

2022-2023 Special Education Consolidated Grant Application (Federal)

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Grants Administration Division
June 16, 2022



This presentation is intended solely to provide general information and guidance to Texas LEAs and reflects the Texas Education Agency's current understanding of the presentation topics and applicable federal guidance. The content of this presentation is subject to change as a result of further potential information and guidance provided by federal agencies with regulatory oversight of these program(s). This presentation does not constitute legal advice, and LEAs are, therefore, advised to seek legal counsel regarding the information and guidance provided in this presentation before acting on such information and guidance.



Agenda

- Before starting the application
 - TEAL Log in
 - eGrants roles
- Items to complete in order to access the application
 - SC5003 Formula Grants Consolidated Schedule
 - GS2200 Applicant Designation and Certification
- Completing the application schedules
- Grant Resources



TEA Important Dates for 2022-2023 SPED (Federal)

Special Education Consolidated Grant Application (Federal)							
Document Type Release Date Due Date							
SC5003 – Formula Grants Consolidated Schedule	May 2, 2022	September 2, 2022					
GS2200 – ADC for LEAs	May 11, 2022	September 2, 2022					
eGrants Application June 8, 2022 September 2, 2022							
2022-2023 Planning Amounts for LEAs will be available on the Entitlements page.							



Before starting the application



TEM Preparations before application is released

- 1. Update information in AskTED
- 2. Verify access to TEAL and eGrants
- 3. Coordinate with others
- 4. Have a copy of your most recently approved application available
- 5. Update eGrants Contacts

Reminder:

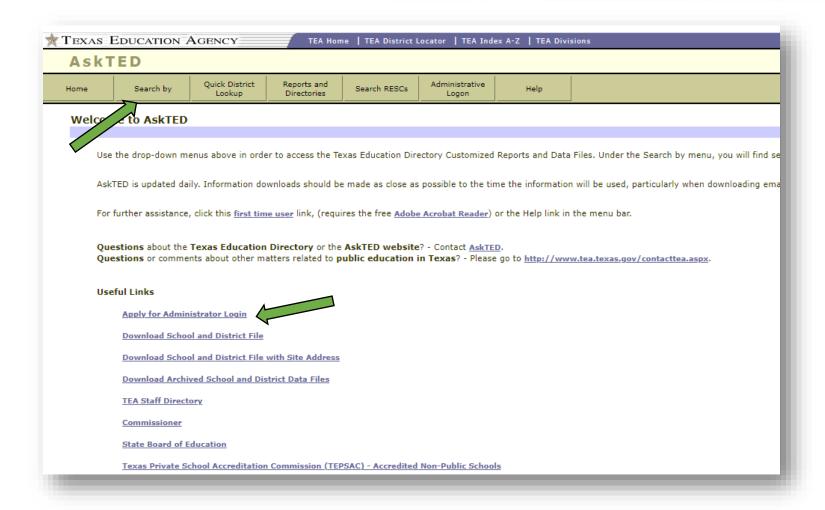
Use Chrome as your Internet browser





You can access AskTED from the Popular Applications ribbon at the top of TEA's homepage.





Once on the AskTED screen you can:
Start searching
Or
Apply for
Administrator Login to update your LEA's

information



- ✓ Check and update campus information
- ✓ Check and update campus grade span
- ✓ Check and update other LEA information



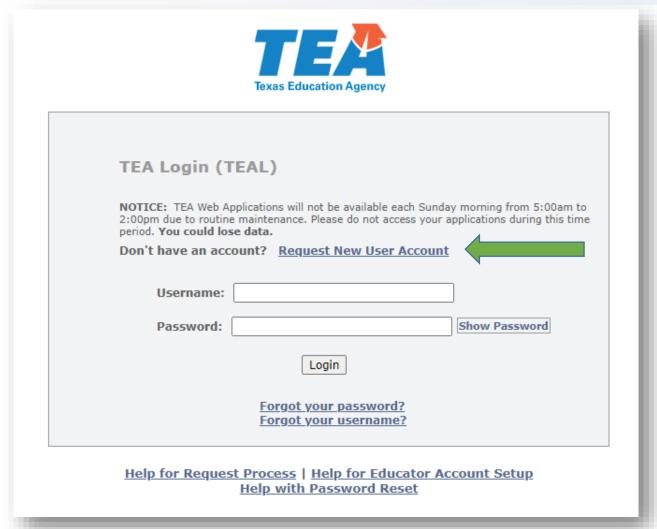
TEAL Login (TEAL)



You can access TEAL from the Popular Applications ribbon at the top of TEA's homepage.



TEAL Login (TEAL)



You can login from the TEAL login screen **Request New User Account**



TEA Applications in TEAL

From TEAL you can request access to:

eGrants Electronic Grants	TEAL	Request Access Online	Find contact information at Office for Grants and Federal Fiscal Compliance TEA Grant Opportunities
ER Expenditure Reports	TEAL	Request Access Online	Find contact information at Office for Grants and Federal Fiscal Compliance
Texas Education Directory AskTED	TEAL	Request Access Online	Texas Education Directory AskTED@tea.texas.gov



TEA eGrants Roles and Privileges

	Contacts	Compliance Reports	Grants	Special Collections	Document Library
Grantee Official	View, Create, Edit, and Save	View, Create, Edit, Save, and Submit	Delete Draft, View, Create, Edit, Save, and Submit	View, Create, Edit, Save, and Submit	Search and View Only
Grantee Manager	View, Create, Edit, and Save	View, Create, Edit, Save, and Submit	View, Create, Edit, Save, and Submit Negotiated Applications	View, Create, Edit, Save, and Submit	Search and View Only
Grantee Staff	View, Create, Edit, and Save	View, Create, Edit, and Save	View Only	View, Create, Edit, and Save	Search and View Only
Grantee Writer / Editor	View, Create, Edit, and Save	View, Create, Edit, and Save	View, Create, Edit, and Save	View Only	Search and View Only
Grantee Viewer	View Only	View Only	View Only	View Only	Search and View Only



TEM Coordinate with Others

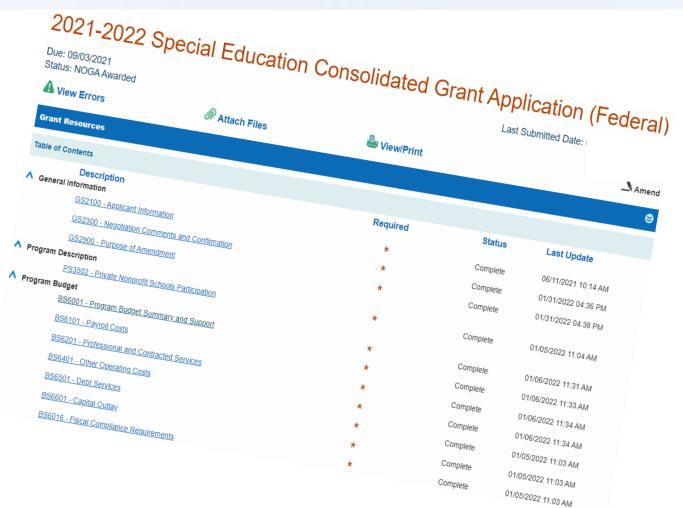
- ESSA and Perkins Staff
- **Business Office Staff**
- Those involved with **Comprehensive Needs Assessment**
- Fiscal Agents/Member **Districts**
- **PNP**
- Others?





TEM Currently Approved Copy of Application

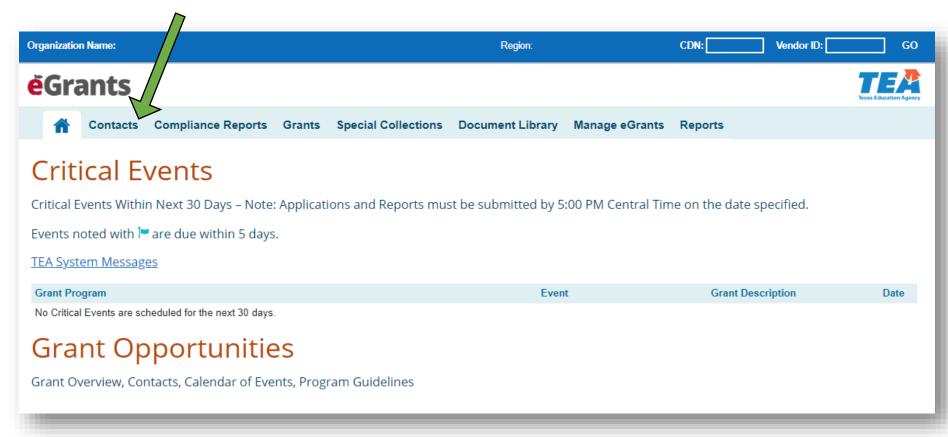
Use the most currently approved application to avoid re-negotiating the same items year to year.





TEA eGrants Contacts

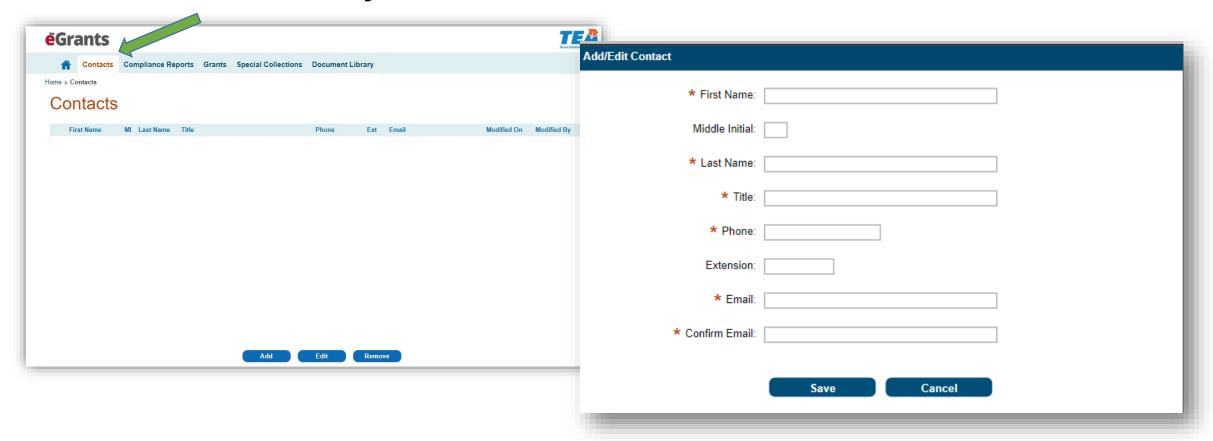
Update your Contacts





TEM eGrants Contacts

Add, Edit, or Remove your Contacts

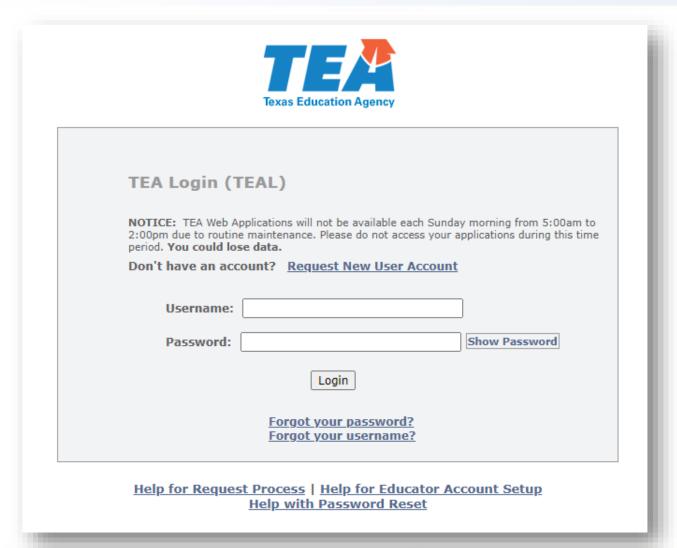




SC5003 - Formula Grants Consolidated Schedule



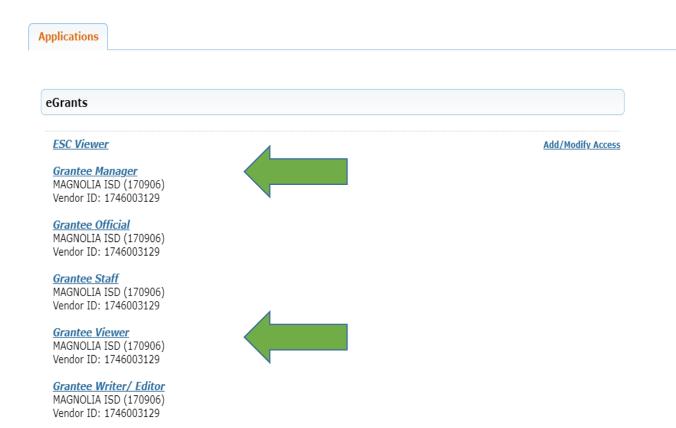
TEM SC5003 - Formula Grants Consolidated Schedule



Log in to TEAL



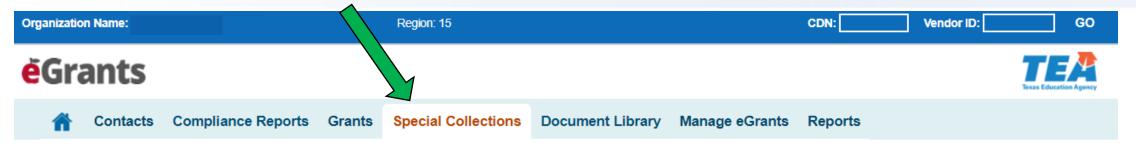
TEM SC5003 – Formula Grants Consolidated Schedule



Access the **eGrants** Application by selecting the appropriate role



SC5003 – Formula Grants Consolidated Schedule



Home » Special Collections

Special Collections

Special Collection Description	Grant	Status	Amend	Due Date	ID
2022-2023 SC5003 Formula Grants Consolidated Schedule	2022-2023 Data Collections for Federal Funding	Submitted	Amend	09/02/2022	003073-032579-00-01
2022-2023 SC5600 Comprehensive Local Needs Assessment	2022-2023 Perkins V: Strengthening Career and Technical Education for the 21st Century	Submitted	Amend	05/30/2022	003039-032579-00-01
2021-2022 SC5003 Formula Grants Consolidated Schedule	2021-2022 Data Collections for Federal Funding	Submitted		09/03/2021	002816-032579-00-01
2019-2020 SC3001 Needs Assessment, Priorities, and Program Outcomes	2019-2020 Data Collections for Federal Funding	Submitted		01/10/2020	002538-032579-00-01



SC5003 – Formula Grants Consolidate Schedule



All three grant programs, SPED, ESSA, and Perkins, will need to include any barriers to equitable access and participation for groups receiving services.



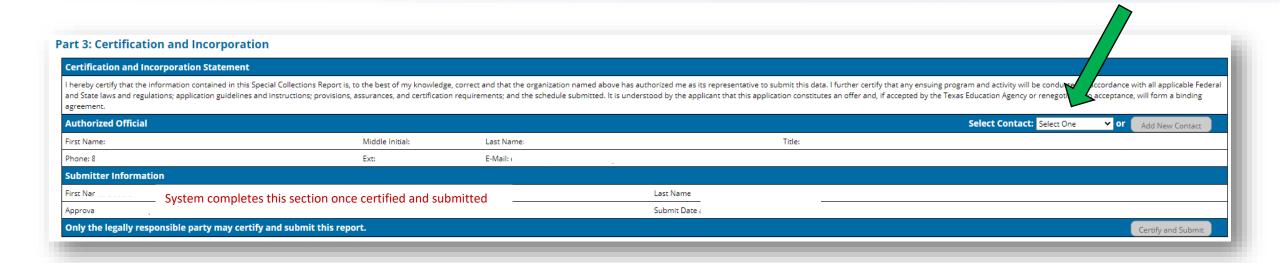
TEM SC5003 – Formula Grants Consolidate Schedule



All three grant programs, SPED, ESSA, and Perkins will need to review the General and Specific Guidelines, Provisions and Assurances, and Lobbying Certification.



TEM SC5003 – Formula Grants Consolidate Schedule



Once Parts 1 and 2 have been completed by all grant programs, the authorized official will certify and submit SC5003 to TEA.

Complete Authorized Official Section – Select Contact Submitter Information Section – Automatically Completed



Applicant Designation and Certification (ADC)



TEM Applicant Designation and Certification (ADC)

2022-2023 Special Education Consolidated Grant Application (Federal)

Instructions

GS2200 - Applicant Designation and Certification

Amendment #: 00 Version #: 01

Part 1: Designation

Designation Copy Prior Year Data							
Apply as Fiscal Agent Not Apply at Not Apply at Member of							
Funding Source	Apply on Own		All		Designated Fiscal Agent Name (Entity Name)	Fiscal Agent CDN	
1. IDEA-B Formula	0	0	0	0	Select One	×	
2. IDEA-B Preschool	0	0	0	0	Select One	×	
3. IDEA-B Discretionary Deaf	0	0	0	0	Select One	v	
4. IDEA-B Formula-ARP	•	0	0	0	Select One	v	
5 IDEA-B Preschool-ARP					Select One	v	

^{*}Allocation amount(s) are posted at https://tea.texas.gov/finance-and-grants/grants/grants-administration/applying-for-a-grant/entitlements

In Part 1, identify how you will apply for each funding source.

Apply on Own

As Fiscal Agent

Not Apply at All

As Member of SSA



TEM Applicant Designation and Certification (ADC)

Part 2: Certification and Incorporation

Certification and Incorporation Statement (Only the legally responsible party may submit this report.) I understand that the designation selected above will remain in effect for the duration of the project period for the program(s) as specified. I certify that to the best of my knowledge, the information contained in this form is correct and complete and that I am authorized to file this certification on behalf of the applicant organization. A single organization applying for any grant program on its own certifies the designation as an individual applicant for the program(s) specified in this designation form. For each member of a Shared Services Arrangement (SSA), the member certifies its agreement to participate in an SSA, as stated for the program(s) specified in this designation form. For each organization registering as a fiscal agent, the organization certifies its agreement to act as fiscal agent for the SSA as stated for the program(s) specified in this designation form. If Apply as Member of SSA has been selected for any funding source, the designated fiscal agent is the administrative and fiscal agent for this project and is authorized to receive and expend funds for the conduct of this project on behalf of the members. The fiscal agent is accountable for all shared services arrangement activities and is therefore responsible for ensuring that all funds, including payments to members of shared services arrangements, are expended in accordance with applicable laws and regulations. All participating organizations have entered into a written shared services agreement which describes the responsibilities of the fiscal agent and SSA members, including the refund liability that may result from on-site monitoring or audits and the final disposition of equipment, facilities, and materials purchased for this project. It is understood that the fiscal agent is responsible for the refund for any exceptions made as a result of on-site monitoring or audits; however, based on the SHARED SERVICES AGREEMENT, which must be on file with the fiscal agent for review, the fiscal agent may have recourse to the member organization(s) where the discrepancy(ies) occurred The authorized official has read and certifies agreement as stated above. **Authorized Official** Select Contact: Select One ✓ or Add New Contact First Name Title Middle Initial Last Name Phone E-Mail Submitter Information First Name Last Name: System completes this section once certified and submitted Approval ID: Submit Date and Time

In Part 2, the authorized official should review the Certification and Incorporation Statement, complete the Authorized Official information, and select the Certify and Submit button to send to TEA.

Certify and Submit

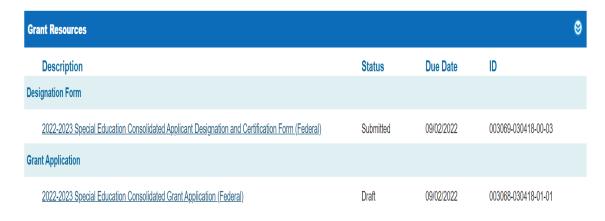


Completing the Application Schedules



TEM Opening the Application

2022-2023 Special Education Consolidated Grant Application (Federal)

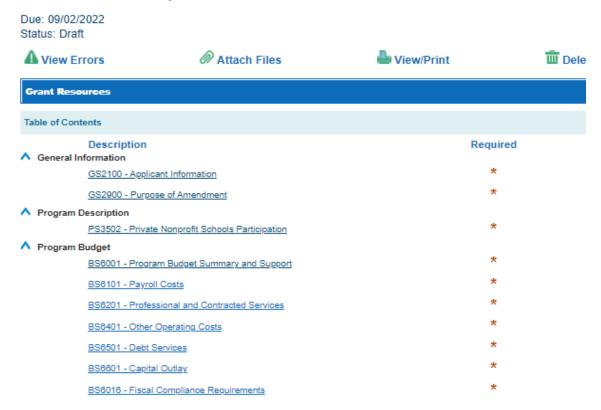


- After the Applicant Designation and Certification (ADC) form is submitted, the application will appear and have a status of "Available."
- Clicking on the grant title will open the Table of Contents page.



TEM Schedules to Complete

2022-2023 Special Education Consolidated Grant



The Table of Contents page lists all the schedules that must be completed. Start with the GS2100 schedule.



New

GS2100 Applicant Information Schedule **DUNS/UEI Transition**

2022-2023 Special Education Consolidated Grant Application (Federal) **General Information GS2100 - Applicant Information** Part 1: Organization Information Applicant Organization Name: Mailing Address Line 1: Mailing Address Line 2: City: State: Zip Code: Unique Entity Identifier (SAM) UEI (SAM): Part 2: Applicant Contacts A. Primary Contact Select Contact: Select One ▼ OF Add New Contact Initial: First Name: Last Name: Telephone: Ext.: E-Mail: Secondary Contact Select Contact: Select One Add New Contact Initial: First Name: Last Name: Telephone: Ext.: E-Mail:



Telephone

First Name:

Telephone

Title:

B. Secondary Contact

TEA GS2100 – Applicant Information

General Information GS2100 - Applicant Information Part 1: Organization Information **Applicant** Organization Name: Mailing Address Line 1: Mailing Address Line 2: City: State: Zip Code: **DUNS Number** DUNS Number. Part 2: Applicant Contacts A. Primary Contact Select Contact: Select One Add New Contact First Name: Initial: Last Name: Title:

E-Mail:

Last Name:

E-Mail:

Select Contact: Select One

▼ OF

Add New Contact

Ext.:

Initial:

Ext.:

Part 2: Applicant Contacts

- Primary and secondary contacts are the first point of contact if negotiation is required.
- Please ensure the contact information listed is accurate and up-to-date.



PS3502 - Private Nonprofit Schools Participation

Program Description PS3502 - Private Nonprofit Schools Participation

Part 1: Schedule Completion Exceptions

Exceptions

- 1. This schedule must be completed unless one of the following exceptions applies:
- O Applicant agency is an open-enrollment charter school.
- No private schools, including home schools, are located within legal boundaries of the applicant agency.

Part 1: Schedule Completion Exceptions

- Open-enrollment charter school
- No private schools, including home schools, are located within legal boundaries of the applicant agency.
- If neither condition applies, the LEA must complete the PS3502.



PS3502 - Private Nonprofit Schools Participation

Part 4: Proportionate Share Calculations

A. Proportionate Share Calculation for IDEA-B Formula Funds					
Description	Number				
1. Formula Funds for the 2022-2023 School Year	\$				
Total Number of Eligible Children (determined to be children with disabilities) Aged 3 through 21 in PUBLIC Schools on 2. the Last Friday in October 2021 [34 CFR Appendix B] (This count includes children with disabilities aged 3 through 4 dually enrolled in public and private schools.)					
Total Number of Parentally Placed Eligible Children (determined to be children with disabilities) Aged 3 through 21 in 3. PRIVATE Schools on the Last Friday in October 2021 [34 CFR §300.132 (c)(2), 34 CFR §76.656(b), 34 CFR §300.133(a)(1), 34 CFR Appendix B] (This count does NOT include children with disabilities aged 3 through 4 who are dually enrolled.)					
4. Total Number of Eligible Children					
5. Average Allocation Per Eligible Child					
6. Proportionate Share Amount to Be Expended for Parentally Placed Private School Children with Disabilities Aged 3 through 21 in 2022-2023					

Part 4, A: Formula

- Line 2 should be > Line 3
- Line 2 = students ages 3 21 in **Public Schools** on the Last Friday in October 2021.
- Line 3 = students ages 3 21 in **Private Schools** on the Last Friday in October 2021.



PS3502 - Private Nonprofit Schools Participation

В	B. Proportionate Share Calculation for IDEA-B Preschool Funds						
	Description	Number					
1.	Preschool Funds for the 2022-2023 School Year	\$					
2.	Total Number of Eligible Children (determined to be children with disabilities) Aged 3 through 5 in PUBLIC Schools on the Last Friday in October 2021 [34 CFR Appendix B] (This count includes children with disabilities aged 3 through 4 dually enrolled in public and private schools.)						
3.	Total Number of Parentally Placed Eligible Children (determined to be children with disabilities) Aged 3 through 5 in PRIVATE Schools on the Last Friday in October 2021 34 CFR §300.132 (c)(2), 34 CFR §76.656(b), 34 CFR §300.133(a)(2), 34 CFR Appendix B (This count does NOT include children with disabilities aged 3 through 4 who are dually enrolled.)						
4.	Total Number of Eligible Children						
5.	Average Allocation Per Eligible Child						
6.	Proportionate Share Amount to Be Expended for Parentally Placed Private School Children with Disabilities Aged 3 through 5 in 2022-2023						

Part 4, B: Preschool

- Line 2 should be > or = to Line 3
- Line 2 = students ages 3 5 in **Public Schools** on the Last Friday in October 2021.
- Line 3 = students ages 3 5 in Private Schools on the Last Friday in October 2021.



TEM PS3502 - Private Nonprofit Schools Participation

Part 6: Services

Services

1. How does your LEA determine which private school students receive services? Describe the process you use to make that determination. (34 CFR § 300.132 and 34 CFR § 76.656)



Part 6: Services

- Describe **how** the LEA determines which private school students receive services.
- Provide a brief description of the consultation process.



PS3502 - Private Nonprofit Schools Participation

Part 7: Consultation Process Documentation

Documentation of the Consultation Process 1. Timely and meaningful consultation, as required by 34 CFR §300.134, has occurred, and the LEA has obtained a written affirmation signed by representatives of participating private schools. [34 CFR §300.135 (a)] 2. Representatives of participating private schools did not provide written affirmation to the LEA within a reasonable period of time. Documentation of the attempts made to obtain written affirmation are attached. [34 CFR §300.135 (b)] 3. Consultation did not occur because representative of private schools/home schools did not accept the offer/invitation for consult.

Part 7: Consultation Process Documentation

- The application accepts multiple responses to allow for all three options.
- Documentation of the attempts made to obtain written affirmation must be attached if the 2nd checkbox is selected.

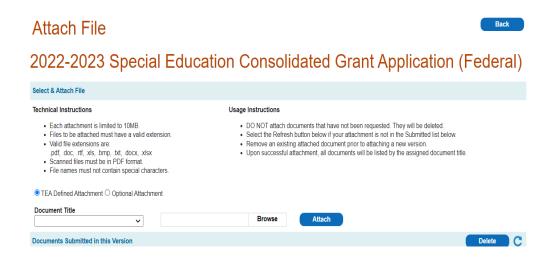


TEM Attaching documentation in eGrants



2. Follow the instructions provided to attach the file.

1. Click on the **Attach Files** icon located below the grant title in the Table of Contents page.





Budget Schedules



Program Budget Summary

Budget Support Schedules

Fiscal Compliance

Resources





BS6001 - Program Budget Summary

2022-2023 Special Education Consolidated Grant Application (Federal)

Program Budget

BS6001 - Program Budget Summary and Support

Statutory Authority: P. L. 108-446, Individuals with Disabilities Education Act, Part B, Sections 611 and 619; American Rescue Plan Act of 2021

Part 1: Available Funding

View Funding/Carryover View List of SSA Membe

IDEA-8 Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf	IDEA-B Formula-ARP	IDEA-B Preschool-ARI
313	314			
֡	313	313 314	313 314 Deaf	313 314 Deaf Deaf

Part 2: Budget Summary

A.	Budgeted Costs						
	Description	Class/ Object Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf	IDEA-B Formula-ARP	IDEA-B Preschool-ARE
1.	Consolidated Adminis	strative	○ Yes ○ No	○ Yes ○ No	○ Yes ○ No	○ Yes ○ No	○ Yes ○ No
2.	Payroll Costs	6100					
3.	Professional and Contracted Services	6200					
4.	Supplies and Material	6300					
5.	Other Operating Costs	6400					
6.	Debt Services	6500					
7.	Capital Outlay	6600					
8.	Operating Transfers Out	8911					
	Total Dire	ct Costs					
9.1	Indirect Costs						
	Total Budgete						
	Total Funds Availab Tot	ie Minus al Costs					
10.	Payments to Member Districts of SSA	6493					

B. Breakout of Direct Admin Costs

Part 2B Breakout of Direct Admin Costs is hidden because it does not apply to the funding source(s) for this grant application.

- Part 1 = Available Funding for each funding source
- Part 2 = Detailed Budget
 Summary
 - If funds are budgeted in the 6100, 6200, 6400, 6500, or 6600 class object codes, the supporting budget schedule must be completed as well.
 - Direct Administrative Costs are not allowable with IDEA-B funds.



New

TEM BS6001 Program Budget Summary and Support Carryover for IDEA-B Formula & Preschool ARP

Part 1: Available Funding

View Funding/Carryover

View List of SSA Members

Available Funding					
Description	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf	IDEA-B Formula-ARP	IDEA-B Preschool-ARP
1. Fund/SSA Code	313	314		364	365
2. Planning Amount	\$483,879	\$483,879			
3. Final Amount	\$0	\$0			
4. Carryover	\$0	\$0		\$0	
5. Reallocation	\$0	\$0			
Total Funds Available	\$483,879	\$483,879		\$0	



TEA BS6101 - Payroll Costs

2022-2023 Special Education Consolidated Grant Application (Federal)

Program Budget BS6101 - Payroll Costs

Part 1: Total Payroll Costs

Payroll costs entered on BS6001					
Total Payroll Costs	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf	IDEA-B Formula- ARP	IDEA-B Preschool- ARP
	\$397,879	\$433,879			

Part 2: Number and Type of Positions

ı	A. Administrative Support or Clerical Staff							
	Position Type	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf	IDEA-B Formula- ARP	IDEA-B Preschool- ARP		
1	Administrative support or clerical staff (integral to program)							

B. LEA Positions									
Position Type	IDEA-8 Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf	IDEA-B Formula- ARP	IDEA-8 Preschool- ARP				
Professional staff									
2. Paraprofessionals									
 Administrative support or clerical staff (paid by LEA indirect cost) 									

C. Campus Positions								
Position Type	IDEA-8 Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf	IDEA-B Formula- ARP	IDEA-B Preschool- ARP			
Professional staff								
2. Paraprofessionals								
 Administrative support or clerical staff (paid by LEA indirect cost) 								

- Part 1 is pre-populated from the BS6001 for each funding source.
- Part 2 Checkboxes
 - LEA Positions
 - **Campus Positions**





TEA BS6101 - Payroll Costs continued

Substitute, Extra-Duty, Benefits	Any Fund Source
 For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses) 	
2. Extra duty pay/beyond normal hours for positions not indicated above	
3. Substitutes for public and charter school teachers not indicated above	
4. Stipends for positions not indicated above	

Part 4: Confirmation of Payroll Requirements

Confirmation (~ 6 D ~ .		
		vroll Rec	
		, I O II I C C	an on to

The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not supplant provision applicable to each federal fund source. The grantee assures the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as required by each federal

Part 3: Substitutes, Extra-duty, Benefits

- Line 1: For schoolwide personnel was a frequently negotiated item in 2021-2022.
- For schoolwide programs, LEAs may consolidate with other Federal, State, and local funds [Section 1114(a)(1)].
- Selecting the schoolwide box in Part 3 indicates:
 - The grantee is consolidating federal **or** federal, state, and local funds on the **ESSA SC5000** schedule. (See next slide)
 - That budgeted funds will be used to pay for personnel who provide services on Schoolwide campuses not coded to 8911.



BS6101 - Part 3 continued

B. Campus Selection Data						
Total Campus Enroll.	Basis of Eligibility	Campus Low-Income %	Title I, Part A Campus Status	# Students Served on TA Campus	Other	Consolidated Funds
1						Grades:
	Enrollment 🗸		SW 🗸		*	Federal Funds only
2.						Grades:
	Enrollment 🗸		SW 🗸			Fed/St/Local Funds ✓

SW Costs for Payroll and the ESSA SC5000 schedule

- If the schoolwide box is selected in Part 3, the SC5000 should indicate:
 - One or more campuses designated as Schoolwide (SW)
 - Consolidation of Funds
 - Federal Funds only OR
 - Fed/St/Local Funds
- REMINDER: Part 3 is for positions NOT selected in Part 2 of the BS6101



TEM Supporting Budget Schedule Instructions



Instructions button

- Located on the top right-hand corner of every budget schedule.
- Provides additional information to help complete the schedule.



BS6201 - Professional and Contracted Services

2022-2023 Special Education Consolidated Grant Application (Federal)

Program Budget
BS6201 - Professional and Contracted Services

Part 1: Professional and Contracted Services

Budgeted Costs	Budgeted Costs								
Description	Class/Object Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf	IDEA-B Formula-ARP	IDEA-B Preschool- ARP			
Rental or Lease of Buildings, Space in Buildings, or Land	6269								
Professional and Consulting Services	6219 6239 6291								
	ofessional and Services Costs								
Remaining 6200 Costs That Do Not Require Specific Approval									
Total Professional and Contracted Services Costs									

Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

BS6201 Professional and Contracted Services

- Part 1 Pre-populated into both Remaining 6200 Costs that do not require specific approval and Total Professional and Contracted Services Costs from BS6001
- Part 2 Direct Administrative costs are unallowable.



BS6201 – Professional and Contracted Services



2022-2023 Special Education Consolidated Grant Application (Federal)									
Program Budget BS6201 - Professional and Contracted Services									
Curriculum Development		ı I							
10. Diagnostician Services									
11. Homebound									
12. In-Home Training									
Interpreter (Language Translation or Deaf Interpretation)									
14. Music Therapy									
15. Nurse/Health Services									
16. Occupational Therapy									
17. Orientation and Mobility Services									
18. Parent Llaison		<u> </u>							
19. Physical Therapy		<u> </u>							
Professional/Staff Development or Training									
21. Program Evaluator		<u> </u>							
22. Residential Set-Aside									
23. Speech Therapy									
24. Surrogate Parent									
25. Technology Specialist									
26. Transportation Contract (Parent/Private), Excess Costs									
27. VI (Visual impairment) Services									

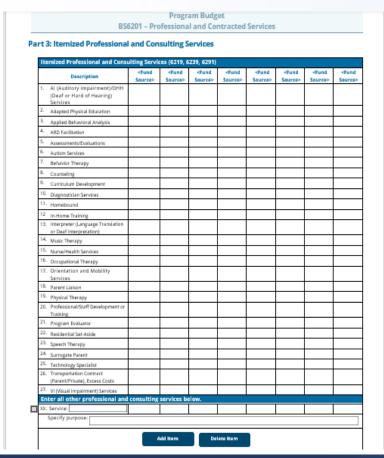
Part 3 Itemized Professional and Contracted Services

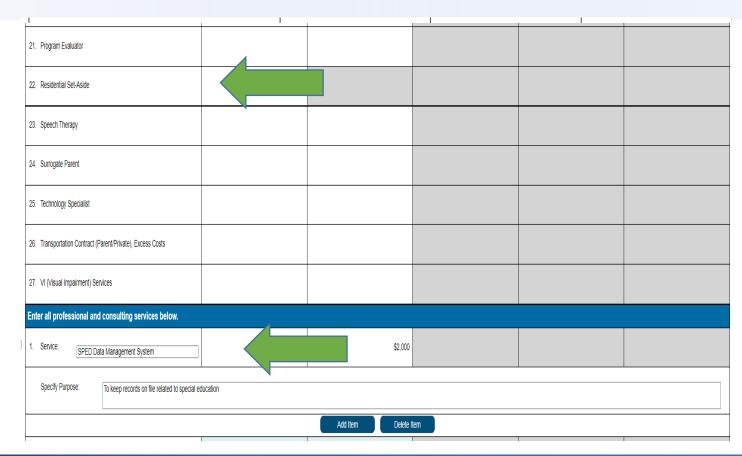
- Areas greyed out indicate unallowable activities for the grant program.
- Itemized allowable activities may also be found in the Program Guidelines –

TEA Grant Opportunities Page



BS6201 Part 3: Itemized Professional and Contracted Services





Lines 1-27 enter Itemized Professional & Contracted Services.

Line 22. Is for Residential Set-Aside.



TEA BS6401 - Other Operating Costs

2022-2023 Special Education Consolidated Grant Application (Federal)

Program Budget BS6401 - Other Operating Costs

Part 1: Other Operating Costs

Budgeted Costs						
Description	Class/ Object Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf	IDEA-B Formula-ARP	IDEA-B Preschool- ARP
Out-of-State Travel for Employees LEA must keep documentation locally.	6411					
Travel for Students to Conferences (does not Include field trips) Requires pre- authorization in writing.	6412					
Educational Field Trips LEA must keep documentation locally.	6412 6494		 			
Stipends for Non- employees other than those included in 6419 Requires pre- authorization in writing.	6413					
5. Travel Coets for Officials such as Executive Director, Superintendent, or Board Members Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419	+				
Non-Employee Costs for Conference Requires pre- authorization in writing.	6419	,				
7. Hosting Conferences for Non-Employees LEA must keep documentation locally.	64xx					
Subtotal Other Operating Remaining 6400 Costs That						
Require Specific A	Approval					
Total Other Operating	ng Costs					

Part 2 Breakout of Direct Admin Costs is hidden because it does not apply to the funding source(s) for this grant application.

Part 1 Other Operating Costs

- Unallowable costs are greyed out.
- Itemized costs have specific instructions and forms. Required forms -

Forms for prior approval, disclosure, and justification



TEA BS6501 Debt Services

2022-2023 Special Education Consolidated Grant Application (Federal)

Program Budget BS6501 - Debt Services

Part 1: Capital Lease - Purchase

Budgeted Costs	Budgeted Costs						
Description	Class/ Object Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf	IDEA-B Formula-ARP	IDEA-B Preschool-ARP	
Capital Lease - Principal	6512						
2. Capital Lease - Interest	6522						
 Capital Lease - Debt 	6523						
Total Debt Serv	ice Costs	\$2,000	\$10,000				

Part 2: Description of Property



For lease-purchase contracts that extend 2 – 3 years.

Part 1 Enter Capital Lease **Purchase**

Follow the Program Guidelines for allowable activities and the length of the lease-purchase



TEM BS6601 - Capital Outlay

2022-2023 Special Education Consolidated Grant Application (Federal)

Program Budget BS6601 - Capital Outlay

Part 1: Capital Expenditures

Budgeted Costs	Budgeted Costs						
Description	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf	IDEA-B Formula-ARP	IDEA-B Preschool-ARP		
Library Books and Media (Capitalized and Controlled by Library)							
Capital Expenditures for Additions, Improvements, or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)							
Furniture, Equipment, Vehicles or Software Costs for Items in Part 2							
Total Capital Outlay Costs							

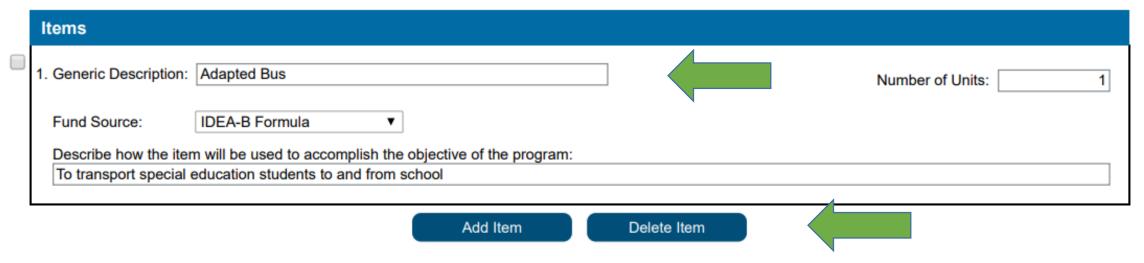
Part 1

- Items are capitalized at \$5,000 or the capitalization level of the district, whichever is less.
- Equipment is capitalized if it has a useful life of 1 year or more and meets or exceeds the capitalization level.
- See the <u>Budgeting Costs</u> <u>Guidance Handbook</u> for more details.



BS6601 - Capital Outlay Continued Part 2

Part 2: Furniture, Equipment, Vehicles or Software



Part 2 Generic description of Furniture, Equipment, Vehicles, or Software

- Enter a generic description and do not use brand names.
 - If applicable, document that the item is SPED related.



BS6016 - Fiscal Compliance Requirements

A. LEA MOE for Eligibility

Enter the amounts below, of either state and local funds or only local funds, to demonstrate MOE for grant eligibility purposes. Remember, to be eligible the budgeted amount must equal or exceed the expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance. LEAs must ensure auditable documentation, including all expenditure and budget data referenced below, is on file to support the data reported and must be made available to TEA upon request.

Description	Expenditure
Amount of special education expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance.	\$20
2. Budget for special education for 2022-2023	\$100
3. If the LEA's budget does not equal or exceed the amount expended in the most recent prior year in which complete expenditure data are available, due to federally allowable exceptions or state reconsiderations, provide a specific justification including the amount of reduction. The amount of the reduction plus the budget amount must equal or exceed amount of expenditures. Note that this is used for grant eligibility purposes only and not final compliance determinations. All applicable federal exceptions and state reconsiderations will be reviewed and approved or rejected during the IDEA-B MOE compliance determination process.	Budgeted Reduction Amount
a) The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.	
b) A decrease in the enrollment of children with disabilities.	
c) The termination of the obligation of the agency, consistent with this part, to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the State Education Agency (SEA), because the child-	
 Has left the jurisdiction of the agency. Has reached the age at which the obligation of the agency to provide FAPE to the child has terminated. No longer needs the program of special education. 	
d) The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.	
e) The assumption of cost by the high cost fund operated by the SEA under 34 CFR 300.704(c).	
f) Adjustment to Fiscal Effort (MOE Voluntary Reduction).	

- 4. Assurance of Eligibility Check the appropriate selection below:
 - The LEA assures it used the state and local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of state and local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations.
 - The LEA assures it used the local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations.

- A. LEA MOE for Eligibility
- 1. Taken from most recent prior year LEA was in compliance.
- 2. Taken from the current year.
- Must use the same fund source (State & Local or Local only)
- 2 < 1 = Justification in Line 3</p>
- 2 ≥ to 1 = Move to Line 4



TEM BS6016 - Fiscal Compliance Requirements

	and the second second	
 Amount of special education expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance. 		\$200
2. Budget for special education for 2022-2023		\$100
3. If the LEA's budget does not equal or exceed the amount expended in the most recent prior year in which complete expenditure data are available, due to federally allowable exceptions or state reconsiderations, provide a specific justification including the amount of reduction. The amount of the reduction plus the budget amount must equal or exceed amount of expenditures. Note that this is used for grant eligibility purposes only and not final compliance determinations. All applicable federal exceptions and state reconsiderations will be reviewed and approved or rejected during the IDEA-8 MOE compliance determination process. a) The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.		
b) A decrease in the enrollment of children with disabilities.		
c) The termination of the obligation of the agency, consistent with this part, to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the State Education Agency (SEA), because the child-		
 Has left the jurisdiction of the agency. Has reached the age at which the obligation of the agency to provide FAPE to the child has terminated. No longer needs the program of special education. 		
 The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities. 		
 e) The assumption of cost by the high cost fund operated by the SEA under 34 CFR 300.704(c). 		
f) Adjustment to Fiscal Effort (MOE Voluntary Reduction).		

Calculating Line 3.

Line 2 plus Line 3 must equal or exceed Line 1



BS6016 - Fiscal Compliance Requirements

B. MOE Voluntary Reduction (Adjustment to Local Fiscal Efforts) 1. Indicate whether or not LEA is reducing MOE for 2022-2023: I did not meet the eligibility criteria to voluntarily reduce MOE for 2022-2023. I was eligible to voluntarily reduce MOE for 2022-2023 but did not exercise this option. \$1,200

Three Criteria required to voluntarily reduce MOE

- 1. Must have an increase in IDEA-B formula final amount from the previous year.
 - 2. Must have a determination that 'Meets Requirements'.
- 3. Has not been identified as having significant disproportionality under 34 CFR § 300.647. The District MUST amend to report the actual dollar amount of MOE Voluntary Reduction.



BS6016 - Fiscal Compliance Requirements Part 2

Part 2: Coordinated Early Intervening Services (CEIS) or Comprehensive Coordinated Early Intervening Services (CCEIS) Requirements

	A.	CEIS or CCEIS All	ocation (i vde	d in totals budgeted on B	S6001)		
				Current Year/	Carryover		
		LEA Name	Max CEIS/CCEI Reserve	S Total CEIS/CCEIS	Reserved from IDEA- B Formula	Reserved from IDEA-	Will LEA expend CCEIS funds reserved in the prior year during the carryover period?
	1.	▼					OYes O No ⊙ N/A

Add Member District

Delete Member District

LEAs identified with significant disproportionality are required to reserve 15% for CCEIS. The 15% will need to be updated when final amounts are available.



NEW

BS6016 Fiscal Compliance Requirements Carryover question for CCEIS

Program Budget BS6016 - Fiscal Compliance Requirements

Part 2: Coordinated Early Intervening Services (CEIS) or Comprehensive Coordinated Early Intervening Services (CCEIS) Requirements

A	CEIS or CCEIS AI					
Г		Carryover				
	LEA Name	Max CEIS/CCEIS Reserve	Total CEIS/CCEIS	Reserved from IDEA- B Formula	Reserved from IDEA-	Will LEA expend CCEIS funds reserved in the prior year during the carryover period?
1.						OYes O No ⊙ N/A

Add Member District

Delete Member District



Resources



TEA LEA Application Trainings - Virtual

LEA Application Trainings - VIRTUAL								
Registration information	Registration information located on the <u>Grant Resources</u> webpage							
ESSA Consolidated	June 7	9:00 – 11:00						
SPED (Federal) Consolidated	June 16	9:00 – 10:30						
Perkins V	June 16	1:30 – 3:00						



TEA LEA Application Trainings – In-Person

LEA Application Trainings IN-PERSON at ESC 4 Registration information located on the Grant Resources webpage						
ESSA Consolidated June 1 9:00 – 11:30						
SPED (Federal) Consolidated	June 1	1:00 – 2:00				
Perkins V	June 1	2:30 – 3:30				

LEA Application Trainings IN-PERSON at ESC 13 Registration information located on the Grant Resources webpage						
ESSA Consolidated June 24 9:00 – 11:30						
SPED (Federal) Consolidated	June 24	1:00 – 2:00				
Perkins V	June 24	2:30 – 3:30				



TEM Grants Administration Division

Grants Administration Contacts are linked in the sidebar of the **Grants Administration** webpage.

Check the website for updates to the Contacts page.

Contact Information

Grants Administration Division

Division Contacts

Phone: (512) 463-8525

Email: Grants@tea.texas.gov



Grants Administration Division Contacts

For general grant-related inquiries, email: Grants@tea.texas.gov Division Phone Number: 512-463-8525

Grant Negotiation

ESSA, SPED, Perkins Negotiators

Name	Regions 1-10	Email	Phone
Nelli Nino, Team Lead and Negotiator	10	Nelli.Nino@tea.texas.gov	(512) 463-4168
Carla Staufert-Sevier, Negotiator	1, 2, 5, 8	Carla.Staufert-Sevier@tea.texas.gov	(512) 475-0827
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Laura Salazar, Negotiator	11, 19	Laura.Salazar@tea.texas.gov	(512) 463-9596
Tammy Michels, Negotiator	13, 18	Tammy.Michels@tea.texas.gov	(512) 305-8975
Djuna Newby, Negotiator	14, 20	Djuna.Newby@tea.texas.gov	(512) 463-9427



TEA Special Education Site Resources

TEA Grant Opportunities Page

Applying for a Grant

eGrants



TEM Special Education Website Resources

Special Education Entitlements

IDEA Fiscal Compliance

Administering a Grant (to locate justification forms)