**Continuing Approval Review Webinar 2020-2021**
August 26, 2020
Frequently Asked Questions

1. **Is the Educator Preparation Program (EPP) status report due two weeks before the due date on the letter?**

   The EPP Status Report is due two weeks before the start date of the Continuing Approval Review. The review start date and the Status Report due date are both stated on the EPP notification letter sent to the EPP's Legal Authority.
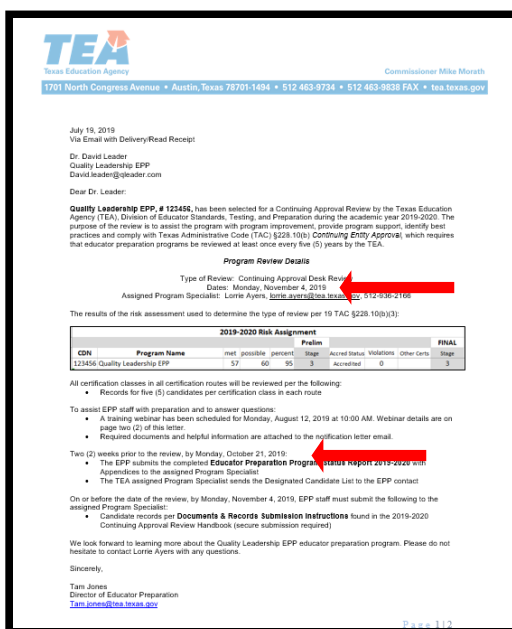
2. **Is the Status Report only for high-risk programs?**

   The Status Report is required for all EPPs being reviewed. 19 TAC §228.10(b)(1) states at the time of the review, the entity shall submit to the TEA staff a status report regarding its compliance with existing standards and requirements for EPPs. The Status Report should be submitted to TEA two weeks before the review using the ShareFile transfer service.

3. **If the EPP sends TEA the Status Report before the "two weeks prior to review," will TEA still send out the candidates' name list that same day?**

   All Designated Candidate Lists will be sent to EPP's two weeks before the review. In the event an EPP submits its Status Report before the due date stated on the EPP notification letter, the Designated Candidate List will still be provided to the EPP two weeks before the review.

4. **Can you explain more what was meant by the "abbreviated" review for those three components in the Desk Review?**

All EPP Continuing Approval Reviews will address all nine components in the Texas Administrative Code (TAC). Desk Reviews will review Components 1-Governance, 3-Curriculum, and 7-The Complaints Process using records available in-house at TEA and using the information provided by the EPP on the Status Report document. On-Site and Virtual-Onsite Reviews will address these three components with a more in-depth look by requiring the EPP's to submit documentation as evidence.

5. **Will you provide the names of the candidates for whom we'll submit documentation? If so, when will we receive the list?**

    TEA will randomly select candidates from each of the EPP's programs (teacher and non-teacher) from the past three academic years and will request records for each of the selected candidates. At a minimum, five candidates will be selected from each program or not less than ten records for the EPP. The Designated Candidate List will include a list of candidates from the EPP. Candidate records will need to be submitted by the EPP for each candidate on the Designated Candidate List. Desk Reviews and Virtual On-Site Reviews will receive the Designated Candidate List two weeks before the review. On-Site Reviews will receive the Designated Candidate List at the opening meeting on the first day of the review. All candidate records submitted to TEA must be submitted securely using the ShareFile transfer service.

6. **Will TEA identify for the EPP the area of lowest performance for the scope and sequence?**

    TEA will not identify the area for the EPP. The EPP should identify the area that has the highest candidate enrollment with the lowest performance on the related exams and represent that certificate area on the scope and sequence document. The area chosen must be selected from a certificate area that requires the Science of Teaching Reading (STR). If the EPP does not offer a certificate that requires the STR, the EPP should contact the assigned Program Specialist for assistance. EPPs are encouraged to use the Pearson *Results Analyzer®* to identify their lowest performing certificate area. If your program has specific questions on the identification of a certificate area, please reach out to your program specialist.

7. **You have a PIL explanation; what about the Reading Specialist Programs?**

    EPPs being reviewed this year may be asked to participate in a Principal as Instructional Leader (PIL) follow-up. The purpose of this follow-up is to check-in with programs to see how their PIL Programs are doing. EPPs can expect this follow-up to be conducted as a group discussion where the EPPs are encouraged to share data, information, and discuss progress directly related to the PIL Program. This follow-up will be conducted for PIL Programs only during the 2020-2021 Continuing Approval Reviews. TEA will still be reviewing all programs an EPP is approved for, including Reading Specialist, during the EPP's scheduled Continuing Approval Review.

8. **Can you clarify how we send a "note" for a file not found or a document not found?**

    If a record or piece of evidence does not exist, use a placeholder document that explains the missing document. For example, the placeholder document could be a Word document that could say something like "we could not locate this record" or "this candidate has not reached the point of clinical teaching yet, so there are no observations records for this candidate," or whatever is applicable and send the document in place of the record requested.

9. **Is there or will there be an 'Evidence' Chart posted to the Provider Resource page?**

    Figure: 19 TAC §228.10(b)(1) is available in the Texas Administrative Code (TAC). The Continuing Approval Review Rubric 2020-2021 includes the evidence TEA looks for during the review and is also posted on the Program Provider Resources page on the TEA website.

10. **If we closed our teacher and principal programs, will we just be asked to submit records from our superintendent candidates?**

    TEA will request candidate records for programs that were offered by the EPP from the past two academic years (2018-2019 and 2019-2020) as well as the current reporting year (2020-2021). If the EPP's teacher program was active in the 2018-2019 academic year, TEA will request teacher candidate records from that reporting year. The program can include program closure information in the Status Report.

11. **Will this presentation be shared?**

    The 2020–2021 Continuing Approval Review Webinar is posted on the Program Provider Resources page on the TEA website.