



# **Title I, Part A—Supplement, Not Supplant**

# Program Requirements Selected



Documenting overall compliance for a program requirement may require several forms of documentation to be maintained locally and available upon request by TEA and/or an auditor.

# Program Requirements Selected



To ensure overall compliance with program requirements, LEAs should refer to the Program Guide and/or other program-related resources that reference the multiple forms of documentation required to be maintained locally.

# Program Requirements Selected



The documentation requested for submission during the random validation process may not include all forms of documentation that are required to be maintained locally.

# Documents Needed

- **2021-2022 Random Validation Submission Packet for Title I, Part A—Supplement, Not Supplant**
- **2021-2022 Random Validation Handbook for Title I, Part A—Supplement, Not Supplant**

Emailed on October 4, 2022, to LEAs selected for validation.

All the Random Validation monitoring resources are also available on TEA's [ESSA Random Validation Monitoring](#) web page.

## SNS Methodology or Statement of Exemption

The LEA has either a formal Supplement, Not Supplant Methodology for distributing **State and local funds** in order to ensure that each Title I campus receives all the State and local funds that it would receive in the absence of Title I funds; or, it has a formal Statement of Exemption. [Section 1118(b)]

## ***Documentation***

### ***Required for Item 1.1***

Evidence of Methodology,  
or Exemption

## ***Acceptable Documentation***

- Copy of SNS Methodology\*

OR

- Copy of Statement of Exemption\*

\*Sample templates are available in the [SNS Handbook](#)

## ***Documentation***

### ***Required for Item 1.1***

Evidence of Methodology,  
or Exemption

## ***Acceptable Documentation***

- Copy of SNS Methodology\*
  - Is the methodology Title I-neutral?
  - Does it describe how State/local funds are allocated to campuses?

OR

- Copy of Statement of Exemption\*
  - Is the LEA eligible for an exemption?

\*Sample templates are available in the [SNS Handbook](#)



## ***Documentation Required – Item 1.1***

Valid methodology or valid statement of exemption



### ***Issues that may result in an “Improvement Needed” status***

- Auditable documentation requested was not submitted.
- Methodology is not Title I-neutral.
- Methodology is unclear.
- Exemption is not valid.
- Documentation from a prior year was submitted instead of current-year documentation.

## ***Documentation***

### ***Required for Item 1.2***

Evidence connecting  
Methodology to campus  
budgets

## ***Acceptable Documentation***

- Summary page(s) from general ledger showing the total budget amount allocated to each campus.

# Title I, Part A—Supplement, Not Supplant

## ***Documentation Required – Item 1.2***

Summary pages from general ledger showing state/local funds budgeted to campuses.



## ***Issues that may result in an “Improvement Needed” status***

- Auditable documentation requested was not submitted.
- Campus names/numbers and their corresponding state/local budget totals are not evident.
- Budgeted amounts not related to methodology submitted.
- Documentation from a prior year was submitted instead of current-year documentation.



# Instructions for Uploading

- **2021-2022 Random Validation Handbook for Title I, Part A—Supplement, Not Supplant**

# 2021-2022 Program Monitoring – Random Validation for Title I, Part A—Supplement, Not Supplant



Division Phone Number  
(512) 463-9499



Division Email Address  
[ESSASupport@tea.texas.gov](mailto:ESSASupport@tea.texas.gov)