

STATE OF TEXAS §  
COUNTY OF TRAVIS §

<b>Division Number:</b>	213- College & Career & Military Prep	<b>Program Name:</b>	CTE Career Development Resources
<b>Speed Chart:</b>		<b>Legal/Funding Authority:</b>	<a href="#">Public Law 109-270, Carl D Perkins</a> <a href="#">CTE Improvement Act of 2006</a>
<b>Payee Name:</b>	Texas Workforce Commission	<b>Contract #:</b>	3510
<b>Payee ID:</b>	33203203203	<b>PO #:</b>	36977

Amendment No. 2

**AMENDMENT TO INTERAGENCY CONTRACT BETWEEN  
TEXAS EDUCATION AGENCY  
AND**

**Texas Workforce Commission**

NAME OF PERFORMING AGENCY

It is mutually understood and agreed by and between the undersigned contracting agencies of the above referenced contract to amend said contract, effective as of the date executed by TEA, as follows:

TEA is exercising the second and final option to renew the contract from September 1, 2017 through August 31, 2018.

The Revised *Appendix 1, Scope of Work* and *Appendix 2, Budget*, are attached hereto and incorporated by reference. Subject to the availability of funds for the purposes of this contract, this amendment increases the contract by \$ 99,750.00.

Contract Amount	\$ 149,940.00
Amendment 1 Amount	\$ 149,625.00
Amendment 2 Amount	\$ 99,750.00
Revised Contract Total	\$ 399,315.00

All other terms and conditions of the original contract remain the same and are incorporated herein as if specifically written. It is agreed and accepted by the authorized representatives of the undersigned parties that all terms and conditions of this amendment are effective on the date written above. It is mutually understood that this Amendment will be effective on the date indicated or upon signature of TEA whichever is later.

RECEIVING AGENCY

PERFORMING AGENCY

TEXAS EDUCATION AGENCY

TEXAS WORKFORCE COMMISSION

By:

*Kara Belew*

By:

*Larry E. Temple*

Kara Belew  
Deputy Commissioner  
Finance Administration

Larry E. Temple  
Executive Director

Date

8/30/2017

Date

Submit electronic copy to: [TEAContracts@tea.texas.gov](mailto:TEAContracts@tea.texas.gov)  
Or by mail to:  
Norma Barrera, Director  
Purchasing, Contracts and Agency Services  
Texas Education Agency  
1701 North Congress Avenue, Room 2-125

**APPENDIX ONE**  
**Scope of Work**  
**September 1, 2017 – August 31, 2018**

The Texas Workforce Commission (TWC) will continue to provide career development resources and services to fulfill Section 118 of the Perkins Act (Occupational and Employment Information). The services for this project will include the following:

1. TWC will operate a toll-free career resource hotline that teachers, counselors, students and parents use to request reliable career information and resources through the Labor Market and Career Information Department (LMCI). LMCI staff will promote at all LMCI education training events.
2. TWC will provide workforce and career information during the Fall TEA sponsored New CTE teacher Conference, CTE Leadership Academy and Professional Counselor Academy in October 2017.
3. TWC will provide priority scheduling of presentations/training/professional development/career fair activities to schools where CTE teachers, counselors or administrators have attended the TEA sponsored New CTE Teacher Conference, CTE Leadership Academy or a session of the Professional Counselor Academy.
4. TWC will provide career development resources to prepare students with the information to make wise choices regarding college and careers, as listed below.
  - a. Offer no cost online career and college materials to students, along with printed brochures and guidance materials;
  - b. Provide counselor packets to teachers and counselors which include one of each of the LMCI educational publications; and
  - c. Make teachers, counselors, students and parents aware of the online applications supported by LMCI.
5. TWC will schedule monthly meetings with TEA including agenda, notes, attendees and critical decisions made and participate in any specially called meetings with TEA as required. TWC will provide written reports as required by TEA.

**APPENDIX 2**  
**Budget**  
September 1, 2017 – August 31, 2018

<b>SALARIES</b>		
Operator	25,000.00	
Trainer	25,000.00	
Subtotal, Salaries and Wages		\$50,000.00
Fringe Benefits		\$16,500.00
<b>Total Salaries</b>		<b>\$66,500.00</b>
<b>TRAVEL</b>		
In-State Travel Domestic Travel	\$5,000.00	
<b>Total Travel</b>		<b>\$5,000.00</b>
<b>OTHER DIRECT COSTS</b>		
Materials and Supplies (consumables)	\$500.00	
Printing	\$20,000.00	
Communications	\$1,000.00	
Postage	\$2,000.00	
<b>Total Other Direct Costs</b>		<b>\$23,500.00</b>
<b>Total Direct Cost</b>		<b>\$95,000.00</b>
Indirect Costs (5% maximum allowed by TEA)		\$4,750.00
<b>Total Budget Period Costs (Direct + F&amp;A)</b>		<b>\$99,750.00</b>

	<b>TIMELINE</b>	<b>PROJECTED COST</b>
<b>TASK 1: Toll-free career resource hotline</b>	9/1/17– 8/31/18	<b>\$34,500.00</b>
<b>TASK 2: Workforce and career information at the TEA Fall CTE Conference</b>	9/1/17- 10/31/17	<b>\$0.00</b>
<b>TASK 3: Priority scheduling</b>	9/1/17 - 8/31/18	<b>\$0.00</b>
<b>TASK 4: Career development resources</b>	9/26/17– 8/31/18	<b>\$60,500.00</b>
<b>TASK 5: Monthly Data Reporting</b>	9/26/17– 8/31/18	<b>\$0.00</b>
<b>Total Direct Costs (Tasks 1-5)</b>		<b>\$95,000.00</b>
Indirect Costs (5%)		<b>\$4,750.00</b>
<b>TOTAL</b>		<b>\$99,750.00</b>