



**2021-2023 Title I, 1003 ESF-Focused Support Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 21, 2021**

NOGA ID

Authorizing legislation

This LOI application must be submitted via email to **loiapplications@tea.texas.gov**.
The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.
TEA must receive the application by **11:59 p.m. CT, April 21, 2021**.

Grant period from
Pre-award costs permitted from

Required Attachments

- Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
 - Pathway 1: Pathway 1 Supplemental Pathway Attachment
 - Pathway 2: Pathway 2 Supplemental Pathway Attachment
- NOTE: All applicants MUST submit an appropriate Supplemental Pathway Attachment for EACH CAMPUS on behalf of which the applicant is applying.**

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization CDN Campus ESC DUNS
Address City ZIP Vendor ID
Primary Contact Email Phone
Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name Title
Email Phone
Signature Date

Shared Services Arrangements

Shared services arrangements (SSAs) are NOT permitted for this grant.

Number of Campuses Included in this Application

Pathway 1	<input type="text" value="2"/>
Pathway 2	<input type="text" value="0"/>

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2021-2023 Title I, ESF-Focused Support Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2021-2023 Title I, ESF-Focused Support Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that they accept and will comply with the requirements of [Every Student Succeeds Act Provisions and Assurances](#).
- 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 7. Title I served Federally Identified campuses awarded this grant will engage in the Effective Schools Framework (ESF) continuous improvement process and create a plan to be submitted to TEA that addresses the selected pathway aligned to the Essential Actions (EA) from the ESF.
- 8. The applicant ensures it will notify the Vetted Improvement Program provider of intent to apply and, if awarded, will work in good faith with the Vetted Improvement Program.
- 9. For all pathways, the applicant will budget at least the minimum amount indicated in the Budget Object Code 6200 - Profession and Contracted Services.

Statutory/Program Assurances, cont'd.

- 10. The applicant will identify a campus leader, on each awarded campus, who will be responsible for managing the grant project.
- 11. The applicant will provide access to TEA and its Vetted Improvement Partners for on-site visits to the district and campus(es) as appropriate.
- 12. The applicant will attend and participate in grant orientation meetings, technical assistance meetings, other periodic meetings of grantees, and sharing of best practices through the TEA program office.
- 13. The applicant provides assurance it will participate in all grant requirements including but not limited to an ESF Self-Assessment, and ESF Diagnostic, developing a web-based improvement plan, submission of funding and pathway progress reports.

Summary of Program

1. Describe how the LEA will support campus(es) in carrying out school support and improvement activities, including how the LEA will develop a web-based improvement plan for the eligible campuses selected for this grant.

The district will utilize district level staff to work weekly with campus administrative teams and instructional staff to facilitate full implementation. District administrators will work with campus administration on essential action 1.1 implementation in developing campus calendars for plan execution including agendas and data tracking tools for their instructional responsibilities including observation/feedback, cycle and weekly data/Rtl meetings. District administration will work with campus leaders to implement 5.1 and 5.3 for objective-driven daily lesson planning and data-driven instruction meetings. The web-based improvement plan will include targeted goals and agendas for both instructional staff and administration for address each of the three essential actions. The district will develop systems and timelines for each campus for observation/feedback cycles, weekly feedback for lesson planning processes and data meeting tools. Administrators will meet twice a month to review implementation and address areas of need. Campuses will meet weekly to review implementation and address areas of need for both instructional staff and administration. The web-based plan will reflect the weekly and monthly practices as well as progress monitoring for each of the essential actions addressed in the plan. The district will communicate the progress of the plan to school board at monthly meetings, to stakeholders in site-based decision making meetings and through local media and school webpages. The district will also work monthly with the education service center on plan implementation.

2. Describe how the LEA will monitor schools receiving the ESF-Focused Support Grant, including how the LEA will: (a) Monitor a web-based improvement plans upon submission and during implementation, and (b) Implement additional action following unsuccessful implementation of such plan after the first year of the grant cycle.

The district will use progress monitoring for each area of the plan with weekly, monthly and quarterly checkpoints. District administration will work to monitor weekly campus meetings for lesson planning and observation/ feedback cycles. Each month at administrator meetings, the district will review implementation for each campus involved in the grant for efficacy and fidelity through the monitoring of formative data, observation feedback and lesson planning progress. The district will look at campus data across campuses quarterly for calibration for observation/walkthrough data, formative data analysis and overall plan implementation. During the monthly and quarterly meetings, the district will update the web-based plan with implementation progress and data updates for each campus involved in the grant and its feeder campus to ensure sustainability of student progress.

Goals, Objectives, and Strategies, Performance and Evaluation

1. Describe how the LEA will modify, as appropriate, practices and policies to provide operational flexibility to the awarded campus, that enables full and effective implementation of the Effective Schools Framework Essential Actions aligned web-based Improvement Plan.

The assistant superintendent will work directly with campuses to implement the Effective Schools Framework (ESF) improvement plan. The district will utilize this position to help both campus administration and instructional staff fully implement the plan during the first year of the grant so that we can work towards sustainability in year two through a systemic approach to the framework. The district has struggled with accountability for several years with only pockets of success as a result of its efforts. The systemic approach through the ESF improvement plan will allow for campus administration and instructional staff to effectively implement the improvement strategies at a level of efficacy to have the most impact on student improvement. The district will continue to work closely with ESC 15 staff to ensure implementation to fidelity and will report to the school board at monthly meetings, as well as communicate to all stakeholders through local media and campus site-base committees. The district has worked in connect the foundation pieces of the improvement plan to the Teacher Incentive Allotment application and the school board's HB3 Goals to further develop systemic change.

Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

The district has been working in conjunction with the state and the ESC 15 for the last two years. Our goal is for the next two years to delve deeper into this work as this would allow us to work towards fully implementing the needs identified in our diagnostic and self-assessment. The district will continue to use the ESC 15 services for capacity builder, and the TIL resources for data driven instruction and objective-driven lesson planning. Our needs assessment points us to look at areas of partial implementation and planning for implementation for the three identified areas of 1.1, 5.1, and 5.3 in the Effective Schools Framework (ESF). In the areas of 1.1, the district will use 30% of the funds over the next two years to continue work with the ESC 15 in the area of capacity building for our campus administrators. For 5.1 and 5.3 the district plans to increase the use of several resources that will give us the appropriate data we need for essential actions 5.1 and 5.3, so our plan is using 50% of the grant funds over the next two years in these areas. These resources include the reading program Lexia, NWEA MAP Growth testing connected to Exact Path Rtl planning, Saxon phonics, Reflex math and Sirius materials for instruction and review preparations for STAAR assessments. The last 20% of the grant will be reserved for payroll costs for substitutes to cover trainings for staff and extra duty pay for staff for planning and training as needed.

Budget Narrative, cont'd.

2. Describe how the LEA will align other Federal, State, and local resources to carry out the activities supported with funds received under this grant.

The district fully intends to align other federal, state and local resources to ensure the successful implementation of the improvement plan. The district is working to align our Effective Schools Framework (ESF) improvement plan to our Teacher Incentive Allotment (TIA) designation system to our House Bill 3 Board Goals. We have used our ESF plan to guide the development of our school calendar for the 2021-2022 school year to incorporate planning days and deep dive data days for the staff aligned to essential actions 5.1 and 5.3. The district will continue to use funds for curriculum planning resources through TEKS Resources to encourage objective-driven daily lesson plans along with TexGuide for planning formative assessments. The district will continue to invest in DMAC for tracking local assessments and T-TESS tracking and calibration purposes. The district will also continue to use Interim Assessments provided by the state as part of our data-driven instruction and objective-driven lesson planning. We will continue to use district resources to hire highly qualified teachers and administrators, use local resources to orientate them to our processes and systemic procedures for sustainability of our efforts.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment