

STATE OF TEXAS §  
COUNTY OF TRAVIS §

Division Number: <u>210</u>	Program Name: <u>Reading Academies / Reading to Learn Academies Admin</u>
Org. Code: <u>711P</u>	Legal/Funding Authority: <u>84<sup>th</sup> TX Legislature</u>
Speed Chart: <u>7P013/7P012</u>	<u>2015 SB 972, GAA Article IX, § 18.64, Rider 74</u>
Payee Name: <u>The University of Texas at Austin</u>	Contract #: <u>3499A</u>
Payee ID: <u>37217217217</u>	PO #: <u>36285</u>

Amendment # 1

**AMENDMENT TO  
STANDARD CONTRACT  
BETWEEN  
TEXAS EDUCATION AGENCY  
AND**

**The University of Texas at Austin**  
NAME OF CONTRACTOR

It is mutually understood and agreed by and between the undersigned contracting parties of the above numbered Contract to amend said Contract effective as follows:

**ARTICLE III. PURPOSE OF CONTRACT**

Revised Schedule of Task Completions, Attachment 1 and Attachment 2 effective June 1, 2016, are attached and incorporated by reference. Contractor will provide Reading Excellence team support effective December 1, 2016 as outlined in Attachment 5 which is incorporated herein by reference.

**ARTICLE IV. PAYMENT UNDER CONTRACT**

Revised Budget – K-3 Literacy and Grades 4-5 Read to Learn Academies, Attachment 3, and Budget – K-5 Literacy Academies, Attachment 4, are attached and incorporated by reference. Year one amount is reduced from \$1,339,794.00 to \$859,804.96 and Year two amount is increased from \$2,649,407.00 to \$3,129,327.10. The original contract total decreased from \$3,989,201.00 to \$3,989,132.06. The cost of the Reading Excellence team support is \$10,022.25. The contract total is increasing from \$3,989,132.06 to \$3,999,154.31.

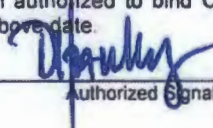
Texas Government Code §2252.901 prohibits the agency into entering into an employment contract, a professional services contract, or a consulting services contract with a former or retired TEA employee before the first anniversary of their last date of regular employment. If TEA enters into a "professional services" contract with a corporation, firm, or other business entity that employs a former or retired employee during the first year of the past employee's departure from the agency, the former or retired employee is restricted from performing services on projects that the employee worked on while employed at TEA.

Texas Government Code §572.069. CERTAIN EMPLOYMENT FOR FORMER STATE OFFICER OR EMPLOYEE RESTRICTED. A former state officer or employee of a state agency who during the period of state service or employment participated on behalf of a state agency in a procurement or contract negotiation involving a person may not accept employment from that person before the second anniversary of the date the officer's or employee's service or employment with the state agency ceased.

Effective January 1, 2017, the mileage reimbursement rate is 53.5¢, the previous rate was 54¢ from January 1, 2016 – December 31, 2016. The Comptroller's website for travel rules and regulations – textravel: <https://fmx.cpa.state.tx.us/fmx/travel/textravel/index.php>. Receipts must be made available for programmatic or financial audit, by TEA and by others authorized by law or regulation to make such an audit, for a period of not less than seven (7) years.

All other terms and conditions of the original contract and amendments remain the same and are incorporated herein as if specifically written. It is agreed and accepted by a person authorized to bind Contractor that all Terms and Conditions of this Amendment are effective commencing on the above date.

\_\_\_\_\_  
David K. Hawkins  
Associate Director

  
\_\_\_\_\_  
Authorized Signature

**This section reserved for Agency use.**

I, an authorized official of Agency, hereby certify that this contract is in compliance with the authorizing program statute and applicable regulations and authorize the services to be performed as written above.

AGREED and accepted on behalf of Agency this 7 day of March 2017 (month/year) by a person authorized to bind Agency.

Return electronic copy to: [TEAContracts@tea.texas.gov](mailto:TEAContracts@tea.texas.gov)

Norma Barrera, Purchasing and Contracts  
Texas Education Agency  
1701 North Congress Avenue, Room 2-125  
Austin, Texas 78701-1494



Mike Morath  
Commissioner of Education

## SCHEDULE OF TASK COMPLETION: CONTENT DEVELOPMENT

Title of Proposed Project:	Administration of Grades K-3 Literacy Academies and Grades 4-5 Reading to Learn Academies
Contractor:	Meadows Center for the Prevention of Educational Risk (MCPER) at The University of Texas at Austin
Begin Date:	April 26, 2016
End Date:	August 31, 2017

Task/Activity Numbers Grades K &1 (Kindergarten and First Grade Academies content development will follow same tasks/timeline).	Projected Completion Date*	Projected Cost	Person(s) Responsible	Amendment Justification
<b>Task 1 Kindergarten Literacy Academy Content Development</b>	April 26 – August 31, 2016		Pam Bell, Matthew Slater, Jacob Beyer, <del>Kathy Balch (Lead Kindergarten Consultant)</del> , Consultants, Thea Woodruff, Kathleen Walker, Eleanor Hanlon, Karen Chan, Carlos Trevino, Kim Varela, Hans Rhodes	Added names of MCPER staff who assisted with content development work done throughout the K Academy. Crossed out names of consultants and just used "Consultants" as the overarching term for all areas where consultants were used given work was not specifically delineated as originally thought given the time restrictions.
Activity 1.1 Secure consultants and provide materials to consultants	May 3, 2016	<del>\$3,500</del> \$10,298.94	Pam Bell, Jacob Beyer, Thea Woodruff, Kathleen Walker, Eleanor Hanlon, Kim Varela, Consultants	Additional MCPER staff contributed to this activity across the K Academy timeframe. Consultants were also used. This total represents consultant fees as well as percent FTE of MCPER staff.
Activity 1.2 Confirm team assignments and conduct virtual meeting	April 29, 2016	<del>\$3,500</del> \$10,298.94	Pam Bell, Thea Woodruff, <del>Kathy Balch</del> , Consultants, Kathleen Walker, Eleanor Hanlon, Kim Varela, Consultants	Additional MCPER staff contributed to this activity across the K Academy timeframe. The meetings occurred on site and consultants attended. This total represents consultant fees as well as percent FTE of MCPER staff.
Activity 1.3 Develop Academy Framework	May 3, 2016	<del>\$7,000</del> \$10,298.94	<del>Kathy Balch</del> , Pam Bell, Consultants, Thea Woodruff, Kathleen Walker, Eleanor Hanlon, Matt Slater	Additional MCPER staff contributed to this activity across the K Academy timeframe. This was done in MCPER to reduce confusion. Consultants were also included in this activity. This total represents consultant fees as well as percent FTE of MCPER staff.
Activity 1.4 Design Academy Framework (graphics production)	May 6, 2016	<del>\$8,000</del> \$3,725.22	Matthew Slater, Carlos Trevino, Karen Chan, consultants	We did not use outside vendors for design as originally planned. This total represents percent FTE of MCPER Productions staff members.
Activity 1.5 Identify existing content to use	April 29, 2016	<del>\$15,000</del> \$10,298.94	<del>Kathy Balch</del> , Consultants, Pam Bell, Thea Woodruff, Kathleen Walker, Eleanor Hanlon, Karen Chan, Carlos Trevino, Kim Varela	Additional MCPER staff contributed to this activity across the K Academy timeframe. Again, due to time constraints, this was done in-house. Consultants were used as available. This total represents consultant fees as well as percent FTE of MCPER staff.

**Attachment 1**

Activity 1.6 Develop new content	May 11, 2016	<del>\$38,000</del> \$10,348.94	<del>Kathy Balch, Consultants,</del> Pam Bell, Thea Woodruff, Kathleen Walker, Eleanor Hanlon, Karen Chan, Carlos Trevino	Additional MCPER staff contributed to this activity across the K Academy timeframe. Consultants also participated in this activity. The reduction in cost can be contributed to the reduced timeline.
Activity 1.7 Develop English Learner (EL) & strugglers content	May 11, 2016	<del>\$7,000</del> \$10,298.94	<del>Alejandra Rodriguez-</del> Mielke (Lead EL consultant), Consultants, Thea Woodruff, Pam Bell, Matthew Slater, Carlos Trevino	Additional MCPER staff contributed to this activity across the K Academy timeframe. Multiple consultants were also used to develop content as well as review new content. This total represents consultant fees as well as percent FTE of MCPER staff.
Activity 1.8 Develop first draft	May 16, 2016	<del>\$36,500</del> \$10,298.94	<del>Kathy Balch, Consultants,</del> Thea Woodruff, Pam Bell, Matthew Slater, Carlos Trevino	Additional MCPER staff contributed to this activity across the K Academy timeframe along with the consultants hired for developing the first draft. This total represents consultant fees as well as percent FTE of MCPER staff.
Activity 1.9 Design Academy (graphics production)	May 24, 2016	<del>\$13,500</del> \$3,702.11	Matthew Slater, Carlos Trevino, Karen Chan, Consultants	The cost for this activity was reduced because this was done by MCPER Productions staff. This total represents percent FTE of MCPER Productions staff members.
Activity 1.10 External Review	May 24, 2016	<del>\$5,000</del> \$10,298.94	<del>Kathy Balch, Pam Bell,</del> Jacob Beyer, Consultants, Thea Woodruff, Matt Slater, Carlos Trevino, Karen Chan	Additional MCPER staff contributed to this activity across the K Academy timeframe. Additionally, more consultants were used than planned to expedite the review. This total represents consultant fees as well as percent FTE of MCPER staff.
Activity 1.11 Produce final draft	May 26, 2016	<del>\$10,000</del> \$8,539.02	<del>Kathy Balch, Pam Bell,</del> Consultants, Thea Woodruff, Matt Slater, Carlos Trevino, Karen Chan	Additional MCPER staff contributed to this activity across the K Academy timeframe. Consultants were also used, but in a limited capacity.
Activity 1.12 Design final academy (graphics production)	June 7, 2016	<del>\$10,000</del> \$3,528.22	Matthew Slater, Carlos Trevino, Karen Chan, consultants	The cost for this activity was reduced because this was done by MCPER Productions staff. No consultants were used. This total represents percent FTE of MCPER Productions staff members.
Activity 1.13 Print materials for Master Trainers	June 10, 2016	\$0	TEA print shop <del>UT Copy</del>	
Activity 1.14 Conduct training for Master Trainers	June 24, 2016	<del>\$3,750</del> \$21,763.71	<del>Kathy Balch, Pam Bell,</del> consultant trainers, Consultants, Thea Woodruff, Matt Slater, Carlos Trevino, Hans Rhodes	Additional MCPER staff contributed to this activity across the K Academy timeframe. In addition, multiple consultants were used to conduct the Master Training TOT. This put us well over budget for this activity.
Task 1 TTL		<del>\$160,750</del> \$123,699.80		Overall, we came in under budget for the K Academy content development. We will work to better gauge 2-5 Academy activities so the budget numbers are closer to actual costs.

**Attachment 1**

<b>Task 2 First Grade Literacy Academy Content Development</b>	April 26 – June 24, 2016		Pam Bell, Jacob Beyer, Matthew Slater, <del>Candace Anderson (Lead First Grade Consultant)</del> , Consultants, Thea Woodruff, Kathleen Walker, Eleanor Hanlon, Karen Chan, Carlos Trevino, Kim Varela, Hans Rhodes	Added names of MCPER staff who assisted with content development work done throughout the 1 <sup>st</sup> Grade Academy. Crossed out consultants' names and just used "Consultants" as the overarching term for all areas where consultants were used given work was not specifically delineated as originally thought given the time restrictions. There was almost a one-to-one correspondence for work done on K and 1 <sup>st</sup> Grade Academies within MCPER staff as well as consultants.
Activity 2.1 Secure consultants and provide materials to them	April 29, 2016	<del>\$3,500</del> \$10,298.94	Pam Bell, Jacob Beyer, Thea Woodruff, Kathleen Walker, Eleanor Hanlon, Kim Varela, Consultants	Additional MCPER staff contributed to this activity across the 1 <sup>st</sup> Grade Academy timeframe. This total represents consultant fees as well as percent FTE of MCPER staff.
Activity 2.2 Confirm team assignments and conduct virtual meeting	April 29, 2016	<del>\$3,500</del> \$10,298.94	Pam Bell, Thea Woodruff, <del>Candace Anderson</del> , Kathleen Walker, Eleanor Hanlon, Kim Varela, Consultants	Additional MCPER staff contributed to this activity across the 1 <sup>st</sup> Grade Academy timeframe. The meetings occurred on site and available consultants attended. This total represents consultant fees as well as percent FTE of MCPER staff.
Activity 2.3 Develop Academy Framework	May 5, 2016	<del>\$7,000</del> \$10,298.94	<del>Candace Anderson</del> , Pam Bell, Consultants, Thea Woodruff, Kathleen Walker, Eleanor Hanlon, Matt Slater	Additional MCPER staff contributed to this activity across the 1 <sup>st</sup> Grade Academy timeframe. This was done in MCPER to reduce confusion. Consultants were also included in this activity (as they were available). This total represents consultant fees as well as percent FTE of MCPER staff.
Activity 2.4 Design Academy Framework (graphics production)	May 9, 2016	<del>\$8,000</del> \$3,725.71	Matthew Slater, Carlos Trevino, Karen Chan, <del>consultants</del>	We did not use outside vendors for design as originally planned. This total represents percent FTE of MCPER Productions staff members.
Activity 2.5 Identify existing content to use	April 29, 2016	<del>\$15,000</del> \$10,298.94	<del>Candace Anderson</del> , Consultants, Pam Bell, Thea Woodruff, Kathleen Walker, Eleanor Hanlon, Karen Chan, Carlos Trevino, Kim Varela	Additional MCPER staff contributed to this activity across the 1 <sup>st</sup> Grade Academy timeframe. Again, due to time constraints, this was done in-house. Consultants were used to identify content as well. This total represents consultant fees as well as percent FTE of MCPER staff.
Activity 2.6 Develop new content	May 13, 2016	<del>\$38,000</del> \$10,347.94	<del>Candace Anderson</del> , Consultants, Pam Bell, Thea Woodruff, Kathleen Walker, Eleanor Hanlon, Karen Chan, Carlos Trevino	Additional MCPER staff contributed to this activity across the 1 <sup>st</sup> Grade Academy timeframe. Consultants also participated in this activity. The reduction in the cost for this activity can be contributed to the reduced timeline.
Activity 2.7 Develop English Learner (EL) & strugglers content	May 17, 2016	<del>\$7,000</del> \$10,298.94	<del>Alejandra Rodriguez-Mielke (Lead EL consultant)</del> , Consultants, Thea Woodruff, Pam Bell, Matthew Slater, Carlos Trevino	Additional MCPER staff contributed to this activity across the 1 <sup>st</sup> Grade Academy timeframe. Multiple consultants were also used to develop content as well as review new content. This total represents consultant fees as well as percent FTE of MCPER staff.

**Attachment 1**

Activity 2.8 Develop first draft	May 25, 2016	<del>\$36,500</del> \$10,298.94	<del>Candace Anderson,</del> Consultants, Thea Woodruff, Pam Bell, Matthew Slater, Carlos Trevino	Additional MCPER staff contributed to this activity across the 1 <sup>st</sup> Grade Academy timeframe along with the consultants hired for developing the first draft. This total represents consultant fees as well as percent FTE of MCPER staff.
Activity 2.9 Design Academy (graphics production)	June 1, 2016	<del>\$13,500</del> \$3,702.11	Matthew Slater, Carlos Trevino, Karen Chan, Consultants	The cost for this activity was reduced because this was done by MCPER Productions staff. This total represents percent FTE of MCPER Productions staff members.
Activity 2.10 External Review	May 31, 2016	<del>\$5,000</del> \$10,298.88	<del>Candace Anderson,</del> Pam Bell, Jacob Beyer, Consultants, Thea Woodruff, Matt Slater, Carlos Trevino, Karen Chan	Additional MCPER staff contributed to this activity across the 1 <sup>st</sup> Grade Academy timeframe. Additionally, more consultants were used than planned to expedite the external review. This total represents consultant fees as well as percent FTE of MCPER staff.
Activity 2.11 Produce final draft	June 3, 2016	<del>\$10,000</del> \$8,539.02	<del>Candace Anderson,</del> Pam Bell, Consultants, Thea Woodruff, Matt Slater, Carlos Trevino, Karen Chan	Additional MCPER staff contributed to this activity across the 1 <sup>st</sup> Grade Academy timeframe. Consultants were also used, but in a limited capacity.
Activity 2.12 Design final academy (graphics production)	June 13, 2016	<del>\$10,000</del> \$3,528.22	Matthew Slater, Carlos Trevino, Karen Chan, consultants	The cost for this activity was reduced because this was done by MCPER Productions staff. No consultants were used. This total represents percent FTE of MCPER Productions staff members.
Activity 2.13 Print materials	June 17, 2016	\$0	TEA print shop <del>UT Copy</del>	
Activity 2.14 Conduct training for Master Trainers	June 24, 2016	<del>\$3,750</del> \$5,877.71	<del>Candace Anderson,</del> Pam Bell, Thea Woodruff, Consultants, Thea Woodruff, Matt Slater, Carlos Trevino, Hans Rhodes	Additional MCPER staff contributed to this activity across the 1 <sup>st</sup> Grade Academy timeframe. In addition, multiple consultants were used to conduct the Master Training TOT. This put us over budget for this activity.
Task 2 TTL		<del>\$160,750</del> \$107,813.23		Overall, we came in under budget for the 1 <sup>st</sup> Grade Academy content development. Again, MCPER will work to better gauge 2-5 Academy activities so the budget numbers are closer to actual costs.

**Attachment 1**

<p><b>Task 3 Second Grade Literacy Academy Content Development</b></p>	<p>September 1, 2016 – April 21, 2017 August 31, 2017</p>			<p>Changed names of specific personnel to MCPER Content Development Staff (this includes administrative staff members) and MCPER Productions Team. Consultants who are writing, reviewing, meeting, etc., will also be referred to as consultants throughout content development. A complete list of all individuals can easily be made available. Changed the end date to the end of the grant as Academy items will continue to be revised, created, and uploaded on the Gateway through the grant's end.</p> <p>In addition, many of the dates were updated throughout based on the PI change as well as time needed to verify all Academy work, content, and design.</p>
<p>Activity 3.1 Secure consultants and provide materials to them</p>	<p>July 22, 2016 October 7, 2016</p>	<p>\$3,500 \$9,890</p>	<p>Consultants, Matthew Slater, Jacob Beyer-MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants</p>	<p>This activity will require more coordination and an increase in budgeted amounts because there are 4 grade levels and more consultants during this year of Academies.</p>
<p>Activity 3.2 Confirm team assignments and conduct virtual meeting of consultants</p>	<p>July 29, 2016 October 14, 2016</p>	<p>\$3,500 \$14,375</p>	<p>Pam Bell, Thea Woodruff, Lead Consultant MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants</p>	<p>This activity will require more coordination and an increase in budgeted amounts because there are more consultants and content development staff during this year of Academies.</p>
<p>Activity 3.3 Develop Academy Framework</p>	<p>Aug. 5, 2016 October 7, 2016</p>	<p>\$7,000 \$12,825</p>	<p>Lead Consultant, Pam Bell, consultants MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants</p>	<p>This budget increase is due to the increase in content development work and overall amount of activity taking place during this year of Academies.</p>
<p>Activity 3.4 Design Academy Framework (graphics production)</p>	<p>Aug. 17, 2016 October 21, 2016</p>	<p>\$9,200</p>	<p>Matthew Slater, Carlos Trevino, Karen Chan, graphics consultants MCPER Productions Team Staff</p>	
<p>Activity 3.5 Identify existing content to use</p>	<p>Aug. 12, 2016 November 4, 2016</p>	<p>\$17,250</p>	<p>Lead Consultant, consultants MCPER Content Development Staff and Consultants</p>	
<p>Activity 3.6 Develop new content</p>	<p>Aug. 26, 2016 March 31, 2017</p>	<p>\$38,000 \$62,100</p>	<p>Lead Consultant, consultants MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants</p>	<p>The amount of new content for this grade level in addition to the number of consultants working on this leads to an increase in the overall budgeted amount.</p>

**Attachment 1**

Activity 3.7 Develop English Learner (EL) content	Sept. 2, 2016 December 15, 2017	\$7,000 \$13,975	Alejandra Rodriguez-Mielke, Lead EL consultant, consultants MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	We are working to ensure new ELL content and also look throughout the Academy sections as well as across the Academies.
Activity 3.8 Develop first draft	Sept. 23, 2016 January 13, 2017	\$36,500 \$48,300	Lead Consultant, Thea Woodruff, Ellie Hanson, consultants MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	The amount of new content for this grade level in addition to the number of consultants and content development staff working on this leads to an increase in the overall budgeted amount.
Activity 3.9 Design Academy (graphics production)	Oct. 7, 2016 January 27, 2017	\$15,525	Matthew Slater, Carlos Trevino, Karen Chan, consultants MCPER Productions Team Staff	
Activity 3.10 Review	October 14, 2016 April 7, 2017	\$5,000 \$60,000	Lead Consultant, Pam Bell, Jacob Beyer, consultants MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	We have built in extensive external review from content staff and consultants for this year of Academies, including research reviewers, content reviewers, and ESC reviewers.
Activity 3.11 Produce final draft	October 21, 2016 July 31, 2017	\$10,000 \$41,000	Lead Consultant, Pam Bell, consultants MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	We have increased the number of staff as well as consultants working on this activity throughout the Academies. We also extended the dates to allow for revisions and enhancements that are called for after the TOT timeline.
Activity 3.12 Design final academy (graphics production)	Nov. 2, 2016 July 31, 2017	\$10,000 \$15,000	Matthew Slater, Carlos Trevino, Karen Chan, consultants MCPER Productions Team Staff	We have increased the number of staff working on this activity throughout the Academies. We also extended the dates to allow for revisions and enhancements that are called for after the TOT timeline.
Activity 3.13 Provide training to Master Trainers	Nov. 18, 2016 April 7, 2017	\$3,750 \$15,618	Lead Consultant, Pam Bell MCPER Content Development Staff and Consultants	The budgeted amount for the Master training was too low to bring in the experts we would like to have as trainers.
Activity 3.14 Provide comprehensive support for invoicing, task and activity documentation, and administrative activities.	August 31, 2017	\$2,665	MCPER Content Development Staff	This activity needs to be included to cover the amount of administrative time needed to complete the task activity sheets and invoice comparison oversight.
<b>Task 3 TTL</b>		<b>\$160,750 \$337,723</b>		



Attachment 1

Task 4 Third Grade Literacy Academy Content Development	July 18, 2016 – Dec. 1, 2016 August 31, 2017		Pam Bell, Thea Woodruff, Matthew Slater MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	<p>Changed names of specific personnel to MCPER Content Development Staff (this includes administrative staff members) and MCPER Productions Team. Consultants who are writing, reviewing, meeting, etc., will also be referred to as consultants throughout content development. A complete list of all individuals can easily be made available. Changed the end date to the end of the grant as Academy items will continue to be revised, created, and uploaded on the Gateway through the grant's end.</p> <p>In addition, many of the dates were updated throughout based on the PI change as well as time needed to verify all Academy work, content, and design.</p>
Activity 4.1 Provide materials to consultants	July 22, 2016 October 7, 2016	\$3,500 \$9,890	Jennifer Schnakenberg, Maria Longhi, Consultants, Matthew Slater, Jacob Beyer MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	This activity will require more coordination and an increase in budgeted amounts because there are 4 grade levels and more consultants during this year of Academies.
Activity 4.2 Confirm team assignments and conduct virtual meeting	July 29, 2016 October 14, 2016	\$3,500 \$14,375	Pam Bell, Thea Woodruff, Lead Consultant MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	This activity will require more coordination and an increase in budgeted amounts because there are more consultants and content development staff during this year of Academies.
Activity 4.3 Develop Academy Framework	Aug. 5, 2016 October 7, 2016	\$7,000 \$12,825	Lead Consultant, Pam Bell, consultants MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	This budget increase is due to the increase in content development work and overall amount of activity taking place during this year of Academies.
Activity 4.4 Design Academy Framework (graphics production)	Aug. 17, 2016 October 21, 2016	\$9,200	Matthew Slater, Carlos Trevino, Karen Chan, graphics consultants MCPER Productions Team Staff	
Activity 4.5 Identify existing content to use	Aug. 12, 2016 November 4, 2016	\$17,250	Lead Consultant, consultants MCPER Content Development Staff and Consultants	
Activity 4.6 Develop new content	Aug. 26, 2016 March 31, 2017	\$38,000 \$62,100	Lead Consultant, consultants MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	The amount of new content for this grade level in addition to the number of consultants working on this leads to an increase in the overall budgeted amount.

**Attachment 1**

Activity 4.7 Develop English Learner (EL) content	Sept. 2, 2016 December 15, 2017	\$7,000 \$13,975	Alejandra Rodriguez-Mielke, Lead-EL consultant, consultants MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	We are working to ensure new ELL content and also look throughout the Academy sections as well as across the Academies.
Activity 4.8 Develop first draft	Sept. 23, 2016 January 13, 2017	\$36,500 \$48,300	Lead Consultant, Thea Woodruff, Ellie Hanson, consultants MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	The amount of new content for this grade level in addition to the number of consultants and content development staff working on this leads to an increase in the overall budgeted amount.
Activity 4.9 Design Academy (graphics production)	Oct. 7, 2016 January 27, 2017	\$15,525	Matthew Slater, Carlos Trevino, Karen Chan, consultants MCPER Productions Team Staff	
Activity 4.10 Review	October 14, 2016 April 7, 2017	\$5,000 \$60,000	Lead Consultant, Pam Bell, Jacob Beyer, consultants MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	We have built in extensive external review from content staff and consultants for this year of Academies, including research reviewers, content reviewers, and ESC reviewers.
Activity 4.11 Produce final draft	October 21, 2016 April 14, 2017	\$10,000 \$41,000	Lead Consultant, Pam Bell, consultants MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	We have increased the number of staff as well as consultants working on this activity throughout the Academies. We also extended the dates to allow for revisions and enhancements that are called for after the TOT timeline.
Activity 4.12 Design final academy	Nov. 2, 2016 April 14, 2017	\$10,000 \$15,000	Matthew Slater, Carlos Trevino, Karen Chan, consultants MCPER Productions Team Staff	We have increased the number of staff working on this activity throughout the Academies. We also extended the dates to allow for revisions and enhancements that are called for after the TOT timeline.
Activity 4.13 Conduct training for Master Trainers	Nov. 18, 2016 April 7, 2017	\$3,750 \$15,618	Lead Consultant, Pam Bell MCPER Content Development Staff and Consultants	The budgeted amount for the Master training was too low to bring in the experts we would like to have as trainers.
Activity 4.14 Provide comprehensive support for invoicing, task and activity documentation, and administrative activities.	August 31, 2017	\$2,665	MCPER Content Development Staff	This activity needs to be included to cover the amount of administrative time needed to complete the task activity sheets and invoice comparison oversight.
Task 4 TTL		\$160,750 \$337,723		

**Attachment 1**

<p><b>Task 5 Website, Grades <del>K-3</del> K-5</b></p>	<p>April 30, 2016 - <del>August 30,</del> 2017 August 31, 2017</p>		<p><del>Pam Bell, Kathleen Walker, UT Information Technology Services</del></p> <p>MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants</p>	<p>It makes sense to change this to a Grades K-5 website Task because TEA has asked that we house <b>all</b> of the Academies on one landing page. The Gateway site will also be linked, so we are collapsing Tasks 5 &amp; 9 into one task here. Also, changed names of specific personnel to MCPER Content Development Staff and MCPER Productions Team. It was originally thought that a completely new website would be created to house materials and resources as well as work in conjunction with the Gateway. Once MCPER learned that we needed to just create a landing page that housed Academy information and linked to the Gateway, the scope of work needed to complete these activities changed. Along with that change, the amount needed to budget for these activities has decreased. End date will need to change to the last day of the grant to complete Gateway uploads.</p>
<p>Activity 5.1 Develop internal services agreement with specifications for website development</p>	<p><del>July 31, 2016</del> October 7, 2016</p>	<p><del>\$20,000</del> \$3,265.15</p>	<p><del>Pam Bell, Kathleen Walker, UT-ITS</del> MCPER Content Development Staff and MCPER Productions Team Staff</p>	<p>The total costs associated with this activity will include percentages of FTE for MCPER Content Development Staff and MCPER Productions Team Staff working to create/update the landing page and complete initial work based on the K-1 Academies.</p>
<p>Activity 5.2 Work with ITS programmers during website construction</p>	<p>December 15, 2016</p>	<p><del>\$47,281</del> \$11,587.45</p>	<p><del>Kathleen Walker</del> MCPER Content Development Staff and MCPER Productions Team Staff</p>	<p>The total costs associated with this activity will include percentages of FTE for MCPER Content Development Staff and MCPER Productions Team Staff working to maintain the landing page and Gateway site associated with the Academies' materials and resources for the K-1 Academies from 2016 and the 2-5 Academies from 2017.</p>
<p>Activity 5.3 Upload, tag, and publish resources in website</p>	<p>August 31, 2017</p>	<p><del>\$11,250</del> \$22,832.02</p>	<p><del>Kathleen Walker</del> MCPER Content Development Staff and MCPER Productions Team Staff</p>	<p>The total costs associated with this activity includes percentages of FTE for MCPER Content Development Staff and MCPER Productions Team Staff working to maintain the Academies landing page for the K-1 Academies from 2016 and the 2-5 Academies from 2017.</p>
<p>Activity 5.4 Upload, tag, and publish resources to Texas Gateways</p>	<p>August 31, 2017</p>	<p><del>\$11,250</del> \$22,844.91</p>	<p><del>Kathleen Walker</del> MCPER Content Development Staff and MCPER Productions Team Staff</p>	<p>The total costs associated with this activity includes percentages of FTE for MCPER Content Development Staff and MCPER Productions Team Staff working to maintain the Academies Gateway site for the K-1 Academies from 2016 and the 2-5 Academies from 2017.</p>
<p><b>Task 5 TTL</b></p>		<p><del>\$89,781</del> \$60,529.53</p>		<p><b>This new total includes the changes in content development staff and updates to FTE for the 2-5 Academies as well as work completed for the K-1 Academies on the website and Gateway.</b></p>
<p><b>TOTAL GRADES <del>K-3</del></b></p>		<p><del>\$732,782</del></p>		<p>Because this task will be collapsed with Task 9, we cannot separate out the Total for Grades K-3 including this task.</p>

Attachment 1

Task/Activity Numbers Grades 4-5 Reading to Learn Academies	Projected Completion Date	Projected Cost	Person(s) Responsible	
Task 6 Grade 4 Reading to Learn Academy	July 15, 2016 – <del>May 12, 2017</del>  August 31, 2017		<del>Pam Bell, Thea Woodruff, Matthew Slater</del> MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	Changed names of specific personnel to MCPER Content Development Staff (this includes administrative staff members) and MCPER Productions Team. Consultants who are writing, reviewing, meeting, etc., will also be referred to as consultants throughout content development. A complete list of all individuals can easily be made available. Changed the end date to the end of the grant as Academy items will continue to be revised, created, and uploaded on the Gateway through the grant's end.  Change in PI and refocusing of 2-5 Academies pushed almost all dates later throughout this timeline.
Activity 6.1 Provide materials to consultants	<del>July 22, 2016</del> October 7, 2016	<del>\$3,500</del> \$5,600	<del>Pam Bell, Thea Woodruff, Jacob Beyer</del> MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	This activity will require more coordination and an increase in budgeted amounts because there are 4 grade levels and more consultants during this year of Academies.
Activity 6.2 Confirm team assignments and conduct virtual meeting	<del>July 28, 2016</del> October 8, 2016	<del>\$3,500</del> \$12,500	<del>Pam Bell, Thea Woodruff</del> MCPER Content Development Staff and Consultants	This activity will require more coordination and an increase in budgeted amounts because there are more consultants and content development staff during this year of Academies.
Activity 6.3 Develop Academy Framework	<del>Aug. 19, 2016</del> September 8, 2016	\$7,000	<del>Lead consultant, Thea Woodruff, Pam Bell</del> MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	
Activity 6.4 Design Academy Framework (graphics production)	Sept. 16, 2016	\$3,000	<del>Matthew Slater, Carlos Trevino, Karen Chan,</del> consultants MCPER Productions Team Staff	
Activity 6.5 Identify existing content to use	Sept. 16, 2016	<del>\$15,000</del> \$8,800	<del>Lead consultant, Thea Woodruff, consultants</del> MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	This activity will require less budget due to fewer consultants working on this activity.
Activity 6.6 Develop new content	<del>Oct. 14, 2016</del> January 27, 2017	<del>\$30,000</del> \$54,000	<del>Lead consultant, Thea Woodruff, consultants</del> MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	This activity requires an increase in budgeted amounts because there are more consultants and content development staff during this year of Academies.

**Attachment 1**

Activity 6.6.1 Develop struggling reader, content areas, and writing content	Nov. 23, 2016	\$50,000 \$38,000	Lead consultant, Thea Woodruff, Ellie Hanson, Marty Hougen, consultants MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	MCPER staff and consultants will require less time for this section as it is being collapsed into a Supporting All Learners section.
Activity 6.6.2 Obtain teacher demonstration videos	April 7, 2017 March 3, 2017	\$15,000	Video Liaison, Thea Woodruff, Video Producer MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	
Activity 6.7 Develop first draft	December 16, 2016 February 3, 2017	\$30,000	Lead consultant, Thea Woodruff, Pam Bell consultants— MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	
Activity 6.7.1 Insert Videos	April 14, 2017 March 10, 2017	\$14,000	Lead Consultant, Thea Woodruff, Pam Bell MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	
Activity 6.7.2 Compare draft to Grade 5 Academy draft (continuity)	January 27, 2017 March 24, 2017	\$20,000	Lead Consultants Grades 4 and 5, Thea Woodruff, Pam Bell MCPER Content Development Staff and Consultants	
Activity 6.7.3. Revise draft	February 17, 2017 March 17, 2017	\$20,000	Lead Consultant Grade 4, Thea Woodruff, Pam Bell, consultants MCPER Content Development Staff and MCPER Productions Team Staff	
Activity 6.8 Design Academy (graphics production)	March 3, 2017	\$15,000 \$10,000	Matthew Slater, Carlos Trevino, Karen Chan, consultants MCPER Productions Team Staff	MCPER Productions Staff will have reduced FTE here because they will be streamlining this into review and finalizing the 4-5 Academies.
Activity 6.9 Review	April 21, 2017 March 24, 2017	\$12,500 \$35,000	MCPER Content Development Staff and Consultants	We have built in extensive external review from content staff and consultants for this year of Academies, including research reviewers, content reviewers, and ESC reviewers.
Activity 6.10 Produce final draft	April 28, 2017 April 14, 2017	\$30,000	Lead Consultant, Thea Woodruff, Pam Bell MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	We have increased the number of staff as well as consultants working on this activity throughout the Academies. We also extended the dates to allow for revisions and enhancements that are called for after the TOT timeline.
Activity 6.11 Design final academy (graphics production)	May 5, 2017 April 14, 2017	\$15,000	Matthew Slater, Carlos Trevino, Karen Chan, consultants MCPER Productions Team Staff	
Activity 6.12 Conduct training for Master Trainers	May 12, 2017 April 7, 2017	\$25,000 \$15,000	Lead Consultant, Thea Woodruff, Pam Bell MCPER Content Development Staff and Consultants	MCPER Content Development Staff will be conducting this TOT in conjunction with consultants so costs will be decreased from original projections.
Activity 6.13 Provide comprehensive support for invoicing, task and activity documentation, and administrative activities.	August 31, 2017	\$2,325	MCPER Content Development Staff	This activity needs to be included to cover the amount of administrative time needed to complete the task activity sheets and invoice comparison oversight.
<b>Task 6 TTL</b>		<del>\$313,500</del> <b>\$335,225</b>		

**Attachment 1**

Task 7 Grade 5 Reading to Learn Academy	July 15, 2016 – <del>May 12, 2017</del>  August 31, 2017		MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	Changed names of specific personnel to MCPER Content Development Staff (this includes administrative staff members) and MCPER Productions Team. Consultants who are writing, reviewing, meeting, etc., will also be referred to as consultants throughout content development. A complete list of all individuals can easily be made available. Changed the end date to the end of the grant as Academy items will continue to be revised, created, and uploaded on the Gateway through the grant's end.  Change in PI and refocusing of 2-5 Academies pushed almost all dates later throughout this timeline.
Activity 7.1 Provide materials to consultants	<del>July 22, 2016</del> October 7, 2016	<del>\$3,500</del> \$5,600	<del>Pam Bell, Thea Woodruff, Jacob Beyer</del> MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	This activity will require more coordination and an increase in budgeted amounts because there are 4 grade levels and more consultants during this year of Academies.
Activity 7.2 Confirm team assignments and conduct virtual meeting	<del>July 28, 2016</del> October 8, 2016	<del>\$3,500</del> \$12,500	<del>Pam Bell, Thea Woodruff</del> MCPER Content Development Staff and Consultants	This activity will require more coordination and an increase in budgeted amounts because there are more consultants and content development staff during this year of Academies.
Activity 7.3 Develop Academy Framework	<del>Aug. 19, 2016</del> September 8, 2016	\$7,000	<del>Lead consultant, Thea Woodruff, Pam Bell</del> MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	
Activity 7.4 Design Academy Framework (graphics production)	Sept. 16, 2016	\$3,000	<del>Matthew Slater, Carlos Trevino, Karen Chan, consultants</del> MCPER Productions Team Staff	
Activity 7.5 Identify existing content to use	Sept. 16, 2016	<del>\$20,000</del> \$8,800	<del>Lead consultant, Thea Woodruff, consultants</del> MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	This activity will require less budget due to fewer consultants working on this activity.
Activity 7.6 Develop new content	<del>Oct. 14, 2016</del> January 27, 2017	<del>\$30,000</del> \$54,000	<del>Lead consultant, Thea Woodruff, consultants</del> MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	This activity requires an increase in budgeted amounts because there are more consultants and content development staff during this year of Academies.
Activity 7.6.1 Develop struggling reader, content areas, and writing content	Nov. 23, 2016	<del>\$50,000</del> \$38,000	<del>Lead consultant, Thea Woodruff, Ellie Hanson, Marty Hougen, consultants</del> MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	MCPER staff and consultants will require less time for this section as it is being collapsed into a Supporting All Learners section.
Activity 7.6.2 Obtain teacher demonstration videos	<del>April 7, 2017</del> March 3, 2017	\$15,000	<del>Video Liaison, Thea Woodruff, Video Producer</del> MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	

Attachment 1

Activity 7.7 Develop first draft	December 16, 2016 February 3, 2017	\$30,000	Lead consultant, Thea Woodruff, Pam Bell consultants— MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	
Activity 7.7.1 Insert Videos	April 14, 2017 March 10, 2017	\$14,000	Lead Consultant, Thea Woodruff, Pam Bell MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	
Activity 7.7.2 Compare draft to Grade 4 Academy draft (continuity)	January 27, 2017 March 24, 2017	\$20,000	Lead Consultants Grades 4 and 5, Thea Woodruff, Pam Bell MCPER Content Development Staff and Consultants	
Activity 7.7.3. Revise draft	February 17, 2017 March 17, 2017	\$20,000	Lead Consultant Grade 4, Thea Woodruff, Pam Bell, consultants MCPER Content Development Staff and MCPER Productions Team Staff	
Activity 7.8 Design Academy (graphics production)	March 3, 2017	<del>\$15,000</del> \$10,000	<del>Matthew Slater, Carlos Trevino, Karen Chan, consultants</del> MCPER Productions Team Staff	MCPER Productions Staff will have reduced FTE here because they will be streamlining this into review and finalizing the 4-5 Academies.
Activity 7.9 Review	April 21, 2017 March 24, 2017	<del>\$12,500</del> \$35,000	MCPER Content Development Staff and Consultants	We have built in extensive external review from content staff and consultants for this year of Academies, including research reviewers, content reviewers, and ESC reviewers.
Activity 7.10 Produce final draft	April 28, 2017 April 14, 2017	\$30,000	Lead Consultant, Thea Woodruff, Pam Bell MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	We have increased the number of staff as well as consultants working on this activity throughout the Academies. We also extended the dates to allow for revisions and enhancements that are called for after the TOT timeline.
Activity 7.11 Design final academy (graphics production)	May 5, 2017 April 14, 2017	\$15,000	Matthew Slater, Carlos Trevino, Karen Chan, consultants MCPER Productions Team Staff	
Activity 7.12 Conduct training for Master Trainers	May 12, 2017 April 7, 2017	<del>\$23,050</del> \$15,000	Lead Consultant, Thea Woodruff, Pam Bell MCPER Content Development Staff and Consultants	MCPER Content Development Staff will be conducting this TOT in conjunction with consultants so costs will be decreased from original projections.
Activity 7.13 Provide comprehensive support for invoicing, task and activity documentation, and administrative activities.	August 31, 2017	\$2,325	MCPER Content Development Staff	This activity needs to be included to cover the amount of administrative time needed to complete the task activity sheets and invoice comparison oversight.
Task 7 TTL		<del>\$311,550</del> \$335,225		

**Attachment 1**

<b>Task 8 Video Production, Grades 4 &amp; 5</b>	April 18, 2016 – April 7, 2017 August 31, 2017		Thea Woodruff, Pam Bell, Jacob Breyer, Video Liaison consultant, Video producer MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	Changed names of specific personnel to MCPER Content Development Staff (this includes administrative staff members) and MCPER Productions Team. Consultants who are capturing, editing, updating, etc., videos will also be referred to as consultants throughout content development. A complete list of all individuals can easily be made available. Changed the end date to the end of the grant as Academy videos may need to be modified to be placed on the Gateway.
Activity 8.1 Develop and post Request for Bid	June 7, 2016 October 31, 2017	\$4,999.63	Pam Bell, Jacob Breyer, UT Purchasing Office MCPER Content Development Staff	Date was changed given the amount of time needed to work with UT for posting the RFP and then learning that we could contract directly with previous academy video vendor.
Activity 8.2 Review proposals and award bid	Aug. 21, 2016 October 31, 2017	<del>\$50,000</del> \$12,500	Pam Bell, Thea Woodruff, Martha Smith, Jacob Beyer, UT Purchasing Office MCPER Content Development Staff	Date was changed given the amount of time needed to work with UT for posting the RFP and then learning that we could contract directly with previous academy video vendor. The decrease in cost reflects that there was not a need to review proposals.
Activity 8.3 Identify usable footage for demonstration videos	Sept 21, 2016 December 15, 2016	<del>\$30,000</del> \$40,000	Thea Woodruff, Video Liaison MCPER Content Development Staff and Consultants	Date had to be updated to reflect time for video review and content writing.  The cost increase reflects the need to digitize K-1 videos in spring/summer 2016 and the 2-4 videos in fall/winter 2016.
Activity 8.4 Work with content development teams to identify teaching demonstrations needed in content areas	December 15, 2016	<del>\$65,000</del> \$24,244.87	Video Liaison MCPER Content Development Staff and Consultants	The cost decrease reflects the percent FTE used in this endeavor relative to consultants as well as MCPER content development staff.
Activity 8.5 Accompany video production crew to schools	February 10, 2017	<del>\$75,000</del> \$60,000	Video Liaison, Thea Woodruff MCPER Content Development Staff	The cost decrease reflects the percent FTE used in this endeavor related to MCPER content development staff.
Activity 8.6 Work with video producer to approve sequences and scripts	March 24, 2017	\$35,000	Video Liaison, Thea Woodruff, Pam Bell MCPER Content Development Staff and Consultants	
Activity 8.7 Deliver final electronic video sequences with graphics (for branding), scripts, and closed captions.	March 31, 2017 August 31, 2017	<del>\$50,000</del> \$30,000	Video producer MCPER Content Development Staff, MCPER Productions Team Staff, and Consultants	Date updated to allow for additional editing and sequencing as needed for Gateway uploading.  The cost decrease reflects the percent FTE used in this endeavor.
<b>Task 8 TTL</b>		<del>\$310,000</del> \$206,744.50		The cost decrease reflects the percent FTE time and effort used in this endeavor from MCPER Content Development Staff. It also indicates a decrease in overall consultant costs for this task.



**Attachment 1**

<b>Task 9 Website, Grades 4-5</b>	May 12, 2016 –August 30, 2017		Pam Bell, Thea Woodruff, Kathleen Walker, UT Information Technology Services	Because TEA has asked that we keep all Academies, Grades K-5, on the same landing page AND because all Gateway materials will be housed within the same location, we are collapsing Task 5 with Task 9 to have one Task = <b>Task 5 Website, Grades K-5</b> as indicated above.  Money from this task has been moved to Task 5 as well as into Task 8 given that the amount budgeted there was not sufficient for video production services.
Activity 9.1 Develop internal services agreement with specifications for website development	July 31, 2016	\$12,500	Pam Bell, Kathleen Walker, UT ITS	
Activity 9.2 Work with ITS programmers during website construction	December 15, 2016	\$30,000	Kathleen Walker	
Activity 9.3 Upload, tag, and publish resources in website	August 31, 2017	\$11,250	Kathleen Walker, Thea Woodruff	
Activity 9.4 Upload, tag, and publish resources to Texas Gateways	August 31, 2017	\$11,265	Kathleen Walker	
<b>Task 9 TTL</b>		<b>\$65,015</b>		
<b>TOTAL GRADES 4-5</b>		<b>\$1,000,065</b>		Because this task will be collapsed with Task 5, we cannot separate out the Total for Grades 4-5 including this task.
<b>TOTAL</b>		<b>\$1,732,847</b> <b>\$1,844,683.06</b>		<b>This total reflects the total of all tasks and is the total MCPER budget for these Academies minus the stipend administrative costs that were subcontracted to IPSI.</b>

## SCHEDULE OF TASK COMPLETION

Title of Proposed Project:	Administration of Grades K-3 Literacy and Grades 4-5 Reading to Learn Academies
Contractor:	Meadows Center for the Prevention of Educational Risk at The University of Texas at Austin through LOA to the Institute for Public School Initiatives at The University of Texas at Austin
Begin Date:	April 26, 2016
End Date:	August 31, 2017

Task/Activity Numbers Grades K-1	Projected Completion Date	Projected Cost	Person(s) Responsible	Amendment Justification
<b>Task 1</b> Master Trainer (MT) training Grades K-1	June 24, 2016			
Activity 1.1 Plan for MT training	June 24, 2016	\$1,170	Jennifer Schnakenberg /Daryl Michel/Karen Nelson/ Michelle Sims	N/A
Activity 1.2 Arrange Travel	June 24, 2016	\$1,066	Suzanne McIntyre/ Natalya White/TBA Admin Assoc-Victoria Salguero	N/A
Activity 1.3 Provide Facility	June 24, 2016	\$831	Emily Sadler/ Joy Whitney	N/A
Activity 1.4 Attend MT	June 24, 2016	\$8,280	TBD <del>12</del> 8 FTAs	Revised to reflect actual number of Master Trainers.
Activity 1.5 Pay Travel for Master Trainer, Training Year 1 <del>12</del> 8 Master Trainers and <del>80</del> 228 Regional Trainers	August 31, 2016	\$16,729	Suzanne McIntyre /Joy Whitney/Natalya White/TBA Admin Assoc/Michelle Sims	Revised to reflect actual number of Master Trainers, Regional Trainers, and IPSI staff who worked on the activity.
Activity 1.6 Provide Materials	June 24, 2016	\$3,042	Dawn Filer/Danica Acharya/Emily Sadler/Joy Whitney	Revised to reflect names of additional IPSI staff who worked on the activity.
Activity 1.7 Provide CPEs to participants	August 31, 2016	<del>\$341</del> \$295	Emily Sadler	Revised to reflect actual dollar amount spent on this activity.
<b>Task 1 TTL</b>		<del>\$31,459</del> \$31,413		<b>Actual Spent on Task 1, K-1 MTOT Activities</b>
<b>Task 2</b> TOTs Grades K-1	June 30, 2016			
Activity 2.1 Plan for TOT training	June 30, 2016,	\$10,534	Jennifer Schnakenberg /Daryl Michel/Karen Nelson/ Michelle Sims/ Emily Sadler/Joy Whitney/Dawn Filer/ Danica Acharya/FTAs	Revised to include additional staff who worked on this activity.
Activity 2.2 Arrange Travel	June 30, 2016	\$9,597	Suzanne McIntyre/ Natalya White/TBA Admin Assoc/Joy Whitney/Emily Sadler/Michelle Sims	Revised to include additional staff who worked on this activity.
Activity 2.3 Provide Facility/Working lunch	June 30, 2016	<del>\$92,721</del> \$96,402	Dawn Filer/Emily Sadler /Joy Whitney/Karen Nelson/Daryl Michel/Jennifer Schnakenberg	Revised to reflect actual cost of meeting activities and include additional staff who worked on this task.

Attachment 2

Activity 2.4 Facilitate TOTs	June 30, 2016	\$33,120	TBD <del>12</del> 8 FTAs	Revised to reflect actual number of FTAs.
Activity 2.5 Pay Travel <b>and materials costs</b> for K-1 <del>TOT</del> , Year 1 <del>220- 228</del> Regional Trainers	August 31, 2016 2017	<del>\$408,619</del> \$418,391	Suzanne McIntyre /Joy Whitney/Natalya White/TBA Admin Assoc/Michelle Sims	Extended date to accommodate future K-1 training costs, revised to reflect actual and anticipated costs through extended date, added materials costs to ESC reimbursement contracts, and included additional staff who worked on this activity.
Activity 2.6 Provide Materials	June 30, 2016	<del>\$72,290</del> \$58,510	Dawn Filer/Emily Sadler/Joy Whitney/Suzanne McIntyre/FTAs	Revised to include actual costs and individuals who contributed time and effort to the activity.
Activity 2.7 Provide CPEs to participants	August 31, 2016	<del>\$3,139</del> \$294	Emily Sadler	Revised to reflect actual cost of activity.
<b>Task 2 TTL</b>		<del>\$630,020</del> \$626,848		<b>Revised amount allocated toward Task 2, K-1 TOT and ESC K-1 training costs</b>
<b>Task 3</b> Follow-up for grades K-1	August 31, 2016			
Activity 3.1 Internal Evaluation/final reporting for Grades K-1	August 31, 2016	<del>\$17,977</del> \$3,756	Jennifer Schnakenberg /Daryl Michel/Karen Nelson/Michelle Sims/Dawn Filer	Revised to reflect actual cost of completing activity.
<b>Task 3 TTL</b>		<del>\$17,977</del> \$3,756		<b>Actual Spent on Task 3, K-1 Evaluation/Reporting Activities</b>
<b>TOTAL GRADES K-1</b>		<del>\$679,456</del> \$662,017		<b>Revised total of all K-1 Activities</b>
<b>Task/Activity Numbers Grades 2-5</b>	<b>Projected Completion Date</b>	<b>Projected Cost</b>	<b>Person(s) Responsible</b>	
<b>Task 4</b> Master Trainer training <b>and Academy TOTs</b> Grades 2-5	May 31, 2017			We collapsed Tasks 4 and 5 as the activities are identical and overlap in planning and facilitation. Only participant counts differ across the trainings. This will streamline oversight of the activities and provide more evenly weighted measurements for reporting and accountability. Person(s) responsible have been altered to reflect actual anticipated staff contributions toward activities. Dollar amounts also revised to reflect anticipated spending based on previous K-1 spending and current bids received toward Grades 2-5 activities. Task 4 totals are split
Activity 4.1 Plan for MT <b>and TOT</b> trainings	May 31, 2017	<del>\$2,681</del> \$38,190	Jennifer Schnakenberg/Daryl Michel/Karen Nelson/ Michelle Sims/Danica Acharya	
Activity 4.2 Arrange Travel	May 31, 2017	<del>\$1,991</del> \$7,929	Suzanne McIntyre/Victoria Salguero	
Activity 4.3 Provide Facility/Working lunch/ <b>Facilitate TOTs</b>	May 31, 2017	<del>\$1,369</del> \$369,963	Dawn Filer/Emily Sadler/Joy Whitney/Danica Acharya/FTAs	
Activity 4.4 Pay Travel <b>and materials costs</b> for Master Trainer Training Year 2 <b>and Grades 2-5 TOT Year 2</b> <del>24</del> 12 Master Trainers 400 Regional Trainers	August 31, 2017	<del>\$75,370</del> \$853,104	Suzanne McIntyre/Joy Whitney/Victoria Salguero/Natalya White	

Attachment 2

Activity 4.5 Provide Materials	May 31, 2017	\$6,787 \$164,457	Dawn Filer/Emily Sadler/Joy Whitney/Suzanne McIntyre/Danica Acharya/Natalya White/Victoria Salguero	<p>evenly between Grades 2-3 and Grades 4-5.</p> <p>Task 4.4 includes:</p> <ul style="list-style-type: none"> <li>• 200 Grades 2-3 Participant binders estimated at \$40/each = \$8,000 (20 extra copies included to cover potential additional participants)</li> <li>• 200 Grades 2-3 Presenter binders estimated at \$60/each = \$12,000 (20 extra copies included to cover potential additional participants)</li> <li>• Estimated Grades 2-3 ancillary materials, shipping, training supply costs (includes internal planning costs, such as monthly conference calls, planning meeting materials, storage) = \$41,850</li> <li>• 220 Grades 4-5 Participant binders estimated at \$40/each = \$8,800 (20 extra copies included to cover potential additional participants)</li> <li>• 220 Grades 4-5 Presenter binders estimated at \$60/each = \$13,200 (20 extra copies included to cover potential additional participants)</li> <li>• Estimated Grades 4-5 ancillary materials, shipping, training supply costs (includes internal planning costs, such as monthly conference calls, planning meeting materials, storage) = \$39,850</li> </ul>
Activity 4.6 Provide CPEs to participants	August 31, 2017	\$270 \$1,400	Emily Sadler	
<b>Task 4 TTL</b>		<b>\$88,468</b> <b>\$1,435,043</b>		
<del>Task 5 Academy TOTs Grades 2-5</del>	<del>May 31, 2017</del>			
Activity 5.1 Plan for TOT training	May 31, 2017	\$24,125	Jennifer Schnakenberg/Daryl Michel/Karen Nelson/Michelle Sims	<p>We collapsed Tasks 4 and 5 as the activities are identical and overlap in planning and facilitation. Only participant counts differ across the</p>
Activity 5.2 Arrange Travel	May 31, 2017	\$17,919	Suzanne McIntyre	

Attachment 2

Activity 5.3 Provide Facility/Working lunch	May 31, 2017	\$187,284	Dawn Filer/Emily Sadler/Joy Whitney/Danica Acharya	trainings. This will streamline oversight of the activities and provide more evenly weighted measurements for reporting and accountability.
Activity 5.4 Pay Travel for Grades 2-5 TOT Year 2 600 Trainers	August 31, 2017	\$841,164	Suzanne McIntyre/Joy Whitney	
Activity 5.5 Provide Materials	May 31, 2017	\$146,120	Dawn Filer/Emily Sadler/Joy Whitney	
Activity 5.6 Provide CPEs to participants	August 31, 2017	\$2,430	Emily Sadler	
<b>Task 5 TTL</b>		<b>\$1,219,042</b>		
<b>Task 6-5</b> Follow-up for grades 2-5	August 31, 2017			
Activity 6.1 5.1 Follow-up/Internal Evaluation/final reporting for Grades 2-5	August 31, 2017	\$15,460 \$12,730	Jennifer Schnakenberg/Daryl Michel/Karen Nelson/Michelle Sims/Dawn Filer/Danica Acharya	Modified Task/Activity number due to collapse of previous task. Added staff who will contribute time and effort to the activity.
<b>Task 6-5 TTL</b>		<b>\$15,460</b> <b>\$12,730</b>		
<b>TOTAL GRADES 2-5</b>		<b>\$1,322,970</b> <b>\$1,447,773</b> (split evenly between 2-3 and 4-5)		
<b>TOTAL GRADES K-5</b>		<b>\$2,022,426</b> <b>\$2,109,790</b>		
<b>Task 7-6</b> Distribution of teacher stipends			Overall management and supervision: Daryl Michel/TBD Project Manager/Michelle Sims	Modified Task/Activity number due to collapse of previous task.
Activity 7.1 6.1 Distribute teacher stipends through ESCs, grades K-5	August 31, 2017	<del>\$142,023</del> \$34,659	Emily Sadler, Natalya White, Kim Mennel, Michelle Sims Joy Whitney, TBD Administrative Associate	Modified to reflect staff who will contribute time and effort to the activity. Modified dollar amount to reflect salaries, fringe, and indirect costs paid toward the effort. Overage moved to tasks 2.5 and 4.4 enabling ESCs to recoup materials costs in direct support of the Academies.
<b>Task 7 6 TTL</b>		<del>\$142,023</del> <b>\$34,659</b>		
<b>GRAND TOTAL GRADES K-5</b>		<b>\$2,144,449</b>		

## Budget – Content Development

K-3 Literacy and Grades 4-5 Read to Learn Academies

4/1/16-8/31/17

Amendment 2 - CONTENT DEV. Budget

PERSONNEL 6100	Title	Year 1	Year 2	Total
	Title			
Sharon Vaughn	Leadership Team Advisor			
Jennifer B. Schnakenberg	PI	\$ -	\$ 74,546.00	\$ 74,546.00
Pam Bell	Program Manager	\$ 22,863.00	\$ 66,957.70	\$ 89,820.70
Thea Woodruff	Senior Field Trainer/Analyst	\$ 23,643.03	\$ 69,413.76	\$ 93,056.79
Ellie Hanlon	New Content writer	\$ 3,199.20	\$ -	\$ 3,199.20
Maria Longhi	Project Manager	\$ -	\$ 45,182.00	\$ 45,182.00
Kathleen Walker	Website Coordinator	\$ 5,734.00	\$ 33,344.00	\$ 39,078.00
Matt Slater	Productions Manager	\$ 4,991.00	\$ 29,814.12	\$ 34,805.12
Jacob Beyer	Administrative Associate	\$ 3,333.00	\$ 12,600.00	\$ 15,933.00
Carlos Trevino	Graphic Designer	\$ 5,376.85	\$ 25,977.20	\$ 31,354.05
Karen Chan	Graphic Designer	\$ 2,594.34	\$ 16,904.00	\$ 19,498.34
TBD	Sr. Desktop Support Specialist	\$ -	\$ -	\$ -
TBD	Student Worker	\$ -	\$ -	\$ -
Anna Andersen	Editor	\$ -	\$ 19,600.00	\$ 19,600.00
Hans Rhodes	Web Designer	\$ -	\$ 26,043.00	\$ 26,043.00
Michelle Lambert-Yuhasz	Manager	\$ -	\$ 20,527.00	\$ 20,527.00
Jessica Manning-Acebo	Project Manager	\$ -	\$ 20,672.00	\$ 20,672.00
Faith Stevens	Senior Field Trainer/Analyst	\$ -	\$ 23,313.00	\$ 23,313.00
Alexa Obregon	Senior Field Trainer/Analyst	\$ -	\$ 16,725.00	\$ 16,725.00
Kim Varela	Desktop Support Specialist	\$ 667.00	\$ 14,000.00	\$ 14,667.00
Dawn Stanco	Administrative Assistant	\$ -	\$ 10,800.00	\$ 10,800.00
TBD	Student Worker	\$ -	\$ 12,000.00	\$ 12,000.00
Salaries		\$ 72,401.42	\$ 538,418.78	\$ 610,820.20
Fringes		\$ 23,775.41	\$ 137,296.79	\$ 161,072.20
<b>TOTAL PERSONNEL 6100</b>		<b>\$ 96,176.83</b>	<b>\$ 675,715.57</b>	<b>\$ 771,892.40</b>

CONTRACT SERVICES 6200				
Copyediting		\$ -	\$ 30,000.00	\$ 30,000.00
Website Development		\$ -	\$ -	\$ -
Video Production		\$ 14,875.00	\$ -	\$ 14,875.00
Video Production		\$ -	\$ 165,600.00	\$ 165,600.00
National Advisory Team		\$ 9,280.30	\$ 43,000.00	\$ 52,280.30
Existing Content Team		\$ 13,037.78	\$ 51,275.00	\$ 64,312.78
New Content Writing Team		\$ 47,805.20	\$ 102,050.00	\$ 149,855.20

## Budget – Content Development

Final Draft Team		\$ 13,037.78	\$ 114,265.00	\$ 127,302.78
Reviewers		\$ 31,829.88	\$ 132,100.00	\$ 163,929.88
Video Liaisons		\$ -	\$ 32,500.00	\$ 32,500.00
Expert Trainers		\$ -	\$ 46,700.00	\$ 46,700.00
Graphics		\$ -	\$ 2,500.00	\$ 2,500.00
<b>TOTAL CONTRACT SERVICES 6200</b>		<b>\$ 129,865.94</b>	<b>\$ 719,990.00</b>	<b>\$ 849,855.94</b>

<b>MATERIALS &amp; SUPPLIES 6300</b>				
Production Materials		\$ 199.32	\$ 1,475.00	\$ 1,674.32
Printing, copies, postage, shipping, training supplies		\$ 935.73	\$ 7,213.99	\$ 8,149.72
<b>TOTAL MATERIALS &amp; SUPPLIES 6300</b>		<b>\$ 1,135.05</b>	<b>\$ 8,688.99</b>	<b>\$ 9,824.04</b>

## TRAVEL 6400

Travel		\$ -	\$ 12,500.00	\$ 12,500.00
<b>TOTAL TRAVEL 6400</b>		<b>\$ -</b>	<b>\$ 12,500.00</b>	<b>\$ 12,500.00</b>

<b>TOTAL DIRECT COSTS</b>		<b>\$ 227,177.82</b>	<b>\$ 1,416,894.56</b>	<b>\$ 1,644,072.38</b>
<b>MODIFIED DIRECT COSTS</b>		<b>\$ 227,177.82</b>	<b>\$ 1,376,894.56</b>	<b>\$ 1,604,072.38</b>
<b>TOTAL INDIRECT COSTS</b>		<b>\$ 34,076.68</b>	<b>\$ 206,534.00</b>	<b>\$ 240,610.68</b>
<b>TOTAL MCPER BUDGET</b>		<b>\$ 261,254.50</b>	<b>\$ 1,583,428.56</b>	<b>\$ 1,844,683.06</b>

## Justifications

Cost Category 6100: New calculations based on costs of K-1 trainings and anticipated 2-5 trainings; We will need additional percentages of FTEs to develop the four academies at high levels

Cost Category 6200: New calculations based on costs of K-1 trainings and anticipated 2-5 trainings; We put more money into videotaping for 4-5 and removed some of the consultant review work. We added ESC consultant reviewers as well.

Cost Category 6300: New calculations based upon actual costs of K-1 trainings and anticipated 2-5 trainings

Cost Category 6400: We will have travel this year for videotaping as well as content team travel based on increase in FTEs.

## Budget

K-5 Literacy Academies

4/26/16-8/31/17

Amendment 1

Budget

PERSONNEL 6100		Year 1	Year 2	Total
	Title			
Daryl Michel	PI	\$ 3,480.00	8,237.25	11,717.25
Karen Nelson	ED/Co-PI	\$ 2,782.00	8,823.00	11,605.00
Michelle Sims	Administrative Manager	\$ 8,186.00	14,508.08	22,694.08
Joy Whitney	Grants and Contracts Manager	\$ 6,797.00	5,346.95	12,143.95
Dawn Filer	Senior Program Coordinator	\$ 5,736.00	8,913.90	14,649.90
Emily Sadler	Project Specialist	\$ 6,135.00	7,599.30	13,734.30
Danica Acharya	Project Specialist	\$ 2,972.00	10,301.00	13,273.00
Natalya White	Project Specialist	\$ 4,491.00	4,198.75	8,689.75
Suzanne McIntyre	Administrative Associate	\$ 7,430.00	769.92	8,199.92
Victoria Salguero	Administrative Associate	\$ 3,214.00	13,053.55	16,267.55
Jennifer Schnakenberg	PI	\$ 1,855.00	5,703.09	7,558.09
Dawn Stanco	Administrative Associate	\$ 1,500.00	-	1,500.00
Alexa Obregon	Sr. Field Trainer/Analyst	\$ 2,042.50	4,742.49	6,784.99
Michelle Lambert-Yuhasz	Sr. Field Trainer/Analyst	\$ 2,655.00	6,049.80	8,704.80
Maria Longhi	Sr. Field Trainer/Analyst	\$ 2,906.00	6,657.13	9,563.13
Jessica Acebo	Sr. Field Trainer/Analyst	\$ 2,657.00	6,092.43	8,749.43
Shannon Giroir	Sr. Field Trainer/Analyst	\$ 2,223.00	5,055.12	7,278.12
Joanna Oliver	Sr. Field Trainer/Analyst	\$ 2,313.45	\$ 5,346.28	7,659.73
Christina Barrientos	Sr. Field Trainer/Analyst	\$ -	-	-
Becki Krsnak	Sr. Field Trainer/Analyst	\$ 1,667.84	-	1,667.84
Julie Koepke	Sr. Field Trainer/Analyst	\$ -	5,416.13	5,416.13
Collen Moore	Sr. Field Trainer/Analyst	\$ -	5,409.00	5,409.00
Kathy Stoddard	Sr. Field Trainer/Analyst	\$ -	5,361.75	5,361.75
Genise Henry	Sr. Field Trainer/Analyst	\$ -	6,358.88	6,358.88
Virginia Avina	Sr. Field Trainer/Analyst	\$ -	5,482.65	5,482.65
Terri Perez	Sr. Field Trainer/Analyst	\$ -	6,314.55	6,314.55
Kim Mennel	Administrative Associate	\$ 1,290.00	1,464.05	2,754.05
Salaries		\$ 72,332.79	157,205.05	<b>229,537.84</b>
Fringe		\$ 20,539.52	44,017.41	<b>64,556.93</b>
<b>TOTAL PERSONNEL 6100</b>		<b>\$ 92,872.31</b>	<b>\$ 201,222.46</b>	<b>\$ 294,094.77</b>
<b>CONTRACT SERVICES 6200</b>				
Meeting Space		\$ 63,459.83	210,000.00	273,459.83



**Attachment 4**

**Budget**

Registration Vendor		\$ 10,518.02	23,000.00	33,518.02
Travel/Materials Contracts for 20 ESCs		\$ 162,006.62	457,266.38	619,273.00
<b>TOTAL CONTRACT SERVICES 6200</b>		<b>\$ 235,984.47</b>	<b>\$ 690,266.38</b>	<b>\$ 926,250.85</b>

<b>MATERIALS &amp; SUPPLIES 6300</b>				
Training Materials, Printing, copies, supplies, shipping		\$ 55,585.00	122,800.00	178,385.00
Technology Fees		\$ 1,015.89	-	1,015.89
<b>TOTAL MATERIALS &amp; SUPPLIES 6300</b>		<b>\$ 56,600.89</b>	<b>\$ 122,800.00</b>	<b>\$ 179,400.89</b>

**TRAVEL 6400**

Travel (including hotel direct bill sleeping rooms)		\$ 135,020.98	329,970.76	464,991.74
<b>TOTAL TRAVEL 6400</b>		<b>\$ 135,020.98</b>	<b>\$ 329,970.76</b>	<b>\$ 464,991.74</b>

<b>TOTAL DIRECT COSTS</b>		<b>\$ 828,478.65</b>	<b>\$ 1,344,235.80</b>	<b>\$ 1,864,738.35</b>
<b>TOTAL INDIRECT COSTS</b>		<b>\$ 78,071.81</b>	<b>201,638.94</b>	<b>279,710.75</b>
<b>TOTAL PSI BUDGET</b>		<b>\$ 906,550.46</b>	<b>1,545,874.74</b>	<b>2,144,449.10</b>

<b>Justifications</b>	
Cost Category 6100:	New calculations based on costs of K-1 trainings and anticipated 2-5 trainings; Year 2 contract presenters will be UT employees; added stipend processing money to salaries/fringe
Cost Category 6200:	Moved original ESC travel contracts from "travel" to "contracts" with addition of materials costs (and per UT contract rules); Year 2 contract presenters will now be UT employees
Cost Category 6300:	New calculations based upon actual costs of K-1 trainings and anticipated 2-5 trainings
Cost Category 6400:	Moved ESC contracts from "travel" to "contracts" with addition of materials costs (and per UT contract rules)

**Institute for Public School Initiatives (IPSI) and The Meadows Center for Preventing Educational Risk (MCPER) at The University of Texas at Austin  
Reading Excellence Team Pilot Support Options**

Activity	Fall 2016	Spring 2017: (4 months: e.g., February-May)
<p>IPSI and MCPER team members will <i>develop</i> and <i>deliver</i> professional development (PD) for Education Service Center (ESC) specialists and other stakeholder groups. Topics may include (but are not limited to):</p> <ul style="list-style-type: none"> <li>a) Grade K and Grade 1 Literacy Achievement Academy modules or other research-based literacy strategies (including planning and follow-up)</li> <li>b) Instructional coaching</li> <li>c) Texas Essential Knowledge and Skills (TEKS)</li> <li>d) Instructional leadership</li> </ul>	<p><i>Develop</i> one (1) two-day session and <i>deliver</i> to ESC specialists and other stakeholder groups (Material Costs*: \$0; Travel costs for one staff member: \$1,000; Salary/fringe for one staff member to develop and deliver the session: \$1,905)</p>	
<p>IPSI and MCPER team members provide onsite or virtual technical assistance for ESC specialists and other stakeholder groups in a school setting. This may include (but is not limited to):</p> <ul style="list-style-type: none"> <li>a) Using data to guide instructional decision-making</li> <li>b) Demonstrating the use of observation checklists</li> <li>c) Conducting classroom observations</li> <li>d) Planning with teachers and school administrators</li> </ul>		<p>Take part in one (1) one-day visit by one staff member to each of the following ESCs: 5, 12, 18, 20 (Salary/fringe for one staff member: \$3,810; Travel Costs: \$2,000)</p>
<p>IPSI and MCPER co-principal investigators (PIs) meet with Texas Education Agency leaders to provide updates, share progress, and determine next steps.</p>	<p>At least one (1) time per month</p>	<p>At least one (1) time per month</p>
<p>IPSI and MCPER co-principal investigators (PIs) review Grade K and Grade Academy content with new staff member supporting Reading Excellence Teams, as well as plan professional development and communicate to ESC specialists.</p>	<p>At least one (1) time per month</p>	
<p align="center">Estimated Direct Cost</p>	<p align="center">\$2,905</p>	<p align="center">\$5,810</p>
<p align="center">Indirect Cost (15%)</p>	<p align="center">\$1,307.25</p>	
<p align="center">Total Cost</p>	<p align="center">\$10,022.25</p>	

\*TEA will provide materials or resources as needed.