

STATE OF TEXAS §

Division Number: 104	Program Name: 21 st Century Community Learning Centers
Org. Code: _____	Legal/Funding Authority: _____
Speed Chart: _____	
Payee Name: Edvance Research Inc.	Payee ID: 113430721430
ISAS Contract #: 3193	PO #: _____

COUNTY OF TRAVIS §

Amendment No. 2

**AMENDMENT TO
STANDARD CONTRACT
BETWEEN
TEXAS EDUCATION AGENCY
AND**

Edvance Research Inc.
NAME OF CONTRACTOR

It is mutually understood and agreed by and between the undersigned contracting parties of the above numbered contract to amend said contract effective June 1, 2015 as follows:

The contract is being amended to reduce the current contract year funds by 2.5% and reduce the scope of work through the elimination or modification of task TEA has identified in Attachment A as the Task to be Eliminated and or modified.

All other terms and conditions of the original contract remain the same and are incorporated herein as if specifically written.

It is agreed and accepted by a person authorized to bind Contractor that all terms and conditions of this amendment are effective commencing on the above date.

Typed Name: Don Barfield
Typed Title: President



Authorized Signature

This section reserved for Agency use.

I, an authorized official of Agency, hereby certify that this contract is in compliance with the authorizing program statute and applicable regulations and authorize the services to be performed as written above.

AGREED and accepted on behalf of Agency this _____ day of _____ (month/year) by a person authorized to bind Agency.

Return three (3) copies with original signature to:
Norma Barrera, Purchasing and Contracts
Texas Education Agency
1701 North Congress Avenue, Room 2-125
Austin, Texas 78701-1494
Send electronic copies to:
TEAContracts@tea.texas.gov


Michael Williams
Commissioner of Education

ATTACHMENT A

Budget by Expenditure Code for Tasks to be Eliminated/Modified for Remaining FY14-15 (current contract year):

Expenditure Code	Expenditure Description	Approved Budget (9/2014)	Amendment 1 Budget (12/2014) ^(A)	Amendment 2 Proposed Budget (5/2014) ^(B)	Variance from Amendment 1
6100	Payroll Costs	\$1,168,325	\$1,205,477	\$1,178,504	(\$26,973) 2.2%
6200	Professional & Contracted Services	\$1,027,740	\$875,926	\$850,161	(\$25,765) 2.9%
6300	Supplies & Materials	\$127,368	\$132,954	\$138,665	\$5,711 4.3%
6400	Other Operating Costs	\$264,040	\$357,822	\$339,218	(\$18,604) 5.2%
6600	Capital Outlay	\$0	\$0	\$0	\$0
7000	Indirect Costs	\$248,730	\$264,024	\$259,655	(\$4,369) 1.7%
	Subtotal	\$2,836,203	\$2,836,203	\$2,766,203	(\$70,000) 2.5%

Total budget: \$2,766,203 (reduction by 2.5%)

Note A: Amendment 1 included 2 months of Actual spend + 10 months of Forecasted budget

Note B: Amendment 2 includes 8 months of Actual spend + 4 months of Forecasted budget

Task 1.1 pg. 4 Task 1 ACE Training Coordinator- Eliminate submission of proposals to conference.

Task 1-Regional Trainings-Eliminate remaining regional trainings for the 2014-2015 school year.

Task 2.2.2(a-b) Task 1 Development of new modules for Training- Eliminate the program evaluation activities (including webinars and data analysis). Eliminate the maintenance and review of activity samples. Cease development on all training modules not yet completed.

Task 3 pg. 6-7 Task 1 Demonstration Sites Eliminate-

Task 1.2.2 pg. 10 Task 1.2 TAC's Eliminate monthly data review. Eliminate review of grant applications. Eliminate review of grantee requests for schedule changes. Eliminate attendance at national conferences. Maintain TACs as the ""boots on the ground"" that support program implementation.

Task 4.4 (a) pg. 12 Task 1.2 PRIME Blueprint for Texas ACE Eliminate edits/revisions for 2014-2015/

Task 1.2 pg.14 NEW RFA Support Eliminate

Task 2 pg.15 Program Evaluation Eliminate all remaining program evaluation activities.

Task 3 pg.16 Quarterly Meetings Eliminate the communication network meetings. No travel should be reimbursed for the remaining of 2014-2015.

- o Meeting already planned and room rental booked for June prior to conference. *We would recommend to continue with the meeting as we have already paid for space and grantees have committed to the travel and changing would incur penalty costs for the contract and individual grantees.*

- o Eliminate travel reimbursement for grantees – *We would really prefer not to do this as we have already committed to grantees since February, some of whom have already made travel arrangements that may cause them to incur costs. Estimated spend would be \$3,000.*

Task 3 pg.17 Select New Members for the Year Eliminate the selection of new members for the communication network

Task 4 pg.17 Quarterly Newsletters Eliminate

Task 4 pg.18 ACE Promo Center Eliminate branding and promoting activities. Current electronic documents may be maintained on the website, no printing or shipping of materials should occur for the remainder of 2014-2015.

Task 4 pg.18 Capacity Building Provide update on any resources/tools that are in development for this task. Cease development on any new/remaining resources/tools. (no training/TA sessions will be required by 8/31/15) Cease development of Foster Care toolkit.

Task 6 pg.20 Develop Designation Process Eliminate

Task 6 pg.20 Recruit for Designating Program. Eliminate

Monthly Status Report- is acceptable per our discussion modifying to detail the actual cost per event. Request you modify the report to attach this table that supports the task Budget that are being Invoiced during the billing period.

Task#	Task	Payroll	PCS	S&M	OOC	CO	IDC	Total	Detail Explanation*
1	Overall Training – Training, Technical Assistance & Conferences								
2	Program Support / PIA								
3	Communication Network								
4	Program Outreach								
5	Project Management								
6	ACE Designation Program								

PCS-Professional and Contracted Services
 S&M-Supplies and Materials
 OOC-Other Operating Cost
 CO-Capital Outlay
 IDC-Indirect Costs

*Provide receipts or supporting documents confirming services or materials have been executed or purchased. These details maybe maintained and provided if requested.

Service- Review Support Documentation-Review the expense support documentation in the packet to verify the support documents for the expenses are included. The contractor is not required to send documentation for salaries, fringe, over-head and profit just task the salaries are supporting. The contractor must retain documents and send to us if requested. The contractor must provide supporting documentation for all other expenses, supplies, and travel, if requested. Verify copies of the lodging, rental cars, airfare, and parking receipts are included with the payment request. For meal expenses, Edvance staff use federal GSA per diem rates based on location and duration of trip; sub-contractors provide all receipts per contract requirements.