



2017 – 2018 Continuing Approval Review Report

Introduction

A 5-year Continuing Approval Desk Review was conducted by Kerri Elzie of the Baylor University (161-503) educator preparation program (EPP) on April 15, 2019. Per 19 Texas Administrative Code (TAC) §228.10(b), an entity approved by the State Board for Educator Certification (SBEC) to certify educators shall be reviewed at least once every five years. Baylor University was originally approved as an EPP on March 27, 1971.

Dr. Terrill Saxon is the program Legal Authority, and Dr. Suzanne Nesmith is the primary EPP contact for the 2017-2018 review. Baylor University is approved for the following certificate classes: classroom teacher, master reading teacher, principal, reading specialist, school counselor, and superintendent. Most of the nonteacher classes of certification are reported as inactive. Certification is offered through undergraduate and post-baccalaureate routes. The EPP reported 141 program finishers for the 2016-2017 reporting year and 133 finishers for 2017-2018.

Candidate records were reviewed for ten classroom teacher candidates and one principal candidate. The results were discussed with EPP staff on April 29, 2019. Attending from the EPP were: Dr. Terrill Saxon, Dr. Suzanne Nesmith, Dr. Krystal Goree, and Sandra Parnell.

Results

1. Admission requirements as identified in 19 TAC Chapters 227 and 241 were met by all candidates and related data were accurately reported to the Texas Education Agency, except for one candidate whose grade point average (GPA) was not accurately reported on the GPA spreadsheet and one candidate who had a minor discrepancy in the formal admission date. [19 TAC §229.3]
2. A review of records revealed that candidate status was reported accurately for each year of enrollment. [19 TAC §229.3]
3. Records revealed that all candidates received adequate supervision during the clinical teaching or practicum phase of training, and that observation records were accurately reported to TEA. [19 TAC §228.35(g-h) and §229.3]
4. A review of records revealed that all candidates who received standard certificates met requirements as identified in 19 TAC Chapters 230 and 241.

Next Steps

The EPP will submit evidence to TEA that deficiencies in these areas have been corrected on or before 9/1/2019:

- Ensure that admission data across all documents are consistent and are accurately reported, and



- To ensure continuity in record keeping and other related processes, consider creating a procedure manual documenting EPP processes.