



## 2017 – 2018 Continuing Approval Review Report

### Introduction

A 5-year Continuing Approval Desk Review was conducted by Kerri Elzie of the Educators of Excellence (227-703) educator preparation program (EPP) on March 21, 2019. Per 19 Texas Administrative Code (TAC) §228.10(b), an entity approved by the State Board for Educator Certification (SBEC) to certify educators shall be reviewed at least once every five years. Educators of Excellence was originally approved as an EPP on November 3, 2006.

Lynn Kirby is the program director and Legal Authority, and Judith Hayes is the primary EPP contact for the 2017-2018 review. Educators of Excellence is approved as an alternative certification program for classroom teachers. The EPP reported 11 program finishers for the 2016-2017 reporting year and 12 finishers for 2017-2018.

Candidate records were reviewed for 10 classroom teacher candidates. The results were discussed with EPP staff on March 29, 2019. Attending from the EPP were: Lynn Kirby and Judith Hayes.

### Results

1. Admission requirements as identified in 19 TAC Chapter 227 were met by all reviewed candidates, and related data were accurately reported to the Texas Education Agency as required. [19 TAC §227.17 and §229.3]
2. Enrolled and/or finisher status was reported accurately for 80% of the candidates reviewed in the Accountability System for Educator Preparation (ASEP) system for each year of enrollment. [19 TAC §229.3]
3. Candidate records for clinical teaching or internships as required by 19 TAC Chapter 228 indicated that the EPP provided adequate field supervision for all candidates. Two candidates served in teaching internships and held probationary certificates. Seven candidates completed clinical teaching, and one candidate has not yet completed an internship or clinical teaching. Observation data reported in ECOS was 90% accurate when compared with related documentation in candidate records. One candidate's observations from clinical teaching were not recorded in ECOS. [19 TAC §228.35(g)]

It should also be noted that one candidate was issued a probationary certificate with an effective date that was prior to the reported formal admission date to the EPP. According to 19 TAC §227.17(f), prior to formal admission, an alternative certification program shall not provide coursework, training, and/or examination approval to an applicant that leads to initial certification.

4. A review of candidate records revealed that candidates who received standard certificates met requirements as identified in 19 TAC Chapter 230, although it appears that the EPP certified candidates in additional areas for which they did not complete clinical teaching or internships.



## **Next Steps**

The EPP will submit evidence to TEA that deficiencies in these areas have been corrected on or before 9/1/2019:

- Ensure that all candidates are accurately reported for each year of enrollment and for the correct certification areas.
- Ensure that all internships and clinical teaching experiences match the certificate(s) for which the candidate was enrolled, and that the date of a certificate does not precede the admission date.
- Ensure that all candidates are recommended for only the certificates for which they were prepared and for which field experience was completed.
- To ensure continuity in record keeping and other related processes, consider creating a procedure manual documenting EPP processes.