

Attachment 5 – Evaluation Rubrics

Attachment 5 – Texas GEAR UP CCR Advising Evaluation Rubric

Standard Review Criteria

The following standard review criteria listed in the Rubric Reference Guide will be used to score the application. Each competitive application will be reviewed to determine the capability of the applicant to implement the proposed program. In reviewing the information submitted and in recommending competitive applications for funding, reviewers will consider the following ratings: **Clearly Outstanding, Exceeds Expectations, Meets Standard, or Needs Improvement**. When scoring each indicator, reviewers select a rating which has an appropriate point value assigned.

1. Organizational Overview				Total Points: 0	
	Clearly Outstanding 4 points	Exceeds Expectations 3 points	Meets Expectations 2 points	Needs Improvement 0-1 points	<u>Score</u>
1.1 Nonprofit or IHE Organizational Overview					
2. Experience and Applied Learning				Total Points: 25	
	Clearly Outstanding 9-10 points	Exceeds Expectations 6-8 points	Meets Expectations 3-5 points	Needs Improvement 0-2 points	<u>Score</u> <u>10</u>
2.1 Prior CCR Program Delivery and Results	The proposal comprehensively addresses past CCR program delivery, demonstrating strong awareness of strengths and areas for growth. Additionally, the response clearly describes how outcomes are evaluated and applied to improve program delivery.	The proposal thoroughly addresses past CCR program delivery. The response offers a good analysis of strengths and areas for growth and includes information on how outcomes are evaluated and applied to improve program delivery.	The proposal describes some past CCR program delivery. The response provides some detail around strengths and areas for growth and includes some information on how outcomes are evaluated and applied to improve program delivery.	The proposal fails to adequately address past CCR program delivery. The response does not address strengths and areas for growth and/or fails to address how outcomes are evaluated and applied to improve program delivery.	

	Clearly Outstanding 5 points	Exceeds Expectations 4 points	Meets Expectations 2-3 points	Needs Improvement 0-1 points	Score <u>5</u>
2.2 Prior Grant experience	The proposal thoroughly describes past experiences where rigorous reporting, multi-site service delivery, and/or outcomes tracking were required; details and examples provided demonstrate a strong ability to manage these aspects and improve program delivery.	The proposal clearly describes past experiences where rigorous reporting, multi-site service delivery, and/or outcomes tracking were required; details and examples provided indicate that the respondent could manage these aspects and improve program delivery.	The proposal describes past experiences where rigorous reporting, multi-site service delivery, and/or outcomes tracking were required, but may fall short of demonstrating a strong ability to manage these aspects and improve program delivery.	The proposal fails to describe past experiences that would indicate competency to manage this project.	
	Clearly Outstanding 9-10 points	Exceeds Expectations 6-8 points	Meets Expectations 3-5 points	Needs Improvement 0-2 points	Score <u>10</u>
2.3 Outcomes Metrics	The proposal includes quantitative and qualitative indicators of organizational performance and data tracking with short and long-term outcomes that align with the organizational vision; submitted visualizations of data tracking and performance are useful and aligned with the written response.	The proposal includes quantitative and qualitative indicators of organizational performance and data tracking and shows short and long-term outcomes.	The proposal includes quantitative and qualitative indicators of organizational performance and data tracking but may fail to include short and long-term outcomes.	The proposal does not include quantitative and qualitative indicators of organizational performance and data tracking.	
3. Data Driven Program				Total Points: 10	
	Clearly Outstanding 9-10 points	Exceeds Expectations 6-8 points	Meets Expectations 3-5 points	Needs Improvement 0-2 points	Score <u>10</u>
3.1 Commitment & Formative Assessment	The proposal includes evidenced examples of how program data is used to refine program delivery, demonstrating a strong focus on data-driven improvement.	The proposal includes examples of how program data is used to refine program delivery that demonstrate an interest in data-driven improvement.	The proposal includes examples of how program data is used to refine program delivery, but these examples may fall short of demonstrating an organizational	The proposal provides little or no information of how program data is used to refine program delivery.	

			commitment to data-driven improvement.		
4. Proposed Advising Program Plan				Total Points: 40	
<p>Proposal Options: The LOI applicant’s response needs to address how they will serve one or more of the following geographic regions:</p> <input type="checkbox"/> West Texas (Culberson County-Allamoore & ESC 19/San Elizario ISDs) <input type="checkbox"/> East Texas (Cleveland & Sheldon ISDs) <input type="checkbox"/> Coastal Bend Texas (Mathis & Sinton ISDs) Applicants can choose to apply to serve more than one region. In the application budget CCR advising organizations will determine the budget for providing services to the regions.					
	Clearly Outstanding 15-20 points	Exceeds Expectations 8-14 points	Meets Expectations 4-7 points	Needs Improvement 0-3 points	Score 20
4.1 Proposed Advising Program	The proposal includes a comprehensive plan for providing CCR advising services including a target focus, service delivery method that addresses all students, outcome metrics, and LEA collaboration methodologies, exhibiting a cohesive strategy for executing against the plan. If student-to-advisor ratio exceeds 1:100, a description of program innovations is included.	The proposal includes a complete plan for providing CCR advising services including a target focus, service delivery method that addresses all students, outcome metrics, and LEA collaboration methodologies, reflecting a clear strategy for executing against the plan. If student-to-advisor ratio exceeds 1:100, a description of program innovations is included.	The proposal includes a complete plan for providing CCR advising services including a target focus, service delivery method that addresses all students, outcome metrics, and LEA collaboration methodologies, but may fall short of demonstrating a clear strategy for executing against the plan.	The proposal does not include a complete plan for providing CCR advising services to one or more of the indicated geographic regions.	
	Clearly Outstanding 5 points	Exceeds Expectations 3-4 points	Meets Expectations 1-2 points	Needs Improvement 0 points	Score 5
4.2 Proposed Advising Program Staffing Strategy	The proposal includes a thorough description of a strategic approach (including diversity, inclusion and cultural responsiveness) to sourcing, hiring, training, supervision and evaluation of advisors that is clearly designed to drive advisor quality and efficiency.	The proposal includes a description of a thoughtful approach to sourcing, hiring, training, supervision, and evaluation of advisors that considers both advisor quality and efficiency.	The proposal includes a basic description of staffing strategy but may not clearly tie strategy to advisor quality or efficiency.	The proposal provides little to no information on the staffing strategy to meet program objectives.	

	Clearly Outstanding 5 points	Exceeds Expectations 3-4 points	Meets Expectations 1-2 points	Needs Improvement 0 points	Score <u>5</u>
4.3 Advising Program Personnel	The proposal includes the staffing structure (including relevant resumes) and thoroughly accounts for how staff will prioritize this project while meeting existing organizational commitments.	The proposal includes a thorough overview of the staffing structure (including resumes) and briefly describes how the staff will prioritize grant requirements.	The proposal includes a basic description of staffing structure that will be used to provide advising activities and meet the grant requirements but may not describe how these activities will fit in with staff's other organizational commitments.	The proposal includes little to no information on the staffing structure for the organization.	
	Clearly Outstanding 9-10 points	Exceeds Expectations 6-8 points	Meets Expectations 3-5 points	Needs Improvement 0-2 points	Score <u>10</u>
4.4 Proposed Advising Program Innovations	The proposal includes information on how the proposed services will differ from current program practices, describing compelling innovations that will be tested with an explicit aim toward expanding organizational capacity and sustainability.	The proposal includes information on how the proposed services will differ from current program practices and describes the program innovations that will be tested.	The proposal includes information on how the proposed services will differ from current program practices, but these proposed changes may not demonstrate innovative ideas.	The proposal includes little to no information on how the proposal differs from current program offerings.	
5. Program Scale and Sustainability Plan				Total Points: 15	
	Clearly Outstanding 12-15 points	Exceeds Expectations 8-11 points	Meets Expectations 4-7 points	Needs Improvement 0-3 points	Score <u>15</u>
5.1 Program Scale and Sustainability Plan	The proposal includes a cohesive plan for scaling program services that also accounts for sustainability of services at participating schools, and specifically addresses how participation in the Texas GEAR UP grant will support increased organizational capacity and sustainability.	The proposal includes a cohesive plan for scaling program services that also accounts for sustainability of services at participating schools.	The proposal provides a basic description of how program services could be scaled to more schools and students but may not offer a cohesive scaling strategy.	The proposal does not include any plan for scaling program services.	

6. Non-required Program Components					Total Points: 10	
	Clearly Outstanding 9-10 points	Exceeds Expectations 6-8 points	Meets Expectations 3-5 points	Needs Improvement 0-2 points	<u>Score</u> 10	
6.1 Non-required Program Components	The proposal describes activities that would support at least one non-required program service and directly ties these activities to the overall GEAR UP program objectives and to the goal of building organizational capacity.	The proposal describes activities that would support at least one non-required program service and directly ties these activities to the overall GEAR UP program objectives.	The proposal briefly describes activities that would support at least one non-required program service.	The proposal does not include any non-required program components.		
7. Supporting Documentation					Total Points: 0	
	Clearly Outstanding 0 points	Exceeds Expectations 0 points	Meets Expectations 0 points	Needs Improvement 0 points	<u>Score</u> 0	
7.1 Supporting Documentation						
8. Miscellaneous Items					Total Points: 0	
8.1 Miscellaneous Items						

9. Advising Program Budget				Total Points: 10	
	Clearly Outstanding 9-10 points	Exceeds Expectations 6-8 points	Meets Expectations 3-5 points	Needs Improvement 0-2 points	<u>Score</u> 10
Attachment 3B Advising Program Budget	The program budget includes all personnel and line items to successfully operate the program, a statement on funding requirements in Yr2 & Yr3, and accounts for additional innovative services and necessary stakeholder engagement.	The proposed budget includes all personnel and line item details to successfully operate the program and includes a statement on supporting funding requirements in Yr2 & Yr3.	The proposed budget includes all personnel and line item details to successfully operate the program, including attendance at required conferences.	The proposed budget is not appropriate for the project scope or it fails to provide sufficient information on budget items.	
TOTAL POINTS				(Total Possible Points: 110)	