

# Preparing for a Continuing Approval Review: 2019-2020 Frequently Asked Questions

## Part 1-Preparing for the Review

### Good morning! Is this being recorded for future viewing?

This webinar will not be recorded to save time in posting. Instead, the slide deck with verbatim script will be posted and all questions and answers captured in the FAQ, even those asked and answered during the webinar.

### When can we expect a copy of the power point?

The webinar will be posted on the Program Provider Resources page within a few days of the training.

### In part 1 of the training, you mentioned the current rubric. Where is that found?

The footer on the Rubric we received is 2018-2019, should we have received a new one.

The 2019-2020 rubric will be posted on the Program Provider Resources page on the TEA website. On that page, scroll down to the Forms and Documents section. For the 2019-2020 year, use the rubric with the 2019-2020 date in the footer which reflects current TAC.

### Do we pay the same \$4500 fee for a desk review?

There is no fee for a desk review. 19 TAC §229.9(2) and (3) requires a fee of \$4500 for an on-site review. The application fee required in 19 TAC §229.9(1) pays for the required on-site visit for a new EPP post-approval review.

### For Desk Review format, if we submit EPP Status Report prior to its deadline (ex Feb. 17), will the list be given to EPP at that point? Ex: if we submit our Status Report in January, would we receive the candidate list at that time?

To be consistent with all EPPs being reviewed through the Desk Review format, the Designated Candidate List will be sent to the EPP two weeks prior to the start date of the review, regardless of the date on which the completed Status Report was received at TEA.

### For on-site reviews did you say TEA would be reviewing only current TAC Rule or Current and Past Rule compliance?

The EPP is responsible for adherence to the rules that were in place at the time the candidate was admitted and/or certified.

## Part 2-The Review

On our document of instructions it indicates that the documentation will be reviewed for the following years: 2017-2018, 2018-2019, and 2019-2020. Should we still be prepared to include up to 5 years?

Although TEA may look back five (5) years in a review, typically only the current year and 1-2 prior years are evaluated. In the spirit of continuous improvement, it is important to look at the EPP as it is and identify ways to positively move forward.

I notice that we keep referring to Administrator. Should we include Superintendent and School Counselor in the review?

All active programs (teacher, principal, school counselor, school librarian, educational diagnostician, superintendent, and reading specialist) in all routes (undergraduate, post-bac, alternative) within the EPP will be reviewed.

Our Educational Diagnostician program is not currently active - we are not taking any new students - does this program still need to go through review since the program will not be offered

If the EPP has any candidates in this program that show up on the Finisher Records list, GPA spreadsheet, or in one of the responsive spaces on the Status Report, then records could be requested for one or more of those individuals. If the program has been inactive for several years it will not be reviewed.

## Part 3-Post-Review

Advise how TEA will document that EPPs have come into compliance within 4 months. This is important.

The Next Steps/Compliance Plan is time-bound and evidence-based which means the items must be corrected by the identified time and evidence of the correction must be submitted to the assigned Program Specialist. For example, if the observation instrument does not allow field supervisors to capture whether or not the candidate demonstrated proficiency in the standards during internship, then the observation instrument would be updated and submitted to TEA as evidence the instrument was corrected to reflect requirements in 19 TAC §228.35 that EPP staff can measure candidate demonstration of proficiency in the standards.

Does each program in the EPP receive a separate review and score?

Each active program within the EPP is reviewed but the EPP receives one score for each component based on the outcome of all programs reviewed within the EPP.

There are 9 areas for review. Does this mean the maximum number of corrective actions will be 9? Or can there be multiple corrective actions within each area?

Because each component contains multiple facets of the educator preparation program and process, it is possible that the EPP could have multiple areas to correct within one component. For example, both

a formal admission process and a screening instrument are required for applicants at admission. If candidates' records do not contain evidence of either of these, then the program(s) would be required to implement both as corrective actions.

## **Part 4-Continuing Approval**

No questions submitted for this section.