

STATE OF TEXAS §  
COUNTY OF TRAVIS §

Division Number: 215	Program Name: Meetings	Facilitator for IEP Team
Org. Code:	Legal/Funding Authority: TEC 29.020	
Speed Chart:		
Payee Name: Change Institute Recovery Center LLC	Payee ID: 1461023081	
ISAS Contract #: 3267	PO #: 33846	

Amendment No. 1

**AMENDMENT TO  
STANDARD CONTRACT  
BETWEEN  
TEXAS EDUCATION AGENCY  
AND**

**Change Institute Recovery Center LLC**  
NAME OF CONTRACTOR

It is mutually understood and agreed by and between the undersigned contracting parties of the above numbered contract to amend said contract effective March 13, 2015 as follows:

Article IV. PAYMENT UNDER CONTRACT, Section A. is revised to include the following:

In the event that an Individualized Education Program (IEP) team facilitation meeting gets cancelled for any reason by the parties involved or that the meeting request is not authorized under 19 TAC §89.1197 after a meeting request has been assigned, the facilitator shall be compensated \$50 per hour, for up to eight (8) hours documented preparation time preparing for the facilitated IEP team meeting. Payment shall be made upon submission of a properly prepared invoice that documents the hours spent preparing for the meeting and a completed self-assessment document.

If the IEP team facilitation meeting continues on as originally scheduled, the facilitator will be compensated a flat fee of \$750.00 for facilitating the meeting as stated in Article IV, Section A of the original contract.

Pursuant to Section 2252.901 of the Texas Government Code, Contractor certifies that it is not a former employee of TEA or that Contractor has not been an employee of TEA for twelve (12) months prior to the beginning date of this contract.

Contractor must make full disclosure of intent to employ or subcontract with an individual who is a former employee/retiree of TEA. Within the first twelve months of leaving employment at TEA, a former employee/retiree selected by the Contractor for employment or subcontracting, shall not perform services on a project or fill a position that the former employee/retiree worked on while employed at TEA.

Contractor reimbursement for travel and expenses incurred in the performance of Contractor's duties under this contract, and computed in accordance with Texas law in effect at the time such travel and expenses are incurred by Contractor. Contractor will make a good faith effort to comply with the State of Texas Travel Guidelines which specifies reimbursement rates for lodging, meals, and mileage. Refer to the current rates located at CPA's website: <https://fmx.cpa.state.tx.us/fmx/travel/texttravel/index.php>. The mileage rates have changed effective January 1, 2015 the rate is 57.5¢ (previous rate 1/1/14 – 12/31/14 was 56¢).

Contracts awarded after 12/3/14, will be required to utilize and continue to utilize, for the term of the contract, the U.S. Department of Homeland Security's E-Verify system to determine eligibility of: 1. All persons employed to perform duties within Texas, during the term of the Contract; and 2. All persons (including subcontractors) assigned by the Proposer to perform work pursuant to the Contract, within the United States of America. Contractor shall provide, upon request of the TEA an electronic or hardcopy screen shot of the confirmation number for attachment to the Form I-9 for the three most recent hires that match the criteria above, by the Contractor, and Contractor's subcontractors, as proof that this provision is being followed as directed by Executive Order RP 80.

All other terms and conditions of the original contract remain the same and are incorporated herein as if specifically written.

It is agreed and accepted by a person authorized to bind Contractor that all terms and conditions of this amendment are effective commencing on the above date.

Typed Name:  
Typed Title:

Lovette Henderson  
Executive Director

Loretta Hudson  
Authorized Signature

**This section reserved for Agency use.**

I, an authorized official of Agency, hereby certify that this contract is in compliance with the authorizing program statute and applicable regulations and authorize the services to be performed as written above.

AGREED and accepted on behalf of Agency this 14<sup>th</sup> day of May 2015 (month/year) by a person authorized to bind Agency.

Return three (3) copies with original signature to:  
Norma Barrera, Purchasing and Contracts  
Texas Education Agency  
1701 North Congress Avenue, Room 2-125  
Austin, Texas 78701-1494  
Send electronic copies to:  
[TEAContracts@tea.state.tx.us](mailto:TEAContracts@tea.state.tx.us)

Shirley Beauieu  
Shirley Beauieu, Associate Commissioner  
Finance/ CFO