

STATE OF TEXAS §
COUNTY OF TRAVIS §

Division Number: 300	Program Name: Lesson Study Professional Pilot Program
Org. Code: 711P	Legal/Funding Authority: GAA, Article III, Rider 59, 84 th Legislature, Title II, Part A, PL 107-110, NCLB; LOI 701-16-051
Speed Chart: 7P438	Payee ID:
Payee Name: ESC Region 6	PO #: 35812
ISAS Contract #: 3561	

Amendment 2

**AMENDMENT TO
INTERLOCAL COOPERATION CONTRACT
BETWEEN
TEXAS EDUCATION AGENCY (Receiving Party)
AND**

Education Service Center Region 6

NAME OF PERFORMING PARTY

It is mutually understood and agreed by and between the undersigned contracting parties of the above referenced contract to amend said contract effective April 1, 2017.

This amendment is necessary due to the Texas Lesson Study professional development program is expanding due to the increase in demand by districts and campuses. As a result, ESC Region 6 will be hiring additional staff and purchasing materials to implement this program. This additional work will include the following:

- Adding five additional staff who will implement the program
- Administering Trainer-of-Trainer's for Instructional Coaches and Teacher Leads in districts
- Printing TXLS Facilitator training guides
- Purchasing supplies for implementing the program in preparation for the upcoming school year
- Purchasing training books for new ESC Facilitators

The additional scope of work and increase in budget are reflected in Attachment 1, Revised Budget.

Contract Amount:	\$485,000.00
Amendment Amount	<u>\$195,000.00</u>
Total Contract Amount	\$680,000.00

Receiving Party shall pay Performing Party in accordance with the approved budget for the services performed described in this ICC. Receiving Party shall pay for services received from the appropriation item or account from which the Receiving Party would ordinarily make expenditures for similar services or resources. Payments received by the Performing Party shall be credited to its current appropriation item(s) or account(s) from which the expenditure for the services or resources was made.

Performing Party shall bill Receiving Party monthly for services rendered in accordance with the provisions of the ICC. Performing Party may submit invoices electronically to the following email address: TEAAccountsPayable@tea.texas.gov or the Performing Party can direct invoices to:

Texas Education Agency
Attn: Accounting Department
1701 N. Congress Ave.,
Austin, Texas 78701-1494

Purchases of food are generally prohibited and must be preapproved by the TEA Project Manager. Food purchases must be in accordance with Federal Regulations, Title 2, Subtitle A, Chapter II, Part 200, Subpart E, §200.432. Purchases must be necessary and reasonable for the successful performance of the Contract. This applies to both federal and state funded contracts. Website to view the regulations: http://www.ecfr.gov/cgi-bin/text-idx?SID=f61b41b94d57ed256eb46811a14d243d&mc=true&node=se2.1.200_1432&rgn=div8

TEA follows the Federal Rate Schedule for reimbursement of meal and lodging expenditures adopted by the State of Texas. Performing Agency shall maintain receipts in accordance. The Comptroller's website for travel rules and regulations – **textravel**: <https://fmx.cpa.state.tx.us/fmx/travel/textravel/index.php>. Receipts must be made available for programmatic or financial audit, by TEA and by others authorized by law or regulation to make such an audit, for a period of not less than seven (7) years. Effective 01/01/17, the mileage rate is .53.5¢ and the previous rate 1/1/16 – 12/31/16 as .54¢.

Contractor must make full disclosure of intent to employ or subcontract with an individual who is a former employee/retiree of TEA. Within the first twelve months of leaving employment at TEA, a former employee/retiree selected by the Contractor for employment or subcontracting, shall not perform services on a project or fill a position that the former employee/retiree worked on while employed at TEA.

Texas Government Code § 572.069. CERTAIN EMPLOYMENT FOR FORMER STATE OFFICER OR EMPLOYEE RESTRICTED. A former state officer or employee of a state agency who during the period of state service or employment participated on behalf of a state agency in a procurement or contract negotiation involving a person may not accept employment from that person before the second anniversary (24 months) of the date the officer's or employee's service or employment with the state agency ceased.

All other terms and conditions of the original contract remain the same and are incorporated herein as if specifically written. It is agreed and accepted by the authorized representatives of the undersigned parties that all terms and conditions of this amendment are effective on the date written above.	
RECEIVING PARTY	PERFORMING PARTY
TEXAS EDUCATION AGENCY	EDUCATION SERVICE CENTER REGION 6
By: <u><i>Kara Belen</i></u> Name	By: <u><i>Michael Holland</i></u> Name
Deputy Commissioner of Finance	Executive Director
<u>5-18-17</u> Date	<u>5-15-17</u> Date
Return signed copy to: TEAContracts@tea.texas.gov	

Attachment 1, Revised Budget

Cost Category	Description	Original Budget	Revised Budget- 4/1/2017 - 8/31/17
TASK 1 Recruit Districts and Charters - Due Aug. 12			
6100	Payroll		
6100	Total Payroll Costs	\$10,166	\$4,234
6200	Contracted Services		
6239	Staff Development, Building Use, Internal Technology	\$905	\$292
6259	Phone	\$300	\$3
6299	Printing	\$230	\$25
6300	Materials & Supplies		
6395	Equipment	\$5,000	\$0
6399	General Supplies	\$4,000	\$0
6400	Other Operating Costs		
6411	Travel	\$20,905	\$11,380
TASK 1 TOTAL		\$41,506	\$15,934
TASK 2 Develop Planning Capacity - Due Aug. 26			
6100	Payroll		
6100	Total Payroll Costs	\$10,166	\$4,234
6200	Contracted Services		
6239	Staff Development, Building Use, Internal Technology	\$905	\$292
6259	Phone	\$300	\$3
6291	Professional Services	\$1,500	\$0
6299	Printing	\$230	\$0
6300	Materials & Supplies		
6329	Reading Materials	\$1,500	\$323
6399	General Supplies	\$3,300	\$0
6400	Other Operating Costs		
6411	Travel	\$2,230	\$0
TASK 2 TOTAL		\$20,131	\$4,852
TASK 3 Develop Action Plans - Due Sept. 2, Jan. 20			
6100	Payroll		
6100	Total Payroll Costs	\$10,166	\$4,234
6200	Contracted Services		
6239	Staff Development, Building Use, Internal Technology	\$905	\$292
6299	Printing	\$230	\$0

6300	Materials & Supplies		
6399	General Supplies	\$500	\$0
6400	Other Operating Costs		
6411	Travel	\$2,000	\$0
6497	Substitute Reimbursement	\$12,000	\$0
TASK 3 TOTAL		\$25,801	\$4,526
TASK 4 Lesson Study Professional Development - Sept. through Nov. and Jan. through March			
6100	Payroll		
61XX*	Total Payroll Costs	\$19,499	\$178,272
6200	Contracted Services		
6239	Staff Development, Building Use, Internal Technology	\$5,208	\$16,784
6259	Phone	\$500	\$1,494
6291	Professional Services	\$1,500	\$0
6299	Printing	\$690	\$2,975
6300	Materials & Supplies		
6329	Reading Materials	\$1,500	\$2,677
6398	Instructional Supplies	\$3,000	\$3,000
6399	General Supplies, Postage	\$1,600	\$4,240
6400	Other Operating Costs		
6411	Travel	\$13,230	\$14,712
6413	Stipends	\$0	\$45,000
6419	Non-employee Travel		\$10,000
6497	Substitute Reimbursement	\$36,000	\$12,000
TASK 4 TOTAL		\$82,727	\$291,154
TASK 5 Fall Videos - Due Sept. Through Nov.			
6100	Payroll		
6100	Total Payroll Costs	\$61,332	\$19,900
6200	Contracted Services		\$-
6239	Staff Development, Building Use, Internal Technology, Computer Services	\$18,609	\$0
6291	Professional Services	\$1,500	\$0
6299	Printing	\$100	\$0
6300	Materials & Supplies		
6395	Equipment	\$0	\$5,000
6400	Other Operating Costs		
6411	Travel	\$500	\$33
TASK 5 TOTAL		\$82,041	\$24,933

TASK 6 Fall Reporting - Due Dec. 30			
6100	Payroll		
6100	Total Payroll Costs	\$20,666	\$16,438
6200	Contracted Services		
6239	Staff Development, Building Use, Internal Technology and Miscellaneous Contracted Services	\$1,408	\$7,500
6259	Phone	\$50	\$0
6291	Professional Services	\$1,500	\$0
6299	Printing	\$230	\$0
6400	Other Operating Costs		
6411	Travel	\$500	\$0
TASK 6 TOTAL		\$24,354	\$23,938
TASK 7 Spring Videos - Spring Videos - Due Jan. through March			
6100	Payroll		
6100	Total Payroll Costs	\$61,332	\$19,900
6200	Contracted Services		
6239	Staff Development, Building Use, Internal Technology, Computer Services and Miscellaneous Contracted Services	\$18,609	\$0
6291	Professional Services	\$1,500	\$0
6299	Printing	\$100	\$0
6400	Other Operating Costs		
6411	Travel	\$500	\$150
TASK 7 TOTAL		\$82,041	\$20,050
TASK 8 Spring Reporting - Due April 28			
6100	Payroll		
6100	Total Payroll Costs	\$20,666	\$16,438
6200	Contracted Services		
6239	Staff Development, Building Use, Internal Technology and Miscellaneous Contracted Services	\$1,250	\$7,500
6259	Phone	\$50	\$0
6291	Professional Services	\$1,500	\$0
6299	Printing	\$230	\$0
6400	Other Operating Costs		
6411	Travel	\$500	\$0
TASK 8 TOTAL		\$24,196	\$23,938

TASK 9 Lesson Study Materials - Due Sept. through May 26			
6100	Payroll		
6100	Total Payroll Costs	\$30,386	\$32,875
6200	Contracted Services		
6239	Staff Development, Building Use, Internal Technology, Computer Services	\$10,607	\$0
6259	Phone	\$300	\$0
6291	Professional Services	\$3,000	\$4,000
6299	Printing	\$960	\$0
6300	Materials & Supplies		
6399	General Supplies, Postage	\$1,140	\$0
6400	Other Operating Costs		
6411	Travel	\$7,310	\$0
TASK 9 TOTAL		\$53,703	\$36,875
TASK 10 Lesson Study Cohort 2 Summer Activities - Due June 1 through August 31			(Additional \$195,000)
6100	Payroll		\$156,999
6100	Total Payroll Costs		\$156,999
6200	Contracted Services		\$6,000
6239	Staff Development, Building Use, Internal Technology, Computer Services		\$0
6259	Phone		\$800
6291	Professional Services		\$0
6299	Printing		\$5,200
6300	Materials & Supplies		\$16,401
6395	Equipment		\$11,401
6399	General Supplies, Postage		\$5,000
6400	Other Operating Costs		\$6,000
6411	Travel		\$6,000
TASK 9 TOTAL		\$53,703	\$179,400
Total Tasks 1-10			
Administrative Costs (should not exceed 10%)		\$48,500	
Amendment Administrative Costs (should not exceed 8%)			\$54,400
TOTAL BUDGET AMOUNT (Tasks Totals + Administrative Costs)		\$485,000	\$680,000