

## Title V, Part B Rural and Low-Income School (RLIS)– Use of Funds

# Program Requirements Selected



Documenting overall compliance for a program requirement may require several forms of documentation to be maintained locally and available upon request by TEA and/or an auditor.

# Program Requirements Selected



To ensure overall compliance with program requirements, LEAs should refer to the Program Guide and/or other program-related resources that reference the multiple forms of documentation required to be maintained locally.

# Program Requirements Selected



The documentation requested for submission during the random validation process may not include all forms of documentation that are required to be maintained locally.

# Meeting Documentation Requested

## Standard Documentation

- ✓ Meeting Agendas
- ✓ Meeting Notes/Minutes
- ✓ Sign-In Sheets

**Documentation for virtual meetings is acceptable.**



Given the increased use of virtual meeting environments, participant rosters that include the meeting title, meeting date, and stakeholder names and roles would be acceptable substitutes for the more traditional sign-in sheets. This eliminates the need of a participant signature.

# Title V, Part B Rural and Low-Income School (RLIS) Program Requirement

## Use of Funds

***SEC. 5222. [20 U.S.C. 7351a] USES OF FUNDS.***

***(a) LOCAL AWARDS. —Grant funds awarded to local educational agencies under this subpart shall be used for any of the following:***

- (1) Activities authorized under part A of title I.***
- (2) Activities authorized under part A of title II.***
- (3) Activities authorized under title III.***
- (4) Activities authorized under part A of title IV.***
- (5) Parental involvement activities.***

## **Documentation**

### **Required**

***1.1 Relevant pages of the District and/or Campus Improvement Plan***

## **Acceptable Documentation**

- ***The LEA provided the relevant pages of the District and/or Campus Improvement Plan and referenced the section(s) that list the program-specific (Title I, Part A; Title II, Part A; Title III; Title IV, Part A; or Parental Involvement) activities implemented to meet goal 1 (increase student academic achievement) and/or goal 2 (decrease the dropout rate).***



## ***Documentation Required – Rural and Low-Income School (RLIS) – Use of Funds 1.1***

Relevant pages of the District and/or Campus Improvement Plan



### ***Issues that may result in an “Improvement Needed” status***

- Auditable documentation requested was not submitted
- Documentation that does not include what is included the RLIS – Use of Funds requirements.
- Documentation from a prior year was submitted instead of current year documentation.

# Thank you!



[ESSAsupport@tea.texas.gov](mailto:ESSAsupport@tea.texas.gov)