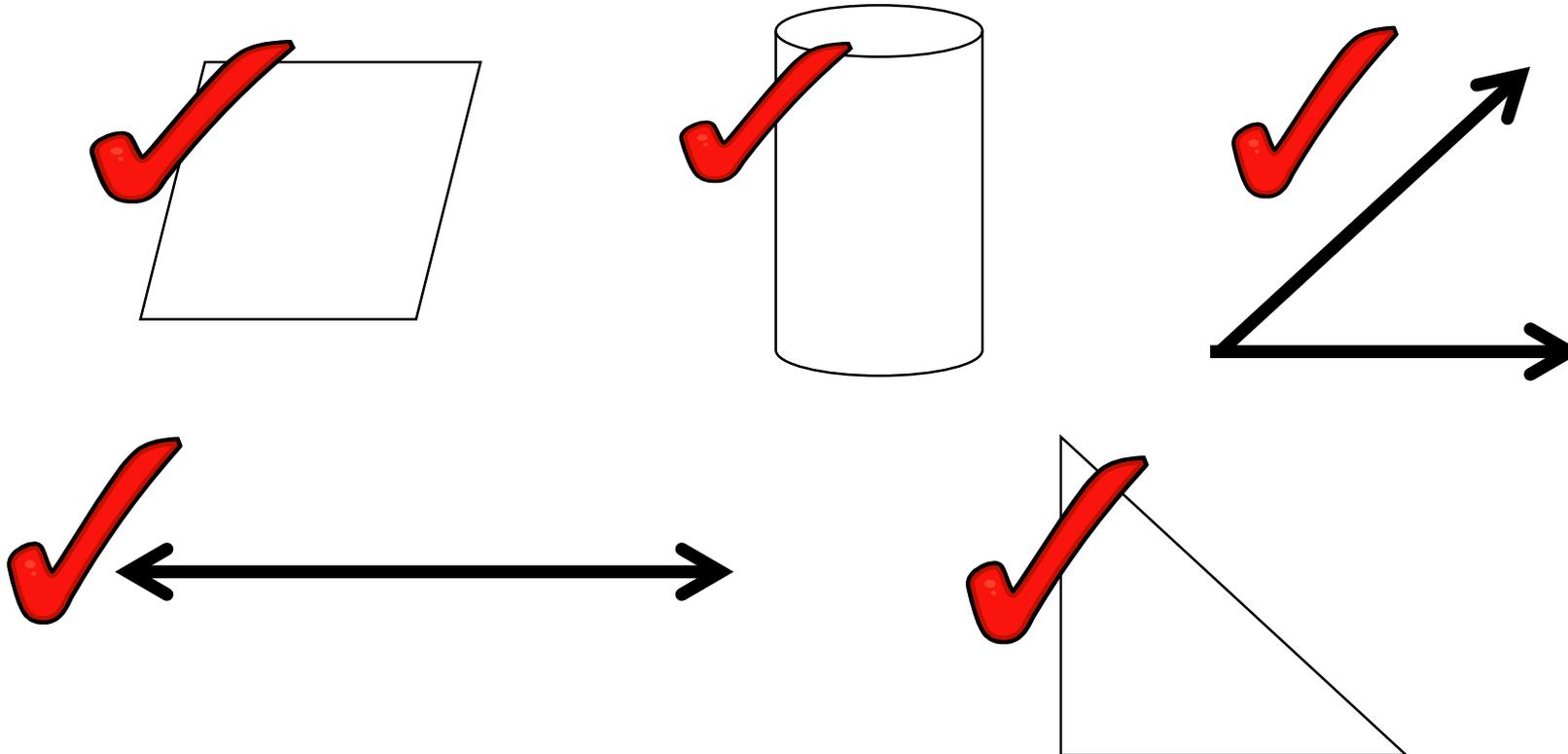
# Mathematics: Pictorial Models of Fractions

... and they should **NOT** show equivalencies (e.g.,  $1/2 = 2/4 = 0.5 = 50\%$ ) or a cumulative sequence (e.g.,  $1/4, 2/4, 3/4, 4/4$ ).



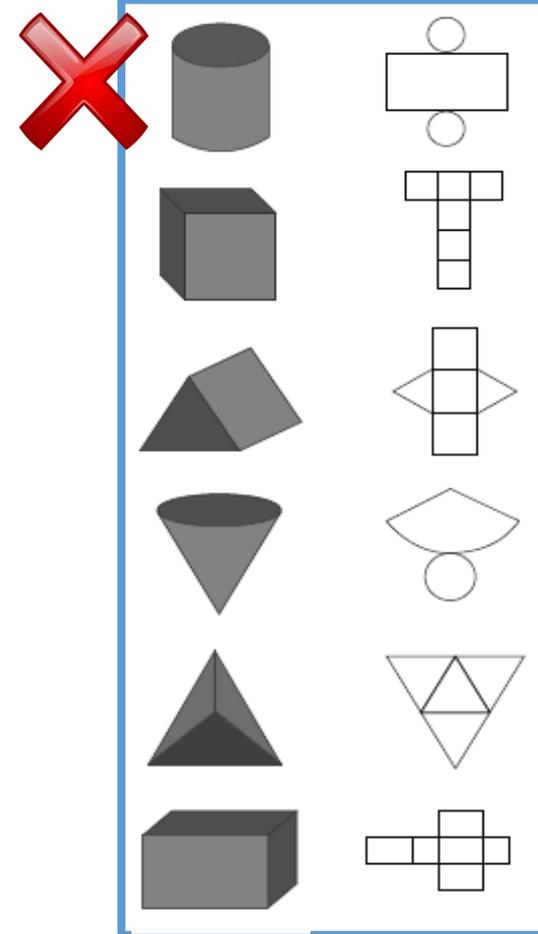
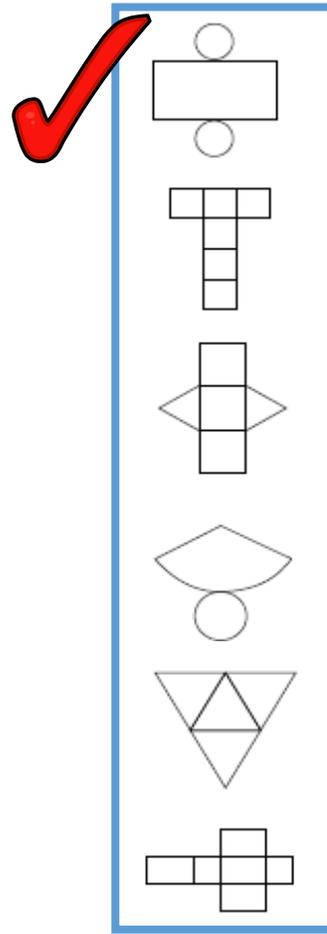
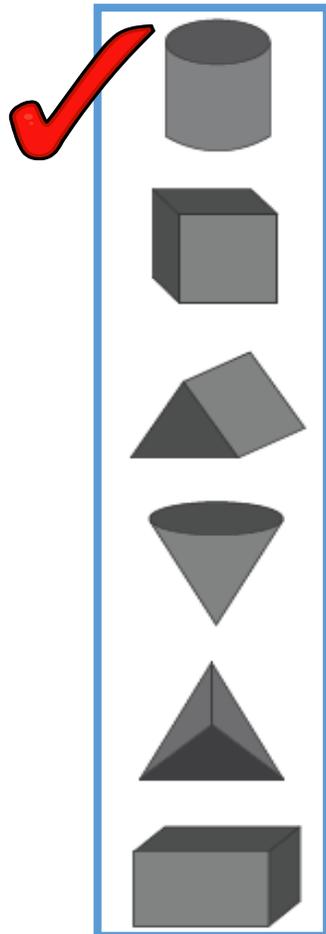
# Mathematics: Pictorial Models of Geometric Figures

Pictorial models of one-, two-, and three-dimensional geometric figures may be used; however, the figures must be grade- or course-appropriate.



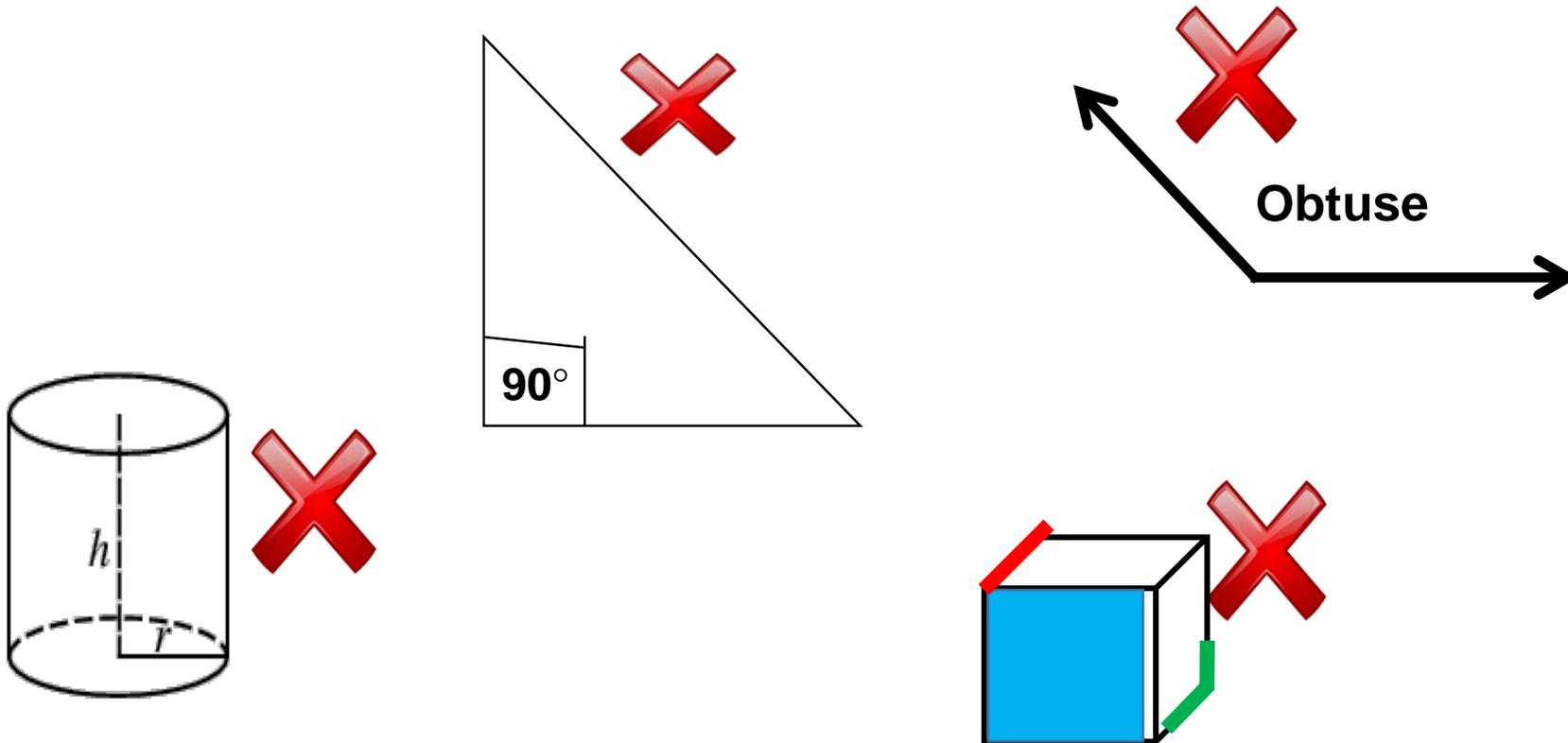
# Mathematics: Pictorial Models of Geometric Figures

In addition, a pictorial model of a geometric figure may be provided in either three-dimensional form or two-dimensional form, but **NOT** in both forms.



# Mathematics: Pictorial Models of Geometric Figures

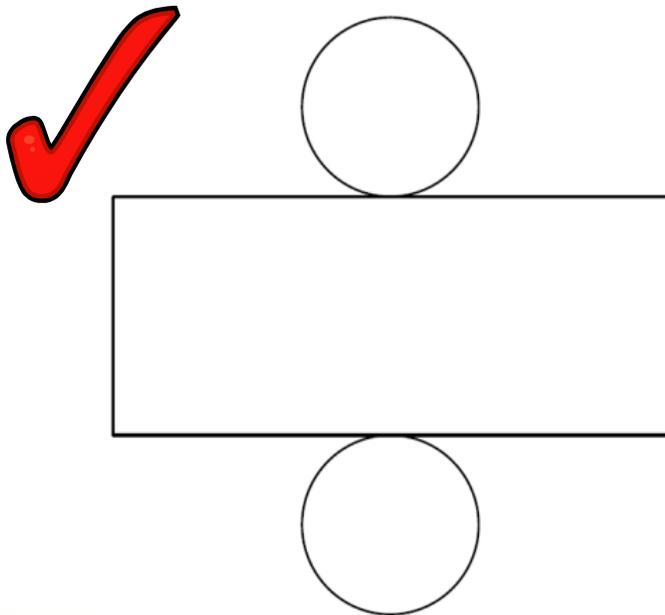
The figures may **NOT** contain titles, words, labels, colors used as labels, acronyms, mnemonics, numbers, symbols, or variables.



# Mathematics: Pictorial Models of Geometric Figures

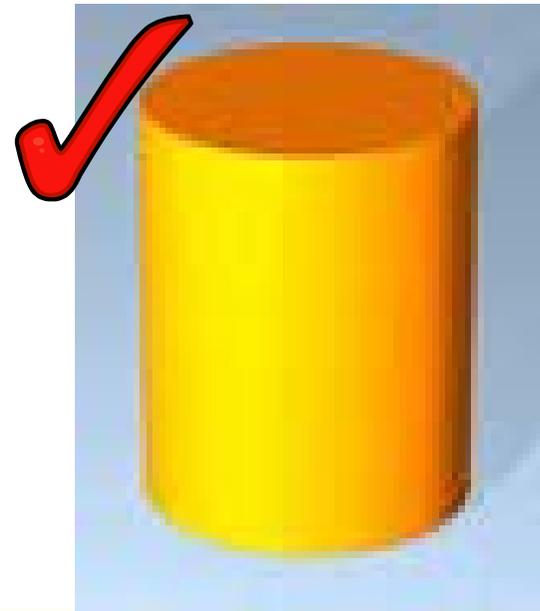
Providing a pictorial model of a geometric figure in one form (e.g., net) and a manipulative of the same figure in another form (e.g., three-dimensional solid) is **NOT** allowed.

Pictorial Model



**OR**  
(NOT both)

Manipulative



# Written Composition: Grammar & Mechanics Rules

A list of grade-appropriate grammar and mechanics rules may be used. The list may **NOT** contain any specific examples.

Introduce a list of three or more items

colon [:]



Introduce an explanation (what follows “explains” or “answers” what precedes)

colon [:]

Introduce a list of three or more items

colon [:]

*There are three things I want to do before I die: go on a cruise, go sky-diving, and surf.*

*Colons have three functions: introducing long lists, introducing quotations, and introducing explanations.*



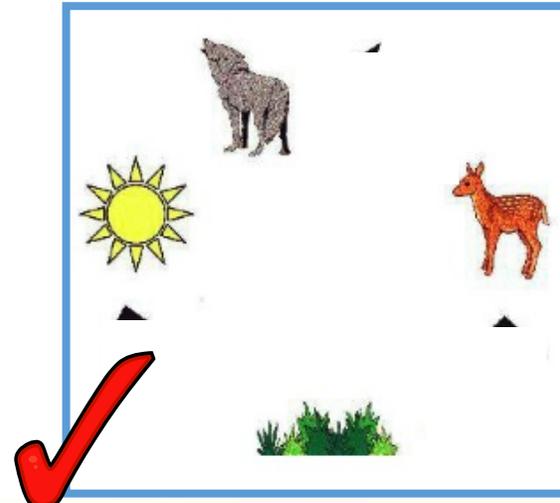
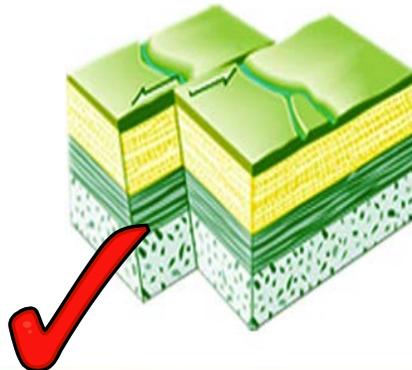
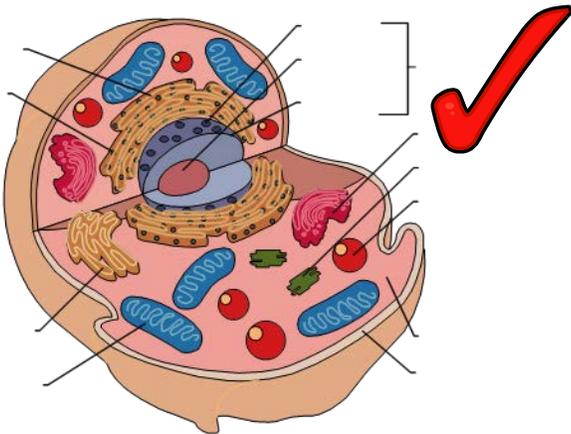
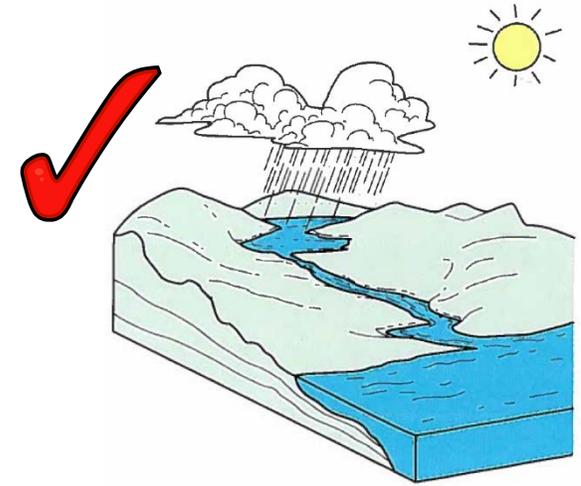
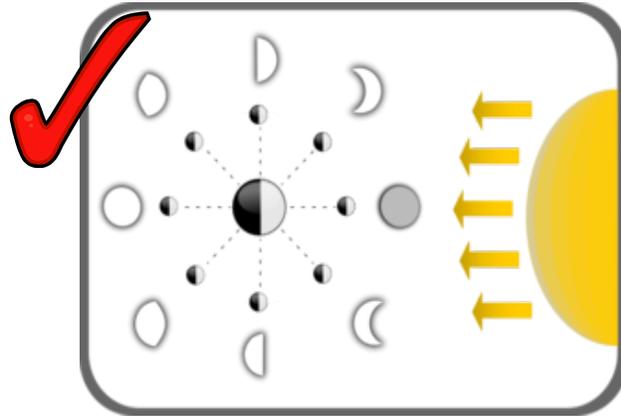
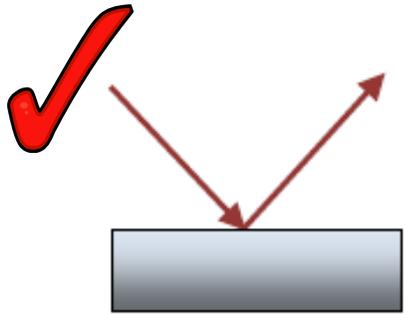
Introduce an explanation (what follows “explains” or “answers” what precedes)

colon [:]

*You know what they say about real estate: Location is everything.*

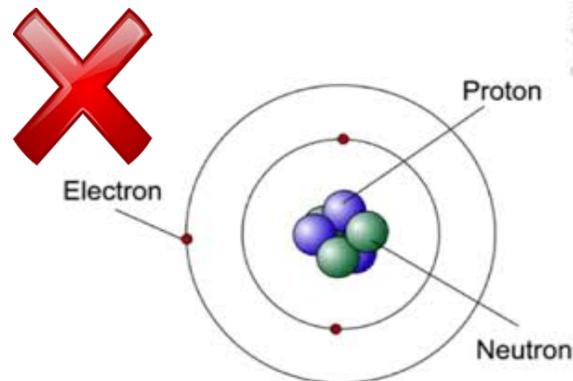
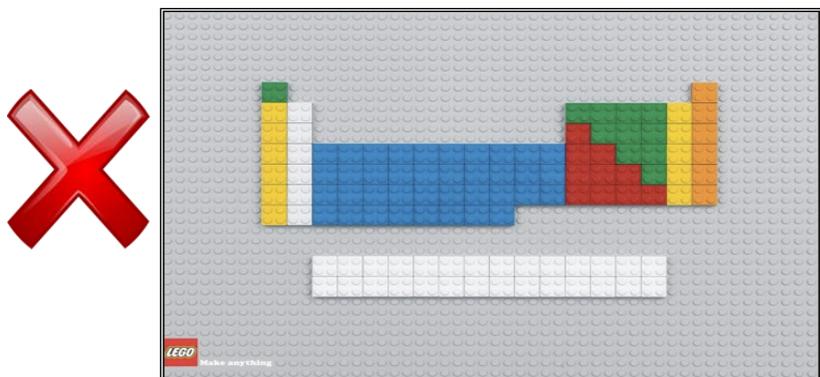
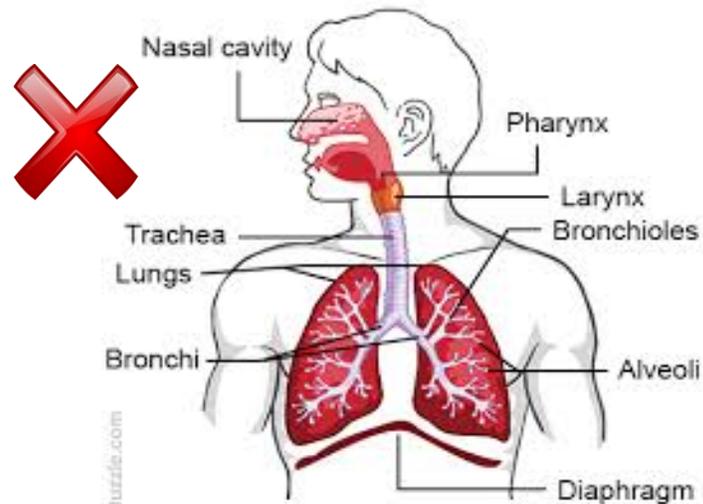
# Science: Graphics

Graphics of scientific concepts may be used.



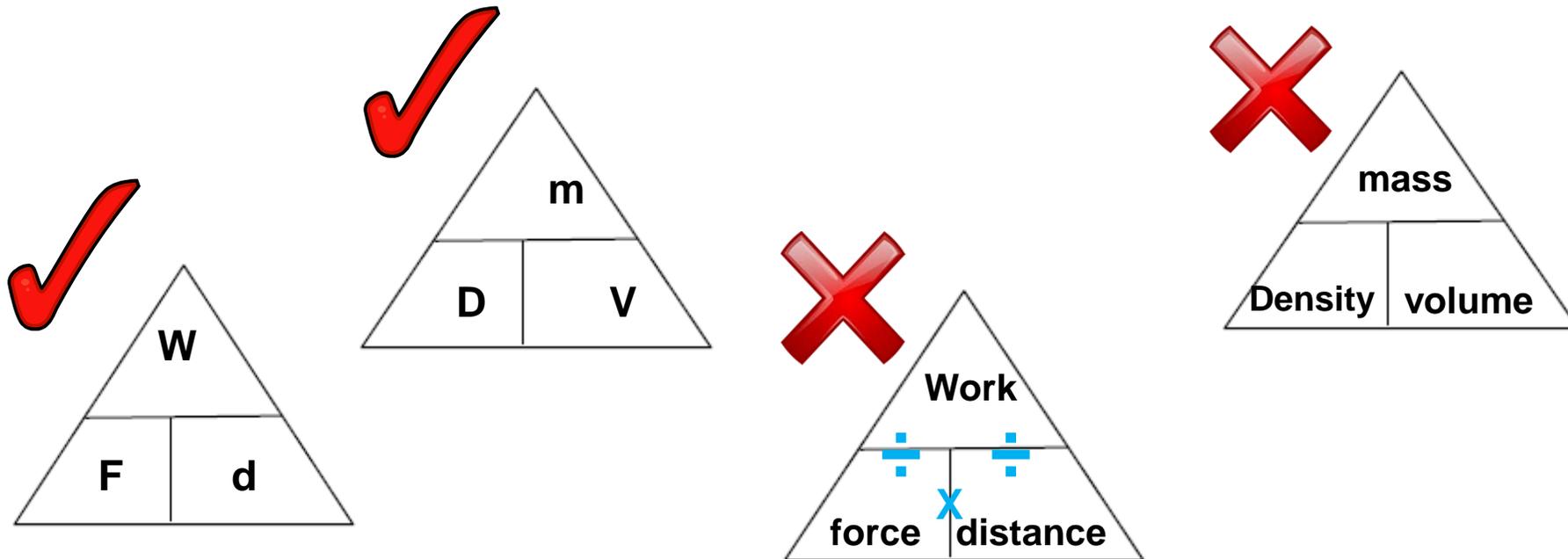
# Science: Graphics

The graphics may **NOT** contain titles, words, labels, colors used as labels, acronyms, mnemonics, numbers, symbols, or variables.



# Science: Formula Triangles

Formula triangles representing relationships between variables may be used. Only formulas that appear on the appropriate state-supplied reference materials may be represented. The triangles may only include variables; for example, a triangle showing the relationship between mass, density, and volume can contain only the variables  $m$ ,  $D$ , and  $V$ . Symbols for mathematical operations (e.g.,  $\times$ ,  $\div$ ) are **NOT** allowed.



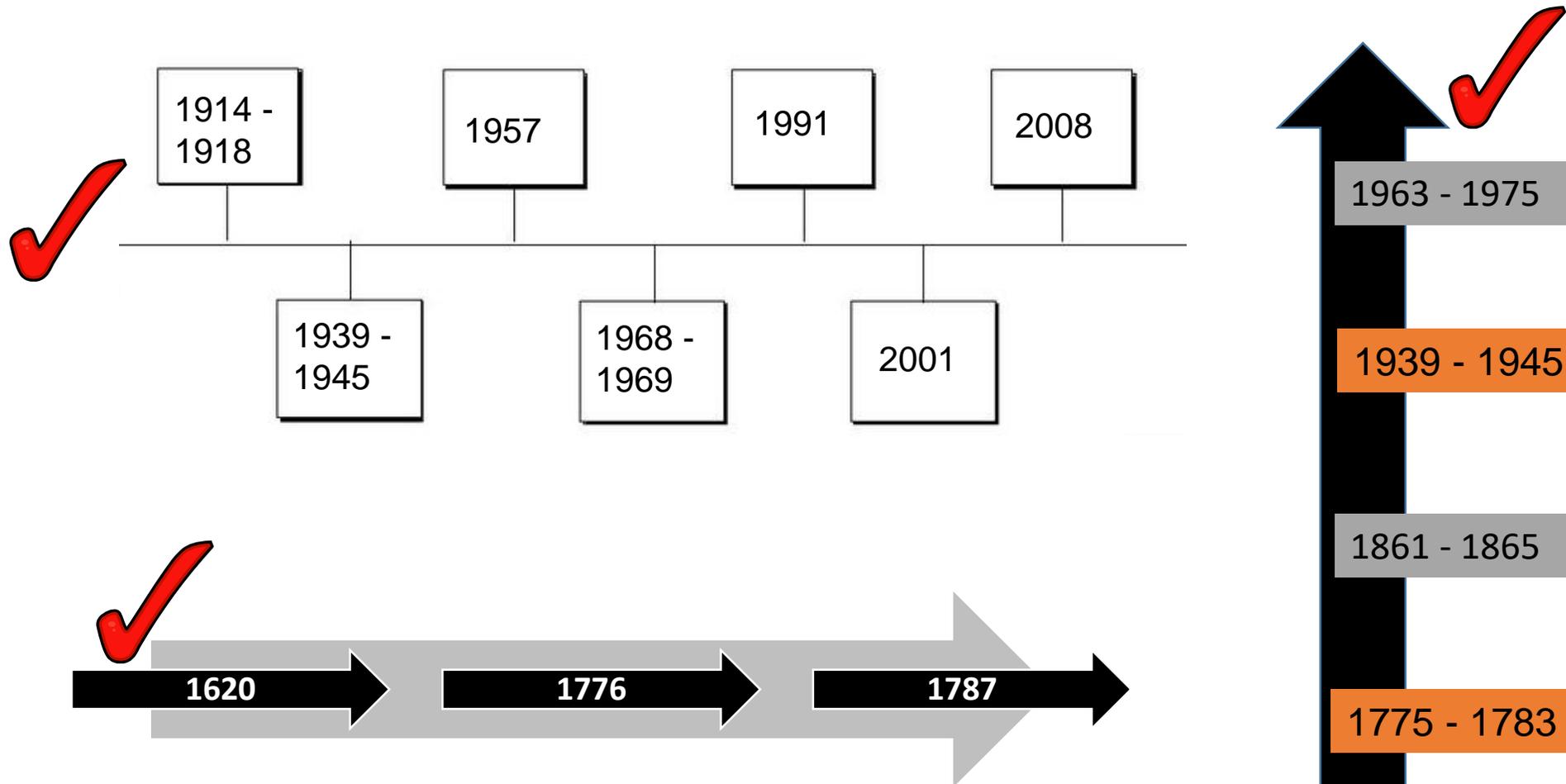
# Social Studies: Blank Maps

Blank maps may be used. Blank maps should **NOT** contain titles, words, labels, colors used as labels, pictures, acronyms, mnemonics, numbers, symbols, or variables. In addition, unlabeled maps that represent historic events may be used (e.g., an unlabeled map that represents the stages of U.S. territorial expansion). A student could use both physical and political world or U.S. maps.



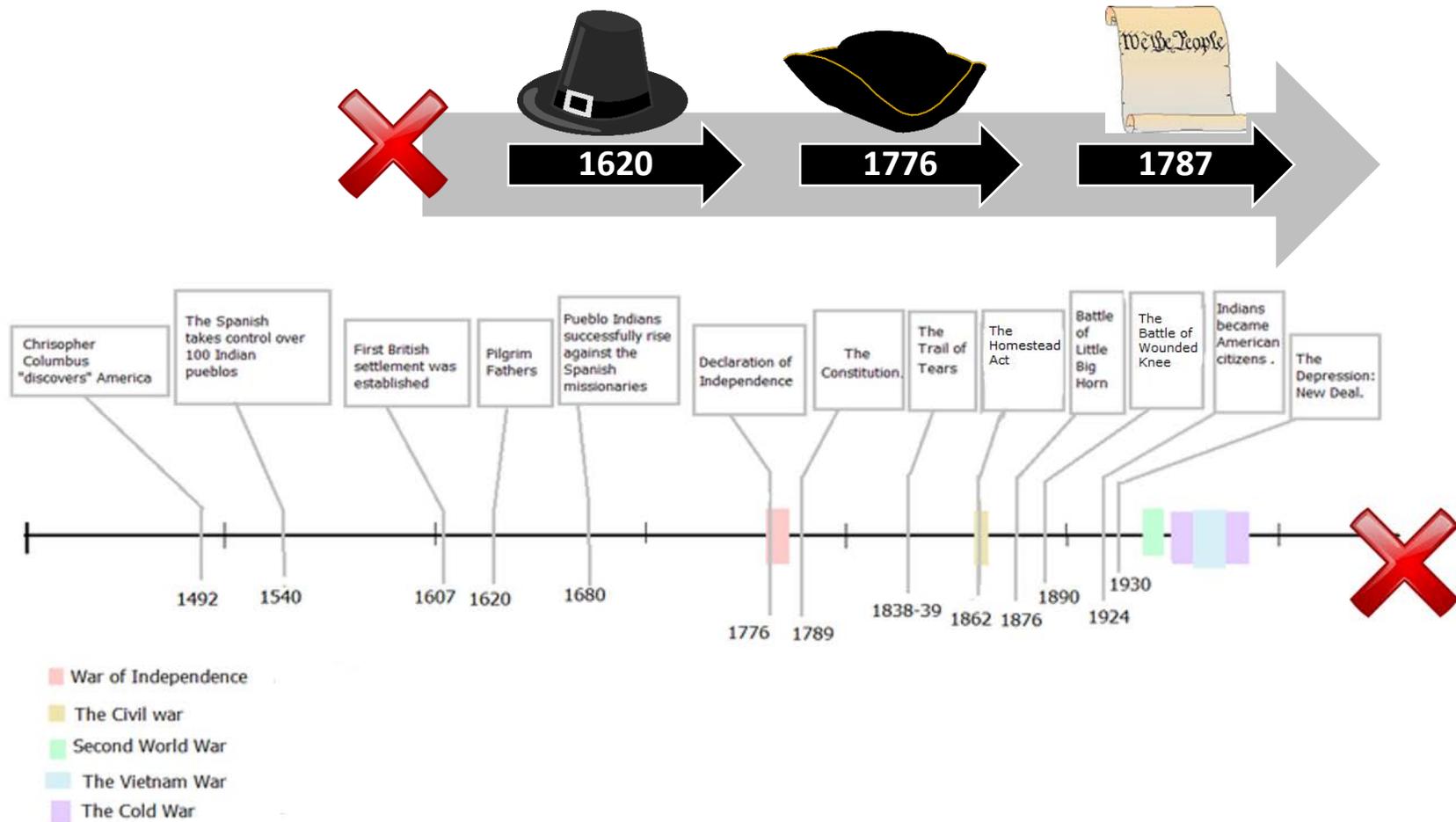
# Social Studies: Timelines

Timelines may be used if they contain only dates.



# Social Studies: Timelines

Labeling the events connected with those dates in any way is **NOT** allowed.



## Special Instructions/Considerations

1. A student who uses this designated support may complete the test in a separate setting to eliminate distractions to other students and to ensure the confidentiality of the test.
2. Supplemental aids can be provided in the language that is most appropriate for the student.
3. Colors may be used in a supplemental aid to enhance readability or improve tracking but may **NOT** be used as a label.
4. Pictures may be used in pictorial models of geometric figures and graphics of scientific concepts but not in other supplemental aids.

## Special Instructions/Considerations

5. Using a supplemental aid as an accommodation during classroom instruction and classroom testing should not replace the teaching of subject-specific skills as outlined in the TEKS. The student must be able to understand the information that the supplemental aid provides and simply need assistance recalling the concepts.
6. Supplemental aids should be individualized for each student. Students have different strengths and needs, so it is not appropriate to provide all students the exact same set of supplemental aids.
7. The test administrator may not remind the student to use the supplemental aid or explain to the student the information included on the supplemental aid.

## Special Instructions/Considerations

8. An instructional environment should be maintained during testing windows. It is not necessary to conceal or remove instructional or reference materials in the testing area, the classroom, or hallways unless they could assist a student with answering questions on the subject-area assessment being administered. This policy is different from the Supplemental Aids designated support policy, because supplemental aids are intended for students requiring individualized support and should be made available specifically to them.

9. The supplemental aid must be error-free, concise, and well organized so that a student can easily access the information. The supplemental aid must not contain numerous pages, as this may be more cumbersome than helpful when used during the state assessment.

## Special Instructions/Considerations

10. If a student writes on the supplemental aid while taking the state assessment, the supplemental aid must be destroyed after testing.
11. LPACs may not recommend designated supports for an EL whose parents have denied bilingual or ESL services.

# Disclaimer

These slides have been prepared and approved by the Student Assessment Division of the Texas Education Agency.

If any of the slides are changed for local use, or regional trainings, please remove any TEA logos. (You may need to edit the Master slide.)



# TEA Resources and Contact Information

## Student Assessment Division

512-463-9536

[assessment.specialpopulations@tea.texas.gov](mailto:assessment.specialpopulations@tea.texas.gov)

## 2018-2019 Accessibility Policy Documents:

[http://tea.texas.gov/Student\\_Testing\\_and\\_Accountability/Testing/Student\\_Assessment\\_Overview/Accommodation\\_Resources/2018\\_Accessibility/](http://tea.texas.gov/Student_Testing_and_Accountability/Testing/Student_Assessment_Overview/Accommodation_Resources/2018_Accessibility/)

or

<https://txassessmentdocs.atlassian.net/wiki/spaces/ODCCM/overview#!spacehome>